

**The Wesley School**  
**After-School Sports Coaches**  
**Job Announcement 2025-2026**

**The Wesley School**, established in 1999, is a co-ed K-8 independent day school in North Hollywood. Nurturing a community of belonging is at the core of everything we do. By intentionally centering the relational aspect of teaching and learning, our educators provide students with the confidence that can only be created through being known, appreciated, and included. Having been inspired by these exemplary teachers, Wesley students approach all activities with optimism as well as with an understanding of their role to actively take part in shaping their experience, and those around them, with compassion, confidence, and creativity. Within a community of belonging, we nurture joyful, confident learners to think critically, creatively, and compassionately.

The Wesley School is seeking qualified and excited coaches for Elem/Middle School Boys and/or Girls teams for the 2025/2026 Sports Seasons (approximately 10-week duration for each season - Fall (Sep. - Nov.); Winter (Dec. - Feb.); Spring Mar. - May). A coach must be committed to the personal development of their student-athletes. This includes teaching them skills relating to the sport. A coach must also help students develop a competitive nature, teach them about ethical behavior, good sportsmanship, and assist in the development of leadership.

**Sports Offered:**

Fall: 4th-8th Flag Football, 4th-8th Girls Basketball, Cross Country (1 team), Swim (6th-8th - 1 team) Winter: 4th-8th Boys Basketball, 4th-8th Girls Soccer,  
Spring: 4th-8th Volleyball (Boys/ Girls), 4th-6th Boys Soccer, Golf, Track and Field

**Practice/Game Times:** After school practices run from 3:30 pm - 5:00 pm unless replaced by a game. Home game timeframe is 3:30 pm through 5:15 pm (Any away games are usually a two to three hour time commitment somewhere between the hours of 3:00 pm and 6:30 pm.)

**Practice Days:** 2x a week - occasionally replaced by games.

Middle School (6th-8th) are usually Mon & Wed 3:30 - 5:00

Elementary School (4th-5th) are usually Tues & Thurs 3:30-5:00

**Location:** Practices and home games *are on campus or close to campus.*

Away Games: Played at neighboring schools in the area. Start times are usually 3:30 pm or 4:30 pm. Buses are used occasionally for AWAY games and coaches are expected to ride with the team when they travel by bus. On occasion students carpool with families, in which case a coach may travel separately.

**Season:** 5-6 regular season games with a playoff game (Middle School Only) and a final if applicable.

**Responsibilities include:** In keeping with the Wesley Mission, plan and coach developmentally appropriate coaching sessions in a safe and engaging environment. Work closely with the Athletics Coordinator to set clear expectations, achieve goals, and planned objectives for the

season. Attend to the social and emotional needs of the students. Adhere to league rules associated with each level of play. Develop and model best practices and maintain a positive coaching and learning environment. Attend the end of season awards ceremony. Attend all practices and league games, and playoff games and finals if applicable. Set up and break down equipment when necessary. Follow routines and procedures relating to attendance, team uniforms, and student safety. Whether home or away, stay with the team until the last student has been picked up.

**Minimum Qualifications:** At least 18 years of age. Coaching experience is necessary. Must possess effective coaching techniques and skills. Demonstrated ability to communicate professionally and proactively with school administrators, governing organizations, opponents, staff, parents, and students.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Working Environment:** Sitting or standing for prolonged periods. Light to moderate lifting (up to 30 pounds). Specific vision abilities required by this job include close vision, ability to adjust focus, and adequate hearing. The noise level in the work environment is usually moderate. The ability to speak clearly and coherently is also required. Reaching, kneeling, pulling, pushing, bending, walking, running, jumping, writing, and keyboarding must be possible.

### **Application for the coaching position**

Current resume

Cover letter

Sample of a practice plan

CPR/First Aid certification (or willingness to gain proficiency)

Must pass a LiveScan fingerprinting background check

Be willing to take trainings as required by the State of California and the school

Interested candidates should send a cover letter and a current resume to [hr@wesleyschool.org](mailto:hr@wesleyschool.org) and include "After School Sports Coach" in the subject line. Please include in your cover letter which sports you are interested in coaching.

This position is a non-exempt part-time seasonal position. The hourly rate is \$21.50 (\$1750 per team per season).

The Wesley School is an equal-opportunity employer committed to providing a work environment free of discrimination and harassment. All employment decisions are based on business needs, job requirements, and individual qualifications, without regard to race, color, age, disability, national origin, gender identity, sexual orientation, marital status, ancestry, religion, and genetic information. Candidates of color and candidates from other groups traditionally underrepresented in independent schools are encouraged to apply.