

Call to Order	The meeting was called to order by Chairman Lisa Durgin at 6:00 PM in the Board Room at the Educational Services Center, with the following trustees also present: Tim Albin, Mary Brunner, Mark Christensen, Tim Hallinan, Larry Steiger, and Rollo Williams. Others participating in the meeting include Alex Ayers, Superintendent; Kirby Eisenhower, Deputy Superintendent; Dave Bartlett, Associate Superintendent for Instructional Support; Melanie Sylte, Human Resources Manager; Alison Gee, Attorney; and Tracy Peterson, Administrative Assistant to the Superintendent and Board of Trustees. Also present: Sean Mathes, Christy Mathes, John and Cindy Rueschhoff, Brandon Crosby, Paul Downey, Eric Stremcha
Correction to the Agenda – Budget Amendment Hearing	Dr. Ayers shared for the record there was a correction to the agenda. Under Chairman Durgin’s Section II, A. Budget Amendment Resolution, a budget amendment hearing would be added, and the resolution would be included within that, ensuring we follow normal processes. The hearing was advertised for this fiscal year of 2025. Chairman Durgin recessed the regular board meeting at 6:02 PM to hold the FY2025 budget amendment hearing. Mr. Bartlett and Mrs. Haney reviewed the proposed budget amendment and requested public input. There was no public input; the budget amendment hearing adjourned, and Chairman Durgin reconvened the meeting at 6:11 PM.
Budget Amendment Resolution	Mr. Bartlett requested approval of the FY2025 budget amendment resolution. Mr. Christensen made a motion to approve the following budget amendment. Mr. Williams seconded the motion, and the motion carried unanimously. WHEREAS Campbell County School District Number One is a nonprofit political subdivision of the State of Wyoming formed to provide public education in grades K-12 for persons residing within its boundaries; WHEREAS the Board of Trustees wishes to increase the General Fund 01 budget in the amount of \$3,717,272.04 to account for bus purchases, bus lease payoffs, fleet updates and other Transportation Department expenses; WHEREAS the Board of Trustees wishes to increase the General Fund 01 for a <i>potential</i> operating transfer from General Fund 01 to the Depreciation Fund 31 in an amount not to exceed \$10,000,000; WHEREAS the Board of Trustees wishes to adjust all General Funds to account for budget journal entries and operating transfers throughout the fiscal year, as well as adjusting contingency accounts to meet the needs of the district; WHEREAS the Board of Trustees wishes to reduce the Building Special Revenue Fund 21 in the amount of \$18,581.98 to match the FY2024 Fund Balance after auditor final entries; WHEREAS the Board of Trustees wishes to increase Major Maintenance Fund 22 in the amount of \$2,550,000.00 to fund the Sage Valley Kitchen Remodel, Thunder Basin Flooring Replacement, Wright Jr/Sr High Football Field Irrigation and other Major Maintenance projects; WHEREAS the Board of Trustees wishes to reduce the Depreciation Fund 31 budget in the amount of \$446,993.63 to match the FY2024 Fund Balance after auditor final entries; and WHEREAS the Board of Trustees wishes to reduce the Rec Grant Capital Improvements Fund 34 cash carry over in the amount of \$13,026.79 to match the FY2024 Fund Balance after auditor final entries and increase the budget by \$2,500,000 to account for the Wright Jr/Sr School Field Turf project, with a net increase to the Fund 34 budget of \$2,486,973.21. BE IT THEREFORE RESOLVED that the Board of Trustees, Campbell County School District Number One, Gillette, Wyoming, this 10th day of June, 2025, hereby approves the budget amendment as stated above.
Policy and Administrative Regulation Hearing – Personnel Authorized to Carry Concealed Firearms	Chairman Durgin recessed the board meeting at 6:12 PM to hold a hearing for the proposed Personnel Authorized to Carry Concealed Firearms policy and administrative regulations. Mr. Eisenhower shared with the Board that this was the first of two public hearings on Policy 4341 Personnel Authorized to Carry Concealed Firearms, and he provided an account of the last legislative session, during which the Legislature passed W.S. 6-8-105(F) to repeal gun-free zones, presenting school districts with two options: do

nothing and allow employees to carry or create additional training, rules, and regulations within school facilities.

Mr. Eisenhower reviewed Policy 4341 Personnel Authorized to Carry Concealed Firearms; Administrative Regulation 4341-R Section 1 Firearm, Holster, Concealed Biometric Container, or Lockbox Requirements for Concealed Carry; Administrative Regulation 4341-R Section 2 Training Requirements, and Administrative Regulation 4341-R Section 3 Ammunition Requirements and requested public input. There was no public input; the policy and administrative regulation hearing for personnel authorized to carry concealed firearms adjourned, and Chairman Durgin reconvened the meeting at 6:28 PM.

The next public hearing is scheduled for June 25 at 6:00 PM in the Educational Services Center Board Room.

CONSENT AGENDA A motion was made by Mrs. Brunner and seconded by Mr. Christensen to approve all items on the Consent Agenda. The motion carried unanimously.

Minutes Minutes of the May 27, 2025, Board of Trustees regular meeting were approved.

Minutes of the May 27, 2025, Board of Trustees special dinner meeting were approved.

Human Resources The following actions taken by the Human Resources Department were approved:
Actions

EDUCATION SUPPORT PERSONNEL

NEW HIRES - REGULAR

Narubi Garduno Estrada	Custodian/CCHS
Josefina Hernandez Bencomo	Custodian/CCHS
Jonathan Osche	Skilled Maintenance – Mechanic/Maintenance
Stacy Praska	Custodian/Stocktrail
Steve Yount	Director of Finance/ESC
Traci Wight	SPEA-ED/TBHS

NEW HIRES – SUBSTITUTES/TEMPORARIES

Christian Bailey	Summer Lawn Crew/Maintenance
Michael Biggs	Summer Lawn Crew/Maintenance
Mason Dobson	Summer Lawn Crew/Maintenance
Patty Drum	Summer Custodian/Wagonwheel
Gina Erickson	Summer Custodian/CCHS
Adrian Enriquez Molina	Summer Lawn Crew/Maintenance
Adriana Enriquez Molina	Summer Custodian/Sage Valley
Lizbeth Estrada	Summer Custodian/Paintbrush
Stephanie Friedlan	Summer Custodian/Prairie Wind
Rebecca Herther	Summer Custodian/Hillcrest
Andrea Juarez	Summer Custodian/Twin Spruce
Lilyana Juarez	Summer Custodian/TBHS
Agustin Membreno	Summer Lawn Crew/Maintenance
Lisa Morrison	Summer Custodian/Lakeview
Danielle Ogden	Summer Custodian/Buffalo Ridge
Kayla Schwartz	Summer Custodian/CCHS
Matson Smith	Summer Lawn Crew/Maintenance
Treyden Smith	Summer Lawn Crew/Maintenance
Selena Toland	Summer Custodian/TBHS

TRANSFERS

Valia Lorio Montenegro	FROM: Custodian/CCHS TO: Assistant Head Custodian/CCHS
Lacey Mielke	FROM: SPEA – ED/Conestoga TO: Special Programs Ed. Asst./Conestoga
Mariah Morgan	FROM: Infant Care Assistant/Westwood TO: Water Safety Assistant/Aquatic Center

RESIGNATIONS

Cynthia Berman	Special Programs Bus Assistant/Transportation
Janet Bishop	Special Programs Bus Assistant/Transportation
Shelly Buckley	SPEA-HN/Sage Valley
Jeffrey Combs	Special Programs Bus Assistant/Transportation
Tyler Conklin	SPEA – ASD/Pronghorn
Janice Hauber	Bus Driver Trainer/Transportation

Alisha Lambert	Special Programs Ed. Asst./Pronghorn
Hannah Lowe	Instructional Teacher Asst./Stocktrail
Brooke Olson	Nutrition Services Assistant/Nutrition Services
Deann Pilcher	Instructional Teacher Asst./Buffalo Ridge
Giovanni Rogel	Instructional Teacher Asst./Stocktrail
Lauri Schipman	Jr. Kindergarten SPEA/Prairie Wind
Kathleen Tow	Bus Driver/Transportation

CERTIFIED

RECOMMENDATION FOR HIRE

Amber Avery	Fourth Grade Teacher/Cottonwood
Taylor Boyles	School Nurse/Rozet
Samantha Butterfield	Fifth Grade Teacher/Buffalo Ridge
Trevor Garcia	PE Teacher/Stocktrail
Amber Gelatic	Third Grade Teacher/Stocktrail
Chandra Grohman	Elementary Special Programs Case Mgr/SSC
Jolyn Hallgren	Kindergarten Teacher/Conestoga
Mandy Hentsch-Robb	Music Teacher/0.9 Cottonwood & 0.1 4J
Jodi Laredo	Reading Recovery Teacher/Rozet
Crystal Lenhart	0.2 Interventionist/Little Powder
Addi Weinhardt	Exc. Child Specialist/Stocktrail
Cole White	Physical Education Teacher/CCHS

TRANSFERS

Burke Burgess	FROM: Fifth Grade Teacher/Buffalo Ridge TO: PE Teacher/Buffalo Ridge
Marena Griffin	FROM: Fourth Grade Teacher/Hillcrest TO: Sixth Grade Teacher/Wagonwheel
Kasi True	FROM: Instructional Facilitator/Stocktrail TO: Exc. Child Specialist/Pronghorn

EXTRA DUTY RECOMMENDATIONS

Cameron Anderson	HS Head Boys Basketball Coach/CCHS
Tracy Ennis	Elementary Computer Science Facilitator/LLC
Mitchell Holst	Assistant Football Coach/CCHS
Wyatt Humphrey-Phillips	.5 Events Coordinator/TBHS
Kayla Newman	Elementary Social Studies Facilitator/LLC
Ellie Stroup	7/8 Winter Cheer Coach/Sage Valley
Cole White	Assistant Football Coach/CCHS

SPRING COACHES

Trisha Pownall	CCHS Open Gym – Spring
Chris McMackin	CCHS Head Boys Soccer Coach
Dan Hays	CCHS Assistant Boys Soccer Coach
OPEN	CCHS Assistant Boys Soccer Coach
Sergio Rios Vasquez	CCHS Assistant Boys Soccer Coach
Stephanie Stuber	CCHS Head Girls Soccer Coach
Doug Meade	CCHS Assistant Girls Soccer Coach
Hannah Hillius	CCHS Assistant Girls Soccer Coach
Kindee Lewis	CCHS Assistant Girls Soccer Coach
Haley Gray	CCHS Head Softball Coach
Clay Rodgers	CCHS Assistant Softball Coach
Brandon Cone	CCHS Assistant Softball Coach
Sarah Wood	CCHS Speech & Debate Head Coach
Timothy Bessette	CCHS Speech & Debate Asst Coach
Micah Christensen	CCHS Head Boys Track Coach
Shelly Stremcha	CCHS Head Girls Track Coach
Tom Holm	CCHS Assistant Track Coach
Sara SanJuan	CCHS Assistant Track Coach
Kevin Kline	CCHS Assistant Track Coach
Evan Strand	CCHS Assistant Track Coach
Matt Albin	CCHS Assistant Track Coach
Micah Christensen	CCHS Weight Program – Spring Supervisor
Garrett Heusinkveld	CCHS Weight Program – Summer Supervisor
Jennifer Clark	TBHS Events Co-Coordinator – Spring
Wyatt Humphrey-Phillips	TBHS Events Co-Coordinator – Spring
Mikah Kadera	TBHS Co-Open Gym – Spring
John Bayles	TBHS Co-Open Gym – Spring
Saber Garcia	TBHS Head Boys Soccer Coach
Ryan Senef	TBHS Assistant Boys Soccer Coach
Grant Senef	TBHS Assistant Boys Soccer Coach
Brandon Zimmerman	TBHS Assistant Boys Soccer Coach
Levi Evans	TBHS Head Girls Soccer Coach

Jay Mahylis	TBHS Assistant Girls Soccer Coach
Conrad Damori	TBHS Assistant Girls Soccer Coach
Paul Gillaspy	TBHS Assistant Girls Soccer Coach
Doug Cox	TBHS Head Softball Coach
Benjamin Partlow	TBHS Assistant Softball Coach
Jennifer Mason	TBHS Assistant Softball Coach
David Hedrick	TBHS Speech & Debate Head Coach
Alexis Hedrick	TBHS Speech & Debate Asst Coach
Trent Pikula	TBHS Head Boys Track Coach
OPEN	TBHS Head Girls Track Coach
Meghan Meyer	TBHS Assistant Track Coach
Scott Brastrup	TBHS Assistant Track Coach
Andrew Trapp	TBHS Assistant Track Coach
Eric Finn	TBHS .5 Assistant Track Coach
Sean Munger	TBHS .5 Assistant Track Coach
Jeff Hamilton	TBHS Weight Program – Spring Supervisor
Jason Gill	TBHS Weight Program – Summer Supervisor
Brooklyn Byer	WJSH Speech & Debate Head Coach
Michael Montgomery	WJSH Head Track Coach
Doug Schrader	WJSH Assistant Track Coach
Sarah Glasser	WJSH Assistant Track Coach
Wade Messner	WJSH Assistant Track Coach
Lewis Vasquez	WJSH Assistant Track Coach
Wade Messner	WJSH Assistant Track Coach
Larry Yeradi	WJSH Weight Program – Spring Supervisor
Larry Yeradi	WJSH Weight Program – Summer AM Supervisor
Wade Messner	WJSH Weight Program – Summer PM Supervisor
Allen Merrill	SVJH Open Gym – Spring
Robert Hill	SVJH JH Head Coach – Boys Soccer
Kaila Haskvitz	SVJH JH Head Coach – Girls Soccer
Damon Kuhbacher	SVJH 7/8 Boys Soccer Coach
Tyrell Teeter	SVJH 7/8 Boys Soccer Coach
Jessica Cale	SVJH 7/8 Girls Soccer Coach
Mark Shrum	SVJH 7/8 Girls Soccer Coach
Dewain Myers	SVJH JH Head Coach – Track
Nate Cina	SVJH 7/8 Track Coach
Joe Deaton	SVJH 7/8 Track Coach
Liz Maller	SVJH 7/8 Track Coach
Jason Gill	SVJH 7/8 Track Coach
Kayla Griffis	SVJH 7/8 Track Coach
Bailey Bard	SVJH 7/8 Track Coach
Nick Steele	SVJH Weight Lifting – Spring
Clay Rodgers	TSJH Open Gym – Spring
Talon Tharp	TSJH JH Head Coach – Boys Soccer
Kris Hunter	TSJH JH Head Coach – Girls Soccer
Hailey VanLishout	TSJH 7/8 Boys Soccer Coach
Mindy Henderson	TSJH 7/8 Boys Soccer Coach
Kierra Cutright	TSJH 7/8 Girls Soccer Coach
Tyler Pownall	TSJH 7/8 Girls Soccer Coach
Shawn Wendt	TSJH JH Head Coach – Track
Cassie Cobb	TSJH 7/8 Track Coach
Derek Myers	TSJH 7/8 Track Coach
Logan Wagoner	TSJH 7/8 Track Coach
Maclin Wiley	TSJH 7/8 Track Coach
OPEN	TSJH 7/8 Track Coach
Kelly Hawkinson	TSJH 7/8 Track Coach
Tyler Pownall	TSJH Weight Lifting – Spring
Holly Campbell	JH Head Coach Swimming
Vena Rehard	7/8 Swimming Coach
OPEN	7/8 Swimming Coach
<u>EXTRA DUTY RESIGNATIONS</u>	
Anthony Anderson	7/8 Track Coach/TSJH
Jessica Cale	Assistant Volleyball Coach/TBHS
Tanner Kelting	Head Indoor Track Coach/TBHS
Tanner Keling	Head Outdoor Girls Tack/TBHS

Warrants	The following warrants were ratified and approved:
	Payroll Warrants 238043 - 238107
	Combined Fund Warrants 400958 - 401108
	ACH Combined Funds 2366, 2377
	ACH Nutritional Services 2378
	Major Maintenance Warrants 10173 - 10186

Nutritional Services Fund Warrants	13883 - 13900
Insurance Warrants	4930 – 4931
Student Activities Warrants	37881 - 37894
Activity Official CCHS Warrants	7151 - 7164
Activity Official TBHS Warrants	2305 - 2317
Activity Official WJHS Warrants	1598
Activity Official SVHS Warrants	1078 - 1084
Activity Official TBHS Warrants	1064 - 1072

Bids and Quotes	The following bids and quotes were approved: 1. Character Strong Toolkits and Training 2-Year Renewal 2. New 4x4 Service Trucks for Maintenance and Transportation Departments 3. New MPV's and Fleet Vehicles for the Transportation Department 4. Nutrition Services Chemicals and Supplies for FY2026 5. Renewal for Remind Software Subscription 6. Snow Plows for Maintenance Trucks 7. Renewal for District Commercial Insurance
Contracts and Agreements	1. Special Education Service Proposal with Boys Town 2. Nutrition Services Mutual Agreement to Extend Vended Meals for School Year 25-26 with John Paul II Catholic School 3. Rawhide Elementary FY2026 Book Fair Agreement with Scholastic Book Fairs 4. Stocktrail Elementary FY2025 Book Fair Agreement with Scholastic Book Fairs 5. Special Education Contract Addendum to WDE 406 for Desiree Rivera, Bilingual Speech Language Pathologist 6. Wyoming High School Activities Association (WHSAA) Membership Application and Activity Enrollment 7. Campbell County High School Athletic Training Services Agreement
Resolution to Conduct Business	The following resolution was adopted: "RESOLVED, that through the unanimous written consent of the Board of Trustees of Campbell County School District, the Board authorizes administration to issue and release warrants to conduct the normal business of the School District during the time between scheduled Board meetings of June 10, 2025, and July 16, 2025. AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to accept or reject bids during the same period; AND, that the Superintendent of Schools, Deputy Superintendent, and Associate Superintendent for Instructional Support be authorized to enter into contracts during the same period; AND, that the actions of the administration will be ratified by the Board of Trustees during their scheduled meeting of July 16, 2025; AND, that it is the intent of the Board of Trustees that this authorization be allowed solely for the period and purpose outlined above." The foregoing resolution was adopted by the Trustees on the 10th day of June 2025 and will be effective as of June 10, 2025.

Appeals Requests	Mrs. Sylte reviewed the outcome of the educational support personnel job description/pay ranges appeals requests that were submitted this year: Purchasing Manager, Transportation Dispatcher, Transportation Parts Tech, Transportation Route Manager, Transportation Shop Manager, Assistant Supervisor of Transportation, Information Systems Support Tech, Registrar, Administrative Assistance to Director of Activities, Behavior Assistant, and Assistant Supervisor for Nutrition Services. Based on the information gathered during the process and the increases in wages occurring for next year’s budget cycle, Educational Management Solutions (EMS) recommended that the classifications remain in their current placements.
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Facility Update	Mr. Bartlett provided an update on the following: • Aquatic Center water tightness test, tiling, bleachers installation are complete, stair railing and parking lot installation are ongoing. • Little Powder masonry is complete, drywall and window installation are ongoing, and turn lane construction will begin soon. • Campbell County High School Replacement Project programming and ed specification process is ongoing, contract language has been agreed upon and the District is awaiting a final copy from the School Facilities Department, stadium schematic design will begin in the next two weeks, schematic design and site planning will begin as soon as the ed specs are approved. • Transportation is approved for 35% design. A delay in design and the budget shortfall will impact the project.
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- Sage Valley Junior High Kitchen underground work is almost complete, new storage and freezer areas are framed in, and electrical is being run.
- Sage Valley Junior High Gym II (emergency repair). It was discovered that the floor had buckled. That area will be replaced, and the entire floor will be sanded and prepared for restriping and finishing.
- Lakeway Learning Center demo, drywall, and concrete work are complete, painting is underway, and the flooring is scheduled to begin June 19.
- Wright Junior Senior High School field has been stripped of grass, and the subgrade surface is being installed for the turf project. The concrete replacement schedule has been completed, and work is scheduled to begin in July. The lighting project will be paid for by major maintenance.
- Flooring, Painting, and Lighting upgrades in several sites across the district are ongoing.

Disposition of Surplus Property	Mr. Bartlett provided information regarding the disposition of three parcels that the District is focusing on. Factors considered include being the right size for future use, the feasibility of maintenance, and the cost to the District. They include a parcel at Fox Park that is undersized, and growth trends in that area currently do not support it becoming a future school site; Old Hillcrest - the fire suppression is outdated, options are to mothball, demolish (would need to approach the School Facilities Commission/ Legislature for funding to demolish the school), hold the site for a future school site, or sell the property as is; Old Aquatic Center - it is right-sized for a future school site; however, based on it being an enhancement, the District would have to bear the cost of a demolition or maintain it year-round, provide for routine safety/security oversight, and pay to insure out-of-pocket. Mr. Bartlett asked for permission to conduct a public hearing for the proposed three parcels, gather public input, and bring that information back to the Board. After discussion, Mr. Williams made a motion for the administration to conduct a public hearing for the proposed three parcels and bring that information back to the Board. Mr. Christensen seconded the motion. The motion passed unanimously.
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Public Comments	None
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Celebrations	Chairman Durgin celebrated summer, and Mrs. Brunner was grateful that everyone was healthy and at the meeting.
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Adjournment	The meeting adjourned at 6:52 PM.
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Chairman

Clerk