



BROWNSBURG COMMUNITY SCHOOL CORPORATION

TECHNOLOGY SERVICES

New Employee Welcome

Welcome to Brownsburg Community School Corporation!

We're excited you've agreed to join us, and we look forward to working with you. I'm sure you're excited to get started. You will receive a username and password from a member of our technology staff or from your supervisor either during your orientation or on your first day here. This will allow you to log on to campus computers, access your Brownsburg email account, and various other applications.

While our staff get your technology accounts all set up, here are a few things you can do in the meantime to prepare:

Certified/Teaching Staff

DUO Mobile.

Here in Brownsburg, we keep your accounts safe with Duo Mobile Two Factor Authentication. Duo Mobile is a mobile app that you will install on your phone to receive push notifications to quickly verify your identity before accessing your computer. Save time by installing it on your mobile phone from your app store before you arrive.



ALL Staff



ParentSquare.

ParentSquare is our district-wide communication tool. All students, parents, faculty and all BCSC employees use ParentSquare for information and notifications. This is how inclement weather information is shared, how bus drivers get reminder calls as well as corporation, school and classroom messages. Install this app on your mobile phone from your app store before you arrive.

View this information on our website at:

<https://www.brownsburg.k12.in.us/new-employee-welcome>