

CENTER GROVE COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES
May 18, 2017

MINUTES

The Board of School Trustees of the Center Grove Community School Corporation met in regular session beginning at 7:02 p.m. on Thursday, May 18, 2017, in the Board Room at the Education Service Center, 4800 West Stones Crossing Road, Greenwood, Indiana.

Board members present:

Jack Russell, President	<u>X</u>
Scott Alexander, Vice President	<u>X</u>
Carol Tumey, Secretary	<u>X</u>
Rob Daniels, Member	<u>X</u>
Adam Norman, Member	<u>X</u>

Also present:

Rich Arkanoff, Superintendent	<u>X</u>
Paul Gabriel, Chief Financial Officer	<u>X</u>
Bill Long, Assistant Superintendent	<u>X</u>
Jack Parker, Assistant Superintendent	<u>X</u>

Shannon Carroll-Frey, Assistant Director of Secondary Teaching & Learning
Stacy Conrad, Executive Director of Communications
Davin Harpe, Sugar Grove Elementary Principal
Nora Hoover, Executive Director of Human Resources & Student Services
Brooke Phillips, Maple Grove Elementary Principal
Jason Taylor, Chief Technology Officer
Amanda Trimble, Coordinator of Special Programs

I. CALL TO ORDER

President Jack Russell called the meeting to order at 7:02 p.m.

II. PLEDGE OF ALLEGIANCE

Sugar Grove Elementary School student Trevor Magnusen led the Pledge of Allegiance. President Russell presented Trevor with a certificate for his participation.

III. ADOPTION OF THE AGENDA

It was recommended that the agenda for the May 18, 2017 regular meeting be adopted as presented.

Motion by Tumey seconded by Alexander vote 5-0

IV. RECOGNITIONS/PRESENTATIONS

Spotlight on Learning

This evening's Spotlight on Learning featured the Sugar Grove Elementary School (SGES).

Principal Davin Harpe, assistant principal Marianne Doms, instructional coach Mindy VanderVeen, and teachers Tonya Brooks, Stephanie Dodson, Susan Dotson, Susan Henninger, Aly Heulsenbeck, Tonya Hicks, Christi Parsetich, Kellie Rouse, and Doug Wooton gave board members a glimpse of how SGES staff members are improving student learning through the Professional Learning Communities (PLC) process.

V. PUBLIC COMMENTS REGARDING AGENDA ITEMS

The following individual(s) registered their intention to participate in the public portion of the meeting upon their arrival at the meeting and addressed the board accordingly:

Ms. Beth Heavin and Ms. Peggy Young (Center Grove staff members) spoke on behalf of the Personnel Report (under Consent Items). As the co-presidents of the United Teachers Association of Center Grove and members of the bargaining team, they oppose granting any salary increases in financial compensation for administrators and/or support staff.

VI. CONSENT ITEMS

It was recommended that the following Consent Items be approved as presented: Approval of Minutes (4/20/2017 Executive Session and Regular Meeting; 4/28/2017 Executive Session), Personnel Report, Accounts Payable and Payroll Claims, Field Trip Report, and Summer Program/Camp (CG Boys Basketball).

Motion by Alexander seconded by Norman vote 5-0

VII. ACTION ITEMS

Hearing on Superintendent's Contract

President Russell shared that this evening's meeting was appropriately advertised as a hearing and opened the hearing to receive public input regarding the proposed modifications to the superintendent's contract. Chief financial officer Dr. Paul Gabriel gave a summary of changes in each section. No individuals addressed the board, and the hearing was closed.

The superintendent's current contract expired June 30, 2016. Board vice president Scott Alexander requested clarification of the new contract's effective date (July 1, 2016 versus July 1, 2017) by legal counsel Michelle Cooper (not present).

President Russell commented the new contract cleans up language so that the superintendent will receive benefits in accordance with the Statement of Benefits & Compensation applicable to all other Level A administrators.

Approval of the superintendent's contract will be an agenda item at the June 15, 2017 board meeting.

Second Reading of Resolution Naming New Elementary School

Superintendent's Recommendation: It is recommended the board approve a resolution naming the new elementary school Walnut Grove Elementary.

As required by Board Policy, the name for the new elementary school was presented for a second reading.

Motion by Norman seconded by Daniels vote 5-0

Second Reading of Proposed Policy Revisions

Superintendent's Recommendation: It is recommended the board approve the policies as presented.

The following policy revisions were presented for a first reading on April 20, 2017; therefore, tonight's meeting will be considered as a second reading.

May 2017 Summary of Changes:

Bylaw # or Policy #	Description
0120	Powers and Philosophy
0122	Powers and Philosophy
0123	Powers and Philosophy
2271	College and University Programs
2421	Career and Technical Education Program
2510	Adoption of Curricular Materials
5200	Attendance
5460	Graduation Requirements
5461	Credit for Courses Completed Before Students Enter Grade 9
5540	The Schools and Governmental Agencies
5830	Student Fundraising
5840	Criminal Organizations and Criminal Organization Activity
6111	Internal Control Standards and Procedures
6152	Student Fees and Charges
8531	Free and Reduced Price Meals
8540	Vending Machines
8606	Bus Drivers and Cellular Telephone Use

Approve Consulting Agreement for Redistricting

Superintendent's Recommendation: It is recommended the board approve the agreement with Cooperative Strategies, LLC to assist with redistricting.

Assistant superintendent Dr. Bill Long provided additional information on the agreement. Future redistricting has the potential to touch every elementary school, involve a large number of

students, and be very complicated. Therefore, the expertise that Cooperative Strategies will provide to the administration will be a great benefit to the school corporation and the community.

Motion by Daniels seconded by Alexander vote 5-0

Points of clarification for board member Rob Daniels: The corporation has not hired a consultant for redistricting in the past. Cooperative Strategies will bring expertise and tools (Geographic Information System and Mapping and Planning System software) to not only assist with the workload but accommodate for future changes/growth. This is not an expense we contemplated; however, we do not anticipate fees being paid out of the General Fund. The administration will still create a redistricting committee who will make final recommendations to the board.

Board secretary Carol Tumey and board member Adam Norman encourage Cooperative Strategies to remain neutral, show no favoritism, and take the community's input into consideration when working with the committee on a final recommendation.

Approve Contracts for Special Education Classroom Renovations

Superintendent's Recommendation: It is recommended the board approve contracts with Wise Building Solutions, Inc. and Construction Contractors, Inc. for the special education classroom and office renovations at Pleasant Grove Elementary, Sugar Grove Elementary, and Bridges Academy.

Dr. Long provided additional information on the contracts. Due to the developmental preschool program moving to Sugar Grove, the essential skills program will be moving to Pleasant Grove. Also, additional services will be added at Bridges Academy (special education alternative education program) due to the corporation's withdrawal from Special Services Johnson County and Surrounding Schools (SSJCSS). These changes will require the renovation of four (4) classrooms at Bridges Academy, two (2) classrooms at Pleasant Grove, three (3) classrooms at Sugar Grove, and office renovations at the Professional Resource Center.

Motion by Alexander seconded by Norman vote 5-0

Point of clarification for vice president Scott Alexander: These renovations will not require a construction manager. Director of facilities Darrell Thompson, Jr. will oversee the project. Vice president Alexander also expressed his concern that the spread among quotes is wide. Dr. Long assured the board the project architects have reviewed the vendor quotes to make sure there are no discrepancies from the plans as quoted.

Approve High Reliability Schools Survey

Superintendent's Recommendation: It is recommended the board approve the distribution of the High Reliability Schools Survey to Center Grove Elementary and Pleasant Grove Elementary students.

Assistant superintendent Dr. Jack Parker provided additional information on the survey. As part of their participation in the Indiana Principal Leadership Institute (IPLI), Center Grove Elementary (CGES) principal Krista Nelson and Pleasant Grove Elementary (PGES) principal Trael Kelly have been provided an opportunity for their schools to participate in the High

Reliability Schools (HRS) survey based on Dr. Robert Marzano's model. This survey is being paid for by IPLI.

Motion by Alexander seconded by Tumey vote 5-0

Approve Resolution to Add Covered Positions to PERF

Superintendent's Recommendation: It is recommended the board approve a resolution to add covered positions to the Public Employees' Retirement Fund (PERF) as administered by the Indiana Public Retirement System.

Dr. Gabriel provided additional information on the resolution. The corporation recently hired a number of employees transferring from SSJCSS. These employees have been part of PERF while employed at SSJCSS. The following positions will be added to Center Grove's list of covered positions: Behavior Coach, Speech/Language Pathologist Assistant, Occupational Therapist, Physical Therapist, Sign Language Interpreter.

Motion by Norman seconded by Tumey vote 5-0

Point of clarification for president Russell: Final approval by PERF should take approximately eight (8) months. Retro payments will be made effective January 1, 2018.

Additional Resolutions for Restatements of 457 Plan and 403(b) Plan

Superintendent's Recommendation: It is recommended the board approve the restatements of our 457 Plan and our 403(b) Plan.

Dr. Gabriel provided additional information on the restatements. To comply with the periodic changes made to the applicable tax laws, the 457 Plan and the 403(b) Plan must be amended. The plans were reviewed by Church, Church, Hittle + Antrim and minor changes were made. Therefore, it is necessary and appropriate to amend and restate the 457 Plan and the 403(b) Plan to maintain their tax qualified status. This will not change anything about the way employees participate in the plans.

Motion by Alexander seconded by Norman vote 5-0

Point of clarification for vice president Alexander: Center Grove's 457b plan is a supplemental retirement plan for employees who meet eligibility criteria. The corporation determines which employees shall be eligible to participate in the plan. There are currently no active employees participating in the plan; however, in years past retiring employees receiving lump sum severance payments have used the plan to defer income.

VIII. OTHER BUSINESS

Vice president Alexander – Insurance Committee met on May 15, 2017. Rates are expected to increase approximately 11.75% effective January 1, 2018.

Secretary Tumey – Athletic Booster Club will host the Trojan Golf Classic on June 8, 2017 at Dye's Walk. Silent auction and sponsorship opportunities are available.

IX. ANNOUNCEMENTS

President Russell made the following announcements:

- May 29 – Memorial Day (No School)
- June 1 – Last Day of School
- June 4 – Graduation (2:00 p.m., HS Vandermeer Gym)

The next regular meeting is also scheduled for Thursday, June 15, 2017 at 7:00 p.m. in the Education Service Center board room.

X. ADJOURNMENT

There being no further business to bring before the board, the meeting was adjourned at 8:14 p.m.