English

Annual Parent Notice, Right to Request Teacher Qualifications

Havre Public Schools

**Annual Parent Notice**
**Right to Request Teacher Qualifications**

School: Highland Park Elementary Date: 08/01/2025
(mm/dd/yyyy)

Our school receives federal funds for programs that are part of the *Elementary and Secondary Education Act (ESEA),* as amended (2015). Throughout the school year, we will continue to provide you with important information about this law and your child's education. Based on current education law, teachers must have earned State certification and licensure. State certification and licensure is the training required to be a teacher.

We are very proud of our teachers and feel they are ready for the coming school year. We are prepared to give your child a high- quality education. You have the right to request information about the professional qualifications of your child's teacher(s) or paraprofessional(s). A paraprofessional provides academic or other support for students under the direct supervision of a teacher. If you request this information, the district or school will provide you with the following as soon as possible:

a. if the teacher has met State certification and licensing requirements for the grade levels and subjects for which the teacher provides instruction;
b. if state certification and licensing requirements have been waived (is not being required at this time) for the teacher under emergency or other temporary status;
c. if the teacher is teaching in the field of discipline for which they are certified or licensed;
d. if the teacher has met State-approved or State-recognized certification, licensing, registration, or other comparable requirements. These requirements apply to the professional discipline in which the teacher is working and may include providing English language instruction to English learners, special education or related services to students with disabilities, or both; and
e. if your child is receiving Title I or Special Education services from paraprofessionals, his or her qualifications.

Our staff are committed to helping your child develop the social, academic and critical thinking he or she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals are highly skilled.

If you would like to request information about your child's teacher(s) or paraprofessional(s), or if you have any questions about your child's assignment to a teacher or paraprofessional, please contact the following person at your child's school:

Name: Hayley Criner Title: Principal
Email: crinerh@blueponyk12.com Phone: 406-395-8555

Thank you for your interest and involvement in your child's education.

Sincerely,

Hayley Criner
Name

Principal
Title

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The school district does not discriminate on the basis of race, color, national origin, sex, age, or disability in matters affecting employment or in providing access to programs and services. It provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries and complaints regarding non-discrimination policies and to coordinate compliance efforts:

Name: Cheryl Russell Title: Title I Director
Address: 425 6th Ave Havre, MT 59501
Telephone: 406-395-8550 Email: russellc@blueponyk12.com

Inquiries or complaints may also be directed to the Office for Civil Rights, U.S. Department of Education, 400 Maryland Avenue S.W., Washington D.C. 20202, or by calling (800) 421-3481 or (877) 521-2172 (TTY).

| OFFICE USE ONLY | | | |
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| Student ID #: | Date Distributed: | | |


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