NEW Student Online Enrollment (NSOE Portal)

For existing families in Pearland ISD

To start the process of enrolling a NEW student you must:

- 1. Login to Skyward Family Access
- 2. Click on the New Student-PISD Enrollment tab to submit application
- 3. Campus registrar will contact parent/legal guardian via email

1. Login to Skyward Family Access

- Log into <u>Skyward</u> Family Access. *Important: NSOE portal is not available via the Skyward App. Please use the link provided above to start the process.
- If you do not have your login information or need to reset your account, contact your student's campus registrar or email skyward_support@pearlandisd.org

2. Click on the New Student-PISD Enrollment tab

• Click on the New Student-PISD Enrollment Tab



Click on Enroll Additional Students to begin the process



• Enter the student's information, expected enrollment date and campus.

- 2 NEW STUDENT ONLINE ENROLLMENT GUIDE FOR PARENTS PEARLAND ISD – STUDENT INFORMATION SYSTEMS
 - Family information will be pre-populated. Any changes needed, will be conducted by the campus Registrar.
 - Additional Emergency contacts may be added for the new student enrolling.
 - Complete all fillable forms required by the school district.
 - Parent/Guardian will be able to upload required documents electronically while completing the application, we recommend saving the files in PDF format before uploading in the system. (*See list of documents under step 3 below).

NOTE: Before submitting the NSOE application please make sure all documents are uploaded. Once NSOE application is submitted it can no longer be accessed, you may save application and Review/Update as needed. Please note campuses are not open for any paper documents to be dropped off.



3. Completing the student's online enrollment

Please make sure the following documents are uploaded under the Required Documents section.

- **Deed or current home lease** (current Pearland ISD property tax statement may be used in place of deed to home; apartment lease must list parent as lessee and student as occupant)
- **Current utility bill** (with correct address of residence)
- Parent/Legal Guardian Driver's license or official government picture ID (with current address of residence)
- Student's Birth certificate (official preferred; certified copy acceptable)
- Student's Immunization record (official preferred)
- **Student's Social Security card** (if social security card is not available, the student will be assigned with a State ID for school enrollment purposes)
- Click on Submit Application



NOTE: Campus Registrar will contact parent via email if any other documents or information is required.