

2025-26



BIBB COUNTY SCHOOL DISTRICT

**STUDENT**

# CODE OF CONDUCT

*Student Rights, Responsibilities and Character Development*



## MISSION

The BCSD maximizes student achievement and social-emotional well-being by building a sense of community in safe, equitable learning environments. VISION: Students are empowered to learn, lead, innovate, and serve as productive and caring citizens within their chosen paths of success.



## GET HELP IN YOUR LANGUAGE!

BIBB COUNTY SCHOOL DISTRICT

<b>English</b>	Get help in your language. You have the right to get information and help in your language for free. Call (478) 779-4386 or text (478) 508-9417 to request an interpreter.
<b>Arabic</b> عربي	احصل علي المساعدة بلغتك المعلومات الواردة في هذا الدليل مهمة لك وطفلك لديك الحق في الحصول علي هذه المعلومات والمساعدة بلغتك مجانًا اتصل بالرقم ( ٤٧٨ ) ٤٣٨٦-٧٧٩ او لنص (٤٧٨) ٩٤١٧-٥٠ لطلب مترجم
<b>Chinese</b> 中文	获得您使用的语言的帮助。 您有权获得这些信息并得到免费的翻译帮助。 如需要中文翻译，请致电478-779-4386或发短信到478-508-9417。
<b>Gujarati</b> ગુજરાતી	તમારી ભાષામાં સહાય મેળવો. તમને માહિતી અને મદદ તમારી ભાષામાં અને મફતમાં મેળવવાનો અધિકાર છે. અનુવાદક માટે વિનંતી કરવા માટે કોલ (478)779-4386 અથવા ટેક્સ્ટ (478)508-9417 કરો.
<b>Japanese</b> 日本語	あなたの言語でお手伝いができます。 あなたにはあなたの言語で情報及び手助けを無料で得る権利があります。 通訳を要請するには、電話(478)779-4386及びテキスト(478)508-9417にてご連絡ください。
<b>Korean</b> 한국어	한국어 서비스를 받으세요. 여러분은 정보를 알 권리가 있고 무료로 통역서비스를 받을 수 있습니다. (478)779-4386으로 전화를 하시거나 (478)508-9417로 문자 하셔서 통역을 요청하세요.
<b>Spanish</b> Español	Obtenga ayuda en su idioma. Tiene derecho a obtener información y ayuda en su idioma de forma gratuita. Llame al (478) 779-4386 o envíe un mensaje de texto (478) 508-9417 para solicitar un intérprete.
<b>Swahili</b> Kiswahili	Pata msaada katika lugha yako. Unahaki ya kupata taarifa na msaada kwa lugha yako kwa bure. Piga (478) 779-4386 au tuma ujumbe (478) 508-9417 kwa ombi la mkalimani wa lugha yako.
<b>Vietnamese</b> Tiếng Việt	Nhận trợ giúp bằng ngôn ngữ của bạn. Phụ huynh có quyền nhận thông tin và trợ giúp bằng ngôn ngữ của quý vị miễn phí. Xin vui lòng gọi (478) 779-4386 hoặc nhắn tin đến (478) 508-9417 để yêu cầu thông dịch viên.



# BIBB COUNTY SCHOOL DISTRICT

Dr. Dan A. Sims, Superintendent

Bibb County Families,

It's time again, and I hope you are ready to get the best education possible. The choice is YOURS.

Our discipline numbers continue to improve, and I am happy about that. This year, I want this Code of Conduct to help students even more to do the right thing. We publish this year-after-year with the hope that students will be informed and REMINDED of how to conduct themselves while in a structured learning environment. *School is a community where everyone relies on everyone to be successful.*

I believe when most students do wrong, **they already know it is wrong**. This book is not intended to tell you what you already know. **This book should serve as a strong reminder that you do not have to violate rules.** Fighting, cheating, vaping, bullying, not following directions, threats, and everything else like these issues have the same thing in common: **THEY ARE NOT NECESSARY AND DO NOT HELP US TO WIN.** And I know you can do better.

I hope all of you remember that we can all do better. With that in mind, remember that school is a place of **STRUCTURE** where you come to **LEARN**. Following the structure can change your life for the better. Misbehavior takes you off course, causing you to miss out on your dreams. There is no action or reaction worth your dreams. So, my expectation is simple: **DO RIGHT**. There is no way around it, and you owe it to yourself, your school, and your community.

Do not let this Code of Conduct dictate your school experience. Let it only remind you of how consequences are not necessary if you act right and if you stay focused on why you come to school.

Set a goal for yourself – right now. Let us help you stick to that goal. I love all of you and hope we can work together better as families and a district to change behaviors so that students dreams can come true without the distractions of poor decisions. Finally, if you don't do anything else:

**Please do your best, please do the right thing, and by all means, please DO YOUR PART!**

Sincerely,

Dan A. Sims, Ed.D.  
Superintendent  
#Built4Bibb



# The Bibb County School District's 2025-2026 Code of Conduct

## TABLE OF CONTENTS

I.	INTRODUCTION .....	3
II.	PURPOSE AND OBJECTIVES.....	3
III.	BEHAVIORAL EXPECTATIONS .....	3
IV.	MULTI-TIERED SYSTEMS OF SUPPORT AND POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS.....	4
	Administrative Prevention and Early Intervention.....	6
V.	LEVELS OF INTERVENTIONS AND CONSEQUENCES.....	8
	(A) Level I.....	9
	(B) Level II .....	9
	(C) Level III.....	10
	(D) Level IV.....	10
	(E) Level V .....	10
	BEHAVIOR INTERVENTIONS AND CONSEQUENCES MATRIX.....	11
	CONSEQUENCES BY VIOLATION/OFFENSE MATRIX.....	12
VI.	STUDENT DISCIPLINARY ACTION .....	17
VII.	AUTHORITY OF SCHOOL LEADERSHIP .....	17
VIII.	SPECIFIC PROVISIONS .....	18
	(A) Attendance.....	18
	(B) Truancy.....	19
	(C) Bullying .....	19
	(D) Dress Code.....	19
	(E) Electronic Devices .....	21
	(F) Equal Opportunity and Non-Discrimination .....	22
	(G) School Buses.....	22
	(H) School Clubs.....	23
	(I) Sexual Harassment .....	23
	(J) State Mandated Process for Student Reporting Of Acts of Sexual Abuse or Sexual Misconduct .....	23
	(K) Student Records .....	24
	(L) Violence Against School Employees .....	24
	(M) Weapons .....	24
IX.	RESOURCES FOR FURTHER INFORMATION .....	25
X.	STUDENT TECHNOLOGY INFORMATION .....	27

## **I. INTRODUCTION**

***It is our goal to provide a safe and supportive school culture and climate conducive to learning. We believe that every student and staff member deserves this environment. We encourage appropriate behaviors by teaching and modeling Leadership, Scholarship and Citizenship at all times.***

The BCSD's *Code of Conduct* has been developed to provide students and others with an outline of how the BCSD anticipates each student will conduct him or herself while on any BCSD property, while school is in session or not, at school bus stops, on school buses and at BCSD sponsored events (on or off-BCSD property). It is intended to inform students of expectations for behavior which will result in a school atmosphere that promotes excellence in teaching and learning.

Equally important to sharing what is expected of students is that school and district policies and practices support character development, the development of self-control and positive behavior choices. Developing positive and effective student behaviors requires collaborative efforts from school, home and community organizations and agencies.

The emphasis of the *Code of Conduct* is to guide student behavior, to connect interventions to improve student behavior, and to inform others which will support school staff in building safe and orderly environments. The expectations outlined have been established to ensure that a combination of consistent, fair, proactive, corrective, and instructive strategies will be implemented in every classroom and every school, and opportunities for teachers to teach and students to learn will be achieved. As a result, students, staff, parents, and the community benefit. To promote schools that are safe, courteous, and respectful learning environments and enable appropriate student conduct and behavior, the Board has adopted the Student Code of Conduct.

Additional details regarding student discipline and notification procedures are found at:

[www.bcsdk12.net](http://www.bcsdk12.net)

## **II. PURPOSE AND OBJECTIVES**

The Code of Conduct strives to: (1) create a consistent set of positive expectations for the behavior of all students; (2) reinforce positive behavior and provide students with opportunities to develop appropriate behavioral skills; and (3) outline the interventions and consequences for students who engage in inappropriate behavior.

The Code of Conduct addresses two facets of developing a positive learning environment: (1) proactively guiding students to positive behavior, and (2) correcting, redirecting, and applying consequences, as needed, to respond to misconduct.

## **III. BEHAVIORAL EXPECTATIONS**

School Staff shall:

- a. **INTENTIONALLY** describe and teach students the appropriate behaviors expected of them
- b. **PROACTIVELY** redirect student behavior
- c. **UTILIZE** minor acts of discipline as an opportunity to reteach or practice expected behaviors
- d. **FOLLOW** district discipline policies and procedures

Students shall:

- **REPORT** to school and to each class regularly and on time;
- **REMAIN** in class until excused or dismissed;
- **FOLLOW** all campus and classroom rules;
- **PAY ATTENTION** to and **PARTICIPATE** in instruction;
- **COMPLETE ASSIGNMENTS** to the best of the **STUDENT'S** ability;
- **ASK FOR HELP** when needed;
- **ENGAGE IN APPROPRIATE BEHAVIOR**, which does not interfere with the **STUDENT'S** own or other students' learning;
- **BE WELL-GROOMED**, according to the **DRESS CODE**
- **TAKE CARE** of books and other instructional materials (including Chromebook/iPad, chargers, & headsets);
- **FOLLOW ALL** Technology Do's & Don'ts;
- **WORK COOPERATIVELY**;
- **REPORT POTENTIALLY DANGEROUS SITUATIONS** to teachers or administrators
- **ACCEPT RESPONSIBILITY** and the **APPROPRIATE CONSEQUENCES** for their actions and behavior;
- **DEMONSTRATE COURTESY AND RESPECT** for other students, BCSD's teachers, administrators, clerical staff, custodians, and others.
- Follow Teachers' and Administrators' Directions
- Use Acceptable language
- Avoid being rude and disruptive
- Follow BCSD's school rules and procedures

Students do not have an expectation of privacy on school property or in any items they bring onto school property or in their lockers. School Administrators and/or their designated representatives have the authority to conduct a reasonable search of students and their possessions. Lockers, desks, personal effects (e.g., purse, book bag, etc.) and vehicles while on school property, or at any school function or activity, may be searched at any time and illegal items or contraband seized.

#### **IV. MULTI-TIERED SYSTEMS OF SUPPORTS (MTSS) AND POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS (PBIS)**

The Bibb County School District offers a Multi-Tiered System of Supports (MTSS) for all students related to both academic and behavioral needs. The MTSS, Response to Intervention or RtI, is a three-tiered model that utilizes preventative instructional practices and interventions to support both universal and individual student needs. Behavioral supports are provided at a universal level intended to effectively address the needs of all students in a school (referred to as Tier 1 and/or PBIS). A major initiative in Bibb County Public Schools is Positive Behavior Intervention and Supports (PBIS), which includes proactive strategies for defining, supporting, and teaching appropriate behaviors to create positive, safe learning environments. Attention is focused on sustaining a Multi-Tiered System of Support to increase student learning. School staff recognizes that maintaining and changing student behaviors involves a continuum of acknowledgments, supports, interventions, and remediation. RtI provides a tiered approach dedicated to the following: preventing inappropriate conduct and reinforcing appropriate behaviors, providing interventions so students can acquire necessary social/emotional/behavioral skills, and individualized supports to remediate inappropriate behavioral patterns.

RtI behavioral support is a systematic process for providing a series of intensifying, evidence-based behavioral interventions and supports matched to student need. Student need is determined by inadequate response to an evidence-based, behavioral intervention implemented with fidelity.

RtI behavioral support relies on the repeated collection of objective data (progress monitoring) to make decisions about whether the student is responding adequately or inadequately to the support(s) currently being provided.

Upon identifying a student as a Chronic Disciplinary Problem Student, as described in the Student Code of Conduct, a teacher **must** provide behavioral support for all students needing support by utilizing the MTSS, Response to Intervention (RtI) framework.

According to O.C.G.A. § 20-2-741.3b, local boards of education are encouraged to implement PBIS and RtI programs and initiatives in their schools, particularly in high needs schools. BCSB has determined that RtI and PBIS will be implemented in all public schools within the district.

### **AN ADDITIONAL NOTE REGARDING STUDENTS IN PRE-K THROUGH THIRD GRADE**

Pursuant to O.C.G.A. 20-2-742: Students in Pre-K through 3rd grade will not be expelled or suspended from school for more than five consecutive or cumulative days during a school year without first receiving a multi-tiered system of supports, such as response to intervention. Multi-tiered system of supports' or 'MTSS' also may include a systemic, continuous-improvement framework in which data based problem-solving and decision making is practiced across all levels of the educational system for supporting students at multiple levels of intervention.

If such a student is receiving or has received a multi-tiered system of supports, the school has met these requirements. This requirement does not apply if:

- the student possessed a weapon/ dangerous instrument or illegal drugs;
- and/or the student's behavior endangers the physical safety of other students or school personnel.

In addition, if student has an Individualized Education Program (IEP) or a Section 504 plan, prior to assigning any student in Pre-K through 3rd grade out-of-school suspension for more than five consecutive or cumulative days during a school year, the school or program shall also convene an IEP or Section 504 meeting to review appropriate supports being provided as part of such IEP or Section 504 plan.

#### **Tier 1: Standards Based Classroom Learning**

##### **Focus: All Students**

- a. General curriculum and instructional best practices, enhanced by acknowledgements of positive behaviors, and clearly stated expectations that are applied to all students.

#### **Tier 2: Needs-Based Learning**

##### **Focus: Students identified as at-risk for poor behavioral outcomes**

- b. **Includes** students who are not performing successfully with school-wide positive behavior intervention supports
- c. **Students with Disabilities (SWD)** should receive Tier 2 needs-based learning in addition to the services outlined in their Individualized Education Plan (IEP) as needed.

#### **Tier 3: SST (Student Support Team) Driven Learning**

##### **Focus: Students who have not responded to Tier 1 and Tier 2 level interventions**

- d. **Includes** students who are not performing successfully in response to school-wide positive behavior intervention supports (Tier 1) and the additional re-teaching of expectations coupled with behavioral interventions (Tier 2)
- e. The needs of individual students who exhibit a pattern of problem behaviors
- f. Diminishing problem behaviors and increasing the student's social skills and functioning

- g. Interventions involving Functional Behavioral Assessments (FBA) and Behavioral Intervention Plans (BIP) based on thorough data collection and analysis
- h. Continuous Progress Monitoring and analysis of data to determine student response to the individualized interventions provided
- i. **Students with Disabilities (SWD)** should receive Tier 3 support, in addition to the services outlined in their Individualized Education Plan (IEP) as needed.

### **Administrative Prevention and Early Intervention**

Prior to a student receiving a suspension, it is the administrator’s responsibility to ensure that the student has had interventions that address the student’s misbehavior. These interventions must be **DOCUMENTED**. Exceptions to this are offenses, which are most serious in nature, and have occurred with no prior opportunity to provide early interventions.

<b>CORRECTIVE STRATEGIES</b>	<b>DESCRIPTION</b>
<b>Behavior Contract</b>	A written/verbal contract or plan for the student with stated goals, objectives, and outcomes for the student to develop the necessary skills to address the stated incident.
<b>Community Service</b>	Donated service or activity that is performed by student for the benefit of the public or its institutions.
<b>Conference with Parent(s)</b>	Administrator and/or teacher communicate with student’s parent(s) by phone, email, written notes, or person-to-person about the problem.
<b>Conference with Student</b>	Private time with a student to discuss behavior interventions/solutions. This can include direct instruction in expected or desirable behaviors.
<b>Daily/Weekly Report</b>	A progress report and/or assignment sheet which gives the student and parent the opportunity to track the student’s academic and behavioral progress in each of his/her classes for a specified period.
<b>Detention</b>	Disciplinary action consisting of the assignment of students to a certain area of the school, outside of regular school hours (before school, after school, on a non-school day) for two or more school days or the equivalent hours. This is a state-reportable action.
<b>Loss of Privileges (during school hours)</b>	The loss of privilege(s) during school hours, assemblies, and incentive activities.
<b>Mentoring</b>	An agreed-upon adult or student who provides consistent support, guidance and concrete help to a student who needs a positive role model.
<b>Olweus Bullying Prevention Program (pronounced Ol-VAY-us)</b>	The Olweus Program is a comprehensive approach to bullying proven to reduce and prevent bullying problems among school children and to improve peer relations at school. The program is focused on long-term change that creates a safe and positive school climate.
<b>Parent/Guardian Attends Class with Child</b>	Parent/Guardian agrees to shadow student and /or attend class with their student at school for an agreed upon time during the student’s school day.
<b>Plan Meeting (IEP, 504)</b>	Student recommended to the necessary department/group for discussion and development of a course of action/interventions for the student.
<b>Referral to Behavioral Specialist</b>	A referral to the Behavioral Specialist occurs when schools need more student behavioral support.

<b>CORRECTIVE STRATEGIES</b>	<b>DESCRIPTION</b>
<b>Referral to School Counselor</b>	Counseling the student by the guidance counselor to assist the student in developing or utilizing the necessary skills to address the stated incident.
<b>Referral to Social Services</b>	Social services provided by the school social worker to assist and enhance student's achievement in the classroom by developing strategies and interventions to improve their academic, social, and behavioral performance.
<b>Restorative Justice</b>	A structured process guided by a trained facilitator in which the participants in an incident examine the intended and unintended impact of their actions and decide on interpersonal remedies to repair harm and restore relationships.
<b>Schedule Change (change of regular classes)</b>	A permanent change in the student's regular class schedule.
<b>School Service Work (during school hours)</b>	Work assistance, provided by the student, to any staff member during school hours; assistance could include campus or hallway clean-up.
<b>Silent Lunch/Lunch Detention</b>	A separate facility and/or seating arrangement for the student during a regularly scheduled lunch period. Additionally, the administrator may request some cafeteria clean-up assistance, such as sweeping, wiping tables, and/or assisting with other clean-up activities.
<b>Temporary Classroom Change (short-term)</b>	The temporary removal of a student from the regular classroom to a different classroom. The student will be given the opportunity to complete his or her regular class work in an alternative setting.
<b>Temporary Removal from Classroom</b>	The temporary removal of a student from the traditional learning environment to a separate, individual learning environment for a short period of time.
<b>Voluntary Restitution/Self-Designed Action(s)</b>	Student makes amends for negative actions, takes responsibility to correct the problem through a written or verbal apology.
<b>Early Learning PBIS Aligned Model</b>	The aligned model is designed to provide Pre-K through 3 <sup>rd</sup> grade early learners with a positive school climate and promote reading proficiency, through embedding tier one PBIS system supports and providing professional development in Social Emotional Learning.

*Any writing assignment or communication to home must be in a language that students and parents can understand.*

## V. LEVELS OF INTERVENTIONS AND CONSEQUENCES

The Offenses and Interventions/Consequences listed below establish the School District's expectation that students will behave themselves in such a way to facilitate a positive learning environment for themselves and other students, respect each other and school employees, obey student behavior rules established by their schools and refrain from engaging in the offenses listed below. These expectations apply to student behavior during school hours, at school-related functions, on school buses, and at school bus stops.

Reasonable attempts to notify parents of misbehaviors will be made by the school. Such attempts include, but are not limited to, office discipline referrals, phone calls, meetings, notes, letters, email, or other written/electronic means. Regardless of the method of communication, any perceived failure to contact the parent does not negate the need for appropriate disciplinary measures to be taken when it is necessary.

The Bibb County School District uses a wide range of factors in deciding upon the appropriate consequences for a student who engages in misconduct and school administration has the authority to assign or recommend consequences they believe to be appropriate. Progressive discipline is followed in order that the degree of discipline will be in proportion to the severity of the behavior. Also, the student's discipline history and any other relevant factors will be considered. All due process procedures required by federal and state law will be followed. (O.C.G.A. § 20-2-735)

The *Levels* guide administrators to ensure that students will receive appropriate interventions prior to removal from school in an effort to change student behaviors. The administrator always has the option to use an intervention from a lower level as long as one from the prescribed level is employed. Moreover, if a behavior is deemed a criminal offense by local authorities and such offense is not identified in this Student Code of Conduct, the consequence may be expulsion from the Bibb County Public Schools. Restitution for loss or damage will be required in addition to any other prescribed consequences.

### **Guiding Principles**

- a. Each incident of inappropriate behavior is unique in terms of situational variables. Similarly, disciplinary action will reflect consideration of factors specific to the student involved in the misbehavior.
- b. This model strives for a safe and orderly student learning environment through a systematic process of behavioral correction. "Inappropriate behaviors are followed by consequences." Inappropriate behaviors are substituted with those that are consistent with the character traits identified in District PBIS expectations and character education programs.
- c. Parents are viewed as integral partners when addressing students' misbehavior.
- d. Students who engage in continual minor acts of misconduct, as well as those who engage in even a single act of more serious misconduct, are considered candidates for the school's Multi-tiered Systems of Support Processes.

**Repeated chronic or cumulative offenses may require higher levels of interventions and consequences.** For serious violations, interventions/consequences may begin at a higher level. All progressive discipline components noted in this section are minimum requirements. Additional components may be set forth by the local board of education.

**TYPES OF MISCONDUCT AND AN EXPLANATION OF LEVELS OF MISCONDUCT  
USED IN THE BIBB COUNTY SCHOOL DISTRICT**

Misconduct is conduct which interferes with the maintenance of order and discipline in the schools, on school buses and at school-sponsored activities and negatively affects the morale and good conduct of students.

Acts of misconduct include, but are not limited to:

- e. Violation of the Student Code of Conduct
- f. Violation of the Attendance Policy
- g. Violation of the Dress Code
- h. Violation of the State of Georgia Criminal Laws
- i. Off-Campus Student Misconduct

**The acts of misconduct and intervention/consequences listed in levels I, II, III, IV and V are not exclusive. A student who commits an act of misconduct which may be classified into any of the levels will be subject to disciplinary action. The Principal has the final authority in determining the disciplinary assignment, according to the level, for a student’s misconduct.**

**The exceptions to the principal’s final authority are: Long-term suspension (more than 10 days), alternative education program placement, school-based alternative virtual/home-based placement or expulsion. When these assignments or recommendations occur, the administrator will follow the procedures outlined in this document.**

**What are the levels and what do they mean?**

Level I	Level II	Level III	Level IV	Level V
Consequences for these violations are managed by the teacher	May be classroom managed; includes parent/guardian involvement	Office Referral May include 1-5 days suspension	Office Referral May include 6-10 days suspension	Office Referral Extended suspension or possible expulsion

**LEVEL I**

**Level 1 intervention and consequences are used for minor acts of misconduct.**

Teachers and other staff members will keep a written record of the violation and interventions implemented to address the behavior. Teachers should use their judgment and discretion in determining whether such minor infractions constitute a violation of the Code for purposes of the reporting requirement in O.C.G.A. 20-2-737 (a). Certain Level I violations may be elevated to Level II violations or higher, based on the severity or context of the misconduct.

**LEVEL II**

**Appropriate when Level I interventions/consequences have been ineffective.**

Level II violations include those infractions which are more severe in nature than in Level I and interfere with classroom instruction and/or the orderly operation on the bus or at the school. These acts include but are not limited to: repeated acts of minor misconduct and misbehaviors directed against persons or property, but DO NOT seriously endanger the health, safety, or wellbeing of others. Consideration of necessary interventions and Positive Behavior Supports will be given through the RTI process, if not already provided. Based on the severity or context of the misconduct, certain Level II violations may be elevated to Level III violations or higher.

### **LEVEL III**

Level III violations include those infractions which are more severe in nature than in Level II and interfere with the orderly operation of the classroom, the bus, and/or the school. These acts include, but are not limited to: repeated, but unrelated acts of minor misconduct and misbehaviors directed against persons or property and may impede learning or jeopardize the health, safety or well-being of others. Consideration of necessary interventions and Positive Behavior Supports will be given through the RTI process, if not already provided.

Based on the severity or context of the misconduct, certain Level III violations may be elevated to Level IV violations or higher.

### **LEVEL IV**

Level IV Misconduct includes serious acts of misconduct including, but not limited to, repeated misbehavior that is similar in nature, resulting in serious disruptions of the school environment, present threats to health, safety, or property. Level V Misconduct is of a serious and aggravated nature such that the student shall be removed from class and be subject to a long-term suspension, placement in an alternative education program, or expulsion. It is mandatory that Level IV violations be immediately reported to an administrator. The BCSD Police Department and/or Macon-Bibb County Sheriff's Department other outside law enforcement agencies may investigate Level IV violations, which may result in state criminal proceedings being initiated against the student accused of a Level IV Violation.

### **LEVEL V**

Level V violations are of a serious and aggravated nature such that the student will be removed from class and will be subject to long term suspension, placement in an alternative education program, or expulsion.

These violations **MUST** be immediately reported to an administrator. They are serious and may require the use of outside agencies and/or the Bibb School District Police Department. Also, such acts may result in criminal penalties being imposed. Any misconduct that threatens the safety, health or well-being of others may result in immediate suspension from school and/or school activities, pending disciplinary investigation. Student and parent/guardian participation in a conference with an administrator is a required element of all discipline actions in this category, even if such a conference has previously been held. Necessary behavior interventions and positive behavior supports will be initiated through the RTI process, if not already provided.

**A student will, at a minimum, be removed from class and subject to long-term suspension, placement in an alternative education program or expulsion, if the student commits the following on a school bus, on school property or while attending a school-sponsored or school-related activity on or off school property.**

**Teachers and administrators, while initiating interventions, will include Positive Behavior Interventions Support (PBIS) through the Multi-tiered Systems of Support (MTSS) process, if not already provided.** Students displaying behaviors designated in the Behavior Matrix will be provided tiered interventions in accordance with the Behavior Interventions Matrix.

## BEHAVIOR INTERVENTIONS & CONSEQUENCES MATRIX

As stated above, school administrators will exercise informed judgment regarding a student's actions which constitute a violation of the Board policy and/or the Code of Conduct. The levels shown below are to guide administrators to use progressive interventions to change student behavior. The interventions and consequences are **not** limited to the following:

Level	Disciplinary Options																								
1	<p><b><i>Classroom Level Interventions/consequences</i></b>  <i>Teachers use the following interventions to help the students change their behavior in the classroom. If these interventions are successful, referral to the school administrator <b>may not be necessary</b>.</i></p> <table border="0"> <tr> <td>Build relationships that support academic achievement</td> <td>Seat change</td> <td>Reinforcement of appropriate behaviors</td> </tr> <tr> <td>Written or Verbal Warning Review</td> <td>Parent Contact</td> <td>De-escalation strategies</td> </tr> <tr> <td>PBIS/school-wide Expectations</td> <td>Letter of apology</td> <td>Written reflection about incident</td> </tr> <tr> <td>Teach Behavioral Expectations</td> <td>Teacher conference with student</td> <td>Before or after school detention</td> </tr> <tr> <td>Use of Student Problem-Solving worksheet</td> <td>Mentoring</td> <td>Behavior contract</td> </tr> <tr> <td></td> <td>In-class time-out</td> <td>Loss of privileges</td> </tr> <tr> <td></td> <td>Time out in another classroom/location</td> <td>Restorative Practices*</td> </tr> </table>	Build relationships that support academic achievement	Seat change	Reinforcement of appropriate behaviors	Written or Verbal Warning Review	Parent Contact	De-escalation strategies	PBIS/school-wide Expectations	Letter of apology	Written reflection about incident	Teach Behavioral Expectations	Teacher conference with student	Before or after school detention	Use of Student Problem-Solving worksheet	Mentoring	Behavior contract		In-class time-out	Loss of privileges		Time out in another classroom/location	Restorative Practices*			
	Build relationships that support academic achievement	Seat change	Reinforcement of appropriate behaviors																						
Written or Verbal Warning Review	Parent Contact	De-escalation strategies																							
PBIS/school-wide Expectations	Letter of apology	Written reflection about incident																							
Teach Behavioral Expectations	Teacher conference with student	Before or after school detention																							
Use of Student Problem-Solving worksheet	Mentoring	Behavior contract																							
	In-class time-out	Loss of privileges																							
	Time out in another classroom/location	Restorative Practices*																							
2	<p><b><i>Appropriate when Level 1 intervention/consequence has been ineffective</i></b>  <i>Teachers use the following interventions to help the students change their behavior in the classroom. In some cases, referral to the school administrator <b>may be necessary</b> depending on the circumstances.</i></p> <table border="0"> <tr> <td>Continue to build relationships that support academic achievement</td> <td>Phone call/letter to parent or guardian</td> <td>Teacher and/or administrator conference with student and/or parent</td> </tr> <tr> <td>Parent/guardian involvement</td> <td>Supervised time-out outside of Classroom</td> <td>Character Education lessons</td> </tr> <tr> <td>Mandatory teacher detention</td> <td>Conference with parent or guardian</td> <td>Parent or guardian accompany student to school or classes</td> </tr> <tr> <td>Reinforce and Reteach</td> <td>Confiscation of item</td> <td>Teach conflict-resolution skills</td> </tr> <tr> <td>PBIS/school-wide expectations</td> <td>Counselor referral</td> <td>Teach social skills</td> </tr> <tr> <td>Use of Student Problem-Solving worksheet</td> <td>Parent contract</td> <td></td> </tr> <tr> <td>Peer mediation</td> <td>Token economy/Reward system</td> <td></td> </tr> <tr> <td>Restorative Practice *</td> <td>Temporary Removal from class</td> <td></td> </tr> </table>	Continue to build relationships that support academic achievement	Phone call/letter to parent or guardian	Teacher and/or administrator conference with student and/or parent	Parent/guardian involvement	Supervised time-out outside of Classroom	Character Education lessons	Mandatory teacher detention	Conference with parent or guardian	Parent or guardian accompany student to school or classes	Reinforce and Reteach	Confiscation of item	Teach conflict-resolution skills	PBIS/school-wide expectations	Counselor referral	Teach social skills	Use of Student Problem-Solving worksheet	Parent contract		Peer mediation	Token economy/Reward system		Restorative Practice *	Temporary Removal from class	
	Continue to build relationships that support academic achievement	Phone call/letter to parent or guardian	Teacher and/or administrator conference with student and/or parent																						
Parent/guardian involvement	Supervised time-out outside of Classroom	Character Education lessons																							
Mandatory teacher detention	Conference with parent or guardian	Parent or guardian accompany student to school or classes																							
Reinforce and Reteach	Confiscation of item	Teach conflict-resolution skills																							
PBIS/school-wide expectations	Counselor referral	Teach social skills																							
Use of Student Problem-Solving worksheet	Parent contract																								
Peer mediation	Token economy/Reward system																								
Restorative Practice *	Temporary Removal from class																								
3	<p><b><i>Appropriate when Level 2 intervention/consequence has been ineffective</i></b></p> <table border="0"> <tr> <td><b><u>Office referral required</u></b></td> <td>In-school suspension</td> <td>Social worker referral</td> </tr> <tr> <td><b><u>Parent/guardian notification required</u></b></td> <td>Decision-making room*</td> <td>Community Service (voluntary)</td> </tr> <tr> <td>Suspension (1-5 days) per occurrence</td> <td>Class or schedule change</td> <td>Saturday School</td> </tr> <tr> <td>Administrative detention</td> <td>Counselor referral</td> <td>Mentoring</td> </tr> <tr> <td>Campus clean-up/restorative justice</td> <td>Anger Management group session</td> <td>Check In-Check Out Daily behavior report</td> </tr> <tr> <td>Behavior Intervention Plan</td> <td></td> <td>Self-monitoring</td> </tr> <tr> <td>Social Skills training</td> <td></td> <td>RTI referral</td> </tr> <tr> <td></td> <td></td> <td>Second Step*</td> </tr> </table>	<b><u>Office referral required</u></b>	In-school suspension	Social worker referral	<b><u>Parent/guardian notification required</u></b>	Decision-making room*	Community Service (voluntary)	Suspension (1-5 days) per occurrence	Class or schedule change	Saturday School	Administrative detention	Counselor referral	Mentoring	Campus clean-up/restorative justice	Anger Management group session	Check In-Check Out Daily behavior report	Behavior Intervention Plan		Self-monitoring	Social Skills training		RTI referral			Second Step*
	<b><u>Office referral required</u></b>	In-school suspension	Social worker referral																						
<b><u>Parent/guardian notification required</u></b>	Decision-making room*	Community Service (voluntary)																							
Suspension (1-5 days) per occurrence	Class or schedule change	Saturday School																							
Administrative detention	Counselor referral	Mentoring																							
Campus clean-up/restorative justice	Anger Management group session	Check In-Check Out Daily behavior report																							
Behavior Intervention Plan		Self-monitoring																							
Social Skills training		RTI referral																							
		Second Step*																							
4	<p><b><i>Appropriate when Level 3 intervention/consequence has been ineffective</i></b></p> <table border="0"> <tr> <td><b><u>Office referral required</u></b></td> <td>Referral to Alternative Education Program</td> <td>Loss of parking/driving privileges on campus</td> </tr> <tr> <td><b><u>Parent/guardian notification required</u></b></td> <td>Behavior Intervention Plan</td> <td>In-school suspension</td> </tr> <tr> <td>Restricted activity</td> <td>Mental Health Services</td> <td>Suspension (6-10 days) per occurrence</td> </tr> <tr> <td>Functional Behavior Assessment</td> <td></td> <td>Request that law enforcement investigate alleged violation (criminal)</td> </tr> <tr> <td>RTI referral/RTI team meeting</td> <td></td> <td></td> </tr> </table>	<b><u>Office referral required</u></b>	Referral to Alternative Education Program	Loss of parking/driving privileges on campus	<b><u>Parent/guardian notification required</u></b>	Behavior Intervention Plan	In-school suspension	Restricted activity	Mental Health Services	Suspension (6-10 days) per occurrence	Functional Behavior Assessment		Request that law enforcement investigate alleged violation (criminal)	RTI referral/RTI team meeting											
	<b><u>Office referral required</u></b>	Referral to Alternative Education Program	Loss of parking/driving privileges on campus																						
<b><u>Parent/guardian notification required</u></b>	Behavior Intervention Plan	In-school suspension																							
Restricted activity	Mental Health Services	Suspension (6-10 days) per occurrence																							
Functional Behavior Assessment		Request that law enforcement investigate alleged violation (criminal)																							
RTI referral/RTI team meeting																									
5	<p><b><i>Appropriate when Level 4 intervention/consequence has been ineffective</i></b></p> <table border="0"> <tr> <td><b><u>Office referral required</u></b></td> <td>Extended Suspension (10+ days)</td> <td>Expulsion (to be considered only in the most extreme case)</td> </tr> <tr> <td><b><u>Parent/guardian notification required</u></b></td> <td>Referral to Alternative Education Program</td> <td></td> </tr> <tr> <td>RTI referral</td> <td></td> <td></td> </tr> </table>	<b><u>Office referral required</u></b>	Extended Suspension (10+ days)	Expulsion (to be considered only in the most extreme case)	<b><u>Parent/guardian notification required</u></b>	Referral to Alternative Education Program		RTI referral																	
	<b><u>Office referral required</u></b>	Extended Suspension (10+ days)	Expulsion (to be considered only in the most extreme case)																						
<b><u>Parent/guardian notification required</u></b>	Referral to Alternative Education Program																								
RTI referral																									

\* If available

**In addition to the above consequences, restitution for loss or damage is required.**

## CONSEQUENCES FOR STUDENTS MATRIX

Offense/Violation	Levels of Consequence					Major Incident Report	School will contact:
	1	2	3	4	5		
<b>1. Absence/Class Cut (unlawful)</b> <i>No student shall skip or miss any class or activity or any portion of a class or activity to which they are assigned without a valid excuse. Excessive absences may result in recommendation for retention.</i>	•	•					
<b>2. Alcohol and Other Drugs –</b> <i>No student shall manufacture, sell, purchase, transport, possess, store, receive, distribute, be under the influence of, consume (eat, drink, digest, inject, inhale), or possess w/intent to distribute any alcoholic beverages and/or illegal drugs, narcotics, hallucinogens, amphetamines, barbiturates, marijuana/marijuana oils, THC (including, but not limited to hemp-derived THC products), edibles, synthetic cannabinoid drugs, synthetic cathinone drugs (e.g. bath salts) or any other substance listed on Georgia the Controlled Substances Act or any substance believed by the student to be or claimed by the student to be alcohol or an illegal drug. Legal intoxication is not required for violation of this rule. There is no requirement that there be an exchange of money, goods, and/or services to find the student purchased, received, distributed, and/or sold items pursuant to this rule.</i>  <b>Alcohol</b> 1- Unintentional possession; Alcohol 2- Under influence without possession; Alcohol 3- Sale, purchase, transportation, possession, consumption of alcohol (including edibles, vapes, lean, or imitation or otherwise)  <b>Drugs-</b> Drugs 1- Possession, Drugs 2-Usage/Under the Influence, Drugs 3-Sale/Purchase/Distribution			•	•	•	✓	
<b>3. Assault/Threaten Employee</b> <i>No student shall attempt to cause physical injury, threaten bodily harm, or commit an act which places an employee in reasonable apprehension of receiving physical injury.</i>  <b>NOTE:</b> All instances of battery of school employees require a MANDATORY discipline hearing unless the employee victim elects to waive such hearing					•	✓	Campus Police Mandatory Discipline Hearing
<b>4. Assault/Threaten Student/Other</b> <i>Attempt to cause physical injury, threaten bodily harm, or commit an act which places a person in reasonable apprehension of receiving physical injury</i>			•	•	•		
<b>5. Ammunition</b> - <i>No student shall possess, sell, distribute, store, receive, or possess with intent to distribute ammunition, BBs, and/or paint pellets.</i>				•	•	✓	Campus Police
<b>6. Arson/Fire- Unlawful use and intentional damage or attempted damage to any real or personal property by fire or incendiary devices</b> Arson 1- NA Arson 2- Arson without property damage Arson 3- Arson with property damage					•	✓	Campus Police
<b>7. Battery of student/Other</b>  <i>Intentional touching, making physical contact with, or striking of another person of an insulting or provoking nature unless such physical contact was in self-defense as provided by O.C.G.A. § 16-3-21. (Note: The key difference between battery and fighting is that fighting involves mutual participation.)</i>	<b>Battery 1 (intentional physical attack with no injuries)</b> <i>Includes but not limited to pushing, hitting, kicking, shoving, pinching, slapping, spitting, "spiking" food/beverage, and other intentional physical confrontations</i>			•	•		
	<b>Battery 2 (intentional physical attack with mild or moderate injuries)</b> <i>Includes but not limited to pushing, hitting, kicking, shoving, pinching, slapping, spitting, "spiking" food/beverage, and other physical confrontations that result in mild or moderate injuries</i>			•	•	•	Campus Police
	<b>Battery 3 (intentional physical attack with severe injuries OR three or more offenses of battery in same school year regardless of injury)</b> <i>Includes but not limited to choking, pushing, hitting, kicking, shoving, pinching, slapping, spitting, "spiking" food/beverage, and other physical confrontations resulting in severe injuries; includes incidents serious enough to warrant calling the police</i>				•	•	

Offense/Violation	Levels of Consequence					Major Incident Report	School will contact:
	1	2	3	4	5		
<p><b>8. Battery of School Employee without Injury</b>  <i>Intentional touching, making physical contact with, or striking of a school employee of an insulting or provoking nature unless such physical contact was in self-defense as provided by O.C.G.A. § 16-3-21.</i></p> <p><i>NOTE: All instances of battery of school employees require a MANDATORY discipline hearing unless the employee victim elects to waive such hearing.</i></p> <p><b>Battery of School Employee with Injury</b>  <i>Intentional touching, making physical contact with, or striking of a school employee of an insulting or provoking nature that results in physical harm to that school employee unless such physical contact was in self-defense as provided by O.C.G.A. § 16-3-21. Where a student is charged with "Battery of a School Employee with Injury", but the injury/harm is not sufficiently proved at a discipline hearing, the Hearing Officer may find the student in violation of "Battery of School Employee without Injury" provided all necessary elements of that violation are met.</i></p> <p><i>NOTE: All instances of battery of school employees require a MANDATOR discipline hearing unless the employee victim elects to waive such hearing.</i></p> <p><u><b>MANDATORY DISCIPLINE RECOMMENDATION (O.C.G.A. § 20-2-751.6)</b></u>  <u><b>Elementary School Discipline:</b></u>  <ul style="list-style-type: none"> <li>• 1-10 days OSS, with a hearing referral for long-term suspension or expulsion.</li> <li>• If expelled, upon the recommendation of the hearing officer, an elementary school student may be readmitted to a traditional school for grades 6-12. If there is not an alternative education program for students in elementary school, then the student may be permitted to reenroll in the elementary school as permitted by the hearing officer.</li> </ul> <u><b>Middle and High School Discipline:</b></u>  <ul style="list-style-type: none"> <li>• 10 days OSS with a hearing referral and a minimum recommendation for Permanent Expulsion</li> <li>• The hearing officer may allow an expelled student to attend the alternative education program under strict academic, attendance, and behavior requirements Upon the recommendation of the hearing officer, a middle school student may be readmitted to a traditional school for grades 9-12. (O.C.G.A. § 20-2-751.6).</li> </ul> </p>	Mandatory Discipline Hearing & Mandatory Discipline Recommendation						
<p><b>9. Bomb Threats or Other Terroristic Threats</b>  <i>No student shall communicate (whether orally, written, emailed, posted, or expressed in some other way) a threat to commit a crime of violence, release a hazardous substance, or burn/damage property with the intent to terrorize another. Threats may be expressed or implied.</i></p>					•	✓	<b>Campus Police</b>
<p><b>10. Bullying/Cyberbullying</b>  <i>Bullying/Cyberbullying is strictly prohibited.</i>  <i>Bullying includes the following:</i></p> <ol style="list-style-type: none"> <li>1. Wilful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so; or</li> <li>2. Intentionally exhibiting a display of force such as would give the victim reason to fear or expect immediate bodily harm; or</li> <li>3. Any intentional written, verbal, or physical act, which a reasonable person would perceive as being intended to threaten, harass, or intimidate that: Causes substantial physical harm or bodily harm capable of being perceived by a person other than the victim and may include, but is not limited to, substantially blackened eyes, substantially swollen lips or other facial or body parts, or substantial bruises to body parts. Has the effect of substantially interfering with the victim student's education; Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or has the effect of substantially disrupting the orderly operation of the school.</li> </ol> <p><i>Cyberbullying includes the following: Bullying applies to acts which occur on school property or through school technology resources, and applies to acts which occur using electronic communication, whether that communication originated on school property or with school technology resources, if the electronic communication:</i></p> <ol style="list-style-type: none"> <li>1. is directed specifically at students or school personnel,</li> <li>2. is maliciously intended for the purpose of threatening the safety of those specified or substantially disrupting the orderly operation of the school, and</li> <li>3. creates a reasonable fear of harm to the students' or school personnel's person or property or has a high likelihood of succeeding in that purpose.</li> </ol> <p><i>Electronic communication includes but is not limited to any transfer of signs, signals, writings, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic, photo electronic or photo optical system.</i></p> <p><b>Grades 6 Through 12:</b> Upon a finding by a Disciplinary Hearing Officer that a student in grades six (6) through (12) has committed the offense of bullying for the third time in a school year, such student shall be assigned to an alternative education program.</p>	<p><b>First Offense</b></p> <p><b>Second incident</b></p> <p><b>Third/Repeated acts</b>  <b>Grades 6 Through 12 MANDATORY:</b> Upon a finding by a Disciplinary Hearing Officer that a student in grades six (6) through twelve (12) has committed the offense of bullying for the third time in a school year, such student shall be assigned to an alternative education program.</p>		•	•	•		

Offense/Violation	Levels of Consequence					Major Incident Report	School will contact:	
	1	2	3	4	5			
<p><b>11. Bus Interference</b></p> <p><i>All code of conduct rules and provisions apply on school-provided transportation and at school bus stops.</i></p> <p><i>Students may not violate any direction of the school bus driver. Students may not disrupt the environment of the bus or bus stop in any manner, including but not limited to loud or boisterous behavior; failure to remain silent at railroad crossings; using emergency exits improperly; riding an unauthorized bus; disembarking at an unauthorized stop; throwing objects in the bus, or into or out of the bus; extending body parts or objects outside of the bus; drinking/eating/chewing gum; interference with District recording equipment; [failure to wear seatbelts where fitted on buses, or unbuckling of seatbelts before reaching the destination,] and failure to remain seated. Additionally, students are prohibited from using items during the operation of a school bus in a manner that might interfere with the school bus's communications equipment or the school bus driver's operation of the bus. These items include but are not limited to cell phones audible radios; playing sounds over a speaker without using headphones; mirrors; lasers, or flash cameras. (Consequences may include confiscation of device.) Cell phone use will not be allowed during the operation of the bus because it interferes with operational technology. However, cell phones may be used with the special permission of the principal, supervising teacher, or bus driver while the student is on the bus waiting to depart the starting location or when the bus returns to its final destination after athletic events, fields trips, or another special situation deemed appropriate by the principal, supervising teacher, or bus driver.</i></p> <p><i>Students shall not throw any item inside, around, or out of a school bus whether the bus is in motion. Students may be charged with a higher-tier infraction if throwing items inside or out of a bus while in motion. If any item thrown or set in motion by a student makes contact with another individual or their property, then additional rule violations may apply.</i></p>	•	•	•	•	•			
<p><b>12. Cell Phone /Personal Electronic Device (PED) Misuse (see also Electronic Device Misuse)</b></p> <p><i>The use of PEDs during the school day is not allowed in grades Pre-K through 8. In grades 9 through 12, the use of PEDs is not allowed during instructional time.</i></p> <p><i>For purposes of this rule, a "Personal Electronic Device" (PED) is defined as any personal portable electronic device capable of transmitting, receiving, or accessing communications, data, or media, including but not limited to personal laptops, smartphones, smartwatches, tablets, smart glasses, e-readers, headphones, and other devices with functionalities such as wireless communication, internet access, messaging, video recording, gaming, social media access, or data transmission.</i></p> <p><i>These prohibitions do not apply to a student whose IEP, Section 504 plan, or medical plan explicitly mandates the use of a PED for medical or educational purposes, as long as the student's use of the PED is in strict adherence to the requirements of their IEP, 504, and/or medical plan. Any student accessing a PED that does not adhere to the requirements of that student's IEP, 504, and/or medical plan will be subject to discipline pursuant to this rule.</i></p> <p><i>***Please Note: If a student violates this rule which leads to the student's personal communication device being confiscated by school personnel, it will only be released to the parent or guardian who must come to the school to personally retrieve the device. ***</i></p>	•	•	•					
<p><b>13. Cheating</b></p> <p><i>Students shall not cheat, plagiarize, or commit other acts in violation of the Honor Code. Examples include:</i></p> <ul style="list-style-type: none"> <li>- copying or "borrowing" from another source and submitting it as one's own work</li> <li>- seeking or accepting unauthorized assistance on tests, projects or other assignments</li> <li>- fabricating data or resources</li> <li>- providing or receiving test questions in advance without permission</li> <li>- working collaboratively with other students when individual work is expected</li> <li>- unauthorized use of artificial intelligence (AI) programs, apps, websites, etc. to create and submit school assignments or work that is represented as work authored/created by the student.</li> </ul>	•	•						
<p><b>14. Computer Trespass/Misuse:</b></p> <p><i>Use of a school computer for anything other than instructional purposes or unauthorized use of a computer or computer network with the intention of deleting, obstructing, interrupting, altering, damaging, monopolizing school resources, or in any way causing or attempting to cause the malfunction of the computer, network, program(s) or data or otherwise compromise school technology resources.</i></p>	<p><b>Level 3-</b> Unauthorized use of a computer or computer network with the intention of deleting, obstructing, interrupting, altering, damaging, copying, or accessing District data/information without authorization; obtaining confidential information; in any way causing the malfunction of the computer, network, program(s) or data; includes disclosure, sharing, modifying and/or altering of a number, code, password, or other means of access to school computers or the school system computer network without proper authorization. Includes but not limited to phishing, hacking, and spamming activities. Using unauthorized web browsers (not installed on the device by BCSD) and/or using a Virtual Private Network is also prohibited. Additionally, students shall not download, access, possess, or copy computer programs or other technology provided by BCSD for personal use.</p> <p><b>Level 2-</b> Unauthorized use of school computer for anything other than instructional purposes</p>	•	•	•	•	•	✓	Campus Police
<p><b>15. Destruction of Property/Vandalism</b></p> <p><i>Students shall not damage or alter or attempt to damage or alter school or private property</i></p>		•	•	•				
<p><b>16. Disorderly Conduct-</b></p> <p><i>Students shall not commit any act or participate in conduct that causes, may cause, or attempts to cause disruption to the orderly operation of a school and/or school function and/or learning environment, or poses, may pose, or attempts to pose a threat to the health, safety, and/or welfare of students, staff, or others (Includes disruptive behaviors on school buses)</i></p>	<p><b>Level 1-</b> Creating or contributing to a <b>moderate</b> disturbance that substantially disrupts the normal operation of the school environment but doesn't pose a threat to the health or safety of others</p> <p><b>Level 2-</b> Creating or contributing to a <b>severe</b> disturbance that substantially disrupts the normal operation of the school environment but <b>doesn't pose a threat</b> to the health or safety of others; may represent a repeat action</p> <p><b>Level 3-</b> Creating or contributing to a <b>severe</b> disturbance that substantially disrupts the school environment or <b>poses a threat</b> to the health and safety of others. Level 3 may be used for students that violate the school policy on disorderly conduct <b>three or more times during the same school year</b></p>			•				
					•	•	✓	

Offense/Violation	Levels of Consequence					Major Incident Report	School will contact:
	1	2	3	4	5		
<b>17. Dress Code (refer to page 20-22)</b> <i>Students shall dress in accordance with the District's Dress Code for their grade level.</i>	•	•	•				
<b>18. Technology Misuse</b>	•	•	•				
<b>19. Encouraging Misconduct</b> <i>No student shall incite, urge, encourage, advise, or counsel other students to violate any Rule of this Code of Conduct or conspire, or help any other student(s) to violate any section or paragraph of this Code of Conduct</i>			•	•	•		
<b>20. Extortion</b> <i>No student shall obtain or attempt to obtain property, information, favors, sexual acts, photographs/videos/audio recordings, or any other item or personal benefit from another by threatening to or doing the following: - inflicting bodily injury - committing any criminal offense - disseminating any information tending to subject the person to hatred, contempt, or ridicule - accuse them of a crime or violation of this Code of Conduct</i>					•	✓	Campus Police
<b>21. False Fire Alarm/Crime</b> <i>No student shall pull a fire alarm or operate a fire extinguisher without authorization or without the belief that a true emergency exists. No student shall knowingly make false reports or statements, whether orally or in writing, of a serious crime in progress (e.g., swatting, bomb threat, etc.) or any intention or plan by self or others to commit a serious crime at any Bibb County School (BCS)/BCS campus/BCS property to any local, state or federal tipline, school or school system personnel, and/or to any emergency services agency (police, fire, ambulance/medical, GBI, FBI, 911 emergency calls, etc.). This violation includes communicating or activating any false alarm that also causes a major disruption to school or to the educational process.</i>			•	•	•		
<b>22. False Information/Accusations/Forgery</b> <i>No student shall knowingly make false reports or statements, whether orally or in writing, that falsely accuse others of wrongdoing. No student shall falsify school records or forge signatures. No student shall make, devise, prepare, or plant physical evidence which may cause or is likely to cause wrongful accusations, criminal charges, or a rule violation against another party.</i>	•	•	•				Campus Police
<b>23. Fighting: Physical</b> <i>Mutual participation in a physical altercation unless such physical contacts or physical harms were in self-defense as provided by O.C.G.A. § 16-3- 21.</i>  <i>(Note: The key difference between fighting and battery is that fighting involves mutual participation.)</i>				•			
				•	•		
				•	•	✓	Campus Police Severe injuries
<b>24. Fireworks/Explosives/Incendiary Devices</b> <i>Students shall not possess fireworks (other than "snap its," "poppers," or "pop-its" which may be addressed as disorderly conduct), matches, lighters, stink bombs, pepper spray, mace, or similar instruments/items.</i>					•	✓	Campus Police
<b>25. Unauthorized Item (Possess/Distribute)</b> <i>No student shall possess and/or distribute items without appropriate school/school system authorization. Unauthorized items include food/candy, computer technology, pamphlets/fliers, counterfeit currency, bodily fluids, personal items, and other non-drug/alcohol items. An exchange of money for goods and/or services is not required for violation of this rule.</i>		•	•	•			
<b>26. Gambling</b> <i>Students shall not gamble or participate in gambling activity or solicit others to gamble or participate in gambling activities</i>			•	•	•		
<b>27. Gang-Related Activity:</b> <i>A gang is any group of three or more students with a common name or common identifying signs, symbols, tattoos, graffiti, or attire which engage in criminal gang activity as defined in O.C.G.A. § 16-15-3</i>  <i>A student shall not commit any of the following acts: No student shall commit, attempt to commit, solicit, encourage, or advise others to commit or attempt to commit any violation of this Code of Conduct in furtherance of a gang or gang activity. A student shall not hold himself out as a member of a gang whether explicitly or implied. A student shall not solicit membership in any gang or gang-related organization. A student shall not recruit others to join any gang or gang-related organization.</i>				•	•	✓	Campus Police
<b>28. Hazing/Initiation/Bodily Modification (Consensual)</b> <i>A student shall not participate in any consensual hazing and/or initiation activities and/or bodily modifications (e.g., tattooing, branding, piercing). For instances in which a student did not or could not provide consent, other rule violations will be used as applicable.</i>			•	•	•		Campus Police
<b>29. Inappropriate Language (Students/Adults)</b> <b>Swearing at or in Response to Adults</b> <i>No student shall use abusive words, profane or vulgar language (written or oral) or abusive/profane gestures</i>	•	•	•				
		•	•	•			

Offense/Violation	Levels of Consequence					Major Incident Report	School will contact:
	1	2	3	4	5		
<b>30. Leaving an Area and /or Leaving Class and/or School Grounds w/o Permission</b> <i>A student shall not leave class, any activity to which they are assigned, and/or school grounds during the regularly scheduled school day without the permission of a parent and school principal or designee. Students must follow the established procedures for checking in and out of school and failure to do so may constitute a violation of this rule.</i>	•	•	•				
<b>31. Off-Campus Misconduct/Felony</b> <i>Off-campus misconduct for which a student may be disciplined includes any off- campus conduct which could result in the student being criminally charged with a felony; and which makes the student's continued presence at school a potential danger to persons or property at the school or which disrupts the educational process</i>					•		Will be a records review
<b>32. Sexual Activity (Consensual)</b> <i>No student shall willingly participate in any form of sexual activity</i>					•	✓	Campus Police
<b>33. Sexual Harassment</b> <i>A student shall not harass another person through unwelcome conduct or communication of a sexual nature, whether explicit or implied. Examples of sexual harassment include verbal or written harassment, such as sexual jokes or comments about an individual or his/her physical characteristics; physical harassment such as unwanted touching or gestures; visual harassment such as the display of or encouraging/participating in the display of sexually suggestive objects or pictures; or requests or demands for sexual involvement, accompanied by implied or explicit threats.</i>			•	•	•	✓	Title IX Coordinator
<b>34. Mooning/Related Behavior</b> <i>No student shall "moon," "pants" (pulling another person's pants down), or expose their intimate body parts, or the intimate body parts of another. As used in this rule, intimate body parts, include the primary genital area, anus, groin, inner thighs, or buttocks of a male or female and the breasts of a female.</i>  <i>Students exposing intimate body parts of another may result in increased discipline and may be treated as a Title IX offense.</i>					•	✓	Campus Police and Title IX Coordinator
<b>35. Sexual Battery</b> <i>No student shall intentionally make physical contact with the intimate body parts of another person without the consent of that person. As used in this rule, intimate body parts, include the primary genital area, anus, groin, inner thighs, or buttocks of a male or female and the breasts of a female.</i>					•	✓	Campus Police and Title IX Coordinator
<b>36. Sexual Molestation</b> <i>No student shall do any immoral or indecent act to or in the presence of another person, without that person's consent, with the intent to arouse or satisfy the sexual desires of either the student or the other person. This includes a student forcing another person to make physical contact with the student's intimate body parts, such as having another student perform sex acts. As used in this rule, intimate body parts, include the primary genital area, anus, groin, inner thighs, or buttocks of a male or female and the breasts of a female.</i>					•	✓	Campus Police and Title IX Coordinator
<b>37. Stalking</b> <i>No student shall follow, contact, or place another person under surveillance without consent for the purpose of harassment and/or intimidation, which includes behavior that would cause a reasonable person to: (a) fear for his or her safety of the safety of others; or (b) suffer substantial emotional distress.</i>				•	•		Campus Police and Title IX Coordinator
<b>38. Stealing and/or Theft</b> <i>No student shall steal or attempt to steal student, school, and/or private property of any amount. This includes, but is not limited to, the use of counterfeit money, committing cybercrimes, theft by deception, selling or disposing of school-issued devices/materials. Students who steal or attempt to steal any item under confrontational circumstances by force or threat of force or violence and/or by putting the victim in fear may face increased consequences</i>	•	•	•	•			Campus Police and Title IX Coordinator
<b>39. Student Incivility:</b> <i>Insubordination or disrespect to staff members or other students includes but is not limited to refusal to follow school staff member instructions, use of vulgar or inappropriate language, and misrepresentation of the truth</i>	<b>Level 1:</b> Failure to comply with instructions or the inadvertent use of inappropriate language •   •						
	<b>Level 2:</b> Blatant insubordination or the use of inappropriate language directed towards school staff or peers; intentional misrepresentation of the truth •   •   •						
	<b>Level 3: Blatant and repeated</b> insubordination or intentional misrepresentation of the truth <u>Level 3 should be used for students who display a pattern of violating the school policy related to student incivility (pattern= 3 or more times during the school year)</u> •   •   •						

Offense/Violation	Levels of Consequence					Major Incident Report	School will contact:
	1	2	3	4	5		
<b>40. Tardiness/Excessive Tardiness</b> <i>No student shall be tardy for a class or activity for which they are enrolled without a valid excuse</i>	•	•	•				
<b>41. Tobacco/Vaping:</b> <i>Possession, use, distribution, or sale of tobacco products on school grounds, at school-sponsored events, and on transportation to and from school (including vaping)</i>	<i>First Offense</i>			•	•		
	<i>Second Offense</i>			•	•	•	School Counselor
	<i>Further Offenses</i>			•	•	•	
<b>42. Weapons (including look-a-like guns)</b> <i>No student shall possess and/or use any weapon or dangerous/hazardous object as defined in subsection VIII(M) of this Code of Conduct.</i>  <i>Note: The minimum discipline for any student possessing a firearm or dangerous weapon on school property or where the District otherwise has jurisdiction to discipline is ten (10) days out-of-school suspension and a recommendation for expulsion for a specified time that will be no less than one calendar year as provided in Georgia law and may include permanent expulsion. The Board of Education has the authority to modify these expulsion requirements on a case-by-case basis.</i>					•	✓	Campus Police

## VI. STUDENT DISCIPLINARY ACTION

A [Student Disciplinary Action \(SDA\)](#) is used to correct and/or to eliminate student misbehavior, to encourage every student to follow the Student Code of Conduct, to promote the positive emotional, mental, social, and physical health needs of each student and to encourage each student to be an excellent citizen of the BCSD community.

SDAs shall be administered fairly and based on a careful assessment of the circumstances of each case and in conformity with the applicable laws.

If a student is found guilty of violating the Student Code of Conduct, the student and parent(s) should expect to receive a sanction(s). The sanction(s) may be as minimal as a verbal warning or may result in an Evidentiary Hearing, which may result in expulsion from school.

The BCSD will impose appropriate sanctions for all incidents of Student misbehavior. The BCSD's administrators and teachers will endeavor to use the lowest level of SDA, as required on a case-by-case basis. The acts of misconduct and the associated interventions/consequences listed below are not exclusive. The BCSD shall impose appropriate sanctions in response to student misbehavior. Consideration of necessary interventions and Positive Behavior Supports will be given through the Multi-Tiered Systems of Support (MTSS) process if they have not already been provided.

## VII. AUTHORITY OF SCHOOL LEADERSHIP

The Principal is the designated leader of the school and, with the staff, is charged by the Superintendent with the safe and orderly operation of the school. In case of disciplinary violations not covered by this handbook, the Principal may impose corrective measures which he or she believes to be in the best interest of the student(s) involved and the school.

The Code of Conduct Matrix is a guideline for school leaders to use when they are providing interventions and consequences for student misbehavior. Based on the circumstances of a disciplinary violation, Principals have the authority and discretion to impose interventions and consequences ranked higher on the matrix than indicated for each behavior.

## **VIII. SPECIFIC PROVISIONS**

### **(A) Attendance**

The Official Code of Georgia Annotated (O.C.G.A) statute section 20-2-690.1, entitled Compulsory School Attendance Law,” mandates, under the penalty of criminal punishment, that all children ages 6 through their 16<sup>th</sup> birthday attend school daily. School success is defined as the ability of all students to perform at high levels of proficiency, graduate from high school, and obtain post-secondary education and training. The amount of time spent in the classroom is a good indicator of ultimate student success. Every time a student is tardy or absent, the student loses an opportunity to learn. The BCSD expects students to be in school and on time every day, except when illness, injury or some serious situation beyond their control prevents attendance. Student absences are categorized into excused and unexcused absences. The District implements a wide range of interventions to support students and families in eliminating barriers related to students being absent from school. Absences may not result in disciplinary expulsion from school; however, unexcused absences will result in the following consequences:

1. A student with **three (3) unexcused absences**, results in the BCSD notifying the student’s parent(s) or guardian explaining the penalties and consequences of additional absences.
2. A student with **five (5) unexcused absences** results in the BCSD’s Professional School Counselor notifying the student’s parent(s) or guardian explaining the penalties and consequences of additional absences. A parent may be required to attend a School-Based Attendance Meeting if absences continue.
3. A student with **seven (7) unexcused absences**, results in the BCSD’s Office of School Social Services sending a certified letter informing the student and parents that three (3) days remain before the BCSD will act. Other interventions include telephone calls, home visits, and parent(s) or guardian may be required to attend a School-Based Attendance Meeting if absences continue.
4. Students who demonstrate a **pattern of unexcused absences and tardiness** will be referred to the Office of Student Support Services for appropriate intervention (i.e. Referral being made to the District Truancy Task Force) that may include/result in a charge of truancy being filed against a parent and/or student.
5. **Court-related Consequences:** Court-related penalties for excessive unexcused absences may include subjecting the parent(s), guardian(s), or other person(s) to criminal misdemeanor charges. Upon conviction thereof, parent(s), guardian(s), or other person(s) may be subject to a fine not to exceed \$100.00 or imprisonment not to exceed 30 days, or both, at the discretion of the court having jurisdiction.
6. The BCSD will withdraw students who have missed more than ten **(10) consecutive days due to unexcused absences** and who are not subject to compulsory attendance laws, who have not responded to efforts to get them to return to school, and who are not receiving instructional services from the local school system through homebound instruction or instructional services required by the federal Individuals with Disabilities Act (i.e., IDEA).

### **Parent Notes as Excuses for Absences**

1. The District will only accept **three (3)** handwritten parent notes per semester as an excused absence. If an absence spans more than three days, a doctor’s excuse will be required.

## **(B) Truancy**

When a student is absent, parents, guardians or other people who have control of a student enrolled in the District should comply with district's policies and school guidelines to report reasons for absences. Georgia law requires that after any student who accrues five (5) days of unexcused absences in a given school year, the parent, guardian or other person who has control or charge of that child shall be in violation of O.C.G.A. § 20-2-690.1(b). Any student who is subject to compulsory attendance who, during the school calendar year, has more than five (5) days of unexcused absences is considered truant. The law states the following: "Any parent, guardian or other person residing in this state who has control or charge of a child or children and who violates this Code section shall be guilty of a misdemeanor and upon conviction thereof, shall be subject to a fine of not less than \$25.00 and not greater than \$100.00, or imprisonment not to exceed 30 days, community service, or any combination of such penalties, at the discretion of the court having jurisdiction. Each day's absence from school in violation of this part after the child's school notifies the parent, guardian or other person who has control or charge of a child of five unexcused days of absence for a child shall constitute a separate offense." Schools will notify parents/guardians when a student has accumulated three (3) unexcused absences. The BCSD's Office of School Social Services will also notify parents/guardians of students when the student has accumulated seven (7) unexcused absences during the school year by sending a certified letter. Student and family may be required to go before the Truancy Task Force. Also, consequences may include disposition for unruly children in accordance with O.C.G.A. § 15-11-67.

## **(C) Bullying**

"Bullying is when someone repeatedly, and on purpose says or does mean or hurtful things to another person who has a hard time defending themselves. Cyber-bullying is bullying through email, social media, instant messaging, chat room exchanges, website posts, or digital messages or images sent to a cellular phone or personal digital assistant. Cyber-bullying, like traditional bullying, involves an imbalance of power, aggression, and a negative action that is often repeated" (OLWEUS Bullying Prevention Program, 2014). BCSD prohibits bullying or cyber-bullying of a student by another student. In the event a student has committed the offense of bullying or has been the victim of bullying, the school will notify the parent(s), guardian(s), or other person(s) having control or charge of such student. Upon finding that a student has committed his/her first or second offense of bullying, the said student will be subject to the penalties and consequences of Level III or IV discipline listed above. Upon finding that a student in grades 6-12 has committed the offense of bullying for a third time in a school year, the student will be subject to Level V consequences and may be assigned to an alternative school setting. For further information on the [BCSD's Bullying Policy](#), see the [BCSD website](#).

## **(D) Dress Code**

BCSD's students are required to attend school dressed in appropriate attire which does not disrupt or have the likelihood of disrupting the teaching or learning of others and/or which does not violate the School District's dress code. We believe that students who are neatly and cleanly dressed often behave better and display a more serious attitude toward the important business of teaching and learning; therefore, all students enrolled in the Bibb County School District shall abide by the following dress code.

All middle schools and elementary schools are covered by a unified dress code. The High School dress code can be found on the BCSD's website. Information on the specific dress requirements is available at each middle/high school and each elementary school. The following rules apply to all items not addressed by unified dress codes.

## **General Guidelines for ALL attire**

- All clothing must be appropriately sized (not sagging) and worn with the appropriate undergarments, which cannot be seen through the garment.
- All clothing must cover the body, with no openings, slits or holes that expose skin or undergarments, cleavage, the mid-section, bare back, or other parts of the torso.
- Clothing that is too short or too tight is not allowed. (Shorts and skirts should be fingertip length or longer.)
- Backpacks must be clear or mesh.

### **K-5<sup>th</sup> Grade**

- Collared shirts of any solid color or school spirit shirts may be worn.
- Solid colored pants, shorts, skirts/skort, dresses and uniform jumpers in the colors of khaki, navy blue and black are allowed. Must be knee length; tight fit not permitted. Plain denim jeans without holes are allowed.
- Shoes-No slides, Crocs, or bedroom shoes

### **6<sup>th</sup>-12<sup>th</sup> Grade**

- Follow guidance of the school dress code.

**NOT PERMITTED CLOTHING ITEMS:** This is not intended as a comprehensive list of non-permitted clothing items. *The School District* may prohibit additional clothing items throughout the school year. Notice regarding additional prohibited clothing items will be posted in the office of each school.

### **The following items are NOT PERMITTED:**

- Bib overalls/jumpsuits
- Sunglasses
- Non-jewelry items (ex: dog-collar type chains, belt-chains)
- Any clothing, attire or personal belongings associated with gang activity or behavior. Clothing, attire or personal belongings associated with a gang may be established by evidence of a common name or identifying signs, symbols, insignias, tattoos, graffiti or other distinguishing characteristics.
- Any article of clothing, which advertises alcohol, drugs, sex or which contains inflammatory, vulgar, lewd, or suggestive writing, pictures, emblems or promotion of aggression or violence. Any clothing, which advertises or advocates the use of a product, is prohibited on school premises. Any clothing which disrupts the learning process is prohibited on school premises.
- Hats, caps, hoods, scarves, bandannas, “do rags,” combs, picks, roach clips and curlers are not allowed. Possession of metal picks is prohibited on school property.
- Any accessory, object or ornament that is distracting or capable of being used as a weapon or in the use of drugs or alcohol is not allowed. This includes, but is not limited to, artificial nails, jewelry, etc. Schools reserve the right to ban any clothing items/accessories which may present a danger or distraction to the school community.
- Removable, Ornamental Tooth Caps/Grills
- Big shirts, jerseys, or other oversized shirts \*NOTE: (School athletes can wear school jerseys and uniforms on occasions as addressed in school handbook). Appropriate length shorts and pants must be worn underneath athletic skirts (tennis, cheerleading etc.). Schools may have a specified dress code for athletes on game days.

## **STUDENT DRESS CODE VIOLATIONS**

1<sup>st</sup> Offense = Written Warning/Teacher contacts parent/May be removed from the learning environment if clothing is a distraction and cannot be corrected.

2<sup>nd</sup> Offense = Teacher/Student Conference/Teacher contacts parent/May be removed from the learning environment, if clothing is a distraction and cannot be corrected

3<sup>rd</sup> Offense = Teacher/Student Conference/Teacher contacts parent/May be removed from the learning environment, if clothing is a distraction and cannot be corrected – Teacher completes a referral to the counselor

4<sup>th</sup> Offense = Teacher contacts parent and completes office referral; Student may receive up to 2 days ISS

5<sup>th</sup> Offense & Subsequent = Teacher contacts parents, and completes an office referral; if the dress code violation issue becomes a disruption or repetitious problem, subsequent consequences may escalate to in-school suspension of 3-5 days per occurrence.

Compliance Measures: The intent of these requirements is to promote an environment consistent with the business of teaching and learning. To this end, students who are not properly attired will be subject to progressive disciplinary actions, as outlined by District policies and determined by the principal or designee. A student shall be **in compliance** with this policy in the following instances:

- When a student wears a button, armband, or other accouterment to exercise the right to freedom of expression, unless the button, armband or other accouterment is in violation of the prohibitions contained in this Code;
- When a student wears the uniform of a nationally recognized youth organization, such as the Boy Scouts or the Girl Scouts on regular meeting days and ROTC;
- When a student is wearing (or not wearing) the required attire violates a student's sincerely held religious beliefs;
- When an authorized school activity requires different attire, but only upon the direction of the principal (designee); or,
- When pregnant and wearing maternity attire.

### **(E) Electronic Devices (Personal)**

The Bibb County School District (“District”) provides each student access to district-owned electronic devices for instructional purposes.

The Bibb County School District (“District”) considers the following to be personally owned electronic devices: cell phones, personal computers/tablets/Chromebooks, air pods, smart watches, and any device with video recording or data transmission capability.

Personally owned electronic devices are not permitted for use during the “school day” unless authorized by the superintendent or designee. “School day” for all students begins when the student enters the school building and ends when the bell rings to signal the completion of instructional time for the day. A student is allowed to have a personally owned electronic device at school, but it must be out of sight and turned off during the school day. Per state law, students in Pre-K through 8<sup>th</sup> grade should have all electronic devices put away for the entirety of the school day. Students are permitted to use their personally owned electronic device after completion of the school day.

Students with a health condition which requires the use of a personal electronic device are permitted to use the device during the school day after submitting documentation from their physician and receiving prior approval from school administration. Students may use a personal assistive technology device if the device is

addressed in the student's Individualized Education Program (IEP) or 504 Plan.

The District reserves the right to monitor, inspect, copy, and review a personally owned electronic device or file when the administration has reasonable suspicion that a violation of the District's Code of Conduct or a law has occurred. Violations to this policy may result in disciplinary action.

Students are not permitted to use any electronic device to record audio or video media or take pictures of any student or staff member without prior permission from a teacher and/or administrator. The distribution of any unauthorized media may result in disciplinary action, including but not limited to suspension, criminal charges, and expulsion.

Principal or staff have the autonomy to confiscate cell phones or electronic devices in order to monitor, inspect, copy or review when students violate Policy JCDAF.

**Students shall be personally and solely responsible for the security of their Personal Communication Devices (PCDs). The Bibb County School District shall not assume responsibility or liability for the theft, loss, or damage of PCD, nor does it assume responsibility for the unauthorized use of any device.**

**(F) Equal Opportunity and Non-Discrimination**

It is the BCSD's policy to provide equal opportunities without regard to race, color, gender, religion, national origin, handicapped condition, disability, genetic information or veteran status in its educational programs and activities. This includes, but is not limited to: admissions, educational services, access to facilities, financial aid, and employment. Inquiries regarding the BCSD's Equal Opportunity policies may be referred to the coordinators listed below. Also, further information is available on the BCSD's Website.

Title VI, VII, IX, Georgia Equity in Sports, and EEO Coordinator:

Mr. Jamie Cassady 484  
Mulberry Street | P.O. Box 6157  
Macon, Georgia 31201  
(478) 765-8504

Section 504/ADA Coordinator:

Leslie Widner  
484 Mulberry Street  
P.O. Box 6157  
Macon, Georgia 31201  
(478) 765-8638

The Office of Civil Rights U.S.  
Department of Education  
61 Forsyth Street S.W.  
Suite 19T70  
Atlanta, Georgia 30303  
(404) 562-6350

**(G) School Buses**

All students are required to abide by the requirements for student behavior listed throughout this document. In accordance with the law, students are specifically prohibited from:

- Engaging in any acts of physical violence, bullying, physical assault or battery, verbal assault, disrespectful conduct toward the school bus driver or other persons on the school bus or any other

unruly behavior;

- Use of electronic devices during the operation of the school bus including, but not limited to cell phones, pagers, audible radios, tape or compact disc players without headphones or any other electronic device which might interfere with the school bus communication equipment or the school bus driver's operation of the school bus; and
- Use of mirrors, lasers, flash cameras, or any other lights or reflective devices in a manner that might interfere with the school bus driver's operation of the school bus.

Further information relating to the transportation of students and the discipline requirements for students riding school buses can be found on the [BCSD website](#).

**(H) School Clubs**

Information on school clubs varies by school; therefore, each school will provide a list of school clubs and organizations available at that school, including the name of the club, mission or purpose, name of the faculty advisor and a description of activities.

**(I) Sexual Harassment**

BCSD's policy is to maintain a learning environment that is free from sexual harassment. It shall be a violation of this policy BCSD employee to harass a student, or for any student to harass another student or school employee through conduct or communication of a sexual nature. The BCSD's complete Sexual Harassment policy is located on the BCSD's website. For additional information on sexual harassment/Title IX, please refer to School District's website on Title IX.

**(J) State Mandated Process for student reporting of acts of sexual abuse or sexual misconduct**

Any student who has been the victim of an act of sexual abuse or sexual misconduct by a teacher, administrator or other school system employee is urged to make an oral report of the act to any teacher, counselor, or administrator at his/her school. Also, parents or friends of victimized students who have knowledge of sexual abuse or sexual misconduct by a teacher, administrator or other school system employee are urged to make an oral or written report of the act to any teacher, counselor, or administrator at the school.

- Any teacher, counselor or administrator who receives a report of sexual abuse or sexual misconduct of a student by a teacher, administrator or other employee shall make an oral report of the incident immediately by telephone or otherwise to the school principal or principal's designee and shall submit a written report of the incident to the school principal or principal's designee within 24 hours. *If the principal is the person accused of sexual abuse or sexual misconduct, oral and written reports should be made to the superintendent or the superintendent's designee.*
- Any school principal or principal's designee who receives a report of sexual abuse, as defined in O.C.G.A. 19-7-5 shall make an oral report immediately, but in no case later than 24 hours from the time there is reasonable cause to believe a child has been abused. The report should be made by telephone and followed by a written report, if requested, to a child welfare agency, which provides protective services, as designated by the Department of Human Resources or in the absence of such agency, to an appropriate police authority or district attorney.
- Reports of acts of sexual misconduct against a student by a teacher, administrator or other employee not covered by O.C.G.A. 19-7-5 or 20-2-1184 shall be investigated immediately by school or system personnel. If the investigation of the allegation of sexual misconduct indicates a reasonable cause to believe that the report of sexual misconduct is valid, the school principal or principal's designee shall make an immediate written report to the superintendent and the Professional Standards Commission Ethics Division.
- Pursuant to Bibb County procedures, upon receipt of a report under this policy, the principal shall immediately contact the Office of Student Support, which will investigate the allegations.

- When it is determined that reports should be made to various outside agencies, the Office of Student Support will contact appropriate police authorities, will coordinate with the Office of School Social Services to make a report to the appropriate child welfare agencies and will coordinate with the Department of Human Resources to make a report to the Professional Standards Commission.

### **(K) Student Records**

The Family Education Rights and Privacy Act (FERPA) requires that student records be maintained confidentially and provides parents and students with various rights with respect to student records. In addition, FERPA allows certain types of personally identifiable information, known as “Directory Information” to be released by the BCSD without the consent of a parent or student by completing the Student Opt-Out Form located on the Communications page of our BCSD website. Students and parents can review a more detailed description of FERPA by looking at the Student Records and Privacy Notice on our BCSD website ([www.bcsdk12.net](http://www.bcsdk12.net)) under the Parents tab.

### **(L) Violence Against Teachers, School Bus Drivers, or Other School Officials or Employees**

Students shall not inflict violence on the BCSD’s teachers, school bus drivers or other school officials or employees. Physical violence shall include: 1) Category 1 - intentionally making physical contact of an insulting or provoking nature with the person of another; or 2) Category 2 - intentionally making physical contact which causes physical harm to another unless such physical contact or physical harm was in defense of him or herself. In the event a student engages in such behavior, such student shall be suspended, pending a hearing pursuant to the Student Evidentiary Hearing Process. If a student engages in Category 1 physical violence, the student may be disciplined by expulsion, long-term suspension, or short-term suspension. If a high school student engages in a Category 2, physical violence, the student shall be expelled from the BCSD for the remainder of the student’s eligibility to attend school and may be permitted to attend the alternative school (located at SOAR Academy) for the expulsion period. If a student commits such acts in grades K-5, the District may permit the student to re-enroll in the school system. If a student commits such acts in grades 6-8, the District may permit the student to reenroll for grades 9-12.

### **(M) Weapons**

Students are prohibited from possessing firearms (as defined by O.C.G.A. 16-11-127.1), dangerous weapons (as defined by O.C.G.A. 16-11-127) or hazardous objects (as defined by H.B. 826), while on school property or at school functions.

Pursuant to BCSD’s policy (JCDAE), a student shall not possess, use, handle or transmit any object that reasonably can be considered a weapon. "Weapon" means and includes any pistol, revolver, or any weapon designed or intended to propel a missile of any kind, or any dirk, bowie knife, switchblade knife, ballistic knife, any other knife having a blade of two or more inches, straightedge razor, razor blade, spring stick, knuckles, whether made from metal, thermoplastic, wood, or other similar material, blackjack, any bat, club, or other bludgeon-type weapon, or any flailing instrument consisting of two or more rigid parts connected in such a manner as to allow them to swing freely, which may be known as a nunchaku, nun chuck, nunchaku, shuriken, or fighting chain, or any disc, of whatever configuration, having at least two points or pointed blades which is designed to be thrown or propelled and which may be known as a throwing star or oriental dart, or any weapon of like kind, and any stun gun or taser as defined in subsection (a) of Code Section 16-11-106. This paragraph excludes any of these instruments used for classroom work authorized by the teacher.

Also, hazardous object (according to H.B. 826 Section 1-3.) means any dirk, bowie knife, switchblade knife, ballistic knife, any other knife with a blade of two or more inches, straightedge razor, razor blade, spring stick, knuckles, whether made from metal, thermoplastic, wood, or other similar material, blackjack, any bat, club, or other bludgeon-type weapon, or any flailing instrument consisting of two or more rigid parts connected in such a manner as to allow them to swing freely, which may be known as a nunchaku, nun chuck, nunchaku,

shuriken, or fighting chain, or any disc, of whatever configuration, having at least two points or pointed blades which is designed to be thrown or propelled and which may be known as a throwing star or oriental dart, or any instrument of like kind, any nonlethal air gun, and any stun gun or taser, pepper spray, mace, and torch lighters as defined in O.C.G.A. § 16-11- 106 or any tool or instrument which the school administration could reasonably conclude as being used as a weapon or intended by the student to be used as a weapon and thus a violation of the intent of this Code of Conduct.

Any student who possesses weapons or any item or toy that resembles a weapon on campus, shall be taken to a Tribunal Hearing, with the possibility of Expulsion and will be referred to law enforcement officials. The BCSD retains the authority to modify such expulsion requirements on a case-by-case basis, and the student may be permitted to attend alternative school for the suspension period. Further information regarding the BCSD's weapon prohibition is available on the BCSD's website found at: [www.bcsdk12.net](http://www.bcsdk12.net)

Again, Bibb County School District will not tolerate weapons in school, and this includes toys like BB guns and throwing stars. Students who bring weapons or toys that look like weapons to school will be sent to a tribunal with the possibility of expulsion. Students in elementary school are no exception. If a student(s) witnesses another student(s) with any of these items, she should report it to a teacher or administrator immediately.

## **IX. RESOURCES FOR FURTHER INFORMATION**

On the BCSD Website, students and parents will find more information about student expectations and conduct, and annual notices relating to students.

For those students and families without access to the Internet, each school has a full set of all disciplinary procedures and student notices available for your review at any time during school hours. A student and his/her family may obtain a written copy of the BCSD disciplinary procedures and student notices by contacting the Office of the Assistant Superintendent of Student Affairs at (478) 765-8504 between the hours of 7:30 AM through 4:30 PM.

Please find below a list of local mental health and suicide prevention resources:

### **Mental Health Resources**

River Edge Behavioral Health <https://www.river-edge.org>

Mental Health America of Georgia <https://www.mhageorgia.org>

National Alliance on Mental Illness <https://nami.org>

Substance Abuse and Mental Health Services Admin. <https://www.samhsa.gov>

Centers for Disease Control and Prevention <https://www.cdc.gov/mental-health>

Free Your Feels Youth Mental Health Campaign <https://www.freeyourfeels.org>

Bibb County School District School-Based Mental Health Services (Contact the School Counselor)

### **Suicide Prevention Resources**

National Suicide Prevention Lifeline 988

Georgia Crisis & Access Line (GCAL)	1-800-715-4225
Suicide Prevention Resource Center	<a href="https://www.sprc.org/states/georgia">https://www.sprc.org/states/georgia</a>
National Suicide Prevention Lifeline	1-800-273-8255; <a href="https://suicidepreventionlifeline.org">https://suicidepreventionlifeline.org</a>
National Crisis Text Hotline	Text ‘HOME’ to 741741
Georgia Department of Behavioral Health & Developmental Disabilities	<a href="#">GADBHDD MH Services for Children &amp; Families</a>
Prevent Suicide Georgia	<a href="https://preventsuicidega.org">https://preventsuicidega.org</a>

**Thank you in advance for doing your part to make the 2025-2026 school year a healthy, safe, and positive learning experience for all students.**

**Safe4Bibb Anonymous Reporting System**

The “Safe4Bibb” Anonymous Reporting System offers a secure way for students, parents, and community members to share concerns about safety. This platform helps identify possible threats, emergencies, or harmful behaviors before they happen. All tips are forwarded to trained staff who manage and monitor each report until it’s resolved. School officials use this information to take action, prevent bullying, self-harm, and other dangerous behaviors, and support those involved. By reporting anything suspicious or troubling, you can help protect others and potentially prevent a serious incident. The Safe4Bibb mobile app can be downloaded on Apple and Android platforms. Tips and/or reports of concern can also be submitted through [www.p3tips.com](http://www.p3tips.com).

**Universal Behavior Screening & Option for Student Opt-Out**

(This notice is being provided under The Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h.)

The Bibb County School District administers universal behavior screening in schools to collect information about student social emotional behavioral risks that may be used to inform decisions related to district and school-level programs, individual support, and other student services. Behavior screening is administered in September and February of each school year. More information about the school district’s behavior screening process and screeners can be found by using the following link: [Bibb County School District Behavior Screening Information](#)

Parents/Guardians who **do not** wish for their child(ren) to participate in the behavior screening survey, must submit the electronic opt out form **for each child** no later than **August 29, 2025** by using the following link: [Student Behavior Screening Opt-Out Form](#). Parents/Guardians who are unable to access the electronic form may call 478-765-8757 before the above-referenced date to request student behavior screening opt-out.

**News Media Clearance and Opting Out for Students**

At various times throughout the school year, members of the Bibb County School District Communications Department and/or approved members of the news media may be taking photographs or video at schools or at district/school-sponsored events. These photographs and videos may also appear on social media. If a parent/guardian does not wish for his/her child to be included in any such photographs or videos, he/she must submit a “[Student Opt-Out Form](#)” to the school. These forms may be requested from the front office of each school. A copy of the form is also located on the District’s website under the Department listing for Communications.

## **X. STUDENT TECHNOLOGY INFORMATION**

Students in the Bibb County School District are expected to be responsible digital citizens. Each student in grades Kindergarten through 12<sup>th</sup> grade will be assigned a district-issued student device as part of our 1:1 efforts. Students must sign an acknowledgement of training on device care and consequences for abusive behavior related to student devices. Additionally, it is fully expected that parents will review the Technology Do's and Don'ts as well as the Student Device Use Contract with their students to ensure the device is handled properly at all times. Due to each student receiving a district-issued student device, students are not permitted to bring a personal laptop or similar device to school. In addition, parents have an opportunity to purchase Loss/Theft Insurance to protect against some incidents. Beyond the districts individually assigned 1:1 devices, students will also encounter opportunities to utilize other district technology and are expected to always handle those devices with proper care. Students are not permitted to bring non-allowed devices such as gaming devices or consoles, laser pointers, universal remotes, and televisions.

- If a student loses or damages (not covered by our District-paid Accidental Damage Protection) technology, then a second device will be provided, and a replacement/repair charge will be incurred. If this happens a second time (totaling \$150 or more in fines), a student will NOT be issued another device until payments have been received.
- District-issued chargers, for students in grades 3-12, should be kept at home throughout the school year to allow for easy charging at home. Devices should be fully charged overnight to allow use throughout the following school day. These chargers should be returned to the school when the school year ends (or the student withdrawals from the District).
- Parents can access “Technology Support” information on the District’s website under the Parent listing.

### **TECHNOLOGY Do's and Don'ts**

The information below is designed to outline the do's and don'ts of technology (computers, digital devices, networks, software, applications, and the Internet) used in the Bibb County School District.

- **DO**
  - Review and follow all related BCSD policy, particularly IFBG and IFBG-R (1).
  - Use technology for educational purposes and related assignments.
  - Use BCSD provided technology.
  - Use technology to review attendance, grades, and other educationally relevant information through the Student Portal.
  - Keep information password protected with secure, private passwords.
  - Log off when away from a device.
  - Protect technology from liquids, dampness, and extreme temperatures.
  - Connect technology to the District’s content filtered wireless network.
  - Abide by all technology rules and regulations stated in the Code of Conduct.
  - Accept that inappropriate use may lead to penalties, including but not limited to, revocation of accounts, disciplinary action, or legal action.
  - Understand that parents will have to pay for any damaged, misplaced, or lost technology that is not covered by the district’s accidental damage coverage.
  - Return any and all electronic devices belonging to BCSD when requested by the school administrator, upon withdrawing from the school district, or at the end of the school year.
  - Provide any technology, including personally owned devices, to administration upon request to monitor, inspect, copy, and review when there is reasonable suspicion of a violation.
  - Be mindful of digital citizenship and the appropriateness of communications when using technology.
  - Promote a positive digital culture through appropriate interactions. Be kind!

- Use the Internet via the District’s content filtered wireless network to engage in teacher-designed educational opportunities that promote communication, collaboration, creativity, and critical thinking.
- Report any behaviors that violate these expectations to a teacher or administrator immediately.
- **DON’T**
  - Bring or use a personal device (cellphone, laptop, tablet, etc.) during the school day.
  - Use technology for non-educational purposes, including but not limited to recording without teacher/administrator permission, social media, non-educational apps, etc.
  - Misuse technology. It could lead to serious consequences such as suspension or expulsion.
  - Use technology in locker rooms, restrooms, nurses’ offices, and/or any other areas that would violate privacy.
  - Use technology to engage in inappropriate communication through email, chat rooms, public messages, private messages, by posting material online, or any other method.
  - Engage in any behavior that may be considered cyber-bullying.
  - Share your username or password with another student or use another student’s username or password.
  - Provide any personal information such as name, address, or phone number or that of parents, students, teachers, or anyone else over the Internet unless directed to do so by a teacher.
  - Leave technology unattended in a car, unlocked home, or public place.
  - Leave technology in a car for long periods of time.
  - Remove or cover any labels from technology.
  - Remove the District-provided device case.
  - Decorate, mark up, or otherwise deface technology.
  - Engage in vandalism, including any malicious attempt to erase, modify or destroy the data of another user and the creation or uploading/downloading of computer viruses.
  - Sabotage or deliberately destroy/alter software applications, operating systems, or computer files.
  - Make any attempt to circumvent filters.
  - Use technology to record audio or video media or take pictures of any student or staff member without receiving prior permission from a teacher and/or administrator. The distribution of any unauthorized media may result in disciplinary action including but not limited to suspension, criminal charges, and expulsion.
  - Use technology for accessing, sending, receiving, viewing, or downloading obscene materials, child pornography, or material that is harmful to minors.
  - Engage in electronic distribution of inappropriate material in a defamatory, obscene, abusive, offensive, profane, threatening, or hateful nature.

### **Student Device Use Contract**

- a. **I will receive a student device to support my learning. By accepting the possession of the student device and included software, I agree to the following:** (1) I understand that it is to be used for schoolwork only and in accordance with the School Board Policy: JCDAF. (2) I understand I am only to access websites for the purposes of completing school assignments. (3) I shall not sell, lease, or otherwise grant anyone rights to the student device. (4) I shall adhere to the District’s rules and regulations governing the use of the student device and software and comply with all applicable copyright and other regulations regarding the software.
- b. **I understand that I am responsible for any damage to the student device that is not covered by the district’s accidental damage coverage.** The District may request the student device and device charger be returned at any time. Upon request by the District or termination of the agreement, I must return the student device along with its’ device charger and case to the District, in the same condition as on the date the device was issued, reasonable wear and tear excepted.

Some commonsense actions that I must and will take to protect the laptop, software and confidential data that may be on the student device include, but are not limited to the following:

- Do not leave unattended in a car, an unlocked home, or in a public place
  - Do not remove any labels from the device
  - Keep information password-protected; log off when I am away from the computer
  - Protect from liquids or dampness
  - Protect from extreme temperatures (i.e., do not leave in trunk of car for long periods of time)
  - Do not decorate, mark up or otherwise deface the computer.
- c. By acknowledging this contract, whether via our Annual Data Update or signing for the Code of Conduct, the parent/guardian agrees for their student to accept the student device and software “as is.” In no event shall the District be liable for the use of the student device. Students and parents are held to the language of this contract by virtue of the student being issued a device.
- d. **I have reviewed these rules and regulations with my child, and we agree to the terms of this contract.** I agree to accept all legal and financial obligations which may result from my son/daughter's use of Bibb County School District's computers, network, technology related resources or the Internet. Also, I understand that I am liable for any damages incurred from theft or defacing school property. I agree not to hold the School District or any of its employees or any of the institutions or networks providing access to networks responsible for the performance of the system or the content of any material accessed through it. I agree to return the technology to the Bibb County School District as required (upon the due date, or earlier if my child leaves the district). I understand that this access is a privilege and is for educational purposes. I understand that the District has taken all available precautions to eliminate controversial materials. I will not hold the school system responsible for inappropriate materials acquired through the Internet. Further, I accept full responsibility for the actions of my child. I agree to accept the student device and software “as is.” In no event shall the District be liable to me for my use of the student device. I agree to the terms of this agreement. I understand that in the event of loss, theft, misuse, or carelessness, there is no provision for replacement. I understand that if loss or damage occurs while the student device is in my possession, including at school, in a car, at my home or outside of school, I am responsible for paying for any damage. In the event of theft of a BCSD device, I must file an official police report, inform my school immediately, and provide a copy of the police report to my school. I will personally guarantee reimbursement of the replacement value of the student device to the District in accordance with BCSD Policy: JS and I understand that should the device not be returned report cards, diplomas, or certificates of progress may be withheld in accordance with BCSD Policy: JS.
- e. **This equipment is the property of the Bibb County School District (BCSD) and will be returned either upon request from the school, at the completion of your course, or upon your exit from BCSD.**
- f. The Bibb County School District will cover the cost of repairs associated with covered accidental damage.
- g. The Bibb County School District may provide, for parent purchase, loss, and theft insurance.



# BIBB COUNTY SCHOOL DISTRICT

JULY 2025						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST 2025						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						20

SEPTEMBER 2025						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
						21

July 24-Aug.1 ..... Pre-Planning  
 Aug. 4 ..... First Day of School  
 Sept. 1 ..... Labor Day Holiday  
 Sept. 2 ..... Asynchronous Learning Day  
 Oct. 6-10 ..... Fall Break  
 Nov. 24-28 ..... Thanksgiving Break

OCTOBER 2025						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
						18

NOVEMBER 2025						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						15

DECEMBER 2025						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
						15

Dec. 19 ..... Last Day of Semester  
 Dec. 22-Jan. 2 ..... Holiday Break  
 Jan. 5 ..... Planning Day (No Students)  
 Jan. 6 ..... First Day of Semester  
 Jan. 19 ..... Martin Luther King Jr. Holiday

JANUARY 2026						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
						18

FEBRUARY 2026						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
						18

MARCH 2026						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
						20

Feb. 16-17 ..... Winter Break & Inclement Weather Make-up Days  
 Feb. 18 ..... Asynchronous Learning Day & School Data Day  
 March 30-April 3 ..... Spring Break  
 May 22 ..... Last Day of School (Half-Day for Students)  
 May 25 ..... Memorial Day Holiday  
 May 26-27 ..... Post-Planning

APRIL 2026						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
						19

MAY 2026						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						16

JUNE 2026						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
29	29	30				

\*Asynchronous Learning Days are student virtual learning days that do not require the student and teacher to be online at the same time. Students may complete assignments any time.

First / Last Day of Semester
Holidays
Teacher Planning Days
Asynchronous Learning Days

First Semester: 89 Days | Second Semester: 91 Days  
 Calendar Approved by Board of Education: 9/19/2024

[www.bcsdk12.net](http://www.bcsdk12.net)



# 2025-2026

