

REGULAR BOARD MEETING MINUTES  
WORK SESSION

Administration Building  
June 16, 2025  
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, June 16, 2025, with all members present except Preston Kaehr. Also in attendance were Dr. Brad Yates, Superintendent; Steve Baker, Schlaura Linderwell and Stacy Herrold, Administrators; Tammy Mechling, Corporation Administrative Assistant; Jessica Bricker, Communications Specialist; Phil Kurut, School Resource Officer; and Samantha Saad, News-Banner representative.

The first order of business was to hold a public work session. Dr. Yates explained some recent legislative updates and their potential impacts. The public work session was adjourned at 6:33 P.M.

President Sheets called the meeting to order at 6:34 P.M.

President Sheets congratulated our spring athletes and graduates of the Class of 2025.

President Sheets noted there were no registered public commenters to speak at the meeting.

Minutes for the Regular Board Meeting held on May 19, 2025, were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of May 20, 2025, through June 16, 2025, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for May was approved by consensus.

The Bank Statement for May was approved by consensus.

The Fund Transfer Report was approved by consensus.

Officer Phil Kurut presented on the duties he performs as the district's School Resource Officer.

Ms. Bricker presented on district communications.

Dr. Yates mentioned some items from Mrs. Meitzler's Assistant Superintendent's report, highlighting that our summer meal program is well underway and served 222 meals on the first day of summer break.

Dr. Yates reported on district financial information, the upcoming City of Bluffton fireworks event on our campus, pre-budget work, IEERB compliance report and an upcoming change to our professional dress code.

Dr. Yates thanked our school nurses Javon Steffen, Bethany Clem and Darcy Isch for preparing their annual nursing reports for the Board and for their service to our students.

Dr. Yates reported on the High School Building Envelope Project. All materials to complete the project are onsite and the contractor has increased the number of crew members with the intent to complete the project by July 1. Coordination with landscaping has been scheduled to hydro-seed the affected grounds, and concrete installation is planned for July. The district may expand the concrete replacement sections to include additional areas not affected by the construction crew but are sections in need of replacement due to wear and tear over time.

Dr. Yates reported on the District Capital Improvements Project. The district has sought competitive bids for the improvements of our baseball and softball facilities, and has received quotes from local and regional contractors to address a variety of issues. The Board approved the recommended contracts from the following vendors as presented. The motion by Mike Murray and second by Julie Thompson passed 3-0, with Trent White abstaining from the vote.

5S Building	\$67,750
FCI Construction	\$34,000

The Board approved the following resignations as presented. The motion by Trent White and second by Julie Thompson passed unanimously.

Celeste Lewis	Area 18 CTE Director
Lexi Faurote	ES Title I Reach Room Instructional Asst
Colin Sackett	ES Title I Instructional Asst

The Board approved the following employment recommendations as presented. The motion by Julie Thompson and second by Mike Murray passed unanimously.

Angie Ifer	ES Librarian Adjunct Teacher
Jaci Moser	ES Preschool Adjunct Teacher
Brooke Mathias	ES Special Education Instructional Asst
Ben Ramseyer	HS Special Education Instructional Asst
Vicki Van Matre	Mentor Teacher for Evan Callow
Scott Shoup	Assistant Band Director
Alyssa Moser	ES High Ability Coordinator
Clarissia Tijerina	MS High Ability Coordinator
Tara Cocanower	HS High Ability Coordinator
Zella Walborn	Dyslexia Specialist
Kole Meyer	Corporation Testing Coordinator
Kole Meyer	Student Information Specialist
Schlaura Linderwell	CPI Trainer
Eric Mounsey	CPI Trainer
Holly Mishler	EL Teacher of Record
Griselda Martinez	EL Teacher of Record
Jaci Moser	ES PAT Member
Jill Mounsey	ES PAT Member
Lindsay Schroeder	ES PAT Member
Tammy Funk	ES PAT Member
Kyan Harris	ES PAT Member
Hunter Cunningham	ES PAT Member
Grace Sommerfeld	ES PAT Member
Zella Walborn	ES PAT Member
Kemper Amstutz	MS Team Leader

Kim Mayer	MS Team Leader
Tyson Brooks	MS Team Leader
Liz Claghorn	MS Team Leader
Justin Uptgraft	MS Team Leader
Steve Abbett	MS Team Leader
Jeff Blair	MS Team Leader
Laura Xayyachack	MS Academic Team Head Coach
Amy Gerber	MS Academic Team Asst Coach
Liz Claghorn	MS Academic Team Asst Coach
Carla Alspaugh	MS Academic Team Asst Coach
Clarissia Tijerina	Mentor Teacher for Madison Siders (Year 2)
Kemper Amstutz	MS Student Council Rep
Allison Harter	MS Student Council Rep
Ashlie Campbell	MS Yearbook Advisor
Tyson Brooks	MS Technology Liaison
Tiffani Tonner	MS STEM/Robotics Head Sponsor
April Dunwiddie	MS STEM/Robotics Asst Sponsor
Brent Kunkel	HS Football Head Coach
Casey Kolkman	HS Football Asst Coach
Bryce Bonewit	HS Football Asst Coach (1/2 FTE)
Bryan Bowman	HS Football Asst Coach (1/2 FTE)
Koty Frauhiger	HS Football Asst Coach (1/2 FTE)
Adam King	HS Football Asst Coach (1/2 FTE)
Ben Ramseyer	HS Football Asst Coach (1/2 FTE)
Alex Schantz	HS Football Asst Coach (1/2 FTE)
Joe Taylor	HS Football Asst Coach (1/2 FTE)
Scott Ribich	HS Football Asst Coach (Volunteer)
Jeremy Fendel	MS Football Coach
Brandon Lockwood	MS Football Coach
Ty Kinsey	MS Football Coach
Trae Jojola	MS Football Coach
Robert Vanderkolk	HS Boys' Tennis Head Coach
Spencer Schwartz	HS Boys' Tennis Asst Coach
Hunter Cunningham	HS Boys' Tennis Asst Coach
Dharma Dynes	HS Boys' Tennis Asst Coach (Volunteer)
Hannah Gerig	HS Boys' Tennis Asst Coach (Volunteer)
Ashlee Xayyachack	HS Boys' Tennis Asst Coach (Volunteer)
Craig Teagle	HS Boys' Basketball Head Coach
Chad Grieser	HS Boys' Basketball Asst Coach
Luke Reust	HS Boys' Basketball Asst Coach
Ben Burman	HS Boys' Basketball Asst Coach
Mark Prible	HS Boys' Basketball Asst Coach (Volunteer)
Kevin Leising	HS Boys' Basketball Asst Coach (Volunteer)
Matthew Sturgeon	MS Boys' Basketball Coach
Brett Bothast	MS Boys' Basketball Coach
Ben Sprunger	HS Wrestling Head Coach
Tim Zeis	HS Wrestling Asst Coach
Elliott Jimenez	HS Wrestling Asst Coach (Volunteer)

Ryan Thomas	HS Wrestling Asst Coach (Volunteer)
Brady Johns	HS Wrestling Asst Coach (Volunteer)
Adam Atkins	HS Boys' Golf Head Coach
Steve Abbett	HS Boys' Golf Asst Coach
Jenny Boyd	MS Boys' Swimming Head Coach
Doug Curtis	HS Girls' Basketball Head Coach
Bryan Bowman	HS Girls' Basketball Asst Coach
Jaci Moser	HS Girls' Basketball Asst Coach
Abby Ault	HS Girls' Basketball Asst Coach
Tara Cocanower	HS Girls' Golf Head Coach
Jody Ault	HS Girls' Golf Asst Coach
Krista Baxter	HS Girls' Golf Asst Coach (Volunteer)
Erica Bluhm	HS Cheerleading Head Coach
Sara Runyon	HS Cheerleading Asst Coach
Abigail Fillers	HS Cheerleading Asst Coach
Cheyenne Penrod	MS Cheerleading Head Coach
Emily Burchett	MS Cheerleading Asst Coach
Hunter Cunningham	HS Girls' Swimming Head Coach
Kristi Searles	HS Girls' Swimming Asst Coach
Jenny Boyd	HS Girls' Swimming Asst Coach (Volunteer)
Schlaura Linderwell	HS Girls' Swimming Asst Coach (Volunteer)
Kristi Searles	MS Girls' Swimming Head Coach
Evin Parker	MS Girls' Swimming Asst Coach
Casey Kolkman	MS Fall Events Manager
Michael Vanderkolk	HS Cross Country Head Coach
Kylee Lesh	HS Cross Country Asst Coach
Bob Dahl	HS Cross Country Asst Coach (Volunteer)
Ayden Teeple	HS Cross Country Asst Coach (Volunteer)
Kylie Pfister	Childcare Supervisor

The Board approved the following donations as presented. The motion by Trent White and second by Mike Murray passed unanimously.

Bennie Jo Mettler Memorial (Rick & Jeannine Mettler)	\$100 to MS Community Fund
Poneto Faith Community Church	\$520 for ES Lunch Program Needs
Kurt Smith	(1) 27" Asus Gaming Monitor & (3) HyperX Gaming Mice for eSports Program
BHS After-Prom Account	Dissolution of After-Prom fund. \$1,114.09 donation of proceeds to Prom extracurricular account fund. After-Prom has not been held since 2019.

The Board approved the following FMLA request as presented. The motion by Julie Thompson and second by Trent White passed unanimously.

Mark Owen                      5/29/25 – 7/10/25

The Board approved changes to the Classified Handbook as presented. The motion by Julie Thompson and second by Trent White passed unanimously.

The Board approved status quo classified staff employment contracts and work agreements as presented. The motion by Mike Murray and second by Trent White passed unanimously.

Dr. Yates reported that the district has coordinated with bond counsel to complete the necessary legal procedures to move forward with a lease rental financing agreement to address the renovation of and improvements to school facilities, including (i) HVAC improvements, mechanical improvements, and site improvements at Bluffton High School, (ii) HVAC and mechanical improvements at Bluffton-Harrison Middle School and Bluffton-Harrison Elementary School, and (iii) the purchase of equipment, vehicles, and technology (collectively referred to as the Project). Excerpts of the Minutes of a School Board Meeting are contained in Correlated File #2425-39. The Board approved the Resolution Determining Need for the Project (Correlated File #2425-40), as presented. The motion by Julie Thompson and second by Trent White passed unanimously. The Board approved the Resolution Approving the Form of the Fourth Amendment to Lease (Correlated File #2425-41), as presented. The motion by Trent White and second by Mike Murray passed unanimously. The Board approved the Resolution Reapproving Building Corporation (Correlated File #2425-42), as presented. The motion by Mike Murray and second by Trent White passed unanimously.

With there being no additional business to come before the Board, the meeting was adjourned at 7:10 P.M. on a motion by Trent White and second by Mike Murray. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:

Wynne Davis  
Trent White

Julie Thompson  
Mike Murray