



**Community Club Meeting Agenda**  
**Monday, April 28 @ 6:00 pm**  
**Mt. Zion Grade School Library**

Topic	Discussion	Responsible Party
Call to Order, Introductions & Attendance		Kaitie K.
Approval of Meeting Minutes from February 2025	<ul style="list-style-type: none"> <li>• Minutes posted online for public review               <ul style="list-style-type: none"> <li>○ Janie moves to approve</li> <li>○ Emily seconds</li> <li>○ All in favor, motion passes</li> </ul> </li> </ul>	Kaitie K.
Principal Reports/Needs	<ul style="list-style-type: none"> <li>• Intermediate – Mr. Thacker               <ul style="list-style-type: none"> <li>○ Thank you for supporting the staff during the tragedy in January.</li> <li>○ Thank you for supporting teacher appreciation week. Will participate with Jr. High/High School for food truck lunch.</li> </ul> </li> <li>• Grade – Mr. Gruen               <ul style="list-style-type: none"> <li>○ No report</li> </ul> </li> <li>• McGaughey – Mrs. Ethell               <ul style="list-style-type: none"> <li>○ No report</li> </ul> </li> </ul>	Kaitie K./Principals
Teacher Representative Reports	<ul style="list-style-type: none"> <li>• Intermediate               <ul style="list-style-type: none"> <li>○ No report/not present</li> </ul> </li> <li>• Grade               <ul style="list-style-type: none"> <li>○ No report</li> </ul> </li> <li>• McGaughey               <ul style="list-style-type: none"> <li>○ Ms. Perry – thank you for CC support.</li> </ul> </li> </ul>	Kaitie K./Teacher Reps
Treasurer Report	<ul style="list-style-type: none"> <li>• Report Presentation</li> <li>• Income:               <ul style="list-style-type: none"> <li>○ Father/Daughter:                   <ul style="list-style-type: none"> <li>▪ Projected Income: \$3,000</li> <li>▪ Actual: \$6,419</li> <li>▪ Difference: \$3,419</li> <li>▪ Expense Total - \$569.26</li> <li>▪ <b>Gross Income: \$5,849.74</b></li> </ul> </li> <li>○ Spring Fling:                   <ul style="list-style-type: none"> <li>▪ Projected Income: \$6,000</li> <li>▪ Actual: \$11,382.50</li> </ul> </li> </ul> </li> </ul>	Katy H.

	<ul style="list-style-type: none"> <li>▪ Difference: \$5,382.50</li> <li>▪ Expense Total: \$3,042.24</li> <li>▪ <b>Gross Income: \$8,340.26</b></li> <li>○ Grounds for Gratitude: <ul style="list-style-type: none"> <li>▪ <b>Donation Total: \$963</b></li> </ul> </li> <li>• <b>Upcoming Expenses</b> <ul style="list-style-type: none"> <li>○ Teacher Appreciation Week: \$1,500</li> <li>○ Play Day: \$4,168</li> <li>○ You Rock Club! \$300</li> </ul> </li> <li>• Balance as of April 28<sup>th</sup>: \$42,409.44</li> <li>• Balance after upcoming expenses: \$34,709.51 <ul style="list-style-type: none"> <li>○ It is anticipated \$12,000 to divide amongst school buildings based on student population.</li> </ul> </li> <li>• 2025-2026 Budget (will send via email for review/approval after onboarding new Treasurer)</li> </ul>	
Volunteers	<ul style="list-style-type: none"> <li>• Play Day Volunteers <ul style="list-style-type: none"> <li>○ McGaughey: Sign Up Genius will come from McGaughey/Mrs. Ethell</li> <li>○ Grade/Intermediate – Sign Up Genius will come from Community Club <ul style="list-style-type: none"> <li>▪ Will send google form to parents to actively participate in the event.</li> </ul> </li> </ul> </li> <li>• Other Volunteer Needs</li> </ul>	Janie
Events	<ul style="list-style-type: none"> <li>• Recap: <ul style="list-style-type: none"> <li>○ Father/Daughter Dance <ul style="list-style-type: none"> <li>▪ Better check-in process for the event.</li> <li>▪ Tickets were suggested for concessions. One drink for snack/drink.</li> <li>▪ 50-60 registrations at the door added to check-in time.</li> </ul> </li> <li>○ Spring Fling <ul style="list-style-type: none"> <li>▪ Resource officer at event</li> <li>▪ Meeting with volunteers pre-event.</li> </ul> </li> </ul> </li> <li>• Upcoming/Updates: <ul style="list-style-type: none"> <li>○ You Rock Club <ul style="list-style-type: none"> <li>▪ Great You Rock Club in March.</li> <li>▪ Popsicle party on May 23</li> </ul> </li> <li>○ Play Day</li> <li>○ 2025-2026 Events</li> </ul> </li> </ul>	Candace/Angie
Fundraising	<ul style="list-style-type: none"> <li>• Banners <ul style="list-style-type: none"> <li>○ Available for purchase (\$10) at sporting events and/or Blue Ribbon Night.</li> </ul> </li> <li>• Grounds for Gratitude <ul style="list-style-type: none"> <li>○ \$963</li> <li>○ Goal of \$1,200</li> <li>○ Ordering coffee for teachers – alternate drinks for teachers that do not want coffee.</li> </ul> </li> </ul>	Emily

	<ul style="list-style-type: none"> <li>○ 121 Coffee already comes to school on Tuesdays. Principals suggest a different day for delivery.</li> <li>○ Easiest way to collect orders is a google form. Goal to send out Monday morning with a goal of collecting all orders by Tuesday evening. Principals to help distribute the form.</li> <li>● Ideas/Plans for 2025-2026 <ul style="list-style-type: none"> <li>○ No Sale Fundraiser</li> <li>○ Walk-a-thon (perhaps adding to back-to-school bash)</li> <li>○ Spirit Wear</li> </ul> </li> </ul>	
<p>New &amp; Upcoming Business</p>	<ul style="list-style-type: none"> <li>● Open Position – Treasurer <ul style="list-style-type: none"> <li>○ If anyone is interested, please contact the Community Club. <ul style="list-style-type: none"> <li>▪ Brittani Garner volunteers moving to treasurer to open Secretary position.</li> <li>▪ Kaitie moves to move Brittani to the treasurer position, Katy H. seconds, all in favor. Motion passes. Brittani Garner is treasurer for the remainder of her term.</li> <li>▪ Kaitie to send out responsibilities for Secretary and market the position.</li> <li>▪ Will take an internal vote for Secretary after nominations received &amp; approved.</li> <li>▪ Katy Holtfreter will exit the Treasurer position in June and transition to Brittani G. They will meet to discuss.</li> </ul> </li> </ul> </li> <li>● Teacher Appreciation Week <ul style="list-style-type: none"> <li>○ Food Truck (need lunch times) <ul style="list-style-type: none"> <li>▪ McG: May 6</li> <li>▪ Grade: May 7</li> <li>▪ Int: May 5</li> <li>▪ Discussion was held regarding ease of pre-ordering food versus going out and ordering at time. For McGaughey, it was decided pre-orders are not needed. President will reach out to Grade Principal to confirm. Intermediate is pre-ordering.</li> </ul> </li> <li>○ Coffee Delivery <ul style="list-style-type: none"> <li>▪ Thursday per discussion earlier.</li> </ul> </li> <li>○ Teacher Raffle <ul style="list-style-type: none"> <li>▪ 25 baskets to raffle off for teachers.</li> <li>▪ Draw for 5 baskets a day</li> </ul> </li> </ul> </li> </ul>	<p>Kaitie/All</p>

	<ul style="list-style-type: none"> <li>• Play Day <ul style="list-style-type: none"> <li>○ McGaughey: Bounce Houses May 22 (no volunteers needed); Carnival Play Day May 23 <ul style="list-style-type: none"> <li>▪ Reimbursement needed for two obstacle courses: \$900</li> <li>▪ Will take it out of playday budget.</li> </ul> </li> <li>○ Grade: May 27 (2<sup>nd</sup> Grade AM; 3<sup>rd</sup> Grade PM)</li> <li>○ Intermediate: May 28 <ul style="list-style-type: none"> <li>▪ Additional treat for playday would be appreciated.</li> <li>▪ President to reach out to a few vendors and get back to Mr. Thacker.</li> </ul> </li> </ul> </li> </ul>	
Open Discussion	<ul style="list-style-type: none"> <li>• Discussion regarding storage for Community Club items. Plinko to move from Intermediate to McGaughey.</li> <li>• Discussion on school-age activities for a table at Blue Ribbon Night in addition to selling the banners.</li> <li>• Discussion on dates for meetings for upcoming school year. <ul style="list-style-type: none"> <li>○ August 4<sup>th</sup> was suggested as a tentative date for the first meeting to give time for discussion prior to September event.</li> </ul> </li> <li>• Discussion on parent involvement for Teacher Appreciation Week. Community Club will provide a list of suggested activities to participate – many activities are no-cost. Mrs. Ethell will send in Newsletter.</li> <li>• Janie moves to adjourn the meeting, Angie seconds, all in favor, motion carries. Meeting adjourned at 6:47 p.m.</li> </ul>	All
Next Meeting	<ul style="list-style-type: none"> <li>• <b>August 4<sup>th</sup> @ 6:00pm (Tentative) – MTZ Grade School Library</b></li> </ul>	