

CS Advisory Board | Minutes

Thursday, May 8th, 2025- 6:00 PM @ Hub

Zoom Link: [CS Advisory Board Meeting](#)

Item 1 | Call to Order 6:02pm

Item 2 | Attendance

Committee Members Present: Trish Brigham, Roger Chabot, Ellen Coughlin-Quinn, Emily Loder, Darryl Wright, Brittaney Jackson, Amanda Doherty

Committee Members Absent: Alex Marshall, Art Dillon,

Liaisons Present: Nicole Hall and Nick Cliche SCS Staff, Karin Shupe

Liaisons Absent:

Guests Present: Scarborough DOGS group

Item 3 | Approve minutes from 3/13/25 meeting - Motion Emily, 2nd Roger. Approved 6-0.

Item 4 | Citizen comment (limited to agenda only items) None at this time

Item 5 | Introduction of new members - Introduced Darryl Wright and Brittaney Jackson

Item 6 | Community Services Director update - Nick

Budget updates:

- 2nd reading of the town budget on May 7th - includes adding a new Rec Coordinator position after July 1 in place for August
- Capital improvement plan, all projects on the plan for the next year have been approved
 - \$100,000 additional pickleball courts around town (possibly Memorial Park)
 - \$75,000 towards new lights at Peterson Park (plus funds from little league)

Beach updates:

- Hurd park updates - trolley stop installed, fence, dedicated entrance/exit lanes, access gateway for public works - remainder projects will be completed next week

General updates:

- Hiring process for the summer - fully staffed (as of 5/8/25) for beach attendants, park rangers and camp staff
- Nicole Hall - promoted to Deputy Director in SCS (yay!)
- Encouraging the active adult staff to bring updates to the board

Item 7 | School site committee and liaison updates - Karin Shupe

- School updates
 - No location revealed yet
 - Current survey out to narrow down to two sites - May 9th paper, May 12th due
 - CSAB wanted follow up from the letter sent to the Town Manager (Tom) and asked Nick to follow up with Tom in his weekly meeting
 - A new site is needed regardless
- Council updates
 - 8 new firefighters/police/EMTs to expand the town force
 - Town council is focusing on the school process
 - Want to bring the animal control ordinance to the ordinance committee for review of the changes

Item 8 | Approach new committee goal - SCS Programming

- The CSAB committee has identified that current recreation programs need improvement and want community feedback
- 2 current issues - lack of space and lack of instructors
- The CSAB committee will create a survey to reach out to ages parents and ask them what type of programming they want in the town - Emily will head it up and send it out to the committee to review and create a Google sheet
- 0-4, 5-9, 10-14 ages to target (people may need to answer for multiple age groups) - survey goes out after July 4th

Item 9 | Confirm 2025 meetings/set agenda for next meeting

July 10 - TBD meeting

Sept 11 - Review programming survey results

Nov 13 - Volunteer recruitment and senior programming

Item 10 | Adjournment - 7:51pm Motion Ellen, 2nd Amanda. Approved 7-0.