

CLARK-SHAWNEE LOCAL SCHOOL DISTRICT  
Clark County, Ohio

BOARD OF EDUCATION MEETING  
July 24, 2025  
Clark-Shawnee Administrative Office  
6:30 P.M.

**AGENDA**

**I. OPENING**

**A. Call to Order**

**B. Roll Call**                    \_\_\_DeHart    \_\_\_Galbreath    \_\_\_Garrett    \_\_\_Page    \_\_\_Pierce

**C. Pledge of Allegiance**

**D. Acceptance of Agenda**

*Motion by:*

\_\_\_Mr. DeHart    \_\_\_Mr. Galbreath    \_\_\_Ms. Garrett    \_\_\_Dr. Page    \_\_\_Mrs. Pierce

*Second by:*

\_\_\_Mr. DeHart    \_\_\_Mr. Galbreath    \_\_\_Ms. Garrett    \_\_\_Dr. Page    \_\_\_Mrs. Pierce

*Roll Call:*

\_\_\_Mr. DeHart    \_\_\_Mr. Galbreath    \_\_\_Ms. Garrett    \_\_\_Dr. Page    \_\_\_Mrs. Pierce

**II. REQUEST AND CONCERNS OF THE GENERAL PUBLIC**

**Reminders Concerning Public Participation**

The Board welcomes and encourages the public to communicate with the Board on educational issues and school matters of community interest. The Board values public comment on such matters and seeks to provide the public with a meaningful opportunity to express points relative to such matters. Please note that the purpose of public participation is to give the public an opportunity to provide such comments, but the purpose is not for the Board to respond to any such comments. The Board will take all comments that are of an appropriate nature relative to educational issues and school matters of community interest under advisement and will respond in a manner the Board deems appropriate.

Please be advised that public participation may not be repetitive, obscene, and/or comments that constitute a true threat. Any such comments may be interrupted, warned, or terminated by the Board's presiding officer, and the Board's presiding officer may seek removal of any participant who does not observe reasonable decorum.

Also please be advised that public participation may not exceed three (3) minutes in length per participant. If you have a comment and/or question after the public participation period has closed, please submit your comment/question to the board in writing. Individuals desiring to participate in the public participation period must register on the sign-in sheet prior to the start of the meeting.

### III. ROUNDTABLE

#### E. Career Technology Center Update

Mr. David DeHart will provide an update to the Board of Education regarding activities of the Springfield-Clark Career Technology Center.

#### F. Tax Incentive Review Council Update

Mr. David DeHart will provide an update to the Board of Education regarding the Tax Incentive Review Council.

#### G. Assistant Superintendent Update

Mr. Adam Billet, Superintendent, will provide an update to the Board of Education.

#### H. Superintendent Update

Mr. Brian Kuhn, Superintendent, will provide an update to the Board of Education.

### Administrative Reports/Action Items

*The following items have been reviewed by the board members prior to the meeting. Discussion will be limited, but board action is required.*

### IV. TREASURER'S REPORT

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#### ACCEPTANCE OF CONSENT CALENDAR – FINANCIAL

Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items I through N are accepted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

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#### **Motion by:**

Mr. DeHart     Mr. Galbreath     Ms. Garrett     Dr. Page     Mrs. Pierce

#### **Second by:**

Mr. DeHart     Mr. Galbreath     Ms. Garrett     Dr. Page     Mrs. Pierce

- I. **Signing of the Minutes of the Previous Meeting**
- J. **Treasurer’s Report and Condition of the Funds**
- K. **Monthly Bills and Allowance of those that are in Order**
- L. **Advances and Transfers**

**M. Program Fees--2025-2026 School Year**

Mr. Tom Faulkner, Treasurer, is requesting permission to set the preschool tuition, pay-to-participate fees, and latchkey prices for the 2025-2026 school year as follows:

Preschool Tuition–Peer Models

- **MONTHLY TUITION:** Tuition of \$180.00 is due on or before the first school day of each month (September through May).
- **ANNUAL TUITION:** Tuition of \$1440.00 is due by September 2nd. (This option saves \$180.00.)
- **SEMESTER TUITION:** Tuition payments of \$720.00 are due on September 2, 2025, and January 5, 2026. (This option saves \$180.00.)

Pay-to-Participate

Middle School: \$100.00 per sport.

High School: \$200.00 per sport.

A single household will not pay more in pay-to-participate fees for students living in the household than the equivalent cost of two high school participation fees.

Latchkey

Daily Rates (per child)

Morning Latchkey--\$5.00/day

Afternoon Latchkey--\$10.00/day

Monthly Prepay Rates (per child)

Morning Latchkey--\$80.00/month

Afternoon Latchkey--\$160.00/month

Access to all Latchkey Services--\$200.00/month

Recommendation: To approve the above request.

**N. Establishing Food Service Meal Prices & Charge Policy for the 2025-2026 School Year**

Mr. Tom Faulkner, Treasurer, is requesting permission to set the food service meal prices & charge policy for the 2025-2026 school year as follows:

Elementary--PreK-Grade 6  
Lunch--Full Price: \$3.50  
Lunch--Reduced: \$0.40

Middle School/High School--Grades 7-12  
Lunch--Full Price: \$3.75  
Lunch--Reduced: \$0.40

Adult Pricing  
Breakfast: \$2.50  
Lunch: \$5.00

Student Breakfast Pricing  
Breakfasts will be available to all students at no cost for the 2025-2026 school year.

Charge Policy  
Students will not be allowed to charge more than \$12.00 to their student food service account. At the end of the school year, negative student food service account balances will be rolled over to student fee accounts.

Recommendation: To approve the above request.

**Roll Call:**

\_\_\_Mr. DeHart \_\_\_Mr. Galbreath \_\_\_Ms. Garrett \_\_\_Dr. Page \_\_\_Mrs. Pierce

**V. LOCAL SUPERINTENDENT'S REPORT**

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**ACCEPTANCE OF CONSENT CALENDAR – PERSONNEL**

Action by the Board of Education in "Acceptance of Consent Calendar" at this point of the agenda means that items O through R are accepted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

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**Motion by:**

\_\_\_Mr. DeHart \_\_\_Mr. Galbreath \_\_\_Ms. Garrett \_\_\_Dr. Page \_\_\_Mrs. Pierce

**Second by:**

\_\_\_Mr. DeHart \_\_\_Mr. Galbreath \_\_\_Ms. Garrett \_\_\_Dr. Page \_\_\_Mrs. Pierce

**O. Resignations**

Certified

Mrs. Alicia Anstine, Teacher, has submitted a letter of resignation effective at the end of the current contract year.

Mrs. Melissa Jewell, Special Education Director, has submitted a letter of resignation effective at the end of the current contract year.

Mrs. Darcy Jones, Teacher, has submitted a letter of resignation effective at the end of the current contract year.

Recommendation: To approve the above resignations.

## **P. Employment**

### Support Staff

Mr. Robert Beedy as Grounds for the 2025-2026 school year effective July 1, 2025. [Grounds Step 11]

Ms. Hailey Cochran as Cook/Hostess (5 hours per day) for the 2025-2026 school year [Current Assignment: Shawnee ES].

Ms. Nichole Hoelscher as Bus Driver for the 2025-2026 school year.

Ms. Ashliey Randall as Secretary (5 hours per day) for the 2025-2026 school year [Current Assignment: Transportation].

Ms. Elissa Mathews-Morgan as Aide for the 2025-2026 school year. [Current Assignment: Shawnee ES]

Mr. Steven Williams as Bus Driver for the 2025-2026 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

### Certified

Ms Molly Elkins as Kindergarten Teacher for the 2025-2026 school year. [Current Assignment: Shawnee ES].

Recommendation: To employ the above individual provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

### Certified–Administrative

Mr. Timothy Sullivan as Special Education Director on a two-year contract beginning with the 2025-2026 contract year.

Recommendation: To employ the above individual provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

#### Certified- Additional Duty

Mrs. Kayla Johnson, HS Guidance Counselor, for fifteen (15) days of extended time for the 2025-2026 school year.

Recommendation: To employ the above individual provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

#### Support Staff- Additional Duty

The following supplemental positions for the pupil activity programs in the Clark-Shawnee Local School District were first offered to those employees of the District who are licensed individuals and no such employee applied and was qualified to fill the position such that the position was accepted by any such employee. The Board then advertised the position as available to any licensed individual who is qualified to fill it and who is not employed by the Board, and no such person has applied for and accepted the position. Thus, the Board resolved to employ the following non-licensed individuals to fill the following supplemental position.

Ms. Amy Howard as internal substitute bus driver at employee's current bus driver step for the 2025-2026 school year at the employee's tracking step 23 and paid step 20 for the 2025-2026 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

#### Contract Amendments

To modify the limited non-teaching contract of Mrs. Sarah Brown to 173 contract days for the 2025-2026 school year.

To modify the one-year limited teaching contract of Mrs. Amy Haerr to 179 contract days for the 2025-2026 contract year.

To modify the continuing teaching contract of Mrs. Annette Lloyd to 177 contract days for the 2025-2026 contract year.

Recommendation: To approve the above contract modifications.

#### Volunteers

Mrs. Melissa Jewell as Volunteer Consultant through December 31, 2025.

Mr. Caleb Ortiz as Volunteer Middle School Football Coach for the 2025-2026 school year.

Recommendation: To employ the above individuals provided all statutory requirements are met, i.e. certification, background checks, etc. and recommendations are found to be satisfactory.

**Q. Rescinding Employment Action**

To rescind the June 26, 2025 action to employ Ms. Marissa Shockley for the 2025-2026 school year.

Recommendation: To rescind the above employment action.

**R. Personnel-Rates of Pay**

To establish rates for the following positions for the 2025-2026 school year:

- Bus Driver Sit Time–Paid at individual driver’s regular hourly rate
- Certified Tutor–Hourly Rate–\$28.00/hour
- Classified Tutor–Hourly Rate equivalent to Aide–Step 0
- Snow Removal–Hourly Rate equivalent to Summer Help–Step 10
- Substitute Teachers--\$95.00/day
- Substitute Classified--\$13.57/hour
- Substitute Custodian Hourly Rate for Current Contracted Support Staff Employee--Employee’s Rate of Pay at time-and-a-half during the school year.
- Substitute Custodian Hourly Rate for Current Contracted Certified Staff Employee–\$35.00/hour during the school year.
- Substitute Bus Drivers--Step 0 of Bus Driver Salary Schedule
- Substitute Aide Specialized Assignment—Aide Specialized Assignment Salary Schedule Step 0

Recommendation: To approve the above rates for the 2025-2026 school year.

**Roll Call:**

\_\_\_Mr. DeHart \_\_\_Mr. Galbreath \_\_\_Ms. Garrett \_\_\_Dr. Page \_\_\_Mrs. Pierce

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**ACCEPTANCE OF CONSENT CALENDAR – RESOLUTIONS/MISCELLANEOUS**

Action by the Board of Education in “Acceptance of Consent Calendar” at this point of the agenda means that items S through W are accepted by one single motion unless a member of the board or the Superintendent requests that any such item be removed from the “Consent Calendar” and voted upon separately.

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**Motion by:**

\_\_\_Mr. DeHart \_\_\_Mr. Galbreath \_\_\_Ms. Garrett \_\_\_Dr. Page \_\_\_Mrs. Pierce

**Second by:**

\_\_\_Mr. DeHart \_\_\_Mr. Galbreath \_\_\_Ms. Garrett \_\_\_Dr. Page \_\_\_Mrs. Pierce

**S. Approval of Updates to 2025-2026 District Calendar**

To approve the updates to the 2025-2026 District Calendar as presented during the public hearing held on May 29, 2025. [Reference Exhibit A]

Recommendation: To approve the updates to the 2025-2026 District Calendar.

**T. Authorization for Purchases Under Board Policy 6233**

To allow for purchases up to \$6000.00 per academic year to support the culture and climate of the district as outlined in Board Policy 6233.

Recommendation: To approve the authorization.

**U. Memorandum of Understanding–Exception to Reduction In Force**

Mr. Brian Kuhn, Superintendent, is recommending approval of a Memorandum of Understanding with the Clark-Shawnee Local Education Association regarding a one-time exception to the application of reduction in force language in Article 24. [Reference Exhibit B]

Recommendation: To approve the Memorandum of Understanding.

**V. Resolution to Advertise and Receive Bids–School Bus**

Whereas the Clark-Shawnee Board of Education wishes to advertise and receive bids for the purchase of one or more school buses;

Therefore, be it resolved the Clark-Shawnee Board of Education wishes to participate and authorize the Southwestern Ohio Educational Purchasing Council to advertise and receive bids on said Boards' behalf as per the specifications submitted for the cooperative purchase of one or more school buses.

Recommendation: To approve the above resolution.

**W. Resolution to Proceed with the Proposition of an Income Tax**

WHEREAS, the Board at its meeting on June 26, 2025 determined that it is necessary to raise annually additional revenues of \$2,944,796 for the purpose of

providing for the current expenses of the School District; and

WHEREAS, the Tax Commissioner of the State of Ohio has estimated and certified the property tax rate and the income tax rate required in order to produce such additional revenues; and

WHEREAS, the income tax rate, rounded to the nearest one-fourth of one percent as required by law, is 1.00% per annum;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Clark-Shawnee Local School District, Clark County, Ohio, a majority of all of the members thereof concurring, that:

Section 1. Pursuant to Ohio Revised Code Sections 5748.02 and 5748.03, it is hereby determined to be necessary to proceed with the proposition of levying an income tax on the school district income of individuals residing in the School District (the "Income Tax"). The Income Tax shall be at the rate of 1.00% per annum, shall be for the purpose of providing for the current expenses of the School District, shall take effect and begin to be levied on January 1, 2026, and shall be levied for 5 years.

Section 2. The income that shall be subject to the Income Tax is the taxable income of individuals as defined in Ohio Revised Code Section 5748.01(E)(1)(b).

Section 3. The question of levying the Income Tax shall be submitted to all of the electors of the entire School District at the election to be held on November 4, 2025. All of the territory of the School District is located in Clark County, Ohio.

Section 4. The form of the ballot to be used at said election shall be substantially as follows:

Shall an annual income tax of 1.00% on the earned income of individuals residing in the school district be imposed by the Clark-Shawnee Local School District, for 5 years, beginning January 1, 2026, for the purpose of providing for the current expenses of the School District?

	FOR THE TAX
	AGAINST THE TAX

Section 5. The Treasurer of the School District is hereby directed to certify a copy of this Resolution to the Board of Elections of Clark County, Ohio, not later than August 6, 2025.

Section 6. It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Recommendation: To approve the resolution to proceed with the proposition of an income tax.

**Roll Call:**

\_\_\_ *Mr. DeHart*    \_\_\_ *Mr. Galbreath*    \_\_\_ *Ms. Garrett*    \_\_\_ *Dr. Page*    \_\_\_ *Mrs. Pierce*

**X. Agenda Enclosures**

- Meeting Minutes
- Financial Data
- Letters of Resignation
- EXHIBIT A: Proposed Updates to 2025-2026 District Calendar
- EXHIBIT B: MOU Exception to Reduction in Force

**ADJOURNMENT**

**Motion by:**

\_\_\_ *Mr. DeHart*    \_\_\_ *Mr. Galbreath*    \_\_\_ *Ms. Garrett*    \_\_\_ *Dr. Page*    \_\_\_ *Mrs. Pierce*

**Second by:**

\_\_\_ *Mr. DeHart*    \_\_\_ *Mr. Galbreath*    \_\_\_ *Ms. Garrett*    \_\_\_ *Dr. Page*    \_\_\_ *Mrs. Pierce*

**Roll Call:**

\_\_\_ *Mr. DeHart*    \_\_\_ *Mr. Galbreath*    \_\_\_ *Ms. Garrett*    \_\_\_ *Dr. Page*    \_\_\_ *Mrs. Pierce*

Mr. Brian Kuhn  
Superintendent  
July 24, 2025