



KEWASKUM SCHOOL DISTRICT ANNUAL NOTICES

2025-2026

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ACADEMIC & CAREER PLANNING SERVICES

SCHOOL COUNSELING AND ACADEMIC AND CAREER PLANNING Policy 2411

Academic and career planning services, including individualized support and access to software tools and staff assistance, shall be provided to students in grades 6 to 12. The mission of academic and career planning is to provide a comprehensive plan, which will be developed and maintained by a student, that includes the student's academic, career, personal, and social goals and the means by which the student will achieve those goals both before and after high school graduation. The District shall inform parents in each school year about what academic and career planning services their child receives.

ACADEMIC STANDARDS

In accordance with 120.12(13), Wis. Stats., at the first Board meeting in July, the Board shall include an item on the agenda to approve a notice that clearly identifies the student academic standards under 118.30(1g)(a)1, Wis. Stats. that will be in effect for that school year. You can obtain more specific information concerning the District's standards at <http://dpi.wi.gov/standards>.

The academic standards for the 2025-26 school year was approved by the Kewaskum School Board on Thursday, July 17, 2025.

ASBESTOS MANAGEMENT

The Board of Education recognizes its responsibility to provide students, employees, and visitors with a safe and healthful environment. Accordingly, the Board directs the District Administrator to ensure that the District satisfies its obligations to deal with asbestos building materials in any building that is leased, owned, or otherwise used by the District as a school building as required under State and Federal law including, but not limited to, the Asbestos Hazard Emergency Response Act of 1986 ("AHERA"). To this end, the Board authorizes the Building Administrator to designate an individual responsible for ensuring that the District satisfies its responsibilities under AHERA. This individual will, at a minimum, develop and administer an Asbestos Management Plan as required by law. The Plan will address all requirements under AHERA including, but not limited to, inspection, reinspection, periodic surveillance, training and recordkeeping requirements.

The District Administrator will also ensure that at least once each school year, the District provides written notice to parents, employees and employee organizations regarding the availability of the District's Asbestos Management Plan and any response actions taken or planned.

If you have questions or concerns, please contact the Asbestos Manager, Doug Franzen, at 262-626-8427 ext 4414.

CHILD FIND NOTICE

The school district has a duty to locate, identify, and evaluate all resident children with exceptional educational needs, regardless of the severity of their disability. The district has a special education screening program to locate and screen all children with suspected disabilities who are residents of the district and who have not graduated from high school. The district locates and screens children in the following groups: children below school-entry age; children entering school for the first time; children currently enrolled in public and private schools; all transfer pupils, school-age children who are eligible to attend school but who are not attending school and who are residents of the district.



Upon request, the school district will screen any child to determine whether a special education referral is appropriate. Such a request may be made by contacting Jody Heipp, Director of Student Learning and Services at 262-626-8427 ext 1010, or by writing her at 1415 Bilgo Lane, PO Box 127, Kewaskum, WI 53040.

EDUCATIONAL OPPORTUNITIES

According to WI State Statute, the Kewaskum School District is required to notify parents of the educational options available to children who reside in the resident school district. This statute also requires notification of the school's accountability report.

Our previous year's data can be located at <https://apps2.dpi.wi.gov/reportcards/home> and WISEdash Public Portal - Department of Public Instruction. In addition, our website, www.kewaskumschools.org, contains links to this information under About Us, Annual Notices.

ACCOUNTABILITY REPORT CARDS

The Accountability Report Cards for 2023-24 were:

Kewaskum Elementary - Exceeds Expectations
Farmington Elementary - Exceeds Expectations
Kewaskum Middle - Exceeds Expectations
Kewaskum High - Meets Expectations

EDUCATION OPPORTUNITIES

Educational opportunities available to Kewaskum School District Resident Students include:

[Public school](https://apps6.dpi.wi.gov/SchoolDirectory/Search/PublicDistrictsSearch) or <https://apps6.dpi.wi.gov/SchoolDirectory/Search/PublicDistrictsSearch>
[Private school](https://apps6.dpi.wi.gov/SchoolDirectory/Search/PrivateSchoolsSearch) or <https://apps6.dpi.wi.gov/SchoolDirectory/Search/PrivateSchoolsSearch>
[Private school participating in a parental choice program](https://dpi.wi.gov/sms/choice-programs) or <https://dpi.wi.gov/sms/choice-programs>
[Special Needs Scholarship Program](https://dpi.wi.gov/sms/special-needs-scholarship) or <https://dpi.wi.gov/sms/special-needs-scholarship>
[Charter school](https://dpi.wi.gov/sms/charter-schools) or <https://dpi.wi.gov/sms/charter-schools>
[Virtual school](https://dpi.wi.gov/sms/charter-schools/virtual-charter-schools) or <https://dpi.wi.gov/sms/charter-schools/virtual-charter-schools>
[Open Enrollment](https://dpi.wi.gov/open-enrollment) or <https://dpi.wi.gov/open-enrollment>
[Youth Apprenticeship](https://dwd.wisconsin.gov/apprenticeship/ya-applicants.htm) or <https://dwd.wisconsin.gov/apprenticeship/ya-applicants.htm>
[Youth Options](https://dpi.wi.gov/dual-enrollment) or <https://dpi.wi.gov/dual-enrollment>
[Course Options](https://dpi.wi.gov/dual-enrollment) or <https://dpi.wi.gov/dual-enrollment>
[Home-based private education](https://dpi.wi.gov/sms/home-based) or <https://dpi.wi.gov/sms/home-based>

EARLY COLLEGE CREDIT PROGRAM Policy 2271

The Board recognizes the value to students and to the District of students participating in programs offered by the University of Wisconsin system institutions, tribally controlled colleges, and private, non-profit higher education institutions in Wisconsin. The Board will allow any high school student who satisfies the eligibility requirements to participate in the Early College Credit Program (ECCP) to enroll in an approved course at an ECCP-approved institution of higher education while attending in the District. Students will be eligible to receive college and high school credit for completing course(s) at authorized institutions of higher education provided they complete the course(s) and receive a passing grade. The School District's responsibility to pay for tuition, fees, books, and other necessary materials shall be limited to eighteen (18) postsecondary credits per student.



EDUCATION FOR EMPLOYMENT Policy 2420

The education for employment program provides career awareness for elementary grade levels. Career exploration at the middle school grade levels includes developing an understanding of the continuum of careers across work environments, duties, and responsibilities and how a student's personal interests and skills relate to those careers.

FEE AND FINE WAIVER Policy 6152.01

The Board may waive school fees or fines for students when such costs create a barrier to education and the parent or guardian is unable to pay.

Registration fees will be waived for students who are eligible for free or reduced-price lunch under the School Free Lunch Program Act and who complete the shared waiver form.

Students experiencing homelessness (as defined in Policy 5111.01) or whose families have experienced a significant loss of income due to severe illness, injury, or unusual expenses, such as fire, flood, or storm damage, may also request a waiver. To do so, the parent or guardian must submit a written letter to the District Administrator. The letter should include the name(s) of the student(s), the name, address, and phone number of the parent or guardian, the school the student(s) attend, and the reason for the request.

PART-TIME OPEN ENROLLMENT Policy 5113.01

The Board will provide students enrolled in the District with the ability to take up to two (2) courses at any given time in a non-resident public school district. Likewise, the Board will consider the enrollment of a non-resident pupil in up to two (2) courses per term under the criteria set forth in this policy and any criteria required by law.

SPECIAL NEEDS SCHOLARSHIP PROGRAM

Students with disabilities meeting specific conditions as outlined by the State of Wisconsin may be eligible for a Special Needs Scholarship Program. More information can be found at <http://dpi.wi.gov/sms/special-needs-scholarship>.

HOMELESS CHILDREN AND YOUTH

The McKinney-Vento Act defines homeless children and youth as:

Children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are:

- sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason
- living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations
- living in emergency or transitional shelters
- abandoned in hospitals
- living in a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings
- living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- migratory children who qualify as homeless because the children are living in circumstances described above

If you are personally aware of or are acquainted with any children or youth who may qualify according to the above criteria, the Kewaskum School District provides the following assurances to parents and guardians of homeless children and youth and unaccompanied homeless youth:



- The child or youth shall be immediately enrolled and allowed to fully participate in school, even if unable to produce records normally required for enrollment (e.g., academic records, immunization and other required health records, proof of residency, or other documentation) or has missed application or enrollment deadlines during any period of homelessness.
- Homeless children and youths are not stigmatized or segregated on the basis of their status as homeless and have full and equal educational and related opportunities.
- Meaningful opportunities to participate in the education of their children including special notices of events, parent-teacher conferences, newsletters, and access to student records.
- Immediate enrollment and transportation to the school of origin. "School of origin" means the school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool.
- Written explanation of any decisions related to school selection or enrollment made by the school, the local educational agency, or the State educational agency involved, including the rights of the parent, guardian, or unaccompanied youth to appeal and receive prompt resolution of such decisions.

Please contact Jody Heipp, homeless liaison for the Kewaskum School District, at (262) 626-8427 ext 1010 or email jheipp@kewaskumschools.org for additional information about the rights and services described above.

NONDISCRIMINATION

DISTRICT COMPLIANCE OFFICERS AND COMPLAINT FILING

Policy 1422, 3122, 4122 Nondiscrimination and Equal Employment Opportunity
Policy 1662, 3362, 4362 Employee Anti-Harassment
Policy 2260 Nondiscrimination and Access to Equal Educational Opportunity
Policy 2260.01 Section 504/ADA Prohibition against Discrimination Based on Disability
Policy 2421 Nondiscrimination in Relation to Career and Technical Education
Policy 5517 Student Anti-Harassment
Policy 8913 Section 504/ADA Prohibition Against Disability Discrimination in Employment

The following persons have been designated to handle inquiries regarding the nondiscrimination policies. The Compliance Officers are:

Jody Heipp, Director of Student Learning and Services,
1415 Bilgo Ln., PO Box 127, Kewaskum, WI 53040
262-262-8427 x1010
jheipp@kewaskumschools.org

Keith Brightman, Business Manager
1455 School Street, PO Box 37, Kewaskum, WI 53040
262-626-8427 ext. 8009
kbrightman@kewaskumschools.org

Reasonable Accommodation

Reasonable accommodation, including the provision of informational material in an alternative format, will be provided for qualified individuals with disabilities upon request.

To request accommodation, please contact Jody Heipp, Director of Student Learning and Services, 1415 Bilgo Ln., Kewaskum, WI 53040, 262-626-8427 x1010, jheipp@kewaskumschools.org.

NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY Policy 1422, 3122, 4122

The Board does not discriminate in the employment of administrative staff on the basis of race, color, national origin, age, sex (including gender status, change of sex, sexual orientation, or gender identity), pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as



defined in 111.32, Wis. Stats.), ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters, or any other legally protected category in its programs and activities, including employment opportunities.

EMPLOYEE ANTI HARASSMENT Policy 1622, 3362, 4362

The Board is committed to a work environment that is free of harassment of any form. The Board will not tolerate any form of harassment and will take all necessary and appropriate action to eliminate it. Any member of the School District community who violates this policy will be subject to disciplinary action, up to and including termination of employment. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our employees.

NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY Policy 2260

The Board is committed to providing an equal educational opportunity for all students in the District. The Board does not discriminate on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes") in any of its student program and activities.

SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY Policy 2260.01

Pursuant to Section 504 of the Rehabilitation Act of 1973 ("Section 504"), the Americans with Disabilities Act of 1990, as amended ("ADA"), and the implementing regulations (collectively "Section 504/ADA"), no otherwise qualified individual with a disability shall be excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving Federal financial assistance solely by reason of disability. The Board does not discriminate in admission or access to, participation in, treatment in its programs or activities. As such, the Board's policies and practices will not discriminate against students with disabilities and the Board will make its facilities, programs, and activities accessible to qualified individuals with disabilities. No discrimination will be knowingly permitted against any individual with a disability on the sole basis of that disability in any of the programs, activities, policies, and/or practices in the District.

NONDISCRIMINATION IN RELATION TO CAREER AND TECHNICAL EDUCATION Policy 2421

All courses, including Career and Technical Education courses, are available to students without regard to race; color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity), or physical, mental, emotional, or learning disability ("Protected Classes"). Additional information can be found in the Kewaskum High School Course Selection Handbook.

STUDENT ANTI-HARASSMENT Policy 5517

It is the policy of the Board to maintain an educational environment that is free from all forms of harassment. This commitment applies to all District operations, programs, and activities. All students, administrators, teachers, staff, and all other school personnel share responsibility for avoiding, discouraging, and reporting any form of harassment. This policy applies to conduct occurring in any manner or setting over which the Board can exercise control, including on school property, or at another location if such conduct occurs during an activity sponsored by the Board.

The Board will not tolerate any form of harassment and will take all necessary and appropriate actions to eliminate it, including suspension or expulsion of students and disciplinary action against any other individual in the School District community. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our students.



The Board will vigorously enforce its prohibition against harassment based on the traits of sex (including gender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights laws (hereinafter referred to as 'Protected Classes'), and encourages those within the School District community as well as Third Parties, who feel aggrieved to seek assistance to rectify such problems. Additionally, the Board prohibits harassing behavior directed at students for any reason, even if not based on one of the Protected Classes, through its policies on bullying (See Policy 5517.01 – Bullying).

The Board will investigate all allegations of harassment and in those cases where harassment is substantiated, the Board will take immediate steps designed to end the harassment, prevent its reoccurrence, and remedy its effects. Individuals who are found to have engaged in harassment will be subject to appropriate disciplinary action.

SECTION 504/ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT Policy 8913

The Board prohibits discrimination against any employee or applicant based upon their disability. As such, the Board will not engage in employment practices or adopt policies that discriminate on the basis of disability, or otherwise discriminate against qualified individuals with disabilities in regard to job application procedures, the hiring, advancement or discharge of employees, employee compensation, job training, or other terms, conditions and privileges of employment. The Board further will not limit, segregate or classify applicants or employees in any way that adversely affects their opportunities or status because of disability. Additionally, the Board will not participate in any contractual or other relationships that have the effect of subjecting qualified individuals with disabilities who are applicants or employees to discrimination on the basis of disability.

STUDENT RECORDS

In order to provide appropriate educational services and programming, the Board must collect, retain, and use information about individual students. Simultaneously, the Board recognizes the need to safeguard students' privacy and restrict access to students' personally identifiable information.

Each year the District Administrator shall provide public notice to students and their parents of the District's intent to make available, upon request, certain information known as "directory data." The Board designates as student "directory data" a student's name, photograph, participation in officially recognized activities and sports, height and/or weight, if a member of an athletic team, date of graduation, and degrees and awards received.

Parents and eligible students may refuse to allow the Board to disclose any or all of such "directory data" upon written notification to the Board within (14) days after receipt of the District Administrator's annual public notice or enrollment of the student into the District if such enrollment occurs after the annual public notice.

Student records shall be available only to students and their parents, eligible students, designated school officials who have a legitimate educational interest in the information, or to other individuals or organizations as permitted by law.

The parent of a student or an eligible student has the right to inspect upon request any instrument used in the collection of personal information before the instrument is administered or distributed to a student.

FEDERAL EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

Parents and eligible students who believe their rights under Federal law (Federal Educational Rights and Privacy Act and Protection of Pupil Rights Amendment) have been violated may file a complaint under FERPA by completing the FERPA Complaint Form electronically.



Once you have completed the form, you may either email it to SPPO at FERPA.Complaints@ed.gov, or mail it to the following address: U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Ave, SW, Washington, DC 20202-8520.

TITLE I

TITLE I SERVICES Policy 2261, 2261.01, 2261.02

The Board elects to augment the educational program of educationally disadvantaged students by the use of Federal funds and in accordance with Title I of the Elementary and Secondary School Education Act of 1965, as amended. Parents are encouraged to be involved in the planning, review, and improvement of the Title I program. Parents may request and obtain information regarding the professional qualifications of their child's classroom teachers, including at a minimum: (1) Whether the student's teacher has (a) met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction, (b) is teaching under emergency or provisional status through which state qualification or licensing criteria have been waived, and (c) is teaching in the field of discipline of the certification of the teacher; and (2) Whether the student is provided services by paraprofessionals and, if so, their qualifications.

STUDENT ASSESSMENT OPT-OUT Policy 2623

The Board shall excuse any student from the State examination administered in 4th grade, 8th grade, 9th grade, 10th grade, or 11th grade whether the test administered is the one developed by the Department of Public Instruction or the District's own test developed and approved by the DPI and the U.S. Department of Education. To opt out of these examinations, the student's parent must submit a statement in writing to the building principal stating that the parent is opting out of the examination(s).

TITLE IX

TITLE IX NONDISCRIMINATION POLICY STATEMENT

As mandated by the current provisions of Title IX of the Education Amendments of 1972 and under the regulations set forth in Chapter 106 of Title 34 of the Code of Federal Regulations ("the federal Title IX regulations"), the District does not unlawfully discriminate on the basis of sex in any education program or activity that the District operates. Title IX's requirement not to discriminate in any education program or activity extends to cover, but is not limited to, District students, certain admissions processes, and District employment. Inquiries regarding how Title IX and the federal Title IX regulations apply to the District may be referred to a District Title IX Coordinator (as designated below), to the Assistant Secretary for Civil Rights at the U.S. Department of Education, or to both.

DISTRICT COMPLIANCE OFFICERS AND COMPLAINT FILING

Policy 2260 Nondiscrimination and Access to Equal Educational Opportunity
Policy 2260.01 Section 504/ADA Prohibition against Discrimination Based on Disability
Policy 5517 Student Anti-Harassment
Policy 1422, 3122, 4122 Nondiscrimination and Equal Employment Opportunity
Policy 1662, 3362, 4362 Employee Anti-Harassment

The District's Title IX Coordinators are:

Jody Heipp, Director of Student Learning and Services,
1415 Bilgo Ln., PO Box 127, Kewaskum, WI 53040

Keith Brightman, Business Manager
1455 School Street, PO Box 37, Kewaskum, WI 53040



262-262-8427 x1010
jheipp@kewaskumschools.org

262-626-8427 ext. 8009
kbrightman@kewaskumschools.org

Reporting Sex Discrimination

Any person (including a person who is not claiming to have been personally harmed/victimized by the alleged discrimination) may report a concern or allegation regarding prohibited sex discrimination (including sexual harassment) to the District. Such reports may be submitted as follows:

1. To a District Title IX Coordinator, either in person, by U.S. mail, by telephone, or by electronic mail, using the contact information listed above. In person reports should be made when the Title IX Coordinator is reasonably available during regular working hours. Reports submitted by telephone, mail, or electronic mail may be made at any time.
2. By any other means that results in a Title IX Coordinator actually receiving the person's verbal or written report.

Filing Formal Complaints of Title IX Sexual Harassment

As required by the federal Title IX regulations, the District has established a formal grievance process for investigating and resolving "formal complaints" of "sexual harassment," as those terms are defined in the regulations.

An individual who is alleged to be the victim of conduct that could constitute sexual harassment under the federal Title IX regulations (i.e., a Title IX "complainant"), or a parent or guardian who has a legal right to act on behalf of such an individual, may file a formal complaint of sexual harassment. No Title IX complainant is obligated to file a formal complaint, but a qualifying formal complaint is necessary for the District to start an investigation using the District's formal Title IX grievance process.

Complainants are expected to file formal complaints of sexual harassment with a District Title IX Coordinator by submitting a document or electronic submission in person, by U.S. mail, or by electronic mail, using the contact information specified above.

Additional requirements for formal complaints of Title IX sexual harassment, including a description of the required content for a formal complaint, are set forth in Board Policy 2266 and its accompanying Guidelines.

District Response to Reports and Complaints of Sex Discrimination and to Formal Complaints of Sexual Harassment Under Title IX

The District has established grievance procedures through which the District structures its response to reports that allege unlawful discrimination on the basis of sex in any education program or activity of the District. Those procedures are set forth in Board Policy 2266. The purpose of such procedures is to provide for the prompt and equitable resolution of any report or complaint of alleged sex discrimination, excluding formal complaints of sexual harassment under Title IX (which are subject to a different process).

Any time that the District has actual knowledge of sexual harassment or allegations of sexual harassment that could constitute a violation of Title IX, the District has obligations to respond to such knowledge in a manner that is not deliberately indifferent and in a manner that treats the alleged victim(s) of sexual harassment and the alleged perpetrator(s) of sexual harassment equitably. Such response includes, but is not limited to, offering supportive measures to a complainant and investigating and resolving any formal complaint that presents allegations of Title IX sexual harassment using the formal grievance process that the District has adopted for such formal complaints. District procedures for responding to alleged sexual harassment under Title IX, including the formal grievance process, are set forth in Board Policy 2266.

Federal laws (Title IX, 34 C.F.R. 106.9, Section 504, 34 C.F.R. 104.8, Title II, 28 C.F.R. 35.106) (Students - Policy 2260, AG 2260, Staff - Policy 1422, 3122 & 4122)

