

2025 - 2026

ATTENDANCE PROCEDURES



770-704-4400

cvhs.attendance@cherokeek12.net

CCSD Attendance Policies:

[Click Here](#)

*Take a moment to familiarize your self with
Georgia's new SBI23...*

*Georgia passed new legislation addressing
chronic absenteeism. CCSD will be implementing
its procedures this year.*

MY STUDENT IS A DRIVER, HOW DO THEY CHECK OUT?

Student drivers are only permitted to check out with written permission from a parent/guardian (even if they are 18). Early dismissal emails must be received by 10:30 AM on the day of check out. We will need a separate email for each student, each day they are to leave. Please email our attendance email at: cvhs.attendance@cherokeek12.net with the following information:

- Student Name in Subject Line
- Student Name and ID Number
- Date of Check Out
- Time of Dismissal
- Reason for Dismissal

We will not accept emails to individual staff or emails without the required information.

What do I need to Check In or Out?

Students: Students are required to use either their student ID card or the StudentVue app to check in and out in the front office. If you are called for check out you must come to the front office unless you are dismissed from the Clinic.



Parents/Others: To check your student out you will need to ring the outside bell and tell us your student's name and present your photo ID. Please be patient as we verify your identity and confirm you are on the student's contact list. We will call your student and they will exit the building. You are welcome to wait in your car or outside.

Students checking in do not need to be accompanied by an adult. They can come to the office and use their ID or StudentVue app as mentioned above.

There are no checkouts permitted after 2:45PM!

How do I submit an excuse?

Students can bring written excuses to the front office or a parent/guardian may email the attendance office.

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