

CENTER GROVE COMMUNITY SCHOOL CORPORATION
BOARD OF SCHOOL TRUSTEES
October 7, 2014

MINUTES

Board of School Trustees of the Center Grove Community School Corporation met in regular session beginning at 7:05 p.m. on Tuesday, October 7, 2014, in the Board Room at the Education Service Center, 4800 West Stones Crossing Road, Greenwood, Indiana.

Board members present:

Scott Alexander, President	<u>X</u>
Carol Tumey, Vice President	<u>X</u>
Adam Norman, Secretary	<u>X</u>
Rob Richards, Member	<u>X</u>
Jack Russell, Member	<u>X</u>

Also present:

Rich Arkanoff, Superintendent	<u>X</u>
Bill Long, Assistant Superintendent	<u>X</u>
Sally Hacker, Human Resources Director	<u>X</u>
Paul Gabriel, Chief Financial Officer	<u>X</u>

Stacy Conrad, Communication Specialist
Bruce Haddix, Center Grove Elementary Principal
Dave Statler, Facilities Engineer
Kathy Stricker, Director of Special Education
Jason Taylor, Chief Technology Officer
Jeff Qualkinbush, Barnes & Thornburg LLC

1. CALL TO ORDER

President Scott Alexander called the meeting to order at 7:05 p.m.

2. PLEDGE OF ALLEGIANCE

Center Grove Elementary School student Andreus Mullendore led the Pledge of Allegiance.

3. APPROVE AGENDA

It was recommended that the agenda for the October 7, 2014 Regular Meeting of the Board be approved as presented.

Motion by Norman seconded by Richards vote 5-0

4. RECOGNITION / PRESENTATIONS

In the Spotlight

This evening's In the Spotlight featured Center Grove Elementary School (CGES). Principal Bruce Haddix recognized fourth grade extended learning student Sam Wang for being a talented musician, innovative and creative student, and humble young man. Principal Haddix also recognized student services coordinator Jennifer Howe for being a positive and up-lifting leader. Physical education teacher Jared Briles was also recognized for being the ultimate team player.

Superintendent Rich Arkanoff took this opportunity to recognize principal Haddix for his dedication to Center Grove. Mr. Haddix has announced his retirement effective June 29, 2015. Mr. Haddix has been with Center Grove for 10 years - 36 years as an educator.

Vice president Carol Tumey stated that Mr. Haddix is one of the most engaging principals and expressed her gratitude for all his years of service to Center Grove.

Secretary Adam Norman expressed his gratitude as a parent and thanked Mr. Haddix for all he has done for his children. Because of Mr. Haddix, CGES is a happy place which allows students to flourish.

Board member Rob Richards will remember all the special moments Mr. Haddix has created at CGES - especially the photo taken of all the students spelling out C.G.E.S.

5. PUBLIC COMMENTS REGARDING AGENDA ITEMS

There were no public comments.

6. CONSENT ITEMS

It was recommended that the following Consent Agenda items be approved as presented:

Approval of Minutes (9/18/2014 Executive Session/Regular Meeting), Personnel Report, Claims (Payroll) and Declaration of Surplus Equipment.

Motion by Richards seconded by Tumey vote 5-0

7. ACTION ITEMS

Resolution to Support Legislative Recalibration of State's Funding Formula

Superintendent's Recommendation: It is recommended the board approve a resolution to support a legislated recalibration of the State's funding formula.

Superintendent Arkanoff provided additional information on the resolution. In early May 2014, members of the Fix-It Coalition first met to begin a campaign for legislated change to the state school funding formula. The coalition is led by local school leaders and parents who have begun speaking with legislators interested in supporting excellent local public schools.

By signing this resolution, the board is indicating their support of a changed funding formula so that all public school districts receive an adequate and equitable amount of funding per pupil. Currently, Center Grove is 12th from the bottom of the funding formula.

Motion by Tumey seconded by Russell vote 5-0

Board member Jack Russell's belief is that Center Grove's participation in the Fix-It Coalition is a start on the right track.

Point of clarification for president Alexander: There are currently 23 school districts who are members of the Fix-It Coalition.

Superintendent Arkanoff and communication specialist Stacy Conrad will solicit 25 parents from each school (starting with Sugar Grove Elementary) for a letter writing campaign.

Approve Project Tomorrow Speak Up 2014 Survey

Superintendent's Recommendation: It is recommended the board approve the Speak Up 2014 Survey activity for all parents, students and teachers for the purpose of gathering data locally and participating nationally.

Chief technology officer Mr. Jason Taylor provided additional information on the survey. The Speak Up survey is designed to help key stakeholders share their ideas directly with schools and national policymakers. The survey will be distributed (via School Messenger and flyers) to students and parents in grades six and above and all staff members. It will remain open until December 19, 2014 with aggregate results available in late winter.

Motion by Russell seconded by Norman vote 5-0

Approve 2014-2015 Master Teacher Contract

Superintendent's Recommendation: It is recommended the board approve the 2014-2015 teacher contract with the United Teachers Association of Center Grove.

Director of human resources Mrs. Sally Hacker provided additional information on the language revisions. Last month, the board approved the compensation for the contract, but the language items were not finalized. Tonight, both compensation and language items have been included. The contract is for one year, effective through June 30, 2015.

The contract will be posted on the corporation web site and a Powerpoint presentation will go to teachers on the new compensation model. Superintendent Arkanoff and Mrs. Hacker will hold meetings at each of the schools to make sure teachers understand the new salary and wage provisions.

Motion by Norman seconded by Richards vote 5-0

Vice president Tumey took this opportunity to commend Mrs. Hacker for putting together a comprehensive communication plan for teachers.

First Reading of Proposed Policy Revisions

Superintendent's Recommendation: It is recommended the board accept the changes to the policies as presented as a first reading.

Assistant superintendent Dr. Bill Long shared additional information regarding recommended changes to Board Bylaws and Policies recommended by NEOLA.

May 2014 Summary of Changes:

0142.3	Revised - Filling a Board Vacancy Revised language to read, “The Board may interview all interested candidates...”, instead of “The Board will interview all interested candidates....”
0110	Revised - Official Description Changed last paragraph to reflect current address of the Education Service Center.
1220	Revised Employment of the Superintendent The revisions to these policies address the requirements of State law for posting the details of the proposed contract for the Superintendent at least 7 days before a public meeting that is scheduled for the purpose of discussing the proposed contract. The revisions proposed reflect the requirements set forth in current State law.
1240	Revised - Evaluation of the Superintendent Revisions are proposed to this policy so the Board can differentiate between the evaluation of superintendents who are required to hold a certificate and those who are non-certificated. The revisions proposed reflect the requirements set forth in current State law.
1241	New Policy - Non-Reemployment of the Superintendent The addition of this policy is proposed so that our policies are more statutorily correct with regard to non-reemployment of the Superintendent. The proposed additions reflect the requirements set forth in, as well as the authorities granted the Board by current State law.
1543	New Policy - Non-Renewal of Administrative Contracts The addition of this policy is proposed so that our policies are more statutorily correct with regard to non-renewal of the Administrators’ contracts. The proposed additions reflect the requirements set forth in, as well as the authorities granted the Board by current State law.
1615 3215 4215 5512 7434	Revised - Use of Tobacco by Administrators Revised - Use of Tobacco by Professional Staff Revised - Use of Tobacco by Support Staff Revised - Use of Tobacco by Students Revised - Use of Tobacco by Visitors The revisions to these policies offer a smoke free campus option. The revisions proposed for these policies reflect the requirements set forth in current Federal and State law.
1617 3217 4217 5772 7217	New - Weapons (Administrators) New - Weapons (Professional Staff) New - Weapons (Support Staff) New - Weapons (Students) Revised - Possession of Firearms and Weapons by Visitors New and revised policy proposed to meet the new statute, which allows an individual who is legally licensed to possess a firearm to do so on school property as long as it is concealed out of sight and locked in the individual’s

	automobile. The proposed policy reflects the requirements set forth in and the authorities granted by current State law.
2221	Revised - Mandatory Curriculum The revisions to this policy add additional components of instruction that are required to be a part of the Corporation's curriculum, pursuant to either State or Federal law. The revisions proposed for this policy reflect the requirements set forth in current Federal and State law.
2461	Delete - Suspension and Expulsion of Disabled Students This policy was renumbered to 5605.
2700	Revised - Annual Performance Report The revisions to this policy establish that the IDOE is the author of the report and the District is to provide the data that the department needs for the report. The deletions in the section for "Additional Information Requirements for Title I Purposes" are recommended because Federal law no longer requires the elements that are recommended. The revisions proposed for this policy reflect the requirements set forth in current Federal and State law.
3124	Revised - Employment Contracts with Professional Employees The revisions in this policy offer options that the school corporation may choose regarding the length of administrative contracts that are offered. The revisions proposed for this policy reflect the requirements set forth in current Federal and State law.
3131	Revised - Reduction in Force ("RIF") in Certificated Staff The revisions to this policy reflect the flexibility that currently exists in relation to reduction in force. The revisions proposed for this policy reflect the requirements set forth in current Federal and State law.
3242	Updated - Professional Growth Requirements Dr. Gabriel added language specific to current practices relating to travel expenses.
5114	Revised - Students and Foreign Exchange Programs The revisions proposed to this policy address the requirements set forth in current Federal law pertaining to nonimmigrant students who have citizenship in countries other than the United States who enter the United States on either a J-1 or F-1 Visa to attend high school in the United States. Students who have a J-1 Visa are what we have traditionally thought of as foreign language students. The Corporation can also choose to sponsor nonimmigrant students who have citizenship in countries other than the United States who seek admission to the United States to study for up to one academic year. If the Corporation agrees to sponsor nonimmigrant students who have citizenship in countries other than the United States, those students are able to apply for an F-1 Visa.
5320	Revised - Immunization of Students in School The revisions reflect the latest requirements of the Indiana Department of Health. It is recommended that the Superintendent approve this replacement procedure to incorporate the latest requirements of the Indiana Department of Health in order to keep the procedure current.
5605	Renumbered - Suspension and Expulsion of Students with Disabilities It is recommended that this policy be re-numbered to fall in the sequence of

	policies that relate to discipline in the 5000 Student section.
5630.01V2	New - Use of Seclusion and Restraints with Students Waiting to hear back from Kathy Stricker if this is a policy we wish to adopt.
5830 8500 8510 8540 9210 9211	Revised - Student Fund Raising Revised - Food Services Revised - Wellness Revised - Vending Machines Revised - Parent Organizations Revised - Corporation Support Organizations The revisions proposed address the new USDA regulations that prohibit the sale of food and beverage items, which are to be consumed on school property, that are not compliant with the USDA Dietary Guidelines for Americans.
8311	New - Public Access to Employee Contracts The new policy proposed addresses the requirements that the contracts of the Superintendent, other administrators, and the collective bargaining contract with the teachers be posted on the Corporation's web site. This new policy incorporates the requirements set forth in current State law regarding the posting of contracts.
8432	Revised - Pest Control and Use of Pesticides The revisions proposed include new requirements for maintaining records related to pesticide applications and for informing students, staff and constituents of their right to receive notices about pesticide applications annually. The revisions proposed for this policy reflect the requirements set forth in current Federal and State law.

Point of clarification for board member Richards: Even though the summary wording for policies 1615, 3215, 4215, 5512 and 7434 reads "...revisions to these policies offer a smoke free campus option...", Center Grove Community School Corporation is a tobacco-free environment. Board member Richards requested policy 0142.3 read "...may interview interested parties..."

Point of clarification for president Alexander: The new policies (1617, 3217, 4217 and 5772) and the revised policy (7217) relating to weapons/possession of firearms are due to changes in state statute.

At the board's request, secretary Norman and Dr. Long are investigating how to craft a policy related to compensation adjustment timelines by employee category.

Approve School Calendar Survey

Superintendent's Recommendation: It is recommended the board approve a proposed survey for parents and staff regarding the school calendar for the 2015-2016 school year.

Dr. Long provided additional information on the survey. The survey was discussed with UTACG and the presidents group (PTO and parent organization presidents) for their input. Based on their input, changes were made to the original survey. The survey will be sent out on October 29, 2014 and will remain open until November 7, 2014. Once the results of the survey have been tallied, calendar drafts/options will be developed for approval at the November 20, 2014 meeting.

Motion by Russell seconded by Tumey vote 5-0

Point of clarification for president Alexander: Question #3 does not offer any other start/end of school options due to the impact on payroll and work schedules. We need to be sure that the length of the 180-day school year (first day of school to last day) is at least 43 weeks long (to avoid penalties relating to healthcare reform).

Secretary Norman addressed his concern that there is no option for parents to address their childcare needs. After discussion, board member Russell moved the survey be approved with modifications - adding a question that asks parents about their difficulty making childcare arrangements with a comment box where parents have the option to share their childcare concerns.

Authorize Property Disposition via Exchange (Hearing & Resolution)

Superintendent's Recommendation: It is recommended the board conduct a public hearing for the disposition of property.

This evening's meeting had been appropriately advertised as a hearing on the board's plan to dispose of property via an exchange. As part of the hearing, Dr. Long shared the corporation is contemplating disposing of approximately 50 acres of vacant land located at 4321 North 400 West, Bargersville, Indiana, to any person or entity that is willing to exchange a similar size area of vacant real property. Following, president Alexander opened a hearing for the purpose of receiving public comments. There were no public comments, and the hearing was closed.

Motion by Tumey seconded by Norman vote 5-0

Approve 2015 Budget

Superintendent's Recommendation: It is recommended the board approve the 2015 budgets for all funds as presented, along with the following resolutions:

1. Resolution to Adopt the CPF Plan
2. Resolution to Adopt the Bus Replacement Plan
3. Resolution for Appropriations and Tax Rate

Chief financial officer Dr. Paul Gabriel provided additional information on the 2015 budget, which was presented to the board during the regular meeting on September 18, 2014. Since that time, there have been no changes in the official budget documents. Dr. Gabriel provided the board with updates on assessed value and enrollment.

Motion by Russell seconded by Norman vote 5-0

Approve Revisions to Statement of Benefits and Compensation

Superintendent's Recommendation: It is recommended the board approve revisions to the Statement of Benefits and Compensation for all non-teaching staff.

Dr. Gabriel provided additional information on the revisions. These revisions include the 2.57% salary/wage increases the board approved during the regular meeting on September 18, 2014,

administrators previously assigned to 229 day schedules have been changed to 260 days with vacation and holidays, as well as other adjustments previously approved by the board.

Motion by Norman seconded by Tumey vote 5-0

Point of clarification for president Alexander: The switch to a 260 day contract for administrators will assist in the administration of work calendars by the business office. There is no change in salary.

Point of clarification for board member Russell: Administrators contracted for 260 days will be granted the same number of vacation days and will be allowed to carry over the same number of days to the next school year as in the past.

Approve General Obligation (GO) Bonds (Hearing and Resolutions)

Superintendent's Recommendation: It is recommended the board conduct a public hearing for the 2014 General Obligation bonds including the approval of the following resolutions:

1. Resolution Authorizing the Issuance of the 2014B Bonds
2. Additional Appropriation Resolution for the 2014B Bonds
3. Resolution Authorizing the Issuance of the 2014C Bonds
4. Additional Appropriation Resolution for the 2014C Bonds

This evening's meeting had been appropriately advertised as an additional appropriation hearing on the 2014B and 2014C General Obligation bonds - \$1,990,000 in bonds to support CPF building improvement projects and \$1,985,000 in bonds for technology projects. As part of the hearing, Dr. Gabriel presented information regarding the need for the bonds, the tax impact, and the use of the bond proceeds. Following the presentation, president Alexander opened a hearing for the purpose of receiving public comments. There were no public comments, and the hearing was closed.

Motion by Norman seconded by Russell vote 5-0

Point of clarification for president Alexander: The CPF project expense listed as Renovation at PRC (\$355,000) covers converting the remaining section of the Professional Resource Center still on the old HVAC system to the geothermal system.

8. REPORTS

Director of special education Mrs. Kathy Stricker presented a report on the INSPIRE (Individual Needs in Special Places to Increase Relevant work Experience) program - a program to help transition 18 to 22 year old students with intellectual disabilities into the workforce. Special Services Johnson County & Surrounding Schools and Center Grove received a grant from the Indiana Department of Education to start this program. We currently partner with Franklin College where three (3) Center Grove students participate in the work study program.

9. OTHER BUSINESS

Board members provided the following updates:

President Alexander

- Insurance Committee - No update shared.

Vice President Tumey

- Central Nine Career Center - Friday Notes from Dr. Edds were distributed; Early College program is up and running (partnership with Vincennes University).
- Athletic Booster Club - Booster club members continue to sell programs at every home football game.
- Wellness Committee - No update shared.

Secretary Norman

- Policies - No update shared.

Board Member Russell

- Center Grove Alternative Academy - No update shared.
- Center Grove Education Foundation - Board meeting scheduled for October 8, 2014.

Board Member Richards

- Bargersville Planning Commission - No update shared.
- Greenwood Chamber of Commerce - No update shared.

Strategic Planning Committee

Superintendent Arkanoff shared data collected from the CG100 meeting has been reviewed and is posted on the corporation web site. The top 10 "wonderings" that came out of the recent SP2.0 meeting will be shared with the CG100 members.

President Alexander took this opportunity to compliment Dr. Jack Parker on the strategic planning process.

Vice president Tumey took this opportunity to express her gratitude to everyone who assists with putting together the board packet information before every meeting.

President Alexander announced a work session will be scheduled prior to the November 20, 2014 meeting; each board member should have information needed to conduct the superintendent's evaluation.

10. ANNOUNCEMENTS

President Alexander made the following announcements:

- October 13-24 - Fall Break (No School); Education Service Center Closed October 23-24
- October 27 - "Rise Above the Mark" Screening (7:00 p.m., High School Auditorium)
- October 30 - Coffee Chat with Superintendent (7:30-8:30 a.m., Starbucks)
- November 1 - Center Grove Craft Fair (8:30 a.m.-4:00 p.m., High School)
- November 2 - Indianapolis Symphony Orchestra 317 Series (3:00 p.m., High School Auditorium)

The next regular board meeting is scheduled for Thursday, November 20, 2014.

11. ADJOURNMENT

There being no further business to bring before the board, the meeting was adjourned at 8:49 p.m.