



# DULUTH HIGH SCHOOL STUDENT PARKING APPLICATION 2025-2026

STUDENT NAME \_\_\_\_\_ STUDENT ID # \_\_\_\_\_

ADDRESS \_\_\_\_\_ HOME PHONE \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_ EMERGENCY PHONE \_\_\_\_\_

CELL PHONE \_\_\_\_\_

**VEHICLE:** MAKE \_\_\_\_\_ MODEL \_\_\_\_\_  
COLOR \_\_\_\_\_ YEAR \_\_\_\_\_ TAG # \_\_\_\_\_

**INSURANCE:** COMPANY \_\_\_\_\_ POLICY # \_\_\_\_\_

Parking cost for the 2025-26 school year is \$100. Payments should be made through GoFan at <https://gofan.co> beginning on July 1st, 2025. Cost will be reduced to a prorated cost of \$50 on January 1st, 2026. Return this form, proof of payment and the required documentation (outlined below) to the Athletic Office located in the GYM.

**A LEGIBLE COPY OF YOUR CURRENT PROOF OF INSURANCE & DRIVER'S LICENSE MUST ACCOMPANY THIS APPLICATION.**

**If you change vehicles**, the following information must be provided to Mr. Hall or Mrs. Val-Leis in the GYM, Athletic office.

**VEHICLE:** MAKE \_\_\_\_\_ MODEL \_\_\_\_\_  
COLOR \_\_\_\_\_ YEAR \_\_\_\_\_ TAG # \_\_\_\_\_

**INSURANCE:** COMPANY \_\_\_\_\_ POLICY # \_\_\_\_\_

**I have read and hereby agree to comply with the DHS parking regulations as written:**

Student Signature \_\_\_\_\_ DATE \_\_\_\_\_

Parent Signature \_\_\_\_\_ DATE \_\_\_\_\_

---

**SCHOOL USE ONLY**

DRIVERS ED: \_\_\_\_\_  
COPY OF INSURANCE \_\_\_\_\_  
VALID DRIVER'S LICENSE \_\_\_\_\_  
PARENT/STUDENT SIGNATURE \_\_\_\_\_  
PROOF GoFan PURCHASE \_\_\_\_\_

# **Student Parking Rules and Regulations**

Students must abide by the following rules and regulations for the entire school year. Violation of any of these rules may result in the vehicle being towed, the loss of parking privileges on Duluth's campus, or a fine depending on the violation and whether or not it is a repeat offense. Fines will increase with each ticket for the same type of offense. **If the parking permit is revoked for any reason, the parking fee will not be refunded.**

All students must meet the following criteria in order to have an opportunity to park on campus:

- 1.) Pass 5 out of six classes the prior semester and not fail more than one class after receiving a parking permit.
  - 2.) Pay in full any outstanding fines owed prior to applying for a parking pass.
  - 3.) Students enrolled in a school sanctioned work program (CBE, DECA, this does not include Maxwell High School)
  - 4.) Students who have a Driver's Education Certificate will receive priority.
1. Parking decals must be visible in the windshield at all times.
  2. Students cannot park in faculty-designated areas.
  3. Students are to park in their assigned space only. Parking in areas not assigned could result in the vehicle being towed or booted.
  4. If students are driving a different vehicle, they must display their corresponding decal and contact the parking supervisor upon entering the lot and let them know about the different vehicle. Valid proof of insurance required.
  5. Horn blowing, tire squealing, fast starts, loud mufflers, and excessive noise are not allowed on campus at any time including before and after school hours. Violation of this rule may lead to parking pass being revoked.
  6. Students must obey the **10 miles per hour** speed limit on school property. Pedestrians and school buses **always** have the right-of-way.
  7. Students must leave their vehicle and the parking lot immediately upon arriving at school. Students may not reenter the parking lot during the day without written permission from an administrator or a checkout pass from the Attendance Office. Vehicles may not be used as lockers.
  8. Illegal substances such as alcohol, tobacco products, lighters, matches, drugs, drug paraphernalia, weapons, gang symbols/literature, etc., may not be in any vehicle on school property. This includes glove compartments, consoles, trunks, and all other areas of the vehicle. **The school administration has the right to search all areas of your vehicle when on school property.**
  9. Cutting across parking spaces or driving the wrong way in the lanes is not permissible when entering or exiting the parking lot. All driving must be in the driving lanes between the parking spaces.
  10. Students cannot give, sell, or transfer their parking decals to another student. If this is done, parking privileges will be immediately revoked.
  11. Students parking improperly, in the faculty parking areas, in the bus lanes, in visitor designated spaces, in restricted or reserved zones, or on curves, or in non-registered vehicles will be fined, may have their parking permit revoked, and/or have their vehicle towed/ booted at the student's expense without prior notification.
  12. If student changes vehicle during school year, the assigned decal is to be moved to the new vehicle and a new parking form must be turned in to Mr. Hall/Mrs. Val-Leis' office, located in the gym building with updated insurance.
  13. Parking privileges may be revoked at the end of the first semester based on student failures, attendance, and discipline. This will be determined at the administrators' discretion.
  14. **All students are expected to be in class promptly by 7:15 AM each day. Chronic tardiness to 1st period will result in the following consequences:**  
  
5th Tardy to 1st Period: loss of parking privileges for 10 school days.  
10th Tardy to 1st Period: loss of parking privileges for one month.  
15th Tardy to 1st Period: loss of parking privileges for the duration of the semester.
  15. **Parking privileges may be revoked at the end of the semester when a student has 8 unexcused check-ins.**
  16. Parking citations will be issued for infractions of any rule. Fines must be paid by the end of the semester in which the parking citations were issued. Failure to pay will result in loss of parking privileges.
  17. All students that park on Duluth's campus are required to have liability and personal injury insurance on the registered vehicle throughout the entire school year. In cases of accidents occurring on campus, it is up to the individuals involved to settle damages. **The school is not responsible for any damages, loss, or theft to any vehicle or its contents while on campus.**
  18. No Duluth High School student is allowed to park on the Coleman Middle School Campus.
  19. Students that purchase parking will be added to remind for the purpose of easier communication about parking, Remind is a communication platform that reaches students and families where they are.

Duluth High School provides a parking attendant for the purpose of enforcing the above rules and regulations. The parking attendant is not a security guard and is not employed to prevent or stop crimes in the parking lot or on campus. Students parking or driving on campus should take all necessary precautions to prevent loss to their vehicle and its contents by keeping the vehicle locked at all times, not giving the keys to anyone else, not leaving valuable items inside the vehicle while on campus and obeying all the above regulations.