

**CENTER GROVE COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES**

April 20, 2017

MINUTES

The Board of School Trustees of the Center Grove Community School Corporation met in regular session beginning at 7:00 p.m. on Thursday, April 20, 2017, in the Board Room at the Education Service Center, 4800 West Stones Crossing Road, Greenwood, Indiana.

Board members present:

Jack Russell, President	<u>X</u>
Scott Alexander, Vice President	<u>X</u>
Carol Tumey, Secretary	<u>X</u>
Rob Daniels, Member	<u>X</u>
Adam Norman, Member	<u>X</u>

Also present:

Rich Arkanoff, Superintendent	<u>X</u>
Paul Gabriel, Chief Financial Officer	<u>X</u>
Bill Long, Assistant Superintendent	<u>X</u>
Jack Parker, Assistant Superintendent	<u>X</u>

Doug Bird, Center Grove High School Principal
Beth Bryant, Alternative Academy Director
Shannon Carroll-Frey, Assistant Director of Secondary Teaching & Learning
Stacy Conrad, Executive Director of Communications
Nora Hoover, Executive Director of Human Resources & Student Services
Marcy Szostak, Assistant Director of Elementary Teaching & Learning
Jason Taylor, Chief Technology Officer
Jon Zwitt, Athletic Director

I. CALL TO ORDER

President Jack Russell called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

Center Grove Alternative Academy student James Ward led the Pledge of Allegiance. President Russell presented James with a certificate for his participation.

III. ADOPTION OF THE AGENDA

It was recommended that the agenda for the April 20, 2017 regular meeting be adopted as presented.

Motion by Alexander seconded by Tumey vote 5-0

IV. RECOGNITIONS/PRESENTATIONS

Spotlight on Learning

This evening's Spotlight on Learning featured the Center Grove Alternative Academy (CGAA). Director Beth Bryant, teachers Angela Marsh and Michael Leavitt, student services coordinator Natalie Shelton, and secretary Terry Lain gave board members a glimpse of how CGAA staff members are improving student learning through the Professional Learning Communities (PLC) process.

2017 Daughters of the American Revolution Award Recipient

Center Grove High School principal Doug Bird recognized senior Eleanor Bentson who was awarded first place for the Daughters of the American Revolution (DAR). The DAR is a very prestigious award given to those who make a difference in their communities and their fellow students' lives.

National Merit Scholarship Winners

The high school has eight (8) National Merit Finalists for this school year. Principal Bird recognized Sydney Castellanos, Peter Golder (not present at the meeting), Megan Libke, Max Newport, Emily Simon, Aaron Thielmeyer, Ashley Varney (not present at the meeting), and Akul Vijayvargiya as the students receiving this designation.

Indiana Academic All-Star

Principal Bird recognized Max Newport as one of 40 students who were selected from over 300 school nominees as a 2017 Indiana Academic All-Star. The Indiana Academic All-Stars is a program of the Indiana Association of School Principals, Department of Student Programs.

Foreign Exchange Students

Principal Bird recognized 11 international exchange students who have been attending the high school during the 2016-2017 school year:

Francisca Andrea Estay Calderon (Chile)	Boris Gajdos (Slovakia)*
Davide Francesco Kovac (Italy)*	Erika Kuespert (Germany)*
Diana Gabriela Navarro-Pablo (Mexico)	Sveva Pattavina (Italy)
Camilla Perego (Italy)	Gabriel Monnerat Peres (Brazil)*
Irmela Anne Sophie Rieckmann (Germany)*	Seung Hyun Song (South Korea)*
Anna Carla Tunn (Germany)*	

*Not present at the meeting

Scholastic Art Award Winners

The high school has won a total of 46 awards in the central/southern Indiana Regional Scholastic Art Awards program - 6 Gold Keys, 14 Silver Keys, and 26 Honorable Mentions were awarded to high school students. High School art teacher Rick Jones presented a video displaying the winning artwork.

Center Grove High School Soccer Team

Center Grove High School soccer coach James McLaughlin gave a brief update on the current soccer field's limits and potential for increased risk. They would like the board to consider adding field turf to the current soccer field. The board expressed their appreciation for the information and agreed to investigate where/if this fits into any future long range plans.

V. PUBLIC COMMENTS REGARDING AGENDA ITEMS

The following individual(s) registered their intention to participate in the public portion of the meeting upon their arrival at the meeting and addressed the board accordingly:

Mr. Scott Hendrick (4191 Bending Lane, Greenwood, Indiana) spoke on behalf of the Center Grove High School Soccer Team presentation. As the president of the Center Grove LaCrosse Booster Club, he would like the LaCrosse team to have an opportunity to play at a Center Gove facility. He believes adding turf to the soccer field could create more opportunities for their club and the community.

VI. CONSENT ITEMS

It was recommended that the following Consent Items be approved as presented: Approval of Minutes (3/16/2017 Executive Session and Regular Meeting), Personnel Report, Accounts Payable and Payroll Claims, Field Trip Report, Resolutions for Transfer of Funds to Rainy Day Fund, and Resolution to Reduce Appropriation in Capital Projects Fund.

Motion by Alexander seconded by Daniels vote 5-0

VII. ACTION ITEMS

First Reading of Resolution Naming New Elementary School

Superintendent's Recommendation: It is recommended the board accept the name Walnut Grove Elementary School as the name for the new elementary school, presented as a first reading.

Executive director of communications Stacy Conrad shared that in March 2017, parents, staff and community members were invited to submit ideas for naming the new elementary school. Early April 2017, the community was asked to choose their top two (2) favorites from a list of finalists. Those favorites were shared with the board. Greenwood resident, Jeff Beck spoke briefly on the history of the land, which had been in his family for many years.

First Reading of Proposed Policy Revisions

Superintendent's Recommendation: It is recommended the board accept the changes to the policies as presented as a first reading.

Superintendent Dr. Rich Arkanoff shared information regarding changes to board bylaws and policies recommended by NEOLA. Copies of the Summary of Changes will be made available to the public at board meetings with first and second readings on the agenda.

Board member Adam Norman requested clarification on the following policy(ies) to make sure we have the right policies in place for students:

5540 - THE SCHOOLS AND GOVERNMENTAL AGENCIES

The summary reads "*Revisions are proposed because Ind. Code 20-33-1, which governed interrogation of students, was repealed by the Indiana General Assembly.*" Confirm the statute listed above is correct. Is this the code that has really been repealed?

April 2017 Summary of Changes:

Bylaw # or Policy #	Description
0120, 0122, 0123 Revised	POWERS AND PHILOSOPHY Explanation of “home rule” under <i>Board Powers</i> is more clearly explained. Minor edits were also made to the section entitled <i>Philosophy of the Board</i> .
2271 – Revised 2421 – Revised 5460 – Revised 5461 – Revised	COLLEGE AND UNIVERSITY PROGRAMS CAREER AND TECHNICAL EDUCATION PROGRAM GRADUATION REQUIREMENTS CREDIT FOR COURSES COMPLETED BEFORE STUDENTS ENTER GRADE 9 Revisions are proposed because Indiana law has been amended to require that all instructors in post-secondary programs and dual credit courses must meet the requirements established by State law for teaching a course for which graduation credit is awarded. Additionally, the Indiana regulations governing credit for mathematics courses taken before high school have been amended.
2510 – Revised 6152 – Revised	ADOPTION OF CURRICULAR MATERIALS STUDENT FEES AND CHARGES Revision is proposed to make it clear that the portion of the term remaining when a refund is made, the amount of the refund, and the amount of the fee that can be written off are at the discretion of the Corporation.
5200 – Revised	ATTENDANCE Revision is proposed so that it is in compliance with not only state statute, but also guidance received from the Indiana Department of Education (IDOE) in an October 15, 2015 memorandum regarding exempt absences.
5540 – Revised	THE SCHOOLS AND GOVERNMENTAL AGENCIES Revisions are proposed because Ind. Code 20-33-1, which governed interrogation of students, was repealed by the Indiana General Assembly. Although the statute was repealed, it is advisable to continue to maintain a policy on this topic. Therefore, the language has been amended to omit reference to State law.
5830 – Revised	STUDENT FUNDRAISING Revision is proposed to include student fundraising for non-profit organizations (e.g., United Way, American Heart Association).
5840 – Revised	CRIMINAL ORGANIZATIONS AND CRIMINAL ORGANIZATION ACTIVITY Revisions are proposed as a result of Senate Bill 141 that was signed into law by the Governor on March 21, 2016. This bill required that any reference to “criminal gang” in the Indiana Code be changed to “criminal organization” and made slight revision to the definition of “criminal organization” ... <i>effective 7/1/16</i> .
6111 – Revised	INTERNAL CONTROL STANDARDS AND PROCEDURES Revisions are proposed so that the requirements are more general with regard to the financial statements that are used to provide the reasonable assurance required by Federal Regulations. It also provides the opportunity for the Corporation to set different materiality thresholds for “cash” and “other assets”.
8531 – Revised	FREE AND REDUCED PRICE MEALS Revisions are needed for this policy so that it is consistent with Federal law, USDA regulations, the Indiana Code, and the State Board of Accounts’ best practices with regard to accounting and auditing procedures. The Corporation should select the option on page 2 of 3 that describes the manner in which parents submit applications for the Free and Reduced-Price Lunch Program. The additional proposed new language should be included so that the policy is compliant.
8540 – Revised	VENDING MACHINES

	The revisions to this policy are proposed so that the language is consistent with USDA requirements as well as the USDA's <i>Smart Snacks for Schools</i> regulations and the Corporation's Policy 8510 Wellness.
8606 – New	BUS DRIVERS AND CELLULAR TELEPHONE USE A new policy has been proposed to address the Federal and State statutes and regulations governing the use of electronic devices and telecommunications devices, including cellular telephones. Federal and State law prohibit texting, emailing, and using a telecommunications device or hand-held mobile telephone, including a cellular telephone, while driving commercial motor vehicles, including school buses, except in a bona fide emergency. State law also prohibits typing, transmitting or reading text messages and emails while operating a moving motor vehicle unless the device is used in conjunction with hands free or voice operated technology or to call 911 to report a bona fide emergency. The policy prohibits these acts as well, provides for disciplinary action to be taken against employees who violate the policy, and requires that transportation contracts entered into with independent contractors include provisions that mandate adherence to Federal and State law.

Adoption of Textbooks and Materials

Superintendent's Recommendation: It is recommended the board approve the 2017-2018 textbooks and supplemental materials presented for adoption.

Assistant director of secondary teaching and learning Shannon Carroll-Frey and assistant director of elementary teaching and learning Marcy Szostak provided additional information on the textbooks and materials to be adopted. These include: K-12 Science, 6-8 AWARE, 6-8 Math, 9-12 Health, 9-12 Math, 9-12 Digital Applications and Responsibility, 9-12 Genres of Literature: Science Fiction, Early College Psychology, Early College Social Studies, and 9-12 miscellaneous materials.

Motion by Tumey seconded by Norman vote 5-0

Approve 2017-2018 Textbook Rental & Fees

Superintendent's Recommendation: It is recommended the board approve the textbook rental and fees for 2017-2018.

Mrs. Carroll-Frey and Mrs. Szostak provided additional information on textbook rental fees. Fees for elementary grade levels will see slight decreases, while fees for middle school grade levels will see slight increases. The textbook committees worked to make financially prudent choices, seeking to provide curriculum at the lowest cost possible.

Motion by Alexander seconded by Daniels vote 5-0

Board member Norman complimented Mrs. Carroll-Frey, Mrs. Szostak, and the textbook committees for their efforts in balancing a good curriculum while keeping costs in mind for families.

Approve Secondary Student Handbooks

Superintendent's Recommendation: It is recommended the board approve the proposed changes and updates to the 2017-2018 student handbooks for the high school and both middle schools.

Executive director of Human Resources & Student Services Nora Hoover presented the proposed changes to the secondary handbooks. Representatives from all three (3) schools met to ensure conformity and continuity among the buildings.

Motion by Alexander seconded by Norman vote 5-0

Vice president Scott Alexander and board member Norman both shared concerns with proper communication by middle school teachers as it relates to additional “team” policies/rules. They would like to see teams/teachers clearly communicate with parents any additional rules over and above the student handbook. Mrs. Hoover will share their concerns with the middle school principals and deans.

Approve Summer Programs/Camps

Superintendent's Recommendation: It is recommended the board approve the list of Center Grove summer programs/camps for 2017.

Chief financial officer Dr. Paul Gabriel provided additional information on the programs/camps. These summer programs/camps will be conducted by Center Grove staff and involve fees to cover expenses (marketing, t-shirts, etc.) and instruction (staff salaries). The remainder of profits will benefit the group.

Motion by Norman seconded by Tumey vote 5-0

Additional Appropriation Hearing and Resolution for Rainy Day Fund

Superintendent's Recommendation: It is recommended the board conduct a public hearing on additional appropriations for the Rainy Day Fund in the amount of \$806,000. Following the public hearing, it is also recommended that the board approve a resolution regarding the additional appropriations.

President Russell opened the public hearing. Dr. Gabriel reported that the action item previously taken (Consent-Resolutions for Transfer of Funds to Rainy Day Fund) requires the following appropriations:

- \$655,000 (Capital Projects Fund) will be used to pay custodial cleaning contract through 2017
- \$151,000 (Transportation Fund) will be used for professional development for the teaching and learning department and technology department

There were no comments from the public. The hearing was closed.

Motion by Alexander seconded by Norman vote 5-0
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Additional Appropriation Hearing and Resolutions for Elementary School Project

Superintendent's Recommendation: It is recommended the board conduct a public hearing for additional appropriations.

President Russell opened the Public Hearing. Dr. Gabriel reported the purpose of this appropriation is to establish a budget of \$42 million and approve the resolutions approving the Lease as well as the issuance of the bonds and BANs and related matters.

There were no comments from the public. The hearing was closed.

Motion by	Russell	seconded by	Alexander	vot	5-0
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VIII. OTHER BUSINESS

There was no other business discussed.

IX. ANNOUNCEMENTS

President Russell made the following announcements:

- May 1 – Teacher Celebration Event (7:00 p.m., High School Auditorium)
- May 4 – Senior Top 20 Awards Banquet (6:30 p.m., High School Hall of Excellence)

The next regular meeting is scheduled for Thursday, May 18, 2017 at 7:00 p.m. in the Education Service Center board room. An executive session and work session are also scheduled for the same day.

X. ADJOURNMENT

There being no further business to bring before the board, the meeting was adjourned at 8:55 p.m.