

Northern York County School District



Regular Meeting of the Board of School Directors June 24, 2025

A regular meeting of the Board of School Directors was held on May 20, 2025 at the District Administration Office.

The meeting was called to order at 6:30PM

Members in attendance: Zachary Kile, John Gunning, Gerald Schwillie, Joe Rudy, Greg Hlatky, Gregory Weir, Paul Miller, Renee Bordlemay, Steve Becker

Absent:

Non-Members present:

Mr. Kirkpatrick	Superintendent
Mrs. Sentman	Director of Human Resources
Mr. LaBuda	Assistant to the Superintendent

Pledge of Allegiance

Motion by Rudy, seconded by Hlatky
Approval the May 20, 2025 and May 28, 2025 Board Meeting Minutes
Motion carried, with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Gunning
Approve the June 24, 2025 Board Meeting Agenda, as presented.
Motion carried, with all 9 Directors voting *Yes*.

Recognition of the Public – Items on the Agenda (See attached)

Reports:

Superintendent Report – Mr. Kirkpatrick

- Introduction of new Professional staff, Jaclyn Petroff, Noelle Edmonds, Bethany Walker
- Mr. Kirkpatrick spoke about his time as Superintendent.

Student Liaison – Claire Hubbard

- End of year wrap-up

Inter-Municipal – No Report

CAIU – Gerald Schwillie

- No report

Cumberland Perry CTC – Gregory Weir

- Update on construction project

- Annual Safety Report was reviewed at last JOC meeting
- Update on remediation of fuel oil leak

Polar Bear Foundation – Renee Bordlemay

- Update on fundraising to date
- Update on upcoming events

Motion by Rudy, seconded by Hlatky

General Fund manual checks dated from May 1, 2025 to May 31, 2025 for check number 341295 to check 341342, check 341344 to check 341459, check 341461 to check 341506, and check 241509 to check 341573, in the amount of \$3,727,916.24.

General Fund payroll check dated May 9, 2025 for check number 341507 in the amount of \$ 1,658.70 and check dated May 23, 2025 for check 341508 in the amount of \$1,797.08.

Food Service Account checks dated May 6, 2025 for check 9354 to check 9366 in the amount of \$ 166,873.09.

Student Activity Account checks dated May 1 to May 31, 2025 for check 1119 to check 1129 amount of \$ 8,895.50.

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Bordlemay

General fund check number 341343 dated May 1, 2025 in the amount of \$948.00 made payable to McClure Company Inc.

Motion carried, with 8 Directors voting *Yes*, and 1 *Abstain* (Gunning)

Motion by Rudy, seconded by Weir

General fund check number 341460 dated May 16, 2025 in the amount of \$268.75 made payable to H&H Service Company Inc.

Motion carried, with 8 Directors voting *Yes*, and 1 *Abstain* (Hlatky)

Motion by Rudy, seconded by Weir

Acceptance of the June 2025 Treasurer's Report

Motion carried with all 9 Directors voting *Yes*.

Review Report of Various Accounts.

Motion by Becker, seconded by Rudy

Approve by consent the Curriculum Committee Report

A. Multiple Day Conference Requests:

1) Rebecca Myers

Language Acquisition through Motor Planning (LAMP) – No Cost (Request received 5/14/25)

LIU# 12 – June 3 and June 4, 2025

2) Jason Stacknick

Safe Crisis Management Instructor Certification (Rescheduled from previous dates approved at the December 2024 Board meeting)

Harrisburg – June 9 – June 13, 2025

3) Amanda Fontanella

Wilson Reading System Strategies for MSL Group Instruction

June 24- June 26, 2025

- 4) Matthew Meakin
PASA New Superintendent's Academy – Phase 1
Harrisburg – July 29 (Zoom), September 24 & 25, November 6 & 7, 2025, January 15 & 16, 2026
- 5) Amy Austin
Bridging Knowledge to Know How – Empowering Educators and Partners
PaTTAN – July 28-31, 2025
- 6) Allyson Solvang, Justine Lex
Wilson Reading System Introductory Workshop
CAIU – September 3 through September 5, 2025 (No cost)
- 7) Anthony Taliani
Technology Workshop
Online – July 27 through August 2, 2025

Motion carried with all 9 Directors voting *Yes*.

Motion by Schwille, seconded by Rudy
Approve by consent the Athletics and Activities Report

A. Trip Requests:

- 1) Trip #290187 – HS Field Hockey Camp, Shippensburg University, Thursday, July 24, 2025 – Sunday, July 27, 2025.
- 2) Trip #290169 – HS Boys Wrestling Team Camp – Bucknell University, Sunday, June 29, 2025 – Wednesday, July 2, 2025.
- 3) Trip #290120 – HS Girls Soccer Team Camp, Messiah University, Friday, July 25, 2025 – Sunday, July 27, 2025.

B. Approve the Elementary, Middle, and High School Student Clubs/Activities for the 2025/2026 school year. (Attachment – [Summary](#))

(Attachment – [Elementary](#))

(Attachment – [Middle School](#))

(Attachment – [High School](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Hlatky
Approve by consent the Budget and Finance Report

A. Approve the list of Personal Tax Exonerations from York Adams Tax Bureau for May 2025.

([Attachment](#))

B. Approve the list of Real Estate Tax Refunds for June 2025.

([Attachment](#))

G. Approve the 2025-2026 Athletic Help rates.

([Attachment](#))

H. Approve the 2025-2026 Support Staff Salaries.

([Attachment](#))

- J. Approve the 2025-2026 Administrative Staff Salaries.
[\(Attachment\)](#)
- K. Approve the 2025-2026 salary ranges and substitute rates.
[\(Attachment\)](#)
- L. Approve the 2025-2026 Food Service Budget and Pricing
[\(Attachment\)](#)
- M. Approve the renewal for the National School Breakfast and Lunch Program for the 2025-2026 school year.
- N. Approve the Northern York County School District depositories for the 2025-2026 fiscal year.
[\(Attachment\)](#)
- W. Approve the District Physician and Dentists for the 2025/2026 school year.
[\(Attachment\)](#)

Motion carried with all 9 Directors voting *Yes*.

Motion by Gunning, seconded by Rudy

Approve by consent the Building and Grounds Committee Report

- A. Approve the following Facility Use Requests:

- 1) Northern York Football and Cheer

Youth Cheer Camp

7/19/2025 – Saturday – 9:45 am – 2:15 pm

SLC – Gym

Category 4

Rental Fees – None

Custodial Fees -- \$12.50/hr per personnel

Certificate of Liability Insurance is on file.

- 2) Northern York Football and Cheer

Youth Cheer Coaches Training

7/20/2025 – Sunday – 10 am – 1 pm

SLC – Gym

Category 4

Rental Fees – None

Custodial Fees - \$12.50/hr per personnel

Certificate of Liability Insurance is on file.

- 3) Northern York Football and Cheer

Youth Cheer Practices

9/8/2025-11/20/2025 – Mondays through Thursdays – 6 pm – 8 pm

NES – Gym

DES – Gym

WES – Gym

SME – Gym

Category 4

Rental Fees – None

Custodial Fees - \$12.50/hr per personnel

Certificate of Liability Insurance is on file.

- 4) Dillsburg Area Soccer Club – Keystone FC Team
Youth Soccer Practices
8/15/2025-11/15/2025 – 6 pm – 7:30 pm – Mondays through Thursdays
SLC – Soccer Grass Field
Category 4
Rental Fees – None
Certificate of Liability Insurance is on file.
- 5) Northern York Football and Cheer
Parent Meeting and Pictures
8/6/2025 – Wednesday – 5 pm – 8:30 pm
DE -- Cafeteria
Category 4
Rental Fees – None
Custodial Fees -- \$12.50/hr per personnel
Certificate of Liability Insurance is on file.

Motion carried with all 9 Directors voting *Yes*.

Motion by Miller, seconded by Rudy

Approve by consent the Policy Committee Report

A. Policies for FINAL approval

- 1) [Board Policy 103](#) – Discrimination/Harassment Affecting Students
- 2) [Board Policy 104](#) – Discrimination/Harassment Affecting Staff
- 3) [Board Policy 234](#) – Pregnant, Parenting, Married Students
- 4) [Board Policy 317](#) – Conduct/Disciplinary Procedures
- 5) [Board Policy 317.1](#) – Educator Misconduct
- 6) [Board Policy 320](#) – Freedom of Speech by Employees in Non-school Settings

B. Policies for Tentative Approval:

- 1) [Board Policy 916](#) – Volunteers

C. Approve the administration of the Pennsylvania Youth Survey during the Fall of 2025.

(Attachment - [Summary](#))

(Attachment – [Survey Questions](#))

D. Approve the Memorandums of Understanding between NYCSD and the Carroll Township Police Department, Northern York Regional Police Department, and Pennsylvania State Police Department for the 2025/2026 and 2026/2027 school years.

(Attachment – [Carroll Township Police Dept.](#))

(Attachment – [Northern York Regional Police Dept.](#))

(Attachment – [Pennsylvania State Police Dept.](#))

Motion carried with 9 Directors voting *Yes*.

Board Operations Committee – *No items for approval.*

Motion by Bordlemay, seconded by Rudy

Approve by consent the Personnel Committee Report*Approvals to hire personnel are pending receipt of the following: Current Act 34, Act 151, Act 114; negative TB Test; completed job application; copy of PA

*Certification in area of employment (Administrative and Professional positions only); and copy of college transcripts (Administrative and Professional positions only).**

A. Professional Staff Employment

- 1) Noelle Edmonds, Kindergarten Teacher, DES, at an annual rate of \$51,578 (BA, Step 1), effective August 18, 2025 (Brymesser)
- 2) Kenneth Akselsen, 6th Grade Social Studies Teacher, NMS at an annual rate of \$52,078 (BA, Step 2), effective August 18, 2025 (Hagen-Frederiksen).
- 3) Jaclyn Petroff, 6th Grade Reading Teacher, NMS, at an annual rate of \$76,178 (MA, Step 15) effective August 18, 2025 (Kunkel).

B. Professional Staff Resignation

- 1) Elizabeth Barley, Learning Support Teacher, NMS, effective July 31, 2025.
- 2) Jennifer Buxton, Learning Support Teacher, NMS, effective June 13, 2025.
- 3) Paula Clendaniel, Kindergarten Teacher, NES, effective June 13, 2025.
- 4) Leah McLaughlin, 7th Grade Reading Teacher, NMS, effective June 13, 2025.
- 5) Erin Rohrer, Learning Support Teacher, WES, effective June 13, 2025.
- 6) Leisa Barry, Multiple Disabilities Support Teacher, WES, effective June 13, 2025.

C. Support Staff Resignation

- 1) Kelly Thomas, Food Service Aide, NMS, effective June 6, 2025.

D. Professional Staff Transfer

- 1) Megan Kunkel, 6th Grade Reading Teacher, to 8th Grade English Teacher, NMS, effective August 20, 2025. (Smith)
- 2) Amy Austin, Special Education Life Skills Teacher /PACE, NHS, to Multiple Disabilities Support Teacher, WES, effective August 20, 2025 (Barry).

E. Support Staff Transfer

- 1) Angela Small, from Learning Support Aide, Paraprofessional, Class III Instructional Aide, SME at a rate of \$14.70 per hour, to 4th Grade Teacher, SME, at an annual rate of \$52,578 (BA, Step 3), effective August 18, 2025 (Shrader).
- 2) John Trinkle, 2nd Shift Custodian, SME, at a rate of \$18.00 per hour, to Building and Grounds Generalist, Maintenance, at a rate of \$23.00 per hour effective June 12, 2025 (Walters).
- 3) Savannah Madsen, 2nd Shift Custodian, NHS, to 2nd Shift Custodian, SME, effective June 9, 2025 (Miller).

F. Support Staff Employment

- 1) Bethany Hack, Building Secretary, WES, at a rate of \$16.50 per hour, 8.0 hours per day, effective June 9, 2025 (Barnhart).
- 2) Cherie Ramsey, Building Secretary, NMS, at a rate of \$16.50 per hour, 7.5 hours per day, effective June 23, 2025 (Derr).
- 3) Lauren Paulus, 2nd Shift Custodian, SME, at a rate of \$15.00 per hour (plus \$0.75/hr. shift differential for 2nd shift), 8.0 hours per day, effective June 13, 2025 (Lindermann).

G. Extended School Year Employment

- 1) Taylor Govern, ESS, Instructional Aide, at a rate of \$20.00 per hour beginning June 30, 2025 – July 31, 2025.
- 2) Emma Little, ESS, Instructional Aide, at a rate of \$20.00 per hour beginning June 30, 2025 – July 31, 2025.

- 3) Hayley Fennimore, District Employee, Instructional Aide, at a rate of \$20.00 per hour beginning June 30, 2025 – July 31, 2025.
- 4) Michele Myers, District Employee, Instructional Aide, at a rate of \$20.00 per hour beginning June 30, 2025 – July 31, 2025.
- 5) Rebecca Ross, ESS, Instructional Aide – Substitute, at a rate of \$20.00 per hour beginning June 30, 2025 – July 31, 2025.

H. LWOP

- 1) Sarah Long, 5th Grade Teacher, NES, October 28, 2025 through October 30, 2025.
- 2) Taylor Tamecki, Learning Support Teacher, SME, November 20, 2025 through November 26, 2025.
- 3) Cecilia Warthin, Special Education Teacher, NHS, November 3, 2025 through November 25, 2025.
- 4) Faye Deshner, Food Service Aide, NES, May 30, 2025 – June 11, 2025.

I. Coach Resignation

- 1) Keith Munshower, Head Girls Varsity Soccer Coach and Head Girls Varsity Middle School Coach.
- 2) Monica Cornett, Middle School Girls Cross Country Coach.
- 3) Joseph Bodisch, Varsity Boys Volleyball Coach.

J. Coach Employment (Previously Board approved – change in position/points distribution/name correction)

- 1) Kyle Goss, Asst. Football Coach (Shared), at a rate of \$2,339.20.
- 2) Joel Brosius, Asst. Football Coach, at a rate of \$5,848.00.
- 3) Don Bell, Asst. Football Coach, at a rate of \$4,678.00.
- 4) John Ruby, Asst. Varsity Boys Basketball Coach, at a rate of \$4,472.00.

K. Coach Employment

- 1) Nicholas Gemmell, JV Boys Basketball Coach, at a rate of \$3,612.00.
- 2) Holly Ritchey, 7th Grade Girls Basketball Coach, at a rate of \$3,096.00.
- 3) Kendall Herron, Asst. Football Coach (Shared), at a rate of \$1,754.40.
- 4) Dwayne Lawrence, Varsity Girls Soccer Coach, at a rate of \$6,880.00.
- 5) Cherie Ramsey, MS Girls Cross Country Coach, at a rate of \$3,870.00.

L. Athletic Helper

- 1) Holly Ambrass
- 2) Cherie Ramsey
- 3) Andrew Sneeringer
- 4) Todd Teal

M. Substitute Custodian

- 1) Ashley Bittner
- 2) Lauren Paulus

N. Summer Help Employment (Maintenance/Custodial), effective June 2, 2025, at a rate of \$14.50 per hour

- 1) Jude Bower
- 2) Caleb Waybright
- 3) Carson Lehman

- 4) Nicholas Seltzer
- 5) Olivia Mains
- 6) Emmanuel Ibarrondo
- 7) Adelaide Young
- 8) Emily Morris
- 9) Morgan Myers
- 10) Andrew Freese

O. Salary Step Movement

- 1) Douglas Rogers, Technology Education Teacher, NHS, MA to MA+30 effective May 27, 2025.

Motion carried with all 9 Directors voting *Yes*.

Items for Board Action:

Motion by Rudy, seconded by Schville

- A. Approve the 2025-2026 Capital Projects Budget.
([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Hlatky

- B. Approve the 2025-2026 Professional Staff Salaries.
([Attachment](#))

Motion carried with 8 Directors voting *Yes*, 1 *Abstain* (*Gunning*)

Motion by Rudy, seconded by Schville

- C. Approve the Educational Service Agreement with New Story Schools for the 2025-2026 regular school year. ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Miller

- D. Approve the agreement for in-school educational services with New Story Schools for the 2025-2026 regular and extended school year. ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Becker

- E. Approve the agreement for in-school extended school year services with New Story.
([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Miller

- F. Approve the service agreement with PA Lifesharing, LLC beginning August 20, 2025.
([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Becker

- G. Approve the School Contract with Clear Path Pediatric Therapy LLC for speech and language pathology services for June 30, 2025 through July 28, 2025. ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Bordlemay

- H. Approve change order 001 with Lobar Inc. for the Northern Elementary School Project at a cost of \$33,630.65. ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Bordlemay

- I. Approve the contract with Blue Cap Service, Inc. for transportation services. ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Weir

- J. Approve the Act 93 Agreement beginning on July 1, 2025 for a 4-year term. ([Attachment – FINAL](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Weir

- K. Approve the addendum to extend the ESS Support Services, LLC agreement through June 30, 2026. ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Becker

- L. Approve the agreement with Yellow Breeches Educational Center, Inc for academic programming through June 30, 2026. ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Hlatky

- M. Approve the painting proposal with City Wide Facility Solutions for NMS upstairs corridors. ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Bordlemay

- N. Approve the painting proposal with City Side Facility Solutions for NMS upstairs classrooms. ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Weir

- O. Approve the painting proposal from City Wide Facility Solutions NMS bathrooms. ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Becker

- P. Approve the bathroom renovation proposal with City Wide Facility Solutions for NMS bathrooms. ([Attachment](#))

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Bordlemay

Q. Approve the NMS building envelope repairs and maintenance proposal from Houck Services, Inc.
(Attachment)

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Bordlemay

R. Approve Crabtree Rohrbaugh and Associates to complete a feasibility study.

Motion carried with all 9 Directors voting *Yes*.

Motion by Rudy, seconded by Hlatky

S. Approve the Limited Conflict of Interest Waiver for Saxton and Stump (attachment)

Motion carried with all 9 Directors voting *Yes*.

New Business:

Recognition of the Public – Items not on the agenda (See attached)

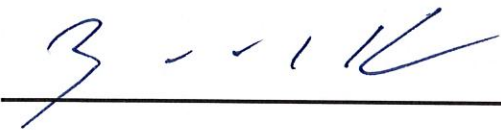
Items for Future Agendas:

- Mr. Hlatky asked that Policy 009 be put on the docket for review.

Presentations Not Previously Included on Agenda:

Motion by Rudy, seconded by Weir, to Adjourn at 7:45 PM.

Motion carried with all 9 Directors voting *Yes*.



Zachary Kile, President



Maureen Ross, Secretary

1st Recognition of the Public – Items on the Agenda

- 1) Mike Barber – NMS Building Project
- 2) Meg Reilly – Limited Conflict of Interest Waiver

2nd Recognition of the Public – Items Not on the Agenda

- 1) Meg Reilly – ILC
- 2) Galen Kapp – ILC
- 3) Zachary Kile – Mr. Kirkpatrick retirement