



Holland Central School District Registration

103 Canada Street Holland, NY 14080

P: 716-537-8215 F: 716-537-8227

www.hollandcsd.org

CHECKLIST OF REQUIRED MATERIALS AND DOCUMENTS FOR REGISTRATION

CALL MARIE PAGANO 716-537-8215 FOR AN APPOINTMENT OR WITH QUESTIONS

NAME OF STUDENT _____

- ☐ **PICTURE ID FOR IDENTIFICATION PURPOSES (E.G. DRIVER'S LICENSE, EMPLOYEE ID)**
- ☐ **PROOF OF RESIDENCY (2 FORMS REQUIRED)**
 - A copy of a residential lease or proof of ownership, such as a deed or mortgage statement
 - Landlord Statement or Shared Housing Form
 - Such other statement by a third-party establishing guardian's physical presence in the district.

If such information is not available, the district shall consider other forms, such as:

- Pay Stub
- Income Tax Form
- Utility or other bills
- Membership documents based upon residency
- Voter registration document
- Official Driver's License or other government issued ID
- Evidence of custody of the child or guardianship papers

- ☐ **PROOF OF AGE: (STUDENT'S BIRTH CERTIFICATE OR RECORD OF BAPTIST)
PASSPORT (IF NO CERTIFIED TRANSCRIPT OF A BIRTH CERTIFICATE OR BAPTISMAL RECORD)**

IF NONE OF THE ABOVE ARE AVAILABLE:

- Official Driver's License or other government issued ID
- Consulate ID
- Hospital or Health Records
- Military dependent ID Card
- Court orders or other court-issued documents
- Native American Tribal document
- Records from non-profit international aid agencies
- ☐ **HEALTH RECORDS:** Physical dated within 12 months of start of school; Immunization Record, Health History
- ☐ **SCHOOL RECORDS** (If our child has already attended school) Transcript, most recent report card, most recent IEP if your child has been receiving SPED Services
- ☐ **FOSTER PLACED CHILDREN:** DS#2999 Form Required
- ☐ **EVIDENCE OF PARENTAL STATUS** (Custody papers in the form of a court order are acceptable) Registrant must be able to demonstrate they are the person in guardianship to the child. Can use Custodial Affidavit Form.