

CENTER GROVE COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES
May 21, 2015

MINUTES

Board of School Trustees of the Center Grove Community School Corporation met in regular session beginning at 7:00 p.m. on Thursday, May 21, 2015, in the Board Room at the Education Service Center, 4800 West Stones Crossing Road, Greenwood, Indiana.

Board members present:

Carol Tumey, President	<u>X</u>
Adam Norman, Vice President	<u>X</u>
Rob Richards, Secretary	<u>X</u>
Scott Alexander, Member	<u>X</u>
Jack Russell, Member	<u>X</u>

Also present:

Rich Arkanoff, Superintendent	<u>X</u>
Bill Long, Assistant Superintendent	<u>X</u>
Sally Hacker, Assistant Superintendent	<u>X</u>
Paul Gabriel, Chief Financial Officer	<u>X</u>

Doug Bird, High School Principal
Jack Parker, Director of Curriculum
Rick Pederson, Director of Transportation
Brooke Phillips, Maple Grove Elementary Principal
Dave Statler, Facilities Engineer
Marcy Szostak, Assistant Coordinator, Curriculum & Special Education

Prior to the start of the board meeting, ten (10) members of the high school symphonic orchestra played several pieces for attendees.

1. CALL TO ORDER / READING OF MISSION STATEMENT

President Carol Tumey called the meeting to order at 7:00 p.m. and read the corporation's mission statement.

2. PLEDGE OF ALLEGIANCE

Maple Grove Elementary student Saul Greenwood led the Pledge of Allegiance. Afterward, the symphonic orchestra played the "Star Spangled Banner."

3. ADOPTION OF THE AGENDA

It was recommended that the agenda for the May 21, 2015 regular meeting of the board be adopted as presented.

Motion by Norman seconded by Alexander vote 5-0

4. RECOGNITION / PRESENTATIONS

Board Member Recognition-ISBA Certification Awards Program

Superintendent Dr. Rich Arkanoff recognized board members for receiving the following Indiana School Boards Association (ISBA) awards/appointments:

- Outstanding Board Award - this is the second consecutive year the board has received this designation.
- Individual Board Member Recognition - vice president Adam Norman and secretary Rob Richards both received Level I distinction lapel pins for accumulating points for various ISBA or ISBA recognized activities.
- Board member Jack Russell has been appointed to the ISBA legislative committee. He will be working with ISBA at the state level.
- President Tumey has been appointed to the ISBA nominations committee for the second consecutive year.

Superintendent Arkanoff congratulated the board on their accomplishments and expressed his gratitude for their dedication to continuous improvement.

In the Spotlight

This evening's In the Spotlight featured Maple Grove Elementary School (MGES). Principal Brooke Phillips recognized fifth grade student Sara Steckler for being an exceptional person all around. She is a ferocious reader who accomplished her goal of reading 80 books. Principal Phillips also recognized essential skills teacher Tina Cassetty for her positive, energetic and calm demeanor. She truly loves and cares for students. School psychologist Cambi Driver was recognized for her tireless efforts to help students and staff be the best they can be.

President Tumey took this opportunity to express her gratitude to everyone recognized for all they do to make Maple Grove a great place.

Board member Scott Alexander took this opportunity to applaud Sara for reaching her goal of reading 80 books.

Center Grove Orchestra Program

Director of orchestras Sarah Belt introduced orchestra teacher Joe Shimp and members of the symphonic orchestra. Mrs. Belt also spoke about Center Grove's orchestra program - 2015 Indiana State School Music Association (ISSMA) awards; recruitment is up; future looks bright.

President Tumey and board member Russell took this opportunity to express their gratitude to the students for their participation.

Woodrow Wilson MBA Fellowship in Education Leadership Program

After being nominated by Center Grove administrators, special education teacher Allison Chance was accepted into the Woodrow Wilson MBA Fellowship in Education Leadership Program in May 2014. Ms. Chance spoke about her 13-month fellowship through the University of Indianapolis and expressed her gratitude to the board and several administrators for their support and leadership.

Teacher of the Year Winners

Assistant superintendent Sally Hacker highlighted the 2015 teacher of the year building winners (Joseph Lamb, Jeanne Schwartz, Barbara Johnson, Barbara Dunn, Linda Snyder, Barbara Sylvester, Doug Wooton) and overall corporation winner (Kimberly King).

Superintendent Arkanoff took this opportunity to express his gratitude to Mrs. Hacker for her work on the teacher of the year program.

Academic Achievements & Highlights

Mrs. Hacker highlighted the following academic achievements:

High School

- Alternative Academy: Caleb Imel and Jim Glass named CGAA Outstanding Students for completing their classes ahead of time, for being outstanding leaders in the classroom and for community service.
- Central Nine Career Center: Estele Carrillo, Shelby Hooton and Anthony Lime named Students of the Month; Yuriy Clements and Jonathan Icenogle received Achievement Awards; Hannah Eaton, Alyssa King and Rachael Wibbels named 2014-2015 National Technical Honor Society members; twenty one (21) students received merit awards.
- Kaveet Pandya has earned and been recognized as a 2015 Indiana Academic All-Star.
- Andrew Rattin competed in the state competition for Speech Team in March – original oratory category.
- Varsity Quiz Bowl team won the MIC Academic Challenge Tournament.
- Josh Wright received the Hoosier Creativity Award.
- Parker Ferguson has been elected as Central West District Rep for the Indiana Association of Student Councils.
- Katie Shea, Courtney Clark and Abby Ogle earned a Silver Award at the Family, Career and Community Leaders of America (FCCLA) in Action Competition state competition.
- State Business Professionals of America Conference: Small Business Management Team (Kaylin Frantzreb, Graciela Macias, Kassie Novak and Andrew Rattin) placed 3rd; Graciela Macias placed 7th in Legal Offices Procedures; Bailey Scott placed 6th, David Malone 7th and Dean Springer 8th in C++ Programming.

Middle School North

- Academic Bowl team placed in the top 10 of the science division of the Indiana Academic Super Bowl Junior Division Area Competition. MSN was one of 15 venues to host a competition on May 2.
- Caleb Swartz won the Optimist Club of 500 West-Indianapolis speech contest. His speech was based on the theme "Optimism Should be a Priority." Caleb's essay was sent to the district level.

Maple Grove Elementary

- Will Cuskaden earned a gold medal in all five (5) categories at the Division I National Mathematics Pentathlon Academic Tournament.

Pleasant Grove Elementary

- Lilyana Stricker won the grand prize in The Southside Times Mother's Day Essay Contest. Lilyana's essay "Best Mom Ever" was published in the May 7 issue.

Sugar Grove Elementary

- Math Pentathlon Tournament: Silver Medalists are Aidan Constantine, Jack Gill, Justin Groeper and Henry Lyness. Bronze Medalists are Kenlie Clifford and Wyatt Harpe. Honorable Mentions are Gabriel Argiris, Elsha Marrow, Ian Moore, Lucas Moore, Cailey Reardon and Aaron Smith.
- Chayleigh Swartz won the Optimist Club of 500 West-Indianapolis oratorical contest based on the theme "How My Optimism Will Help Me Press on to Greater Achievements of the Future?"
- Sam Griffith placed 8th in the Johnson County Spelling Bee.

5. PUBLIC COMMENTS REGARDING AGENDA ITEMS

There were no public comments.

6. CONSENT ITEMS

It was recommended that the following Consent Items be approved as presented:

Approval of Minutes (4/23/2015 Executive Session/Regular Meeting), Personnel Report, Accounts Payable and Payroll Claims, Field Trip Report and Request to Investigate Trips for HS Choral Department.

Motion by Alexander seconded by Russell vote 5-0

Mrs. Hacker took this opportunity to introduce and welcome Shannon Carroll-Frey and her family. Mrs. Carroll-Frey will take over the leadership of Center Grove Elementary from retiring principal Bruce Haddix in July.

7. ACTION ITEMS

Approve High School Student Handbook Revision

Superintendent's Recommendation: It is recommended the board approve a revision to the 2015-2016 student handbook for the high school.

High school principal Doug Bird provided additional information on the proposed change to the plagiarism policy in response to questions raised at the April 23, 2015 board meeting.

Motion by Alexander seconded by Norman vote 3-2

In favor - Alexander, Norman and Tumey
Opposed - Richards and Russell

Secretary Richards voiced his concern with the added language "...may result in a zero..." as a point of clarification based on the meaning of the word "fail." He is concerned with the language and feels it may lead to inconsistencies in how the policy is enforced (all subjective). Board member Russell concurred on the issue.

Approve Summer Programs/Camps

Superintendent's Recommendation: It is recommended the board approve the list of Center Grove summer programs/camps for 2015.

Assistant superintendent Dr. Bill Long provided additional information on the programs/camps. These summer programs/camps will be conducted by Center Grove staff and involve fees to cover expenses (marketing, t-shirts, etc.) and instruction (staff salaries). The remainder of profits will benefit the group.

Motion by Alexander seconded by Russell vote 4-0

President Tumey was not present at the time of the vote as she had stepped out of the room when the actual vote occurred.

Second Reading of Proposed Policy Revisions

Superintendent's Recommendation: It is recommended the board approve the policies as presented.

The following policy revisions were presented for a first reading on April 23, 2015; therefore, tonight's meeting will be considered as a second reading.

Motion by Alexander seconded by Norman vote 5-0

0100	Definitions (Revised)
0140	Membership (Revised)
0167.3	Public Participation at Board Meetings (Revised)
2221	Mandatory Curriculum (Revised)
3120, 4120	Employment of Professional Staff/Support Staff (Revised)
3120.04	Employment of Substitutes (Revised)
3120.08, 4120.08	Employment of Personnel for Extra-Curricular Activities (Revised/New)
3122.01, 4122.01	Drug-Free Workplace (Revised)
3140, 4140	Termination and Resignation (Revised/New)
3170, 4170	Substance Abuse (Revised/New)
3170.01, 4170.01	Employee Assistance Program (EAP) (Revised)
5111	Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation (Revised)
5200	Attendance (Revised)
5330	Use of Medications (Revised)
5340.01	Student Concussions and Sudden Cardiac Arrest (Revised)
5530	Drug Prevention (Revised)
5830	Student Fundraising (Revised)
6150	Assessment of Transfer Tuition for Students Enrolled on a Cash Transfer Tuition Basis (Deleted)
8330	Student Records (Revised)
8451	Pediculosis (Head Lice) (New)
8455	Coach Training (New)

Approve 2015-2016 Certified Staff Handbook

Superintendent's Recommendation: It is recommended the board approve the 2015-2016 Certified Staff Handbook.

Mrs. Hacker provided additional information on the handbook. Due to changes in the law, the new teacher contract/collective bargaining agreement may only include wage and wage related benefits. As a result, language in the contract had to be removed. We had the option to move it to board policy, administrative guidelines or a teacher handbook. The handbook will be approved prior to the start of each school year.

Motion by Russell seconded by Norman vote 5-9

Point of clarification for vice president Norman: This is a new handbook. Prior to May 1, each item was discussed with UTACG through the discussions process.

Point of clarification for board member Russell: Center Grove will now have separate handbooks for certified staff, support staff and students. There are also supplemental handbooks for departments such as transportation and food service.

Board member Alexander took this opportunity to express his gratitude to Mrs. Hacker and the UTACG leadership for their work on the handbook. Mr. Alexander is excited this information is now in a handbook.

Approve Resolution for Transfer of Funds from CPF to Rainy Day Fund

Superintendent's Recommendation: It is recommended the board approve a resolution to transfer \$786,260 from the Capital Projects Fund (CPF) to the Rainy Day Fund to cover the cost of Center Grove's custodial contract and purchase of vehicles.

Motion by Alexander seconded by Norman vote 5-0

Additional Appropriation Hearing & Resolution-Rainy Day Fund

Superintendent's Recommendation: It is recommended the board conduct a public hearing on an additional appropriation for the Rainy Day Fund in the amount of \$786,260. Following the public hearing, it is recommended that the board approve the attached resolution regarding the additional appropriation.

President Tumey opened the public hearing. Chief financial officer Dr. Paul Gabriel reported that the action previously taken (Approve Resolution for Transfer of Funds from CPF to Rainy Day Fund) requires an expenditure of \$700,000 to cover Center Grove's custodial contract and \$86,260 for the purchase of vehicles.

There were no comments from the public. The hearing was closed.

Motion by Alexander seconded by Norman vote 5-0

Approve Vision, Mission and Belief Statements

Superintendent's Recommendation: It is recommended the board approve the revised corporation vision and mission statements and new belief statements.

Director of curriculum Dr. Jack Parker provided additional information on the vision, mission and belief statements. The Strategic Planning Committee (SP2.0) assigned a sub-committee to review the current vision and mission statements. This group was tasked to review the draft belief statements designed by the SP2.0 committee and to review and revise the vision and mission statements to ensure they were in alignment with the belief statements. The sub-committee presented the SP2.0 committee with options for consideration and through strong consensus, the Strategic Planning Committee recommended the following:

Vision Statement - All students receive an exceptional educational experience.

Mission Statement - We develop knowledgeable, confident and responsible citizens through inspirational and innovative learning opportunities.

Motion by Alexander seconded by Russell vote 5-0

Superintendent Arkanoff took this opportunity to express his gratitude to Dr. Parker for all his work on facilitating the strategic planning process.

8. REPORTS

Dr. Long provided the board an update on the Enrollment Management Plan including the latest enrollment numbers for the elementary and middle schools. The update included enrollment at all of the buildings after receiving intra-district and grandfathering requests, and a revision to a calculation error on one of the spreadsheets originally presented. In addition, the ENRICH program will be moved from Center Grove Elementary to Maple Grove Elementary.

9. BOARD MEMBER REPORTS

President Tumey

- Central Nine Career Center - Student of the Month information distributed.
- Athletic Booster Club - Minutes from recent meeting distributed.
- Wellness Committee - Minutes from recent meeting distributed.

Vice President Norman

- Policies - New package from NEOLA being reviewed.
- Negotiations - Nothing to report.

Secretary Richards

- Greenwood Chamber of Commerce - Business After Hours to be held on May 21 at Indy Family Farms.
- Bargersville Town Council - Nothing to report.

Board Member Alexander

- Insurance Committee - Committee recently met on May 20.

Board Member Russell

- Greenwood City Council - Nothing to report.
- Center Grove Alternative Academy - Graduation will be held on May 28 at the high school.
- Center Grove Education Foundation - 2015 spring teacher grants awarded on May 20; third annual Sherrie's Ride will be held on September 19; Gala for the Grove moving to April.
- Bargersville Planning Commission - Nothing to report.

10. OTHER BUSINESS

Superintendent Arkanoff read a letter from Indiana secretary of state Connie Lawson commending Center Grove for being named a Top Workplace in central Indiana for the third consecutive year.

11. ANNOUNCEMENTS

President Tumey made the following announcements:

- May 25 - Memorial Day (No School)
- May 30 - High School Graduation (4:00 p.m.; HS Gymnasium)

A regular board meeting is scheduled for Tuesday, June 16, 2015.

12. ADJOURNMENT

There being no further business to bring before the Board, the meeting was adjourned at 8:34 p.m.

Motion by Alexander seconded by Russell vote 5-0