

West Bonner County School District

ADMINISTRATION

6200

District Organization

The Superintendent shall develop an organizational chart indicating the channels of authority and reporting relationships for school personnel. These channels should be followed, and no level should be bypassed, except in unusual circumstances. Unless otherwise approved by the Superintendent, or (in the case of a Superintendent's relationship), by the Board, no supervisory status shall exist when the supervisor and subordinate maintain a romantic relationship. If such a relationship arises then Policy 5280 – Personnel Conduct must be followed.

The Superintendent, Clerk, Business Manager, the building principals and vice-principals, the Transportation Director, the Special Services Director, the Facilities Director, and the Food Service Director shall be known and referred to as the District Administration for the school system. Its function shall be to plan for and to control, coordinate, supervise and direct the whole system as a unified enterprise in accordance with the purposes, policies, goals, plans and programs authorized by the Board of Trustees.

Administrative Appointment

Certificated and non-certificated district administrators may be appointed by the board of trustees as determined necessary. Such individuals are directly responsible to the Superintendent and will perform those duties set forth in the specific job description.

All certificated district administrators will be employed using the appropriate contract approved by the State Superintendent of Public Instruction and will be properly certified for the position.

Policy History:

Adopted on: March 12, 2008

Revised on: July 18, 2018