

SBDM Council Minutes - Briarwood Elementary

Special Called SBDM Meeting Minutes

July 21, 2025

12:00 p.m. - Briarwood Elementary School

1. Opening Business

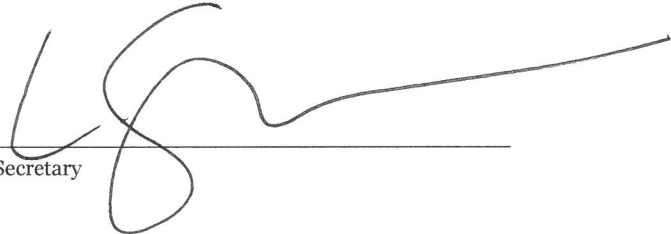
- a. Call to Order @ 12:04 {Motion by Johnson; second by Lasley; passes by consensus}
 - i. Attendance - Heather Lasley, Sarah Anderson, Laura Beth McKew, Renee Johnson, Scott Jones
- b. Approval of Agenda {motion by Anderson; second by McKew; passes by consensus}
- c. Approval of 7/17/25, 7/15/25, 7/9/25, 6/24/25, 6/10/25, 5/20/25 & 5/1/25 SBDM Minutes {motion by Lasley; second by Johnson; passes by consensus}
- d. Good News
 - i. National Beta Convention Awards
- e. Public Comment

2. New Business

- a. Election of Vice-Chairperson and Secretary
 - i. Elect Heather Lasley as Vice-Chair {motion by McKew; second by Johnson; passes by consensus}
 - ii. Appoint Smothers as Secretary {motion by Lasley; second by Anderson; passes by consensus}
- b. Purpose of SBDM
- c. Council members receive the following documents:
 - i. KRS 158.195
 - ii. KRS 158.183
 - iii. The Kentucky Open Records and Open Meetings Act
 - iv. Managing Government Records
- d. Review Briarwood SBDM Council Bylaws
- e. Review Briarwood SBDM Council Policies
- f. Review 2025-2026 CSIP
- g. Set SBDM Council Meeting Dates and Times for 2025-2026 {motion by Anderson; second by McKew; passes by consensus}
- h. Review 2025-2026 Master Schedule {motion by Lasley; second by McKew; passes by consensus}
- i. Approve 2025-2026 Bell Schedule {motion by Johnson; second by Anderson; passes by consensus}
- j. Approve 2025-2026 Initial Title I Budget {motion by McKew; second by Lasley; passes by consensus}

- k. Approve 2025-2026 Title I Program Description {motion by Anderson; second by Johnson; passes by consensus}
 - l. Approve Assistant Principal as surrogate principal to make purchases, sign purchase orders, etc. in the event of an extended absence by the principal {motion by Anderson; second by McKew; passes by consensus}
 - m. Bylaw/Policy Review
 - i. Bylaws Review
 - 1. Agenda
 - 2. Minutes and Records
 - 3. Duties of Officers and Members
3. Ongoing Learning
- a. Discussion of 2025 Legislative Summary
 - b. Job Posting Updates
4. Enter closed session for the purpose to discuss items where state or federal law specifically requires privacy as permitted by KRS 61.810(1)(f) of the Kentucky Open Meetings Act - discuss candidates for a personnel vacancy and/or consultation in filling vacancies & review Briarwood Elementary School's Emergency Management Plan
- a. Motion to Enter Closed Session {motion by McKew; second by Lasley; passes by consensus}
 - b. Motion to Exit Closed Session {motion by Johnson; second by Anderson; passes by consensus}
5. Upcoming Events
- a. Next SBDM Meeting - Monday, August 11 @ 4:00 p.m.
 - i. Adjourn @ 12:39 {motion by Anderson; second by McKew; passes by consensus}


Principal


Secretary