MERCED CITY SCHOOL DISTRICT

CLASS TITLE: GROUNDS WORKER

BASIC FUNCTION:

Under the direction of the Supervisor of Maintenance/Operations, perform a variety of grounds maintenance duties such as trimming, watering, and cleaning landscaped areas; apply fertilizers and herbicides; prepare athletic fields for scheduled events.

REPRESENTATIVE DUTIES:

Plant and maintain lawns, flower beds and other District grounds; trim and prune shrubs, hedges and trees; edge lawns and borders; rake leaves and hoe and remove weeds. ***E***

Prepare and fertilize soil and plant lawns, trees, shrubs, hedges and flowers. ***E***

Water landscaped area including lawns, shrubs and trees using sprinkler systems and hand watering. ***E***

Mix and apply fertilizers and herbicides to lawns, flowers, shrubs and trees. ***E***

Remove paper trash and other debris from grounds; sweep and blow walkways, driveways and parking areas; remove debris from gutters, drains and pipes as necessary. ***E***

Maintain a variety of grounds maintenance equipment, hand and power tools, and machinery including backhoe, trucks, tractor, edgers, shears, blowers, sprayers and weed eaters. ***E***

Drive a vehicle to transport fuel and other materials as directed. **E**

Assist in sprinkler installation, maintenance and repair; dig trenches and lay pipe; check sprinkler system to assure proper and efficient operation.

Perform related minor maintenance work as assigned.

Complete and maintain work orders and records related to work performed.

Perform related duties as assigned.

The employee is to adhere to federal and state regulations, Board policies, and related administrative regulations which pertain to the particular assignment.
The Grounds Worker works under the direct supervision of the Maintenance and Operations. Exercises no supervision.

MINIMUM QUALIFICATIONS:

KNOWLEDGE OF:
Methods, equipment and materials used in a variety of grounds maintenance.
Grounds maintenance procedures including planting, pruning and preparing flower beds.
Cultivating, watering, fertilizing and spraying of trees, grass, shrubs and flowers.
General health and safety procedures related to grounds maintenance.
Requirements of maintaining school grounds in a safe, clean and orderly condition.
Basic record-keeping related to work performed.

ABILITY TO:
Perform general grounds maintenance including edging, raking, trimming and weeding.
Maintain and repair sprinkler systems.
Use assigned methods for the control and eradication of pests, insects and weeds.
Operate and maintain a variety of grounds maintenance machines, equipment and power and hand tools.
Comply with appropriate safety precautions and procedures.
Understand and follow oral and written instructions.
Work cooperatively with others.
Maintain routine records.
Observe legal and defensive driving practices.

EDUCATION AND EXPERIENCE:
Any combination equivalent to: graduation from high school and one year experience in grounds maintenance work.

LICENSES AND OTHER REQUIREMENTS:
Valid California driver's license.

WORKING CONDITIONS:

ENVIRONMENT:
Outdoor work environment, subject to seasonal heat and cold or adverse weather conditions;
subject to noise from equipment operation; regular exposure to fumes, dust and odors; driving a vehicle to conduct work.

PHYSICAL ABILITIES:
Bending at the waist; climbing; lifting and carrying heavy objects; dexterity of hands and fingers to operate grounds maintenance hand and power tools and equipment; kneeling or crouching; digging; walking over rough or uneven surfaces.

HAZARDS:

Exhaust vapors from power equipment, chemical vapors, dust, pollen; working at heights; working around and with machinery having moving parts.

Legal Reference: California Education Code, Sections 45103, 45109
Policy Adopted: May 3, 1976
Policy Revised: March 3, 1981
Policy Revised: April 4, 1995