

**MANSFIELD SCHOOL
BOARD OF DIRECTORS REGULAR BOARD MEETING
MANSFIELD SCHOOL DISTRICT #207
June 24, 2025**

The Board of Directors met at the Mansfield School District. Board members present were Cory Moore, Tara Tupling and Cassidy Tupling. Superintendent Bruce Todd, Principal Lisa Guzman and Business Manager Kim Pease were present. No guest were present.

Board Chair Cory Moore called the meeting to order at 7:05 PM.

Adoption of Agenda

Tara Tupling motioned to approve the agenda, Cassidy Tupling seconded. Motion carried.

Consent Agenda

Board Meeting Minutes:

1. Regular Board Meeting Minutes May 27, 2025

June Expenditures:

- A. **Payroll Total** - \$201,824.24
- B. **Accounts Payable –**
 - General Fund - \$67,676.43
 - Capital Projects - \$477,624.31
 - ASB Fund - \$912.61
 - TVF - \$159,539.10

Tara Tupling motioned to approve the consent agenda, Cassidy Tupling seconded. Motion carried.

Personnel

Resignations

None

Recommended Hires-

None

Reports

Budget Report

May 2025 fund balances:

Gen Fund-\$582,763.91

Cap Projects Fund- \$234,665.64

Debt Service-\$3,406.25

ASB Fund-\$71,750.44

TV Fund-\$365,395.61

The May 2025 financials were reviewed with the board. Business Manager Pease informed the board that a 24-25 TVF Budget Extension will need to be done, resolution will be presented at July board meeting. Discussion followed.

Enrollment is 97.50 FTE K-12 (PK-12 FTE 104.50)

Superintendent's Report

Superintendent Todd shared his report for June 2025, which included updates on the irrigation/sprinkler system; fencing; CTE Director; grants and lower field rezoning. Discussion took place. See included report for further details.

Principal's Report

Principal Guzman gave her June 2025 report which included OSPI's 24-25 school report card, potential intervention options, and academic updates. See included report for further details.

Athletic Report

None

Old Business

Bond Planning Work Session

Discussion was tabled until September meeting.

Athletic Field Improvement Work Day

Discussion was tabled until September meeting.

Policy 3245/3245P Students and Telecommunication Devices: Revision

Tara Tupling motioned to approve Policy 3245/3245P Students and Telecommunication Devices: Revision as presented, Cassidy Tupling seconded. Motion carried.

Policy 2255/2255P -Alternative Learning Experience Programs

Cassidy Tupling motioned to approve Policy 2255/2255P Alternative Learning Experience Programs as presented, Tara Tupling seconded. Motion carried.

New Business

School Board Meeting Dates 2025-2026 SY

The board was presented a calendar with proposed board meeting dates and times to review, discussion took place. November's meeting date was moved to the 19th and December's meeting date was moved to the 18th. Tara Tupling motioned to approve the calendar with the November/December date changes, Cassidy Tupling seconded. Motion carried.

2025-2026 F203 FTE Projections

Discussion took place regarding the upcoming budget and enrollment FTE. Cassidy Tupling motioned to build the 2025-2026 budget with an enrollment of 80 FTE, Tara Tupling seconded. Motion carried.

Good of the Order

Board member Cassidy inquired about the status of the rezoning of the lower field, there has been no new information or action. Discussion took place regarding moving forward with an appraisal of the land. Board members present asked Bruce to proceed with having an appraisal done on the lower field grounds.

The next regular scheduled meeting is July 22nd at 8PM, annual budget hearing is July 22nd at 7:30PM.

Executive Session

The board announced that at 7:56PM they will be entering executive session for twenty minutes to discuss personnel salary schedules and contracts. At 8:16PM the board returned to open session.

Cassidy Tupling motioned to approve the 2025-2026 Certificated Salary Schedule with the 2.5% IPD as presented, Tara Tupling seconded. Motion carried.

Tara Tupling motioned to approve the 2025-2026 Classified Salary Schedule with the 2.5% IPD as presented, Cassidy Tupling seconded. Motion carried.

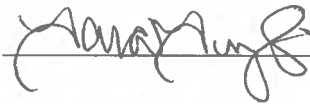
Tara Tupling motioned to approve the renewal of Lisa Guzman-Randall Principal Contract, with the 2.5% IPD salary increase, Cassidy Tupling seconded. Motion carried.

Board meeting adjourned at 8:17PM.



Bruce Todd
Board Secretary

These June 24, 2025 minutes are subject to Board approval at the next regularly scheduled meeting.


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cc draft minutes:
Mansfield Board Members
Superintendent

Superintendent's Report for June 2025

Budget: General Fund (May) - \$660,592.85, Capital Projects - \$224,956.35, ASB - \$75,090.09, TVF - \$355,395.61

Enrollment: (May) K-12 = 97.50, PK-12 = 104.50

Irrigation/Sprinkler system: Anderson Landscaping, Young Bucks Landscaping, Joe's Landscaping.

Fencing School Property: Quality Custom Fencing (Omak), Cascade Fence (Leavenworth), Chapparal Fence (Chelan), Manson Fence, Wenatchee Fence.

CTE Director: The NCESD contract for the CTE director for 2024-25 was \$18,000. The 2025-26 contract will be \$25,000 due to OSPI cutting CTE funding to the ESDs. We received \$61,066 in grant funds for the 2024-25 fiscal year. Bridgeport, Entiat, Pateros, and Waterville agreed to pay \$30,000.

Douglas County PUD Grant: Applied for the 2026 PUD grant for \$464,000 to replace windows throughout the school.

– Football Field/Track lighting. 4 poles @ 60' poles @ 48' high = \$14,500-\$22,200. 4 poles @ 65' poles @ 52' high = \$16,100-\$24,500. 4 poles @ 70' poles @ 56' high = \$19,200-\$29,700. Schmitt Electric, Inc. is working on a quote for LED lighting and scheduling a lighting specialist to design the lighting needs, including the height of poles and the number of lights on each pole.

SDMG (Small District Modernization Grant), Urgent Repair Grant, and PUD Grant: Exterior renovations/repairs for the removal of HVAC units and the installation of new HVAC units. Upgrade plumbing throughout the school. Upgrade classroom doors. Renovate the office/front entry.

Lower Field: The school's rezoning has been sent to Douglas County and will be approved after they conduct a hearing over the annexation. There is no news regarding the rezoning of the lower field for private single-family dwellings.

Music Teacher: I have reached out to Waterville and Orondo (No) as an option for a shared teacher contract.

FFA/AG: Purchased 2 – 20' storage containers to store wood/metal/FFA materials. Purchased with FFA funds and AG budget from 2024-25.

AD Report: None

Principal Report, 06/24/25

Focus for the year:

Mission statement - "... to develop individuals able to compete successfully in a changing world"

- SBAC testing schoolwide
 - Review school report card 23/24, vs. now
 - Rolling around ideas for intervention:
 - After School program or Friday school
 - Parent Family Engagement
- Academic Updates
 - 2 classes from high school have been converted to CTE
 - Geometry to Applied Geometry, Ric Bayless
 - Study hall class to Civics/AI class, Luke Hall

Events:

- ICU Conference in July w/ Ms. Steele & Dawn Ericson