

**EDUCATION SERVICE CENTER
REGION 19
BOARD OF DIRECTORS**

Notice is hereby given that a regular meeting of the Board of Directors of Education Service Center – Region 19 will be held on July 29, 2025 beginning at 2:00 p.m. in the Marshall St. John Board Room, 6611 Boeing Dr., El Paso, Texas.

If, during the course of the meeting covered by this notice, the Board of Directors should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et. seq., will be held by the Board of Directors at the date, hour and place indicated in this Notice or as soon after the commencement of the meeting covered by this Notice as the Board of Directors may conveniently meet in such closed or executive session concerning any and all purposes: 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, and 551.084.

Should any final action, decision, or vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive meeting or session, then the final action, decision or vote shall be either in open meeting, or at a subsequent public meeting upon notice thereof, as the Board of Directors shall determine.

- _____ 2:00 **A. CALL TO ORDER**
Announcement by the chairman on whether a quorum is present and that notice of the meeting has been posted for the time and manner required by law.
- _____ 2:01 **B. INVOCATION**
- _____ 2:02 **C. PLEDGES OF ALLEGIANCE**
- _____ 2:03 **D. WELCOME/RECOGNITION OF SPECIAL GUESTS**
The Board received a packet of information last week related to topics on today's agenda. Each Board member has had an opportunity to review the information prior to the meeting. It is the policy of the Board that, if members of the audience wish to address the Board, they must sign the form at the entrance. Commentaries and/or questions are limited to the public forum section of the set (said) agenda as is provided in Board Policy.
- _____ 2:05 **E. INFORMATION ITEMS**
1. Annual Budget Review with Board of Directors
- _____ 3:05 **RECESS**
- _____ 3:15 **F. OPEN FORUM**

- _____ 3:20 **G. CONSENT AGENDA – ACTION ITEMS**
2. Consideration and Possible Approval of Minutes of
 - Regular Board of Director’s Meeting of 6/19/2025
 3. Consideration and Possible Ratification of 8 Budget Amendments

- _____ 3:25 **H. INFORMATION ITEMS**
4. Purchases as per Resolution by the Board of Directors and Purchasing Cooperative

New Contract:

- RFP #22-7433 Event Center Products, Services and Related – ESC Region 19 Only

New Purchasing Co-op Contract:

- RFP #25-7528 Bread Products – ESC Region 19 Allied States Cooperative
- RFP #25-7529 Linen Sales, Rentals and Service – ESC Region Allied States Cooperative
- RFP #25-7530 Paving Services – ESC Region 19 Allied States Cooperative

RFP Co-op Contract Extensions:

- RFP #21-7421 High Speed Duplicator Rentals – ESC Region 19 Allied States Cooperative
- RFP #21-7422 Catering Services – ESC Region 19 Allied States Cooperative
- RFP #23-7471 Catering Services (Supplemental) – ESC Region 19 Allied States Cooperative
- RFP #24-7504 Work Uniforms, Shoes and Related – ESC Region 19 Allied States Cooperative
- RFP #24-7505 Catering Services (Supplemental) – ESC Region 19 Allied States Cooperative

Interlocal Agreements with:

- Aztec Municipal School District No. 2, Aztec NM
- Ben Franklin Transit, Richland WA
- County of Berks, Reading PA
- Gordon Bernell Charter School, Albuquerque NM

5. Interlocal Agreements Services
 - The University of Texas Health Science Center at Houston Department of Pediatrics – Children’s Learning Institute
6. Executive Director’s Report
 - Joint RAC and Board Meeting

- New Board of Directors Training/Orientation

7. Announcements/Information

- ESC19 Convocation, Starlight Event Center, 8/8/2025
- Teacher of the Year Event, Starlight Event Center, 8/16/2025
- TASA/TASB TxEDCON, Houston, TX 9/11-14/2025
- TAESC Business Luncheon, Houston, TX 9/13/2025
- MASBA 2025 National Conference, San Antonio, TX 10/2-3/2025

8. Head Start Policy Council Meetings

9. Head Start Director's Report

10. Proposed 2025-2026 Work Calendar

- Head Start

11. One-Time Stipend

- Head Start

12. Board of Director's Signature to Pecuniary and Nepotism Letters

13. Policy Update 31 Legal/Local Policies

- ❖ *(LEGAL) Policies – for review*

- ❖ *(LOCAL) Policies – see attached explanatory notes*

- BBB (LOCAL) Board Members: Election and Appointment
- BBD (LOCAL) Board Members: Training and Orientation
- BC (LOCAL) Board Memberships
- BDA (LOCAL) Board Organization: Duties and Requirements of Board Officers
- BDB (LOCAL) Board Organization: Internal Board Committees
- BDF (LOCAL) Board Organization: Advisory Committees
- CAA (LOCAL) Fiscal Management Goals and Objectives: Financial Ethics
- CBC (LOCAL) Revenue Sources: Grants and/or Contracts
- CBF (LOCAL) Revenue Sources: Investments
- CE (LOCAL) Annual Operating Budget
- CF (LOCAL) Accounting
- CFC (LOCAL) Accounting: Expense Reimbursement
- CHB (LOCAL) Purchasing and Acquisition: Purchasing Authority and Procedures
- CW (LOCAL) Intellectual Property
- DBA (LOCAL) Employment Requirements and Restrictions: Credentials and Records
- DGA (LOCAL) Employee Rights and Privileges: Freedom of Association
- DH (LOCAL) Employee Standards of Conduct
- DNA (LOCAL) Accountability: Performance Appraisal
- EA (LOCAL) Public Information Program

- _____ 3:35 **I. DISCUSSION ITEMS**
 14. Finance Report
- _____ 3:40 **J. ACTION ITEMS**
 15. Consideration and Possible Approval of Award for
 RFP #25-7526 Baby/Infant Food and Supplies –
 ESC Region 19 Only
 16. Consideration and Possible Approval of Award for
 RFP #25-7527 Baby/Infant Diapers and Related –
 ESC Region 19 Only
- _____ 4:05 **K. HEAD START GOVERNANCE ACTION ITEMS**
 17. Consideration and Possible Approval of Governing
 Action Items for the Head Start Program
 - 2025-2026 Head Start/Early Head Start Funding
 and Enrollment
 - Submittal of Carryforward for Unobligated Funds
 from Year-1 to Year-2
- _____ 4:20 **L. *ADJOURN TO CLOSED SESSION**
 For the purpose of considering matters for which closed sessions are
 authorized by Title 5, Chapter 551, Texas Government Code Sections
 (.071-.084), whereupon the Executive Director, at the request of the
 chairman of the Board of Directors, will present for the Board’s
 consideration or discussion the following matters.
 - Personnel Matters – Reviewed
 - a) Appointments
 - b) Resignations
 - c) Terminations
 - d) Worker’s Compensation
- _____ 4:30 **M. **RECONVENE IN OPEN SESSION**
- _____ 4:35 **N. ACTION ON ITEMS AS DISCUSSED IN CLOSED**
 SESSION REQUIRING BOARD APPROVAL
- _____ 4:40 **O. COMMENTS & REQUESTS FOR INFORMATION**
 FROM THE BOARD OF DIRECTORS
- P. ***CONFIRMATION OF UPCOMING MEETING DATE**
 August 27, 2025 at 10:00 a.m.
- Q. ADJOURNMENT**

* Closed Session

** Reconvene in Open Session

*** Closed Session if Necessary

Board Policy BEC (Legal): ESC Board Meetings, Closed Meeting
Entering Closed Meeting

The Board may enter into closed meeting after the following requirements have been met:

- The Board has first been convened in an open meeting for which notice has been given.
- The presiding officer has identified the section or sections of the Open Meetings Act or other applicable law under which the closed meeting is held.
- The Board shall reconvene the open meeting after a closed meeting prior to adjourning the meeting.

Matters of Discussion

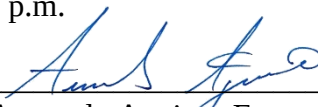
The specific sections authorize closed meeting for the following purposes:

- To conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation, or a settlement offer or on a matter in which the duty of the attorney to the Board under applicable rule or law.
- To deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiation with a third person.
- To deliberate a negotiated contract for a prospective gift or donation to the ESC if deliberation in an open meeting would have a detrimental effect on the Board's position in negotiations with a third person.
- To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
- To deliberate the deployment, or specific occasions for implementation, of security personnel, devices or audit.
- To discuss or deliberate regarding commercial or financial information received by the Board from a business prospect that the Board seeks to have locate, stay, or expand in or near the ESC and with which the Board is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to such business prospect.

Posting Information

Place: Education Service Center – Region 19
6611 Boeing Drive, El Paso, El Paso County, Texas
Date: July 22, 2025
Time: 2:00 p.m.

By: _____


Dr. Armando Aguirre, Executive Director