

Fuel Bid Form – Sealed Bid Submission

South Kitsap School District

Invitation to Bid: Wet-Line Fueling Services

Bid Due Date & Time: 8/8/2025 at 2:00pm


Location for Submission: 2689 Hoover Ave SE, Port Orchard, WA 98366

Bidder Information

Field	Input
Company Name	
Address	
City, State, ZIP	
Contact Person	
Phone Number	
Email Address	
UBI Number (WA State)	
DOT Number (if applicable)	

Fuel Pricing Proposal

Fuel Type	Estimated Annual Volume (Gallons)	Rack Source (e.g., OPIS/TACOMA)	Markup / Gallon (\$)	Delivery Fee (if any)	Total Price (Rack + Markup)
Ultra-Low Sulfur Diesel (ULSD) or R99	145,000				

 **NOTE:** Prices must be based on the posted rack average from [OPIS or specified terminal] as of the bid opening date. Please attach documentation of source pricing.

Delivery Terms and Conditions

- On-site wet line fueling of approximately 50 big school buses and, if capable, 24 small school buses
 - Fueling must be completed Tuesday, Thursday and, if needed, Saturday with all vehicles fully fueled before 5:00 a.m. next day.
 - Invoices must specify:
 - Gallons delivered
 - Delivery date/time
 - Per-gallon price (including markup)
-

Additional Required Documentation

Please attach the following:

- Insurance Certificates:
 - General Liability
 - Auto Liability
 - Workers' Compensation
 - Proof of:
 - Valid business license
 - Fuel transporter certification
 - Written spill response plan and safety procedures
 - At least two (2) client references from recent or current similar contracts (preferably school districts)
-

Bid Acknowledgment & Signature

The undersigned hereby agrees to furnish fuel products and delivery services in accordance with the terms and specifications set forth by [Insert School District Name]. All bid pricing shall remain valid for **[e.g., 90 days]** from the date of bid opening.

Name (Printed)	
Signature	
Title	
Date	

Bid Envelope Must Be Marked:

“SEALED BID – Wet Line Fueling Services”

Sealed bids must be received **no later than August 8, 2025 at 2:00 pm**
