

ROBERTSON COUNTY BOARD OF EDUCATION

**Sanford Holbrook, Superintendent
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MEMORANDUM

TO: Members of the Board of Education
Media Outlets
Members of the Public

FROM: Dr. Sanford Holbrook, Superintendent
Dr. John Burns, Chairman

DATE: July 23, 2025

SUBJECT: July 24, 2025, Special Call Board Meeting

This is notification that the Robertson County Board of Education will meet in regular session at the Robertson County School, 1762 Sardis Road, Mount Olivet, Kentucky on July 24, 2025, at 6:00 P.M.

Agenda

**Robertson County Board of Education
July 24, 2025
6:00 P.M.**

1. Call to order
 - A. Pledge to Flag
 - B. Roll Call
 - C. Adopt Agenda
2. Administrative Reports
 - A. Principal – Mrs. Gay

B. Finance- Ms. Teegarden

C. Supt. Report – Mr. Holbrook

3. Consent agenda items

- Approve board minutes: June 19, 2025, Regular Call Board Meeting
- Approve payment of bills previously mailed and/or attached.
- Approve fundraisers for Robertson County School. (no requests)
- Acknowledge of Travel Request (attachment)
- Approve out of state trip (no requests)
- Approved Building Use Request (no requests)
- Acknowledge Personnel Actions (attachment)

4. Action agenda items

A. General Administration

1. Discuss/Consider approving Kentucky Security Incident Response Plan. (attachment)
2. Discuss/Consider approving Federal District Assurances 25-26. (attachment)
3. Discuss/Consider approving 2nd reading of 25/26 KSBA policy updates. (attachment)
4. Discuss/Consider approving creating a special education teacher position. (attachment)
5. Discuss/Consider approving Comfort & Process Solutions (CPS) Invoices for new Heat & Air System. (attachment)
6. Discuss/Consider approving 1st reading of telecommunication device policy. (attachment)
7. Discuss/Consider approving RCS Dean of Students Position. (attachment)

8. Discuss/Consider approving 25/26 RCS amended salary schedule.
(attachment)

9. Consider motion to enter executive session pursuant to KRS
61.810(1) (b) Executive session is necessary due to discussion of
personnel.

10. Return to open session.

11. Consider motion (if any) to act on matters discussed in the
executive *session*.

12. Discuss/Consider approving RCS Superintendent Annual
Evaluation. (attachment)

5. Communications

A. Discussion from Board Members or Audience

6. Adjourn