

Georgia Department of Education

TKES How to Complete a Summative Assessment (Evaluator)

TKES Completing Summative Assessment (Evaluator)

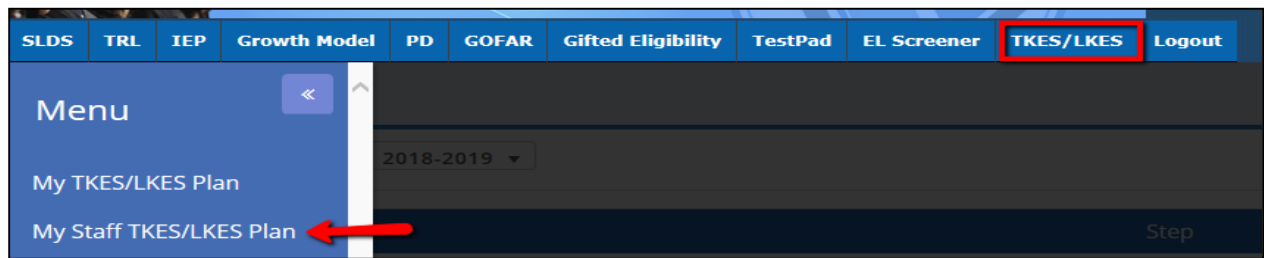


The red asterisk indicates a required field.

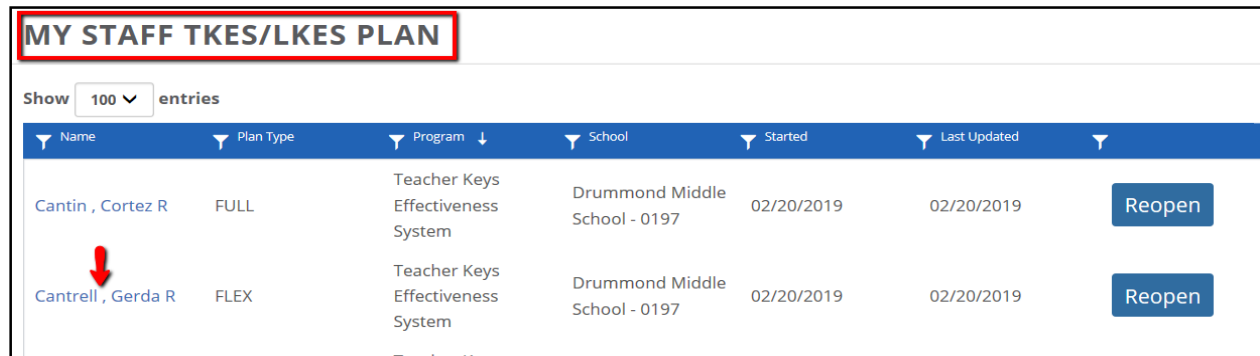


All containers are **locked** until the **Orientation** is submitted.

1. Click on My Staff TKES/LKES Plans.



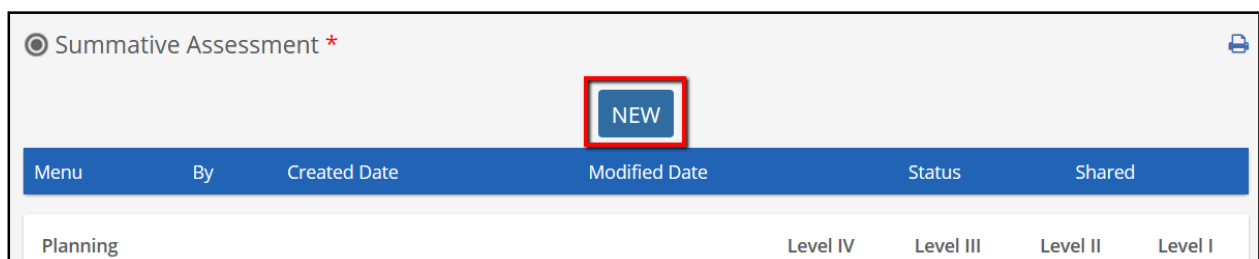
2. Click on the teacher to be evaluated.



3. Scroll down to Teacher Effectiveness Measure and click on Summative Assessment



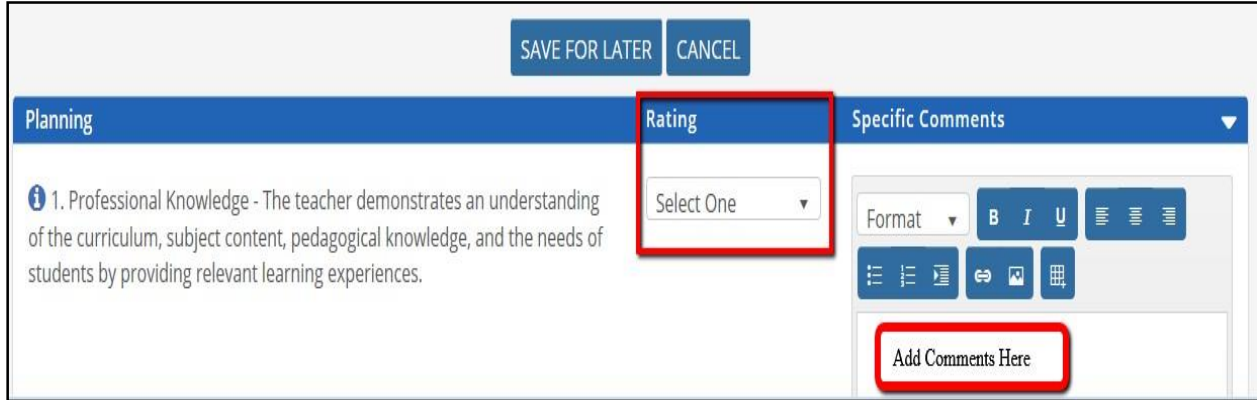
4. Click NEW.



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- Rate all 10 standards for the Summative Assessment. Optional comments can be added to document the rating. The print icon allows the leader or evaluator to print the Summative Assessment.



SAVE FOR LATER CANCEL

Planning Rating Specific Comments

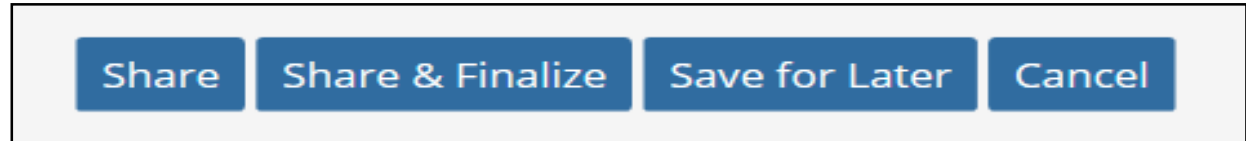
1. Professional Knowledge - The teacher demonstrates an understanding of the curriculum, subject content, pedagogical knowledge, and the needs of students by providing relevant learning experiences.

Select One

Format B I U

Add Comments Here

- The evaluator can choose **Share** (viewable by Leader), **Share & Finalize** (locked for editing), **Save for Later**, or **Cancel**. If Evaluator chooses **Share** only, then they must go back and **Share & Finalize** at another time.



Share Share & Finalize Save for Later Cancel

- The Summative Assessment can be printed out by the teacher and the evaluator during the Summative Conference, but it is not required. **TAPS scores will be generated in the TKES/LKES Platform this year.** The overall score and level will be displayed at the top of the container.



Summative Assessment *

TAPS SUM and TAPS RATING - 20 Level III

Menu	By	Created Date	Modified Date	Status	Shared
A				Complete	✓

Planning

1. Professional Knowledge - The teacher demonstrates an understanding of the curriculum, subject content, pedagogical knowledge, and the needs of students by providing relevant learning experiences.

2. Instructional Planning - The teacher plans using state and local school district curriculum and standards, effective strategies, resources, and data to address the differentiated needs of all students.

Level IV Level III Level II Level I

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