Discovery Charter School

1100 Camino Biscay
Chula Vista, CA 91910

Board of Directors
Regular Board Meeting
Tuesday, June 10, 2025
5:30pm
Library

MINUTES

I. Opening Procedures

A. Call to Order at 5:32pm

B. Roll Call
Members Present: Rochelle Carroll, Morgan Appell, Tara Zaragoza, Sara Roa, Harry Sevel

Members Absent:

Others Present: Neil MacGaffey, Erika Alamo, Rubi Palomares

C. Pledge of Allegiance led by Harry Sevel

II. Approve Agenda (Action)

Motion: Sevel *Second: Appel* *Vote: MCSU*

III. Approve Minutes from the May 20th, 2025 Regular Board Meeting (Action)

Motion: Appel *Second: Roa* *Vote: MCSU*

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda - None

B. Public Comment – Items not on the Agenda – None

V. Executive Director's Report (Information/Report)

- Mr. MacGaffey noted that we completed hiring our personnel. We just hired 5 wonderful teachers, one counselor, and a Kinder aide. We are still in the process of hiring a Nurse and a Noon Duty.
- He shared that we are in the process of remodeling our nurse's office and will have more information during our next meeting.
- Mr. MacGaffey announced that he is renominating Ms. Sara Roa as our Community Representative for Discovery's Board.
- Mrs. Zaragoza has announced that she is not returning as a Board member. Mr. MacGaffey thanked her for all her work and dedication to our school serving as our Board Parent Representative.
- Mr. MacGaffey noted that a new reading assessment screening program, DIBELS, is on our agenda to approve. This new reading screener is based on a new legislation provided by the state, that mandates schools to screen K-2nd for reading. Discovery worked with the other charters and followed suit with of our district, in choosing DIBELS as a reading screener.
- Mr. MacGaffey also showed images and videos of the wonderful activities that Discovery had during our last week of school.

VI. Local Indicators Report (Information/Report)

- Mr. MacGaffey reported on the status of Discovery's Local Indicators for the Board. He summarized what the CA School Dashboard is and noted what our 5 state indicators are.
- Mr. MacGaffey went through all 5 local indicators in terms of priorities and reviewed in greater detail what Discovery has done to meet these goals.

VII. Approve the Discovery Charter School LCAP for 2025-2026 (Action)

Motion: Appel *Second: Sevel* *Vote: MCSU*

VIII. Approve the Implementation of DIBELS Reading Assessment and Screening Program for the 2025-26 School Year

Information: DIBELS is a series of short, timed tests designed to measure key literacy skills in students. Discovery will utilize DIBELS as a tool for universal screening, benchmark assessments, and progress monitoring in grades K-8.

Motion: Sara *Second: Zaragoza* *Vote: MCSU*

IX. Approve Independent Contractor Agreement with Ro Health, LLC staffing services for 2025-26 (Action)

Staffing Hourly Rates: To maintain the appropriate staffing of Discovery's Health Office, the following comprehensive list of various qualified contract healthcare staffing positions and associated 2025-2026 hourly rates for the Independent Contractor Agreement is provided for approval

Positions	Rate Type (per hour)	Rate $ (per hour)
CNA	Regular Rate Group	$36.75
LVN	Regular Rate Group	$58.80
Registered Nurse (RN)	Regular Rate Group	$71.40
Registered Credentialed School Nurse	Regular Rate Group	$99.75

Term of Contract: July 1, 2025 through June 30, 2026
Estimated annual cost: $85,000
Funding Source: Unrestricted Charter Funds

Motion: Appel *Second: Zaragoza* *Vote: MCSU*

X. Consideration and Approval of the Appointment of Sara Roa as Community Representative for Discovery Charter School's Board of Directors for the Term of Two Years, 2025-2026 and 2026-2027 (Action)

Motion: Appel *Second: Zaragoza* *Abstain: Roa* *Vote: MCSU*

XI. Approve the 2025-2026 Board of Director's Meeting Schedule (Action)

Motion: Sevel *Second: Roa* *Vote: MCSU*

XII. Board Announcements

- Dr. Appel praised everyone for such a wonderful school year.
- Mrs. Roa noted that being part of the Board is a huge commitment, but she does it gladly. She loves to see that Discovery always has something great to share.
- Mrs. Zaragoza mentioned that she has seen all of the transitions at Discovery and shares her heartfelt appreciation for our school and for the opportunity within the Board. She wants everyone to know how much she respects the school, staff and leadership, and praised Mr. MacGaffey and Mrs. Alamo for such amazing leadership. She noted that it has been a pleasure to serve in the Board and really feels that Discovery is a family.
- President Carroll thanked Mrs. Zaragoza for her time and service to our Board and commends her for her choices as a parent. She thanked everyone for such a great year, and reiterates that being part of our Board is a great pleasure and congratulated everyone for such a great school year.

XIII. Adjournment (Action)

- A motion was made by President Carroll to adjourn the meeting at 6:20pm

Motion: Zaragoza *Second: Sevel* *Vote: MCSU*

The next regular meeting of the Discovery Charter School Board of Directors will be on Tuesday, July 22, 2025, at 5:30pm.

Rochelle Carroll, Board President

Neil MacGaffey, Secretary to the Board