

CENTER GROVE COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES
October 6, 2016

MINUTES

The Board of School Trustees of the Center Grove Community School Corporation met in regular session beginning at 7:00 p.m. on Thursday, October 6, 2016, in the Board Room at Education Service Center, 4800 West Stones Crossing Road, Greenwood, Indiana.

Board members present:

Adam Norman, President	<u>X</u>
Rob Richards, Vice President	<u>X</u>
Jack Russell, Secretary	<u>X</u>
Scott Alexander, Member	<u>X</u>
Carol Tumey, Member	<u>X</u>

Also present:

Rich Arkanoff, Superintendent	<u>X</u>
Paul Gabriel, Chief Financial Officer	<u>X</u>
Bill Long, Assistant Superintendent	<u>X</u>
Jack Parker, Assistant Superintendent	<u>X</u>

Douglas Bird, Center Grove High School Principal
Stacy Conrad, Executive Director of Communications
Nora Hoover, Executive Director of Human Resources & Student Services
Jason Taylor, Chief Technology Officer

I. CALL TO ORDER

President Adam Norman called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

Center Grove High School student Max Newport led the Pledge of Allegiance. President Norman presented Max with a certificate for his participation.

III. ADOPTION OF THE AGENDA

It was recommended that the agenda for the October 6, 2016 regular meeting of the board be adopted as presented.

Motion by Alexander seconded by Russell vote 5-0

IV. PUBLIC COMMENTS REGARDING AGENDA ITEMS

No individual(s) registered their intention to participate in the public portion of the meeting.

V. CONSENT ITEMS

It was recommended that the following Consent Items be approved as presented: Approval of Minutes (9/15/2016 Executive Session and Regular Meeting), Personnel Report, and Payroll Claims.

Motion by Richards seconded by Tumey vote 5-0

VI. ACTION ITEMS

Approve Award-RFP Custodial Services

Superintendent's Recommendation: It is recommended the board award the custodial services contract to Zoë Facility Services and authorize the superintendent (or designee) to sign an agreement on behalf of the school corporation.

Assistant superintendent Dr. Bill Long provided additional information on the contract. Greg Huffman, Nickole Huffman, and Jason Graf from Zoë Facility Services and consultant Dr. Carrie Milner were introduced.

Six (6) Request for Proposal (RFP) responses were received. The selection committee interviewed three (3) companies and then brought back two (2) of those companies for final interviews. The committee was very impressed with Zoë Facility Services.

The contract with our current custodial services provider, ABM, expires on December 31, 2016. A three-year agreement with Zoë Facility Services will begin December 19, 2016 to allow for a smooth transition.

Motion by Alexander seconded by Russell vote 5-0

Point of clarification for board member Carol Tumey: No current Center Grove employee(s) will lose their position as a result of outsourcing our custodial services.

President Norman expressed his gratitude to the committee members and to Zoë Facility Services for their long-standing commitment to the community.

Approve New Course Proposals-High School

Superintendent's Recommendation: It is recommended the board approve the new high school course descriptions for inclusion in the high school Academic Guide.

Assistant superintendent, Dr. Jack Parker provided additional information on the course proposals. Each year the high school makes course proposals of possible courses available to students for scheduling. This year the high school would like to add eight (8) course descriptions (PLTW/AP Computer Science Principles, PLTW/AP Computer Science A-Advanced Placement, Computer Tech Support, German IV, CG Innovators Course, Introduction to Microbiology, Genres of Literature: Science Fiction, and weighted designation CG Singers/Wind Ensemble/Symphonic Orchestra).

Motion by Alexander seconded by Russell vote 5-0

Approve Polling Questions for High School Publications

Superintendent's Recommendation: It is recommended the board approve a list of possible polling questions for use in various high school publications.

Dr. Parker provided additional information on the request. High school teachers Casey Tedrow and Melissa Warner were available for questions. The publications newsroom at the high school

would like the opportunity to create more competitive publications and to offer students experiences with statistics in journalism by surveying/polling students on a regular basis.

Motion by Russell seconded by Alexander vote 5-0

Point of clarification for board secretary Jack Russell: Six (6) senior editors as well as advisors Casey Tedrow and Melissa Warner created the list of questions. Results will be analyzed and used to create reporting graphics for various publications such as the yearbook, news magazines, and frequent web stories.

Point of clarification for board member Tumey: For an official poll, journalism students will use a random sampling of 200 students approximately every other week (grouped by STAR class).

Approve Resolution to Pay Affordable Care Act Fees

Superintendent's Recommendation: It is recommended the board approve a resolution authorizing the payment of Affordable Care Act fees.

Chief financial officer Dr. Paul Gabriel provided additional information on the resolution. The resolution authorizes the administration to pay any fines, penalties, or tax that are incurred by the corporation as part of the Patient Protection and Affordable Care Act (PPACA) when given a verified invoice from the IRS, and absolves school employees and members of the board of personal financial responsibility for any penalties that may be assessed.

Motion by Russell seconded by Tumey vote 4-1

In favor - Richards, Tumey, Norman and Russell
Opposed – Alexander

Board member Scott Alexander commented that he does not agree that a resolution needs to be approved before we receive an invoice from the IRS and know how much we owe.

Point of clarification for president Norman: Currently, we have received five (5) notices that an employee's situation could result in a penalty. We are being proactive in case we receive an invoice from the IRS. The State Board of Accounts (SBOA) requires a board resolution to pay any fines, and we will be audited on this basis.

President Norman requested the board be notified on a quarterly basis as to how many invoices we receive from the IRS and how much we end up paying.

Approve Consulting Agreement for Collective Bargaining

Superintendent's Recommendation: It is recommended the board approve an agreement with MTW Consulting, Inc. to assist with collective bargaining.

Dr. Gabriel provided additional information on the agreement. As we proceed through the formal bargaining process the State prescribes, there is a large amount of financial information that has to be prepared and presented. The consultant will assist the corporation with this process.

Motion by Alexander seconded by Russell vote 5-0

Approve 2017 Budget

Superintendent's Recommendation: It is recommended the board approve the 2017 budgets for all funds as presented, along with the following resolutions:

1. Resolution to Adopt the Capital Projects Fund Plan
2. Resolution to Adopt the Bus Replacement Plan
3. Resolution for Appropriations and Tax Rate

Dr. Gabriel provided additional information on the 2017 budget, which was presented to the board during the regular meeting on September 15, 2016. Since that time, there have been no changes in the official budget documents.

Approve General Obligation (GO) Bonds (Hearing & Resolutions)

Superintendent's Recommendation: It is recommended the board conduct a public hearing for the 2016 General Obligation bonds including the approval of the following resolutions:

1. Resolution Authorizing the Issuance of the 2016B Bonds
2. Additional Appropriation Resolution for the 2016B Bonds
3. Resolution Authorizing the Issuance of the 2016C Bonds
4. Additional Appropriation Resolution for the 2016C Bonds

This evening's meeting had been appropriately advertised as an additional appropriation hearing on the 2016B and 2016C General Obligation bonds - \$1,990,000 in bonds for technology projects and \$1,990,000 in bonds to support CPF building improvement projects. As part of the hearing, Dr. Gabriel presented information regarding the need for the bonds, the tax impact, and the use of the bond proceeds. Following the presentation, president Norman opened a hearing for the purpose of receiving public comments. There were no public comments, and the hearing was closed.

Motion by Alexander seconded by Tumey vote 5-0

Point of clarification for board member Alexander: We expect final tax rates from the State in late January or early February 2017.

Approve Stipends for Level A, B and C Employees

Superintendent's Recommendation: It is recommended the board approve a stipend of one (1) percent for all Level A, B and C employees.

Dr. Gabriel provided additional information on the stipends. This will include all administrators, directors, coordinators, and other support staff who have a permanent assigned work schedule. The stipend will be paid in November 2016.

Motion by Alexander seconded by Richards vote 5-0

VII. REPORTS

ADM Report and New Elementary Discussion

Dr. Long provided the board with a summary of the Average Daily Membership (ADM) report submitted to the Indiana Department of Education as of September 28, 2016. This report is unofficial with no conflicts reported to date. Superintendent Dr. Rich Arkanoff also shared the impact our current enrollment has on the possibility of building a new elementary school.

VIII. OTHER BUSINESS

No other business was discussed.

IX. ANNOUNCEMENTS

President Norman made the following announcements:

- October 10-21 – Fall Break (No School)
- October 25 – School Start Times Community Forum (6:30 p.m., High School Auditorium)
- October 26 – Middle School Parent/Teacher Conferences
- October 27 – Superintendent Coffee Chat (7:30-9:30 a.m., Strange Brew)

The next regular meeting is scheduled for Thursday, November 17, 2016 at 7:00 p.m. in the Education Service Center board room.

X. ADJOURNMENT

There being no further business to bring before the board, the meeting was adjourned at 7:55 p.m.