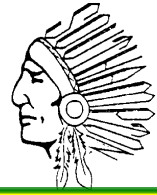


SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

Minutes

August 20, 2024



MEETING

- **6:00 p.m. – Closed Executive Session – School 3 Media Center**
- **7:00 p.m. – Public Meeting– School 2 All-Purpose Room**

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088

“Building a Tradition of Excellence”

Our Vision

We aspire to be a district which fosters a safe and supportive environment where all individuals feel valued, grow in knowledge, and confidence with commitment to enrich society.

Our Mission

The Mission of Southamptton Township School District, in partnership with the community, is to educate, empower and inspire students to be successful global citizens. Driven by passion for education and rooted in a tradition of excellence, we are committed to providing an inclusive and engaging environment that fosters a future forward mindset.

CALL TO ORDER: 7:01 p.m.

ROLL CALL: BOARD OF EDUCATION MEMBERS

Board of Education Member	Present	Absent
Katie Topf, <i>Vice President</i>		X excused
Irving Bodine, III	X	
Betty Wright	X	
Janine Hoey	X	
Joseph Allen		X excused
Leon Carelli	X	
Russell Hann	X	
Melissa Walker	X	
Jeffrey Hicks, <i>President</i>	X	

Others Present: *Megan Geibel, Superintendent*

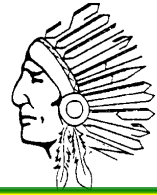
Mary Conroy, Business Administrator

Emily Strawbridge, Solicitor

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

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August 20, 2024



PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools, the township municipal building, posted on the district website and the Southampton Township School District Facebook page. Notice of this meeting was transmitted to the Burlington County Times, the Courier Post, and the Township Clerk on July 16, 2024.

Notice that public session is being audio recorded

Please note that the **public session** of tonight's meeting is being audio recorded.

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

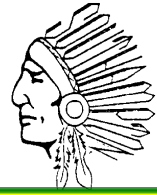
The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item #2, #4, #9, #11, and #12** as above indicated and the subject to be discussed is as follows:

**Right to Receive Federal Funds/Collective Bargaining Negotiations/
Personnel Matters/Pending or Anticipated Litigation/Contract Negotiation**

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

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The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Tuesday, August 20, 2024**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

*TIME: **6:02 p.m.** MOTION: J. Hoey SECOND: I. Bodine **VOICE VOTE: 7-0 Motion carries***

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

*TIME: **7:01 p.m.** MOTION: L. Carelli SECOND: M. Walker **VOICE VOTE: 7-0 Motion carries***

STATEMENT TO THE PUBLIC

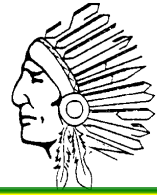
Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting. Please be aware this meeting may be recorded in accordance with District Policy #0168.

CALL TO ORDER REGULAR MEETING

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

Minutes

August 20, 2024



ROLL CALL: BOARD OF EDUCATION MEMBERS

Board of Education Member	Present	Absent
Katie Topf, <i>Vice President</i>		X excused
Irving Bodine, III	X	
Betty Wright	X	
Janine Hoey	X	
Joseph Allen		X excused
Leon Carelli	X	
Russell Hann	X	
Melissa Walker	X	
Jeffrey Hicks, <i>President</i>	X	

Others Present: *Megan Geibel, Superintendent*

Mary Conroy, Business Administrator

Emily Strawbridge, Solicitor

SALUTE TO THE FLAG

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED

*MOTION: L. Carelli SECOND: J. Hoey to accept the agenda as published **VOICE***

VOTE: 7-0 Motion carries

COMMUNITY TOPIC:

- **Introduction of New Staff**
 - Mary Conroy
 - Matthew Bokey
- **Star Foundation Golf Tournament – October 11, 2024**

SOUTHAMPTON TOWNSHIP PTA:

- Regina Hamara, PTA Representative–Ms. Hamara is out of state. Mr. Carelli stated that the PTA is gearing up for a big hospitality month (September).

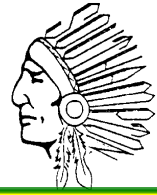
SOUTHAMPTON TOWNSHIP EDUCATION ASSOCIATION:

- *None–Mr. Hicks stated the President and Vice President are on vacation.*

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

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PRESENTATIONS:

- Mike Solin – Effective Sign Works – Digital Sign
 - *Mr. Solin gave handouts and explained the details of the sign which has been approved by the Southampton Historical Commission.*
- Casey Noble, Director of Curriculum & Instruction
 - *Overview of 2024-2025 Curriculum & Rtl.*
 - *Mrs. Hoey asked if six RTI teachers were enough and Mrs. Noble stated that's what we have.*

BRIEF RECESS

STATEMENT TO THE PUBLIC

Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules.

PUBLIC PARTICIPATION AT BOARD OF EDUCATION MEETINGS

As a friendly reminder, public participation in Board of Education meetings is governed by District Policy 0167. During designated public comment periods, members of the public shall direct all statements, questions, or inquiries to the presiding officer (i.e. Board President) and any questions or inquiries directed by a participant to another Board member will be redirected to the presiding officer. The presiding officer may interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy; is abusive, obscene, or may be defamatory; and may request any person to leave the meeting when that person does not observe reasonable decorum.

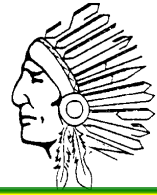
PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments on agenda action items during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

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to allow everyone an opportunity to express their opinions or concerns. Please be sure to preface your comment with: **1) Name; 2) Municipality of Residence; 3) Agenda action item you are commenting on.**

- *Jamie Bodine Southampton Twp asked if her son will be able to utilize RTI.*
 - *Mrs. Noble stated YES, and he will get the support he needs.*

CLOSE PUBLIC COMMENT: 7:51 p.m.

***CORRESPONDENCE:**

- Letter of Appreciation to Al Camaione, A.G. Technologies, Inc.
- Thank you card from 8th Grade Student – Max Bauer
- Letter for Generous Gift Card Donation to Medford Woman’s Club

APPROVAL OF MINUTES: June 4, 2024 Interim Superintendent Evaluation

MOTION: L. Carelli SECOND: J. Bodine to approve the Interim Superintendent Evaluation minutes from June 4, 2024 (as provided in the Board packet)

ROLL CALL VOTE: 6 Yes-1 abstain Motion carries

<i>K. Topf, Vice President Excused</i>	<i>J. Hoey Y</i>	<i>R. Hann Y</i>
<i>I. Bodine III Y</i>	<i>J. Allen Excused</i>	<i>M. Walker Y</i>
<i>B. Wright Y</i>	<i>L. Carelli Y</i>	<i>J. Hicks, President (Abstain)</i>

APPROVAL OF MINUTES: June 25, 2024 Regular & Executive Meetings

*MOTION: J. Hoey SECOND: L. Carelli to approve the Regular & Executive Meeting minutes from June 25, 2024 (as provided in the Board packet) **ROLL CALL***

VOTE : 7-0 Motion carries

<i>K. Topf, Vice President Excused</i>	<i>J. Hoey Y</i>	<i>R. Hann Y</i>
<i>I. Bodine III Y</i>	<i>J. Allen Excused</i>	<i>M. Walker Y</i>
<i>B. Wright Y</i>	<i>L. Carelli Y</i>	<i>J. Hicks, President Y</i>

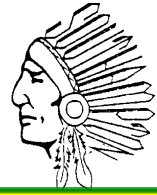
APPROVAL OF MINUTES: July 10, 2024 Special Meeting

*MOTION: J. Hoey SECOND: L. Carelli to approve the Special Meeting minutes from July 10, 2024 (as provided in the Board packet) **ROLL CALL VOTE: 7-0 Motion carries***

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

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<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

APPROVAL OF MINUTES: July 23, 2024 Special Meeting

MOTION: M. Walker SECOND: R. Hann to approve the Special Meeting minutes from July 23, 2024 (as provided in the Board packet) **ROLL CALL VOTE: 7-0 Motion carries**

<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

APPROVAL OF MINUTES: August 12, 2024 Board Retreat

MOTION: B. Wright SECOND: M. Walker to approve the Board Retreat minutes from August 12, 2024 (as provided in the Board packet) **ROLL CALL VOTE: 7-0 Motion carries**

<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

APPROVAL OF MINUTES: August 15, 2024 Committee of the Whole

MOTION: B. Wright SECOND: L. Carelli to approve the Committee of the Whole minutes from August 15, 2024 (as provided in the Board packet) **ROLL CALL VOTE: 7-0 Motion carries**

<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

REPORT OF THE BOARD SECRETARY

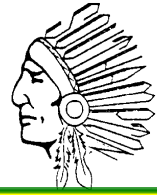
INFORMATION ITEMS:

- **Board of Education Member Election – November 5, 2024 (in ballot order)**
 - Joseph Allen – (3 year full term)
 - Betty L. Wright – (3 year full term)
 - Brett Hart – (3 year full term)
 - Vacancy – (1 year unexpired term)

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

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ACTION ITEMS:

1.1 It is recommended that the Board Approve transfers *Line items for the months of **June 2024(JULY 2024–August 2024)**, as approved by the Superintendent. ** *M.Conroy explained July and August reports will be on the September Agenda as she is new to the district and learning the software* **

1.2 Authorize the following payments *Payment of the **June and August 2024** bill list in the amount of \$1,677,787.69.

1.3 Accept the ***Board Secretary's Report** for the months of **June 2024 only (July 2024.*)**

1.4 Accept the **Treasurer's Report** for the months of **June 2024 (July 2024)***

1.5 Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to NJAC 6:A:23-2.1(c)3, I certify that as of **June 2024 (July)*** no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of NJAC 6A:23-2.11(a).

1.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to NJAC 6:A23-2.11(c)4, we certify that as of **June 2024 (July)**** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the NJAC6:A23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1.7 Accept *Revenue Account Status Report for **June 2024(July)****

1.8 Authorize Nutri-Serve Check Register for the month of **June 2024** in the amount of \$38,492.12.

MOTION: L. Carelli **SECOND:** J. Hoey to approve Board Secretary Report (items #'s 1.1–1.8 as listed) **ROLL CALL VOTE: 7-0 Motion carries**

K. Topf, Vice President Excused

J. Hoey Y

R. Hann Y

I. Bodine III Y

J. Allen Excused

M. Walker Y

B. Wright Y

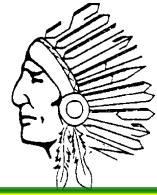
L. Carelli Y

J. Hicks, President Y

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

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**Question on bills list regarding Warrior Way Construction payment (roof repair from fallen tree) and if it was covered by insurance.*

- *YES, it was covered by insurance.*

REPORT OF THE SUPERINTENDENT

INFORMATION ITEMS: NONE

ACTION ITEMS:

1. **Harassment, Intimidation and Bullying (HIB) Report - None**
2. **Special Services Report**
3. ***Curriculum Director's Report : Ms. Noble doing a great job**
4. **Nurse's Report**
5. ***Fire & Security Drill Reports**
6. **HIB/Suspension Reports: NONE**
7. ***Principals' Report**
8. ***Enrollment : M. Geibel stated we are up 26 students**

Total school enrollment as of August 15, 2024 (PS-8 Including Out of District Students)
= 679

- Special Education = 159
 - Resident students in-district = 128
 - Resident students sent out of district = 9
 - Speech and Language only = 22

MOTION: B. Wright **SECOND:** R. Hann to accept and approve (items #1-8) **VOICE**

VOTE: 7-0 Motion carries

9. *Approval of 2024-2025 District Goals and Action Plans

MOTION: M. Walker **SECOND:** L. Carelli to approve the 2024-2025 District Goals and Action Plans (item #9) **ROLL CALL VOTE: 7-0 Motion carries**

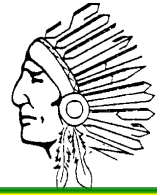
- **** Scores, RTI, 3yr Tech plan**

K. Topf, Vice President	Excused	J. Hoey	Y	R. Hann	Y
I. Bodine III	Y	J. Allen	Excused	M. Walker	Y
B. Wright	Y	L. Carelli	Y	J. Hicks, President	Y

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

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10. *Acceptance of Star Grant Funds for August 2024

- Approval to accept Star Grant Funds for the approximate amount of \$13,591.60 for the purchase of rugs, stacking chairs, instruments and ukulele drums for vocal music teacher in School #2/#3.
- Approval to accept Star Grant Funds for the approximate amount of \$1,374.36 for the purchase of Smart Pass which will enhance the safety and efficiency of student movement during instructional hours in School #3.

STAR Foundation – Grant Approval

Staff Member	Position	School	Title	Cost
(10A) Ronald. Nober	Technology	School #2/#3	Book Creator for Schools 1, 2 & 3	\$2,000.00
			(Approved) June 2024 Grant Awards	\$2,000.00
(10B) Jocelyn Mattingly	Vocal Music	School #2/#3	Rugs, Stacking Chairs, Instruments, Ukulele Drums	\$13,591.60
(10C) Kristine Bertulis & Emily Grosser	School #2/#3 Principal/Vice Principal	School #2/#3	Smart Pass	\$ 1,374.36
			August 2024 Grant Awards	\$14,965.96
			Total 2024–2025 Award to Date	\$16,965.96

MOTION: L. Carelli SECOND: R. Hann to accept Star Grant funds for August 2024 (item #10)

A motion was made to amend the motion to separate the STAR GRANTS and vote on them separately. MOTION: I. Bodine SECOND: J. Hoey **ROLL CALL VOTE: 5-2 Motion carries**

K. Topf, Vice President Excused J. Hoey Y R. Hann N
I. Bodine III Y J. Allen Excused M. Walker Y
B. Wright Y L. Carelli N J. Hicks, President Y

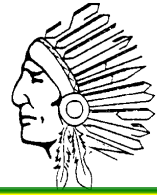
Motion to accept the Star Grant Technology Grant for Book Creator(10A) \$2,000.00.

MOTION: L. Carelli SECOND: R. Hann **ROLL CALL VOTE: 7-0 Motion carries**

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

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K. Topf, Vice President Excused J. Hoey Y R. Hann Y
I. Bodine III Y J. Allen Excused M. Walker Y
B. Wright Y L. Carelli Y J. Hicks, President Y

Motion to accept Star Grant for Vocal Music (10B) \$13,591.60

MOTION: J. Hicks SECOND: R. Hann **ROLL CALL VOTE: 7-0 Motion carries**

K. Topf, Vice President Excused J. Hoey Y R. Hann Y
I. Bodine III Y J. Allen Excused M. Walker Y
B. Wright Y L. Carelli Y J. Hicks, President Y

Motion to accept Star Grant Smart Pass (10C) \$1,374.36

MOTION: L. Carelli SECOND: R. Hann **ROLL CALL VOTE: 5-2 Motion carries**

K. Topf, Vice President Excused J. Hoey N R. Hann Y
I. Bodine III N J. Allen Excused M. Walker Y
B. Wright Y L. Carelli Y J. Hicks, President Y

**A discussion took place regarding Star Foundation Grant applications.*

- Mrs. Hoey stated it should be educational supplies not operational.*
- Also discussed was whether administrators should be applying for the Star Grants or only teachers.*

**The Board of Education discussed the Smart Pass and what were the pros and cons to this system.*

**The Board of Education requested Megan Geibel sit and discuss the rules of the Star Foundation Applications.*

11. Acceptance of Grant Funds

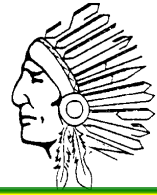
- Approval to accept the FY25 Elementary and Secondary Education Act, formally known as Every Student Succeeds Act (ESEA) grant in the following amounts:

Title I	\$ 99,683.00
Title II	\$ 25,894.00
Total	\$125,577.00

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

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- *Federal Free and Reduced Programs T1 are used to fund RTI Salaries and Supplies.*
- *T2 will be used towards PD.*

MOTION: B. Wright SECOND: M. Walker to approve and accept grant funds (item #11)

ROLL CALL VOTE: 7-0 Motion carries

<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

12. *Approve 2024-2025 Classroom Dual Use of Educational Space Applications for School #1 and School #2, and submit the applications to the Executive County Superintendent for the New Jersey Department of Education's approval:

- School #1 - Room #14 (OT/PT/Speech/P.E.)
- School #1 - Room #31 - (Rtl Instruction/Rtl Instruction)
- School #1 - Room #26 - (ELL/Special Education Gr. K-2)
- School #2 - Room #46 - (Rtl Instruction/Rtl Instruction)
- School #2 - Room #31 - (OT/Speech)

MOTION: L. Carelli SECOND: B. Wright to approve classroom dual use applications (item #12) **VOICE VOTE: 7-0 Motion carries**

13. *Approve Annual Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms for the 2024-2025 School Year, and submit the application to the Executive County Superintendent for the New Jersey Department of Education's approval:

- 13.1 School #1 - Room #25 Kindergarten
- 13.2 School #2 - Room #36 Anticipated Pre-K Classroom

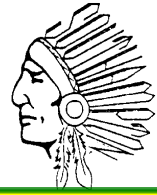
MOTION: J. Hoey SECOND: I. Bodine to approve annual toilet room facilities (item #'s 13.1-13.2) **VOICE VOTE: 7-0 Motion carries**

14. *Approve the submission of the Equivalency Application to the New Jersey Department of Education for School #2. Pre K class square footage (755-825).

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

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MOTION: B. Wright SECOND: M. Walker to approve the Equivalency Application to be submitted to the New Jersey Department of Education for School #2 (item #14)

VOICE VOTE: 7-0 Motion carries

15. *Approve changes to the 2024-2025 School Calendar

*MOTION: M. Walker SECOND: J. Hoey to approve changes to the 2024-2025 school calendar (item #15) **ROLL CALL VOTE: 7-0 Motion carries***

*K. Topf, Vice President Excused J. Hoey Y R. Hann Y
I. Bodine III Y J. Allen Excused M. Walker Y
B. Wright Y L. Carelli Y J. Hicks, President Y*

**Change half days in May to June-last week of school.*

COMMITTEE REPORTS

1. PERSONNEL/STUDENT SERVICES (*Chairperson: K. Topf, L. Carelli, and B. Wright*)

Administrative Facilitator: Superintendent, M. Geibel

*** Committee of the Whole Meeting – August 15, 2024**

INFORMATION ITEMS: NONE

ACTION ITEMS:

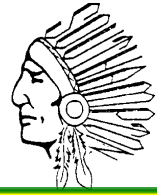
1.1 *Superintendent's Recommendation for Employment

- **Mary Conroy**, Business Administrator/School Board Secretary, Salary \$122,000.00, effective 08/05/2024 and pending satisfactory completion of background check and all required documents.
- **Gabriella Vergantino (O'Hara)**, 3rd Grade Elementary School Teacher, Salary \$59,463.00, Step 1, MA Column of the Schedule A-1 2024-2025 Salary Guide, effective 09/01/2024 and pending satisfactory completion of background check and all required documents.
- **Colbey Salay**, Middle School P.E./Health Teacher, Salary \$58,088.00, Step 2, BA Column of the Schedule A-1 2024-2025 Salary Guide, effective 09/01/2024 and pending satisfactory completion of background check and all required documents.

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- **James McWilliams**, Substitute Custodian, Salary \$18.50 per hour, effective 08/21/2024 and pending satisfactory completion of background check and all required documents.

1.2 *Accept Resignations

- **A. McKenna Wolverton**, Middle School P.E./Health Teacher, effective 09/01/2024.

1.3 * Leave of Absence

- **Employee #1146**, NJ Extended Sick Leave Law from 08/28/2024-11/29/2024
- **Employee #15354**, Maternity Leave, FMLA from 08/28/2024-11/25/2024
- **Employee #1233**, Leave of Absence from 08/28/2024-09/30/2024

1.4 Mentoring

- **Amanda Conover** to be mentored in accordance with state regulations under the provisional license program for 30 weeks by Patricia Carpenter.
- **Michael Siwak** to be mentored in accordance with state regulations under the provisional license program for 30 weeks by Nichol Czarzasty.
- **Amber Touch** to be mentored in accordance with state regulations under the provisional license program for 30 weeks by Stephanie Wilhelm.
- **Gabrielle Vergantino (O'Hara)** to be mentored in accordance with state regulations under the provisional license program for 30 weeks by Andrea Easlick.
- **Jessica Gindle** to be mentored in accordance with state regulations under the provisional license program for 30 weeks by Brianna Allen.
- **Arden Hosier** to be mentored in accordance with state regulations under the provisional license program for 30 weeks by Jessica Lieberum.
- **Colbey Salay** to be mentored in accordance with state regulations under the provisional license program for 30 weeks by Randall Meyer.

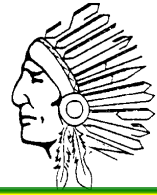
1.5 *2024-2025 Full Year Schedule B Appointments and Fall Site Managers

Approval for the attached staff members to fill Full Year Schedule B Appointments for the 2024-2025 School Year (subject to the activities not being terminated due to any reason, i.e. the Covid-19 pandemic) and approval for Fall Site Managers.

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1.6 Lunch and Bus Duty

- Approval for any certified staff to serve as lunch duty monitors as per signed agreement at the non-instructional rate.
- Approval for any certified staff to serve as early/late bus monitors as per the signed agreement at the non-instructional rate.
- Approval for all ESS employees to be compensated at the agreed upon rate when serving as early/late bus monitors and/or lunch duty monitors.

1.7 Renewal of Part-Time Teacher Evaluator

- Approve the rehiring of part-time teacher evaluator Stacey Cullen to complete up to 50 evaluations at \$300.00 per evaluation.

1.8 * Approval of the 2024–2025 Student Assessment Schedule

1.9 Affirm pay rate for Substitute Nurses at a rate of \$225.00 per day.

1.10 Approval for Emily Grosser to enroll in the New Jersey State–Approved Leaders to Leaders Comprehensive Mentoring and Induction Program for new school leaders, cost is \$950.00.

*MOTION: L. Carelli SECOND: B. Wright to accept and approve (item #'s 1.1– 1.10) **ROLL CALL VOTE: 7–0 Motion carries***

<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

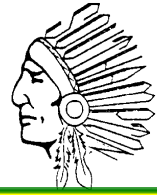
1.11 *Approval of a Collective Bargaining Unit between the Southampton Township Custodial and Maintenance Association (STCMA) and the Southampton Township Board of Education effective January 1, 2025.

*MOTION: L. Carelli SECOND: B. Wright to approve the Collective Bargaining Unit between the Southampton Township Custodial and Maintenance Association (STCMA) and the Southampton Township Board of Education (item #1.11) **ROLL CALL VOTE: 7 –0 Motion carries***

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K. Topf, Vice President Excused J. Hoey Y R. Hann Y
I. Bodine III Y J. Allen Excused M. Walker Y
B. Wright Y L. Carelli Y J. Hicks, President Y

1.12 *Approve the Business Administrator's 2024-2025 Contract.

*MOTION: L. Carelli SECOND: J. Hoey to approve the Business Administrator's 2024-2025 Contract (item #1.12) **ROLL CALL VOTE: 7-0 Motion carries***

K. Topf, Vice President Excused J. Hoey Y R. Hann Y
I. Bodine III Y J. Allen Excused M. Walker Y
B. Wright Y L. Carelli Y J. Hicks, President Y

1.13 *Non-Resident Students

- Approve the enrollment into 5th grade and 8th grade for children of a non-resident teaching staff member, **Employee #1126**, for the 2024-2025 School Year.
- Approve the enrollment into 8th grade for the child of a non-resident teaching staff member, **Employee #1253**, for the 2024-2025 School Year.

*MOTION: L. Carelli SECOND: R. Hann to approve enrollment of non-resident students for the 2024-2025 school year in accordance with Article XVII, Miscellaneous Provisions H, "Children of Employee" of the Collective Bargaining Agreement between STEA and STBOE (item #1.13) **ROLL CALL VOTE: 7-0 Motion carries***

K. Topf, Vice President Excused J. Hoey Y R. Hann Y
I. Bodine III Y J. Allen Excused M. Walker Y
B. Wright Y L. Carelli Y J. Hicks, President Y

1.14 Approval for 2024-2025 Out-of-District Placements for Special Education students

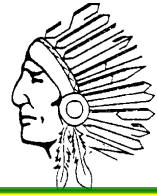
- Student #162140 to attend Hampton Academy in Lumberton, New Jersey
- Student #162365 to attend Archway Lower School in Atco, New Jersey

MOTION L. Carelli SECOND: B. Wright to approve out-of-district placement for two special education students for the school year 2024-2025

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(item #1.14) **ROLL CALL VOTE: 7-0 Motion carries**

K. Topf, Vice President	Excused	J. Hoey	Y	R. Hann	Y
I. Bodine III	Y	J. Allen	Excused	M. Walker	Y
B. Wright	Y	L. Carelli	Y	J. Hicks, President	Y

1.15 *Approval for 2024-2025 Professional Agreement with AAC & Me, LLC to provide services for the following:

- AAC Evaluations = \$1,200.00 per evaluation
- Assistive Technology Evaluations = \$1,200.00 per evaluation
- Virtual or phone consultations = \$100.00 per hour
- On-site Trainings = \$15.00 per hour

MOTION: L. Carelli **SECOND:** J. Bodine to approve professional agreement with AAC & Me, LLC for the 2024-2025 school year (item #1.15) **ROLL CALL VOTE: 7-0 Motion carries**

K. Topf, Vice President	Excused	J. Hoey	Y	R. Hann	Y
I. Bodine III	Y	J. Allen	Excused	M. Walker	Y
B. Wright	Y	L. Carelli	Y	J. Hicks, President	Y

1.16 *Approval of the Mentoring Plan for the 2024-2025 School Year.

MOTION: L. Carelli **SECOND:** J. Hoey to accept and approve the 2024-2025 Mentoring Plan (item #1.16) **ROLL CALL VOTE: 7-0 Motion carries**

K. Topf, Vice President	Excused	J. Hoey	Y	R. Hann	Y
I. Bodine III	Y	J. Allen	Excused	M. Walker	Y
B. Wright	Y	L. Carelli	Y	J. Hicks, President	Y

- Mr. Carelli stated that the Administrative Team has done a great job on the Plan.

2. CURRICULUM/POLICY COMMITTEE (Chairperson: J. Hicks, J. Hoey, J. Allen)

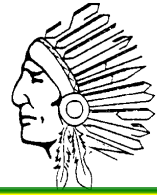
Administrative Facilitator: Superintendent, M. Geibel

***Committee of the Whole Meeting - August 15, 2024**

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INFORMATION ITEMS: NONE

ACTION ITEMS:

2.1 *Policy Alert #233 – Policy Abolishment

- P0164.6 Remote Public Board Meetings During a Declared Emergency (M)
- P7231 Gifts from Vendors (M)

*MOTION: B. Wright SECOND: L. Carelli to abolish policies as listed in accordance with Strauss Esmay Policy Alert #233 (item #2.1) **ROLL CALL VOTE: 7-0 Motion carries***

<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

2.2 *Policy Alert #233 – First Reading

- P0141 Board Member Number and Term (Revised)
- P2200 Curriculum Content (M)
- P & R3160 Physical Examination (M)
- P & R4160 Physical Examination (M)
- R5200 Attendance (M)
- P5337 Service Animals (Revised)
- P5350 Student Suicide Prevention (M) (Revised)
- P8420 Emergency & Crisis Situations (M) (Revised)
- P & R8467 Firearms & Weapons (M) (Revised)
- P9181 Volunteer Athletic Coaches & Co-Curricular Activity Advisors/Assistants (Revised) * Drop Sub Teacher Cert-not necessary

*MOTION: B. Wright SECOND: L. Carelli to acknowledge first reading of policies as listed in accordance with Strauss Esmay Policy Alert #233 (item #2.2) **ROLL CALL VOTE: 7-0 Motion carries***

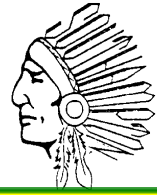
<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

2.3. *First Reading for Revisions to Existing Policy

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- P2431 Athletic Competition

*MOTION: M. Walker SECOND: J. Hoey to acknowledge first reading of policy as listed (item #2.3) **ROLL CALL VOTE: 7-0 Motion carries***

<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

2.4 *Approval of the revisions of curricula aligned with the New Jersey Student Learning Standards

- 2.4.1 Grades K-8 Mathematics
- 2.4.2 Grades K-5 Reading and Writing
- 2.4.3 Grades 6-8 Language Arts

*MOTION :L. Carelli SECOND: I. Bodine to approve the revisions of curricula aligned with the New Jersey Student Learning Standards (items #'s 2.4.1-2.4.3) **ROLL CALL VOTE: 7-0 Motion carries***

<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

3. BUDGET/FINANCE/FACILITIES COMMITTEE (*Chairperson: M. Walker, R. Hann & I. Bodine*)

Administrative Facilitator – Business Administrator, M. Conroy

***Committee of the Whole Meeting – August 15, 2024**

INFORMATIONAL ITEMS:

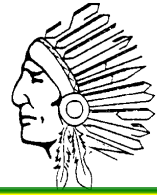
ACTION ITEMS:

3.1 Approve 2024-2025 School Food Service Prices as required by Federal Equity Pricing for school lunches for Healthy, Hunger Free Kids Act 2010.

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	2023-2024 Prices	2024-2025 Prices
Grades K-2	\$3.25	\$3.50
Grades 3-8	\$3.25	\$3.50
Double Entrée	\$1.50	\$1.50
Preschool Milk	\$0.25	\$0.25
Breakfast	\$1.50	\$1.60
Milk	\$0.50	\$0.50
Juice	\$0.50	\$0.50
Water (large/small)	\$1.25/\$0.75	\$1.25/\$0.75
Ice Cream School #1	\$1.00	\$1.00
Ice Cream School #2-#3	\$0.60-\$1.50	\$0.60-\$1.50
Adult	\$4.65	\$4.80

MOTION: M. Walker SECOND: I. Bodine to accept and approve (item #3.1) **ROLL CALL**

VOTE: 7-0 Motion carries

K. Topf, Vice President Excused J. Hoey Y R. Hann Y
I. Bodine III Y J. Allen Excused M. Walker Y
B. Wright Y L. Carelli Y J. Hicks, President Y

3.2 * Accept refund in the amount of \$39.90 in settlement agreement between New Jersey Department of Education and Y.A.L.E. School.

MOTION: M. Walker SECOND: J. Hoey to accept the refund in the amount of \$39.90 in settlement agreement between New Jersey Department of Education and Y.A.L.E. School (item #3.2) **ROLL CALL VOTE: 7-0 Motion carries**

K. Topf, Vice President Excused J. Hoey Y R. Hann Y
I. Bodine III Y J. Allen Excused M. Walker Y
B. Wright Y L. Carelli Y J. Hicks, President Y

3.3 * Approve the registration fee of \$675.00 for the Burlington County School Crisis Response Team.

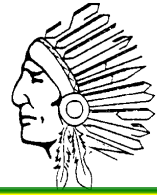
MOTION: M. Walker SECOND: I. Bodine to approve the registration fee of \$675.00 for the Burlington County School Crisis Team (item #3.3) **ROLL CALL VOTE: 7-0 Motion carries**

- Mrs. Wright stated this is a very important thing to do. Mr. Hicks stated it is important training for a crisis.

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K. Topf, Vice President Excused J. Hoey Y R. Hann Y
I. Bodine III Y J. Allen Excused M. Walker Y
B. Wright Y L. Carelli Y J. Hicks, President Y

3.4 *Approval to purchase a digital sign in the amount of \$28,956.00 for installation at the Betty L. Wright Administration Building from Effective Sign Works.

MOTION: M. Walker SECOND: I. Bodine to approve the purchase of a digital sign in the amount of \$28,956.00 from Effective Sign Works (item #3.4) **ROLL CALL VOTE: 7-0**

Motion carries

K. Topf, Vice President Excused J. Hoey Y R. Hann Y
I. Bodine III Y J. Allen Excused M. Walker Y
B. Wright Y L. Carelli Y J. Hicks, President Y

3.5 *Approve the purchase of flooring for the teachers' lounge in School #3 in the amount of \$5,411.40 from Interior Solutions.

MOTION: M. Walker SECOND: R. Hann to approve the purchasing of flooring for the teachers' lounge in School #3 in the amount of \$5,411.40 from Interior Solutions (item #3.5) **ROLL CALL VOTE: 7-0 Motion carries**

K. Topf, Vice President Excused J. Hoey Y R. Hann Y
I. Bodine III Y J. Allen Excused M. Walker Y
B. Wright Y L. Carelli Y J. Hicks, President Y

3.6 *Approve the purchase of flooring for Classrooms #47 and #48 in School #2 in the amount of \$17,823.95 from Interior Solutions.

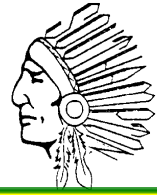
MOTION: M. Walker SECOND: I. Bodine to approve the purchasing of flooring for classrooms #47 and #48 in School #2 in the amount of \$17,823.95 from Interior Solutions (item #3.6) **ROLL CALL VOTE: 7-0 Motion carries**

K. Topf, Vice President Excused J. Hoey Y R. Hann Y
I. Bodine III Y J. Allen Excused M. Walker Y
B. Wright Y L. Carelli Y J. Hicks, President Y

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3.7 *Approve the purchase of a sink, toilet and fixtures for Room #48 in School #2 in the amount of \$3,078.43 from Ferguson Enterprises #501.

*MOTION: M. Walker SECOND: B. Wright to approve the purchase of a sink, toilet and fixtures for room #48 in School #2 in the amount of \$3,078.43 from Ferguson Enterprises #501 (item #3.7) **ROLL CALL VOTE: 7-0 Motion carries***

<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

3.8 *Approve invoice #2015 in the amount of \$11,500.00 for 46 hours of work completed by A.G. Technologies, Inc.

*MOTION: M. Walker SECOND: B. Wright to approve invoice #2015 in the amount of \$11,500.00 for 46 hours of work completed by A.G. Technologies, Inc. (item #3.8) **ROLL CALL VOTE: 7-0 Motion carries***

<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

3.9 *Approve proposals for maintenance and repairs to the HVAC system totaling \$19,942.80 from Peterson.

- 3.9.1 Proposal #586552 in the amount of \$11,299.60
- 3.9.2 Proposal #586074.00 in the amount of \$3,835.20
- 3.9.3 Proposal #131895 in the amount of \$1,776.00
- 3.9.4 Proposal #131895 in the amount of \$3,032.00

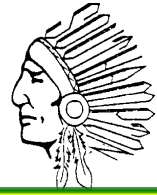
*MOTION: M. Walker SECOND: I. Bodine to approve the proposals for maintenance and repairs to the HVAC system totaling \$19,942.80 from Peterson (item #'s 3.9.1-3.9.4) **ROLL CALL VOTE: 7-0 Motion carries***

<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

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4. PUBLIC RELATIONS COMMITTEE (*Chairperson: L. Carelli, I. Bodine, J. Hicks*)

Administrative Facilitator: Superintendent, M. Geibel

***Committee of the Whole Meeting – August 15, 2024**

INFORMATION ITEMS:

- NJSBA Workshop in Atlantic City, NJ – October 21-24, 2024 (September 9th deadline to reserve a room – contact Superintendent's office)
- New Field Service Representative for NJSBA is Laurie Bandlow
- Burlington County School Board Meeting – October 16, 2024 – 5:45 p.m. – Medford Village Country Club

ACTION ITEMS:

4.1 Approval to schedule the next Town Hall Meeting on Tuesday, October 8, 2024.

MOTION: L. Carelli SECOND: J. Hoey to approve the scheduling of the next Town Hall Meeting on Tuesday, October 8, 2024 (item #4.1) **ROLL CALL VOTE: 7-0 Motion carries**

<i>K. Topf, Vice President</i>	<i>Excused</i>	<i>J. Hoey</i>	<i>Y</i>	<i>R. Hann</i>	<i>Y</i>
<i>I. Bodine III</i>	<i>Y</i>	<i>J. Allen</i>	<i>Excused</i>	<i>M. Walker</i>	<i>Y</i>
<i>B. Wright</i>	<i>Y</i>	<i>L. Carelli</i>	<i>Y</i>	<i>J. Hicks, President</i>	<i>Y</i>

UNFINISHED BUSINESS: NONE

NEW BUSINESS: NONE

***Jeffrey Hicks stated a need for board goals and themes in the district sooner**

***Audit date postponed**

***Committee as a whole structure was discussed–Mary Conroy to take the notes**

***September work session to establish policy and guidelines on the meetings**

***Megan Geibel asked the solicitor about policy on the committee as a whole meetings**

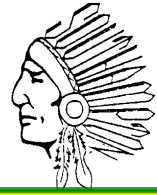
PUBLIC COMMENTS: As per policies 0164 and 0167, members of the public are invited to submit general comments during this public comment portion of the meeting.

CLOSE PUBLIC COMMENT

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MOTION: L. Carelli SECOND: M. Walker TO ADJOURN TIME: 9:43 p.m.

DATES TO REMEMBER

August 20-21	New Teacher Orientation 8:30 a.m. – 3:30 p.m.
August 26	New Student Orientation 10:00 a.m.
August 28-29	Staff Professional Development
August 28	Orientations Kindergarten (4:00 p.m. School #1) Grade 3 (5:00 p.m. – 6:00 p.m. School #2) Grade 6 (6:30 p.m. – 7:30 p.m. School #3)
August	Summer Concert Series (Wednesdays 7:00 p.m.) Township Building, 5 Retreat Road
August 30	School Closed
September 2	School Closed – Labor Day Observance
September 3	Students and Staff Return 1st Day of School
September 10	PTA Community Night 6:00 p.m. STAR Foundation Meeting 7:30 p.m.
September 17	Picture Day Back-to-School Night School #1 & #2 6:00-8:30 p.m.
September 18	8th Grade Parent Orientation 5:30 p.m. Back-to-School Night School #3 6:00-8:30 p.m.
September 19	Board of Education Work Session 6:00-9:00 p.m.
September 26	Board of Education Meeting 7:00 p.m.
October 8	Star Foundation Meeting 7:30 p.m.
October 10	Board of Education Work Session 6:00-9:00 p.m.
October 14	School Closed for Students – Columbus Day Staff In-Service Day
October 17	Picture Retakes Board of Education Meeting 7:00 p.m.
October 21-24	NJSBA Workshop – Atlantic City, NJ
October 21	2-hour Delayed Opening – Students Only (Teacher In-Service)
October 31	Halloween Parade – (Time TBD) Halloween Parties – (Time TBD)