



Student Handbook 2025-2026

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WELCOME TO HMS

Our programs are designed to help students make the successful transition from elementary school to the independence of high school. Middle school is a time of change. The workload, levels of responsibility, and social adjustments are greater than at the elementary school. All students are expected to attend regularly, be prepared daily, perform in class, develop effective study habits, and behave appropriately. This handbook has been prepared to acquaint you with Hartsville Middle School, our expectations, guidelines, and activities. Please read all items carefully. ***You are responsible for knowing the contents of this handbook.***

Please complete this Google [form](#) by August 8th. Let us all work together for a successful and rewarding school year.

Hartsville Middle School

Mission Statement: Our mission, in partnership with families and the community, is to foster a safe learning environment by empowering ALL students to engage in authentic, rigorous, and relevant experiences.

Vision: Our vision is to develop the HEART of ALL students to become members of a global society.

Belief Statements: At Hartsville Middle School, we believe...

- Students will be at the center of all conversations and decisions.
- All students will be nurtured, supported, challenged, and successful.
- Staff will happily do what benefits our students.
- We must take big risks to get big rewards.

Core Values

- ♥ Honorable-demonstrating high respect for someone
- ♥ Empathetic-the ability to understand and share the feelings of another
- ♥ Accountable-accepting responsibility for our actions
- ♥ Respectful-recognizing and appreciating the value in others
- ♥ Team Player-someone who is good at working closely with others

Motto: We Put the  HEART in Hartsville

HMS 2025-2026 Bell Schedule

6th Grade			
ADV	Advisory	8:10-8:30	
1-2	Core #1	8:30-9:50 (ELA & Math)	8:30-9:10; 9:10-9:50 (Science, SS)
3-4	Core #2	9:55-11:15 (ELA & Math)	9:55-10:35; 10:35-11:15 (Science, SS)
LU 6	Lunch/REC	11:20-12:15	LUNCH-11:20-11:50
5-6	Core #3	12:25-1:45	12:25-1:05 (E1); 1:05-1:45 (E2)
7-8	Elective/Planning	1:50-3:15 (ELA & Math)	1:50-2:30; 2:30-3:15 (Science, SS)
	Dismissal Duty	3:15-3:30	
7th Grade			
ADV	Advisory	8:10-8:30	
1-2	Core #1	8:30-9:50 (ELA & Math)	8:30-9:10; 9:10-9:50 (Science & SS)
3-4	Elective/Planning	9:55-11:15	9:55-10:35 (E1); 10:35-11:15 (E2)
5	Core #2	11:20-12:00	(ELA & Math, Science, SS)
LU 7	Lunch/Rec	12:05-1:00	LUNCH-12:05-12:35
6	Core #2	1:05-1:45	Return to ELA/Math (Science, SS)
7-8	Core #3	1:50-3:15 (ELA & Math)	1:50-2:30; 2:30-3:15 (Science, SS)
8th Grade			
ADV	Advisory	8:10-8:30	
1-2	Elective/Planning	8:30-9:50 (ELA & Math)	8:30-9:10; 9:10-9:50 (Science, SS)
3-4	Core #1	9:55-11:15 (ELA & Math)	9:55-10:35; 10:35-11:15 (Science, SS)
5-6	Core #2	11:20-12:40(ELA & Math)	11:20-12:00; 12:00-12:40 (Science, SS)
LU 8	Lunch/Rec	12:45-1:45	LUNCH 12:45-1:15
7-8	Core #3	1:50-3:15	1:50-2:30 (E1); 2:30-3:15 (E2)

Electives		
0	Advisory	8:10-8:30
1-2	8th Grade Electives	8:30-9:55
3-4	7th Grade Electives	9:55-11:15
	Lunch/Duty	11:20-11:50 11:50-12:30
5-6	Planning	12:30-1:50
7-8	6th Grade Electives	1:50-3:15

General Student Information

SCHOOL HOURS

School hours are from 8:10 AM to 3:15 PM. Students can enter the building at 7:30 AM. 6th, 7th, and 8th grade students will report to the gym. *Students will be dismissed to breakfast.* The 1st block bell rings at 8:10 AM. All students should be seated in homeroom by the 8:10 AM bell. All car riders must enter the building by 8:10 AM. **If you arrive after 8:10 am you must report to the main office and be signed in by a parent.**

TRANSPORTATION

Students should make arrangements for rides before they come to school. No student will be allowed to ride a different bus or leave a bus at an alternative stop without a parent note and prior approval from the transportation office. Telephones in the office are for emergency use only.

ARRIVAL/DISMISSAL

6th grade car riders need to be dropped off and picked up at the front of the school. 7th and 8th grade car riders need to be dropped off and picked up at the back carline area. Students need to report immediately to their designated car line and remain seated until their ride arrives. No sitting on the bricked area. Students need to face the car line so they can see rides, and fill in starting at the front of the car line.

Bus riders should report immediately to the bus lot when bus riders are called. Avoid socializing so that you do not miss the bus.

STAYING AFTER SCHOOL

Students must have permission to stay after school for activities. Notes should be turned into the office by 8:15. Report to the designated location for the activity only. Anyone staying after school is dismissed with bus riders. Be sure rides are

aware of pick-up times. Late pick-up may jeopardize the opportunity for participation.

ANNOUNCEMENTS

Students should listen carefully to announcements so that they are aware of important information and able to make arrangements necessary for transportation changes.

IDs

IDs are \$5 and should be on and visible at all times. Replacement IDs are \$5. Temporary IDs are \$2. Failure to wear ID will result in disciplinary action.

LUNCH/REC

Students must know their lunch numbers. Students will have lunch and recreation based on the grade level expectations. You may not switch lunch/rec. Students are expected to remain seated in the cafeteria unless authorized to be up out of their seats. Students will use the restroom during rec. Rec is a time to socialize, however, there should not be horseplaying. Failure to comply with the lunch/rec expectations will result in disciplinary action.

LEAVING A CLASSROOM/PASSES

Students must have permission to leave a classroom. Whenever a student leaves a classroom they must sign out using the digital hall pass(PikMyKid). Upon return, they will sign back in. Destinations should only be where you have permission and a pass to go. If caught in an unauthorized area disciplinary action will be taken.

CLASSROOM LEARNING EXPECTATIONS

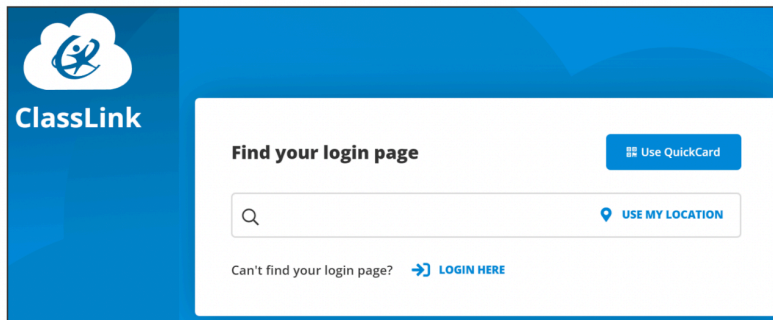
Every teacher maintains a website where class assignments and homework may be viewed. Use the teacher website to keep track of assignments you may have missed.

TECHNOLOGY

To login into CLASSLINK

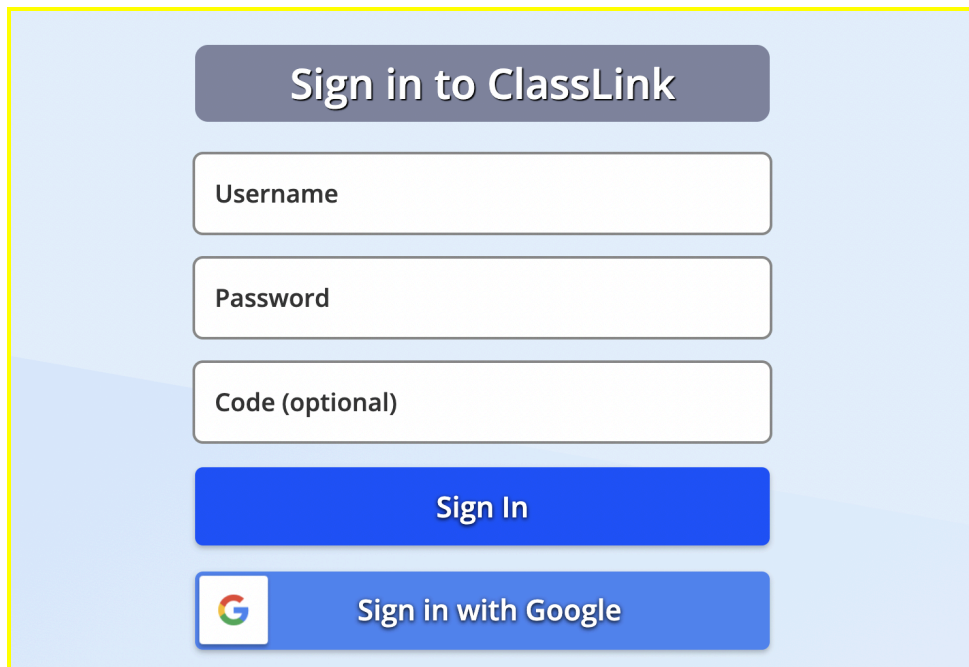
Step 1: Navigate To Your School's Login Page

Looking for your custom login page? 🔍 You can locate it on your school's webpage or by going to <https://launchpad.classlink.com> and entering your **school system's name** in the **search bar**. You can also search for it by clicking **Use My Location**. Select **Allow access** to your location to display the schools that are closest to you and **select your school**.

The screenshot shows the ClassLink 'Find your login page' interface. On the left is the ClassLink logo. The main area has a search bar with a magnifying glass icon. To the right of the search bar is a button labeled 'USE MY LOCATION' with a location pin icon. Above the search bar is a button labeled 'Use QuickCard'. Below the search bar is a link that says 'Can't find your login page? → LOGIN HERE'.

Step 2: Enter Credentials

Enter your **username** and **password**. Then, bam—you're in!

The screenshot shows the 'Sign in to ClassLink' login form. At the top is a dark blue button with the text 'Sign in to ClassLink'. Below it are three white input fields with labels: 'Username', 'Password', and 'Code (optional)'. Below the input fields is a large blue button with the text 'Sign In'. At the bottom is a button with the Google logo and the text 'Sign in with Google'.

- Student technology issues should be handled through HelpDesk. (Life preserver in the toolbar.) Ex. Cracked screen, APP problems
- Report device damages that create a safety hazard. Ex. Severely shattered screen, nonfunctioning charging port

You are administered an iPad for academic use. Your teacher will review iPad policies and procedures. Please see the DCSD Acceptable Use Policies for your iPad

https://cdnsm5-ss1.sharpschool.com/UserFiles/Servers/Server_3649979/File/Technology/DCSD-AUP.pdf

- If your iPad is damaged twice, then you will be required to use your iPad only during school hours. You will have to turn in your iPad at the end of the day to your Core #3 class which is at the end of the day.

GRADING SCALE

Students are graded as indicated: A 100-90; B 89-80; C 79-70; D 69-60; F 59-0.

HOMEWORK & LATE WORK POLICY

Homework serves several purposes. It allows students to independently practice content taught in class. It is also an opportunity for students to improve behavior skills such as responsibility, perseverance, and time management. Assignments including tests and projects will be accepted up to 5 days late. After the 5th school day, the student may not receive credit for an assignment.

Dress Code

In order to establish and maintain a clean, safe environment that is academically focused, Hartsville Middle School will not permit any student to wear any article of clothing that is distracting, overly suggestive, or so extreme or inappropriate to the school setting that it disrupts the educational process.

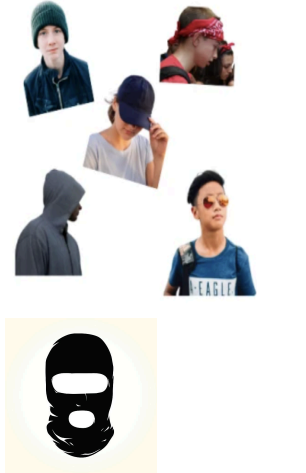
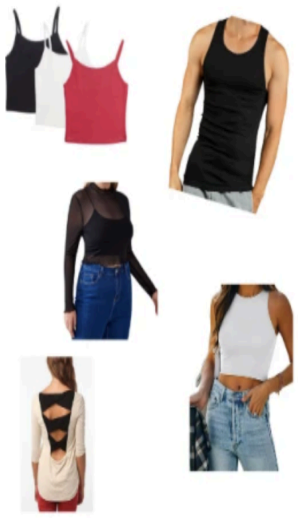
The following dress code is aligned with the expectations of dress at Hartsville Middle School:

- The length of shorts, skirts, or dresses must extend past the student's fingertips with arms extended at the side. (Fingertip Rule)
- Pants should not drag the floor or be adorned with metal accessories.
- All pants must be worn appropriately with the waistline above the hips. No sagging! No undergarments should be visible.
- No spaghetti straps or see-through clothing are allowed.
- No low-cut tops that expose cleavage.
- Tops are required to extend far enough below the belt-line so that there is no skin exposed at any point of a student's movement or posture. If leggings are worn, then the shirt MUST cover the rear area and front area. The shirt length should reach to the mid thigh section area. No midriff tops.
- No trench coats.
- No clothing with holes exposing under garments or skin above specified fingertip length is allowed.
- Jewelry or belts that could be potentially dangerous to others will not be allowed. No studded or spiked wristbands or collars will be allowed.
- No wallet chains or chains of any sort are to be worn.
- No hoods, hats, sweatbands, or other head covering, including ski masks, can be worn inside the school building.
- No bandanas are allowed to be worn at any time – in any fashion.
- No glasses except for medical reasons.
- Pajamas, lounge pants, or bedroom shoes will not be allowed.

- No retractable skates.

****Students may not wear any vulgar, obscene, or otherwise inappropriate symbols, language, or wording on clothing at school or school-sponsored events. This includes clothes that advertise drugs, alcohol, tobacco products, or display sexually inappropriate wording or pictures.**

The school faculty, staff, and administration reserve the right to determine what is appropriate dress or accessory while students are in school. Students who violate the dress code will be referred to the Reset Room where they may phone home for a parent to deliver replacement clothes or remain in the Reset Room for the duration of the day. In addition, dress code violations will be entered into the school database as discipline infractions.

Hartsville Middle School Dress Code 	Put The HEART in HMS HONOR EMPATHY ACCOUNTABILITY RESPECT TEAM PLAYER	DO'S 	DON'T 
HEADWEAR	• Bandanas, do-rags, or bonnets are not allowed • Picks and combs are not allowed in hair • Hats and other headgear (including hoodies) are not allowed in the building • Plastic headbands, barrettes, and ribbons are permitted • Religious headgear is allowed • No sunglasses without a medical excuse		
UPPER GARMENT	• Sleeveless attire cannot reveal undergarments • Shirts cannot be low-cut or show cleavage • Halter tops and shirts with spaghetti straps are not allowed • Clothing must cover the waist and back with no skin showing between the top and bottom garments • Men's sleeveless muscle tanks are not allowed • No transparent or mesh clothing without an appropriate shirt underneath		

LOWER GARMENT	• Pants must be worn at natural waistline • Undergarments are not to be visible • Shorts and skirts should be fingertip length (including when a student is seated) • Skin cannot be visible above fingertip length • No clothing that is excessively form-fitting (i.e., spandex) • Leggings, yoga pants, or bottoms must have a top garment that is of mid thigh length • No pajama pants or sleepwear		
FOOTWEAR	• Bedroom shoes/slippers are not allowed		

Cell Phone Policy

Darlington County School District policy prohibits the use of cell phones by students on campus during the regular school day.

However, during the school day (defined as being from the time a student arrives on campus each morning until school is dismissed for the day), cell phones may not be used by students and cell phones must be turned off and not carried in a visible manner. Students must store their devices and device accessories in their backpacks or otherwise directed by the school district during the school day.

*If a student is carrying a cell phone in a visible manner or is discovered with a cell phone turned on during the school day, the phone will be confiscated and returned during a parent conference. A second violation during the same school year will result in confiscation of the cell phone, and *it will not be returned until the end of the school year, regardless of contracts, monthly payments, etc.* This is also according to Darlington County School District Policy.*

Not only are cell phones a potential distraction to the classroom learning environment, but the technology available on many cell phones makes it possible for students to photograph and send copies of tests to other students, text message test questions to other students, and otherwise compromise the integrity of our teachers' assessments and grading of student learning.

There is no reason that a student should need to use a cell phone during the regular school day. In the event of an emergency, the student will be allowed to report to the main office to call their parents.

DARLINGTON COUNTY SCHOOL DISTRICT

HARTSVILLE MIDDLE SCHOOL

CELL PHONE POLICY*

***This policy *also applies to* iPods, iPads, MP3 players, personal laptop computers, AirPods, etc.**

***This policy *does not apply to* school-issued MacBook Air laptop computers.**

The Darlington County School District Board of Education updated our Cell Phone Policy in May 2016 in order to accommodate the DCSD Digital Transformation Project and enable our students' maximum use of technology for educational purposes. The policy - **JICJ/Prohibition of Personal Electronic Devices During the School Day** - and can be read in its entirety on the DCSD website (www.darlington.k12.sc.us). Following is a concise summary of the policy and how it applies to Darlington High School students.

Students **may possess or use** personal electronic devices on school property, on school buses, or at school-sponsored events according to the **following guidelines**:

- **After school** once on the bus or seated at the carline.
- **Earbuds and headphones may not be worn during the school day. Personal speakers are not to be used on campus at any time.**
- **DCSD will not be responsible, or liable for,** the theft, loss, data loss, damage, destruction, misuse or vandalism of any student's personal electronic device brought onto DCSD property.

With the Digital Transformation Project providing a MacBook Air to every student, generally, there is no legitimate reason for any student to use his/her personal electronic device in a classroom.

Consequences:

If a student is found to be in violation of the Cell Phone Policy, ***the personal electronic device (cell phone, etc.) will be confiscated by school personnel.*** Refusal by a student to surrender the device is not an option. Refusal by a student to surrender the device will result in an additional discipline referral for refusal to comply.

1. Personal electronic devices confiscated as a result of a ***first violation*** will be returned to the student at **3:10 pm** with the attached paperwork signed by the student and documented phone contact with the parent.
2. Personal electronic devices confiscated as a result of a ***second violation*** will be returned to a contact on the student's PowerSchool contact list between **8:30-9:00 or 3:30-4:00.**
3. Personal electronic devices confiscated as a result of ***additional violations*** ***will be returned to a legal guardian only between 8:30-9:00 or 3:30-4:00.*** ***In addition, discipline consequences will be issued to the student.***

[Cell Phone Violation Form](#)-This form will be completed if the student violates the cell phone policy.

Extra Curricular Activities

Athletics

- Baseball
- Boys Basketball
- Girls Basketball
- Cheerleading
- Cross Country
- Football
- Golf
- Soccer
- Softball
- Tennis
- Track & Field
- Volleyball
- Wrestling

Athletic Eligibility Requirements

ATHLETIC REGISTRATION PROCEDURE

ALL student athletes will register for eligibility through an online service called PlanetHS-BigTeam (the same service that is used at Hartsville HS).

ALL HMS parents and student-athletes are required to set up their own personal accounts. These will be used from the 7th -12th grades (Parents who have already set up parent accounts for any Hartsville HS athletic teams for older student-athletes, will use their previously set up accounts).

Instructions for setting up accounts and completing the Athletic Eligibility Process are located at

https://hms.dcsdschools.org/departments/athletics./athletic_eligibility_requirements

Student-athletes are required to have an updated SCHSL Sports Physical each school year they participate. A copy of this form needs to be printed, completed at a sports physical appointment and downloaded into the student-athlete's PlanetHS-BigTeam account.

Student-athlete's accounts that are missing paperwork will not be eligible for conditioning or tying out for HMS Athletics teams. It is the Parent and Student-athlete's responsibility to make sure all paperwork is completed and approved by the school.

ATHLETIC ELIGIBILITY- SCHSL

In order for an athlete to be eligible for participation, he/she must meet the requirements established by the South Carolina High School League

(www.schsl.org). Below is a summary of the eligibility rules for athletes:

1. A student must furnish the Athletic Director a certified or original copy of the student's birth certificate issued by the Health Department or municipality.
(Immigrant students must furnish a State Department Form 240/250 or an alien registration card).
2. Students must be age 15 and under for middle school. A student who becomes 15 after July 1st is eligible to compete for the remainder of that year.
3. Students must not participate under an assumed name.
4. Students must live with their parent(s) or legally appointed guardian(s) and attend the high school/middle school of their attendance area. (See Athletics Director for exceptions).
5. Transfer students must meet with the Athletic Director before he/she can become eligible to participate.

ACADEMIC REQUIREMENTS

1. A student must be taking academic courses, for which no prior experience in the current grade level has been recorded (no grade level repeaters).
2. To be eligible in interscholastic athletic activities, students in grades 7-8 must achieve an overall passing average in all core subjects.
3. To be eligible in the first semester, a student must have been promoted to their current grade level.
 - A. For athletics that begin in the first semester and continue to the second semester, the student must be passing all core subjects preceding tryout and

participation.

B. Credit earned in summer school approved by the State Department of Education may apply for first semester eligibility. A maximum of 2 courses may have been taken and passed.

4. To be eligible in second semester, a student must have passed all core coursework during first semester and currently be passing all core coursework preceding tryout and participation.

5. Students being served in a non-diploma program shall be considered eligible for participation in interscholastic activities if he/she is successfully meeting the requirements of his/her Individual Education Program (IEP). Those being served in a program leading to a state high school diploma must meet all eligibility requirements previously stated for participation in interscholastic activities.

Clubs/Extracurricular Activities

- **Academic Challenge**
- **Beta Club**
- **Book Club**
- **Chess**
- **Coding**
- **Creative Writing**
- **Newspaper**
- **Robotics**
- **Student Council**
- **Yearbook**
- **Weightlifting**

The clubs listed above are some examples of clubs that are offered at HMS. All students have the opportunity to select a club and will attend a club monthly during the school day. Whereas, some students may also attend an additional club after school depending on their selection and interest.

Hartsville Middle School Student Behavior & Expectations

Hartsville Middle School expects all students to observe rules of good behavior. These rules are consistent with school board policies. It is impossible for the school to anticipate every possible situation regarding school discipline. Therefore, the school reserves the right to adopt, adjust or create consequences, within the guidelines of school board policy, as necessary to handle discipline situations. Examples of adjusted consequences may include imposing modified in-school suspension, shortening, lengthening, combining consequences, or imposing work details. The school reserves the right to add, delete, or modify rules when necessary during the course of a school year. These rules are effective during the following times and in the following places: 1) on the school grounds before, during, and after school hours; 2) on the school grounds at any other time when the school is being used by a group; 3) off the school grounds at any school activity, function, or event; 4) en route to and from school on a school bus or other school vehicle; and 5) at the school bus stop.

New Expectation for 2025-2026 School Year:

- No **outside drinks**
- Attention parents and guardians, **only clear water bottles will be allowed on campus for the 2025-2026 school year.** Students may bring a CLEAR reusable water bottle, or students may bring a disposable clear plastic water bottle. **Only water is allowed in the classrooms.** Please do not send your student with tea, soda, juice, or any other liquid that is not water, unless it is in a lunchbox to be consumed in the cafeteria. Please see the following examples below of **acceptable clear water bottles**:



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- Attention parents and students, **students will be responsible for full repair of their iPad from Apple. Fees will change for students after their 2nd break within the calendar year.** For example, cracked screens cost just under 500 dollars. **The district will reserve the right to deny coverage for excessive damages even if it is within the 2 breaks.**

NOTE: Each member of the staff of Darlington County School District has the authority and responsibility to correct any student at any time and at all school functions. Disrespect, profanity, fighting, and disruptive behavior in the learning environment will not be tolerated and will result in a minimum of in school suspension.

Please refer to the DSCD website to view the Student Behavioral Guidelines <https://resources.finalsite.net/images/v1688513502/darlingtonk12scus/kthvdscu794mwxwlifps/StudentDisciplineHandbook.pdf>

Non-Compliance of Consequences

Students are expected to comply with all assigned consequences. In the event a student refuses to comply with consequences issued by the school, the administrators reserve the right to handle non-compliance by assigning alternate consequences of a higher level.

The following 5 Step Process will result when you choose to not comply with the school-wide rules. Action Taken:

Step 1

Warned (verbally); Parent Contact via phone and/or email

Step 2

Conference with student; Parent Contact via phone and/or email

Step 3

Behavior Reflection and silent lunch (loss of rec)

Step 4

Behavior Reflection and silent lunch for 2 days (loss of rec)

Step 5

Referral to AP; Parent Contact via phone and/or email

ReSet Room

What is the ReSet Room? Restorative practices are a new approach to managing problems at school. This differs from more traditional discipline, which often focuses on negative consequences as punishment for misbehavior. In helping students resolve conflicts, restorative practices aim to create positive relationships and a safe environment. By keeping students engaged in school, these practices can also help improve student achievement.

Parents will be notified when a student is placed in the ReSet Room. Only an administrator can place a student in the ReSet Room. Appropriate assignments are sent to the ReSet Room by the student's teacher, as soon as time permits; however, the timing of ReSet Room assignment may prevent this from happening. Character Education and behavior modification packets may also be assigned to the ReSet Room students, and alternate academic assignments may be given. It is the responsibility of the students to complete all work, as well as make up any class work missed while in the ReSet Room. In addition, students are required to bring all school books and their school notebooks to the ReSet Room. While assigned to the ReSet Room, students will be expected to follow all rules. Uncooperative attitudes in the ReSet Room will not be tolerated. Students who will not cooperate with the ReSet Room personnel will be sent home and issued one (1) full day of OSS for that school day. The ReSet Room assignment must be made up the following day. A second offense will be issued OSS the following day of being sent home. Students serving the ReSet Room may not participate in any school event until it is completed.

Out-of-School Suspension (OSS)

Students serving OSS are responsible for completing all makeup work from their absences. Students serving OSS may not participate in any school or district event or be on school grounds until their OSS is completed.

Expulsion

Expulsion is the long-term removal of a student from school, usually for the remainder of the school year. Expulsion is a consequence that can only be imposed by the school board. The school and district administration will conduct all appropriate investigations and hearings and make a recommendation to the school board as to whether or not to expel.

Soliciting At School

No student or other individual is allowed to sell any item at school that is not school sponsored or that has not had the approval of the Board of Trustees of the Darlington County School District. Additionally, no posting or distribution of any non-school related materials is permissible on school grounds.

Title IX

On May 6, 2020 the United State Department of Education (USDOE) published its Final Rule under Title IX of the Education Amendments of 1972 (Title IX) after an extensive rulemaking process. Title IX prohibits discrimination on the basis of sex in education programs or activities receiving federal financial assistance which incorporates all elementary and secondary institutions. The Final Rule is effective August 14, 2020.

Darlington County School District in accordance with POLICY GBAB and JAIB and as required by Title IX of the Education amendments of 1972 and its corresponding regulations ("Title IX"), does not discriminate on the basis of sex in its education programs or activities. Title IX prohibits gender-based harassment, which may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex even if those acts do not involve conduct of sexual nature. The District prohibits discrimination and harassment on the basis of sex or gender in all of its programs and activities by its employees, students, or third parties.

Mandated Reporter Information

Mandated Reporter Quick Reference Guide

Who Are Mandated Reporters?

S.C. Code Ann. § 63-7-310 identifies the following professionals as mandated reporters:

- Physicians
- Nurses
- Dentists
- Optometrists
- Coroners
- Medical Examiners
- Employees of Coroners/Medical Examiners
- Any other professional in these fields:
 - Medical
 - Emergency Medical Services
 - Mental Health
 - Allied Health
- School Teachers
- Counselors
- Principals and Assistant Principals
- School Attendance Officers
- Childcare Workers in Childcare Centers or Foster Care Facilities
- Foster Parents
- Police and Law Enforcement Officers
- Juvenile Justice Workers
- Substance Abuse Treatment Staff
- Social Workers
- Public Assistance Workers
- Clergy, including Christian Science Practitioners & Religious Healers (subject to laws governing privileged communication)
- Clerical or Nonclerical Religious Counselors Who Charge for Services
- Undertakers
- Funeral Home Directors
- Employees of Funeral Homes
- Judges
- Volunteer Non-Attorney Guardians ad Litem
- Computer Technicians
- Persons Responsible for Processing Film

However, a person under age 18 is not required to be a mandated reporter. (S.C. Code Ann. § 63-7-310(F))

June 2018 <http://childlaw.sc.edu>
DSS Brochure 1957 (JAN 19)

When to Report?

Mandated reporters must make a report when information is received in their professional capacity that gives them reason to believe that a child has been or may be abused or neglected.

- Reporting to a supervisor or person in charge of an institution, school, facility, or agency does not relieve a mandated reporter of his individual duty to report.
- The duty to report is not superseded by an internal investigation of an institution, school, facility, or agency.

(S.C. Code Ann. § 63-7-310(A), (C))

Where to Report?

Reports may be made to the county department of social services or to a law enforcement agency in the county where the child resides or is found.

(S.C. Code Ann. § 63-7-310(E))

Failure to Report

A person who is required to report child abuse or neglect and who fails to do so is guilty of a misdemeanor and, upon conviction, must be fined not more than \$500 or imprisoned not more than six months, or both.

(S.C. Code Ann. § 63-7-410)

Additional Information

For a detailed overview of mandated reporter requirements and how to make a report, see the Mandated Reporter Guide found on the Children's Law Center website at <http://childlaw.sc.edu>.

To schedule a free training on Mandated Reporting, contact the Children's Law Center at 803-777-1646.



UNIVERSITY OF
SOUTH CAROLINA
School of Law