English

Parent-Teacher Conference
English Learner Student

Havre Public Schools

Parent-Teacher Conference:
English Learner Student

Date: 08/01/2025
(mm/dd/yyyy)

Dear Parent or Guardian:

The staff teaching in the English Learner Services provided by Title I, Title III, or both invite you to a meeting with your child's English Learner Services teacher(s). The meeting is held at this time to inform you of the progress your child is making in becoming proficient in English and meeting challenging academic standards. Proficiency in a language is a measure of a person's ability to understand and communicate in that language or in a person's preferred mode of communication.

An important part of your child's success in school is our School-Parent Compact. The School-Parent Compact was completed at the beginning of the school year. It is an agreement between parents and the school that is intended to help your child's academic success. This compact will be discussed at this meeting with your child's teacher or at a future Parent – Teacher Conference.

We will send a written report home with all students on _____ *(mm/dd/yyyy).*
Please also use the section below to tell us if you need an interpreter.

PARENT-TEACHER CONFERENCE – TIME SLOT

(Please save this section as your reminder)

_____	_____	_____	at _____ ❑ am ❑ pm
Student Name	Day	Date (mm/dd/yyyy)	Time
_____	_____	_____	
Teacher Name	Room	Phone	

✂ ----------

Please detach here and return this bottom section to the school

- ❑ **Yes**, a parent or guardian will be able to meet at this time.
- ❑ **No**, a parent or guardian is not able to meet at this time:

  Please schedule a meeting on _____ (mm/dd/yyyy) at _____ (time)

_____ _____
Student's Name Teacher's Name

Please check one:
- ❑ Please have an interpreter available. Language: _____
- ❑ I do not need any translation/interpretation assistance.

_____ _____ _____
Parent/Guardian Name Phone Date (mm/dd/yyyy)

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