



WESTMINSTER SCHOOL DISTRICT

TRANSPORTATION SERVICES PLAN 2024-25

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WESTMINSTER SCHOOL DISTRICT

Transportation Services Plan

Background

In 2013-14, with enactment of the Local Control Funding Formula (“LCFF”), State funding for Home to School (“HTS”) Transportation was established at a fixed amount, in perpetuity, based on the amount of funding each school district received in 2012-13 for both General Education and Special Education transportation. This was accomplished by providing an “add-on” (“Transportation Add-On) to the resulting LCFF funding after all other factors, including a cost-of-living adjustment (COLA), were applied to the formula. Consequently, the Transportation Add-On remain fixed with the amount for Westminster School District permanently set at \$468,529.

Prior to 2013-14, the amount of funding provided by the State for Home-to-School Transportation was insufficient to cover the actual costs. Consequently, most school districts were forced to contribute other unrestricted general fund dollars to the program (“District Contribution to HTS Transportation”). Because the Transportation Add-On did not increase each year, the District Contribution to HTS Transportation grew over time as costs escalated. For example, during the 2021-22 school year, Westminster School District costs for both General Education and Special Education transportation were \$1,458,915 producing a District Contribution to HTS Transportation from the unrestricted general fund equal to \$990,386.

Due to advocacy efforts by several state-wide organizations representing school district Governing Boards and Administrators, for the first time in more than 10 years, the 2022-23 enacted State Budget included additional funding for HTS Transportation of \$637 million. The ongoing funding now allows school districts to receive the greater of the current Transportation Add-On augmented for COLA or 60% of reported transportation costs. This will allow Westminster School District to receive additional funding of over \$500,000 per year. The 2024 HTS funding from this program is budgeted at \$512,467.

As a condition of receiving the funding, districts must develop a plan describing the transportation services it will offer to its pupils, and how it will prioritize planned transportation services for pupils in TK-6, inclusive, and pupils who are low-income. The plan shall be adopted by the Governing Board and updated by April 1 each year thereafter. The plan shall include a description of districts transportation services for students with disabilities and homeless youth and how unduplicated pupils would be able to access available home-to-school transportation at no cost to the pupils. The plan shall



WESTMINSTER SCHOOL DISTRICT

Transportation Services Plan

also be developed in consultation with parents, pupils, classified staff, teachers, administrators, regional/local transit authorities and local air pollution/quality districts.

Current Transportation Services

The District currently owns 17 school busses: 9 large busses (60 or more passengers) and 8 small busses (48 or less passengers). The bus fleet averages 17.8 years and have 111,000 miles on average, as of January 2025. These busses also travel a total of 89,000 miles per year, on average.

The District currently operates a total of 9 morning and afternoon routes and 9 early-release routes; 4 for General Education students and 9 for Special Education students serviced by a total of 9 (7.5 FTE) school bus drivers and 6 (3.0 FTE) bus attendants. In addition, the District, on average, transports students on 145 field trips each year.

For 2024-25, the District is transporting 80 General Education students, and 153 Special Education students.

Transportation for General Education students is currently provided for students residing in the boundaries of, and attending, Fryberger, Clegg and Schroeder elementary schools due to the need to cross busy, multi-lane streets to walk to these schools. Transportation for Special Education students is provided for those receiving services at a school other than their school of residence or because of the severity of their disability, as specified in their Individualized Education Plan (IEP). These students are currently transported to all 17 district sites.

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The District also is actively pursuing transportation grants to help offset costs for replacing diesel fueled busses with cleaner operating alternatives. In 2022-23, Westminster School District was approved for the Lower-Emission School Bus Program (LESBP) grant offered by Southcoast Air Quality



WESTMINSTER SCHOOL DISTRICT

Transportation Services Plan

Management District. The LESBP grant allowed Westminster School District to purchase two propane buses and surplus older diesel busses. Each year, the Transportation leadership team reviews all available state and federal grants and submits applications as necessary to take advantage of all possible financial assistance available.

Financial Information

2023-24 Revenue

23-24 Transportation Exp	1,933,527.15
Less Capital outlay	(120,980.91)
Less Nonagency exp	
Estimated 60% Reimbursement	1,160,116.29
Less Transportation add-on (from LCFF Calc)	507,042.00
	653,074.29

2023-24 Expenditures

2000-2999 Classified Salaries	1,010,629.52
3000-3999 Employee Benefits	486,824.89
4000-4999 Books and Supplies	249,124.67
5000-5999 Services	65,967.16
6000-6999 Capital Outlay	120,980.91
7000-7999 Other Outgo	

Total 1,933,527.15



WESTMINSTER SCHOOL DISTRICT

Transportation Services Plan

2024-25 Expenditures

2000-2999 Classified Salaries	907,028.00
3000-3999 Employee Benefits	450,475.00
4000-4999 Books and Supplies	227,758.00
5000-5999 Services	63,360.00
6000-6999 Capital Outlay	72,832.00
7000-7999 Other Outgo	

Total 1,721,453.00

Accessibility for Students with Disabilities and Homeless Youth

In accordance with Board Policy (BP) #3540 and BP #3541.2, students with disabilities will continue to be provided transportation services, when specified in their IEP, in accordance with the current process.

Students designated as homeless are identified, monitored, and serviced by the Educational Services department. Educational Services will work with the family to ensure homeless students are transported to and from school. This can be accomplished by providing a free bus pass for the students to use the public bus system or by working with the Transportation Department to provide District transportation on existing bus routes.

Priority for TK-6 and Low-Income Students

The Governing Board Policy #3540 provides transportation for eligible students in accordance with state and federal law. Transportation services shall depend upon student needs and a continuing assessment of financial resources, including district funds and state reimbursements. In addition, Board Policy #3541 states transportation to and from school shall be provided for elementary school students if the Governing Board determines that hazardous conditions exist between home and school or the distance between home and school is excessive. The District will work to prioritize the transporting of General Education students in Grades TK through 6 and low-income students by doing the following:

- Require submission of an application to receive General Education transportation service before the beginning of each school year to include home address, school of attendance, grade level and household income level



WESTMINSTER SCHOOL DISTRICT

Transportation Services Plan

- Determine the maximum capacity of bus routes (“Route Maximum Capacity”)
- Assign students to routes in the following order until the Route Maximum Capacity is reached:
 - Students residing in households with an income level at or below the “low-income” threshold
 - Students in grades TK-6 residing in households with an income level above the “low income” threshold
 - Students in grades 7-8 residing in households with an income level above the “low-income” threshold
- Add any students without a route assignment for which an application was received will be added to a Waiting List to be contacted at a later date should space become available on the route

Based on the need for home-to-school transportation, the Board may consider establishing non-service zones (“Non-Service Zone”) within a specific radius distance from each school where students must reside outside the Non-Service Zone for the school they will attend to receive transportation. The Governing Board may also modify district transportation services when hazardous or dangerous conditions exist between home and school.

No-cost Transportation for Unduplicated Pupils

Students receiving either General Education or Special Education transportation service, including Unduplicated Pupils -- defined as students who are low socio-economic, English learners, or foster youth -- will receive District transportation service at no charge.

Stakeholder Consultation

In accordance with Education Code 39800.1, the District consulted with the following stakeholder groups:

LCAP/transportation survey went out 3/6/25 and closed 4/4/25.

<u>Stakeholder Group</u>	<u>Method</u>	<u>Date(s)</u>
<i>Classified Staff</i>	Emailed survey & discussion at Local Control Accountability Plan (LCAP) meeting	March 6, 2025 & April 2, 2025



WESTMINSTER SCHOOL DISTRICT

Transportation Services Plan

<u>Stakeholder Group</u>	<u>Method</u>	<u>Date(s)</u>
Teachers	Emailed survey & discussion at Local Control Accountability Plan (LCAP) meeting	March 6, 2025 & April 2, 2025
School Administrators	Emailed survey & discussion at Local Control Accountability Plan (LCAP) meeting	March 6, 2025 & April 2, 2025
Community and Other Stakeholders	Emailed survey & discussion at Local Control Accountability Plan (LCAP) meeting	March 6, 2025 & April 2, 2025

The Transportation plan and revenue calculations were developed in accordance with Education Code Sections 39800.1 and 41850.1.

Resources:

California Education Code (EC) Section 39800.1:

https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=39800.1.&lawCode=EDC

California Education Code (EC) Section 41850.1:

https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=41850.1.&lawCode=EDC

Westminster School District LCAP/Transportation Plan Survey

[District Survey](#)

Westminster School District Governing Board Related Policies:

[WSD Board Policies](#)