

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

June 25, 2024

MEETINGS:

5:00 p.m. – Board of Education Annual Self-Evaluations, Media Center

6:00 p.m. – Closed Executive Session, Media Center

7:00 p.m. – Public Meeting, School #3 Warrior Dome

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088 “Building a Tradition of Excellence”

Our Vision

We aspire to be a district which fosters a safe and supportive environment where all individuals feel valued, grow in knowledge and confidence with commitment to enrich society.

Our Mission

The mission of the Southampton Township School District, in partnership with the community, is to educate, empower and inspire students to be successful global citizens. Driven by passion for education and rooted in a tradition of excellence, we are committed to providing an inclusive and engaging environment that fosters a future forward mindset.

CALL TO ORDER: 5:00 p.m.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Katie Topf, <i>Vice President</i>	X	
Irving Bodine III	X	
Betty Wright	X	
Janine Hoey	X	
Leon Carelli	X	
Russell Hann	X	
Melissa Walker	X	
Jeffrey Hicks, <i>President</i>	X	

Others Present: S. Gorin, Esq., M. Geibel, C. DeJoseph

PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools, the township municipal building, posted on the district website and the Southampton Township School District Facebook page. Notice of this meeting was advertised in the *Burlington County Times* on January 10, 2024, advertised in the *Courier Post* on January 11, 2024, and transmitted to the Township Clerk on January 5, 2024.

Notice that public session is being audio recorded

Please note that the public session of tonight's meeting is being audio recorded.

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item #s 4, 8, 9, 11 & 12** as above indicated and the subject to be discussed is as follows:

Collective Bargaining Negotiations/Falling Within Attorney-Client Privilege

Personnel Matters/Pending or Anticipated Litigation/Contract Negotiation

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Tuesday, June 25, 2024**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

TIME: 6:12 p.m. MOTION: L. Carelli SECOND: M. Walker VOICE VOTE;
MOTION CARRIES, ALL IN FAVOR 8-0

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: 7:04 p.m. MOTION: L. Carelli SECOND: M. Walker VOICE VOTE; MOTION
CARRIES, ALL IN FAVOR 8-0

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting. Please be aware this meeting may be recorded in accordance with District Policy #0168.

CALL TO ORDER REGULAR MEETING: 7:03 p.m.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Katie Topf, Vice President	X	
Irving Bodine III	X	
Betty Wright	X	
Janine Hoey	X	
Leon Carelli	X	
Russell Hann	X	
Melissa Walker	X	
Jeffrey Hicks, President	X	

Others Present: S. Gorin, Esq., M. Geibel, C. DeJoseph

SALUTE TO THE FLAG

MOTION BY THE BOARD OF EDUCATION TO APPROVE THE FORMAT OF BOARD VACANCY CANDIDATE INTERVIEWS TO TAKE PLACE IN EXECUTIVE SESSION PER POLICY #0143.

MOTION: B. Wright SECOND: R. Hann to approve holding Board vacancy interviews in public session, per District policy #0143. ROLL CALL VOTE; AYES (B. Wright, R. Hann) NO (K. Topf, I. Bodine, J. Hoey, L. Carelli, M. Walker, J. Hicks); **MOTION FAILS 2 AYES; 6 NO**

MOTION BY THE BOARD OF EDUCATION TO APPROVE THE FORMAT OF BOARD VACANCY CANDIDATE INTERVIEWS TO TAKE PLACE IN PUBLIC SESSION PER POLICY #0143.

MOTION: L. Carelli SECOND: K. Topf to approve holding Board vacancy interviews in public session, per District policy #0143. ROLL CALL VOTE; AYES (K. Topf, I. Bodine, J. Hoey, L. Carelli, M. Walker, J. Hicks) NO (B. Wright, R. Hann); **MOTION CARRIES 6 AYES; 2 NO**

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED

MOTION: K. Topf SECOND: J. Hoey to accept the agenda as published. VOICE VOTE; **MOTION CARRIES, ALL IN FAVOR 8-0**

STUDENT RECOGNITION:

Character Trait: Creativity for School #1, True Warrior for School #2/#3

Kindergarten: Ava Miller

Grade 5: Harry Eastburn

Grade 1: Calia Eriksson

Grade 6: Ember Hahn

Grade 2: Bryson Luna-DiChurch

Grade 7: Emma Clark

Grade 3: Sadie Borcsik

Grade 8: Max Bauer

Grade 4: Dale Cruzan

EMPLOYEE RECOGNITION

- Deanna Diaz – School #3 Special Education Teacher
- Anthony Jones – School Psychologist

OTHER RECOGNITION

- Jennifer Horner

COMMUNITY TOPIC: NONE

SOUTHAMPTON TOWNSHIP PTA
Regina Hamara, PTA Representative

BRIEF RECESS

INTERVIEWS FOR BOARD VACANCY

Joseph Allen *(in person)*

Sean Cassel *(virtual)*

Peter Gordon Jr. *(virtual)*

SPECIAL ACTION ITEMS:

Open floor to nominations for a candidate to fill the Board of Education vacancy for the unexpired term ending December 31, 2024.

M. Walker nominated Joseph Allen

Approve candidate for the unexpired Board of Education term ending December 31, 2024 pending criminal history review prior to service and fingerprinting to be completed within 30 days of vote certification.

MOTION: M. Walker SECOND: K. Topf to approve Joseph Allen for the unexpired Board of Education term ending December 31, 2024 pending criminal history review prior to service and fingerprinting to be completed within 30 days of vote certification. ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

TIME: 8:18 p.m. MOTION: L. Carelli SECOND: B. Wright TO ENTER CLOSED EXECUTIVE SESSION TO DISCUSS ITEMS FALLING UNDER EXEMPTIONS #8 & #9. (ATTORNEY CLIENT PRIVILEGE & PERSONNEL MATTERS) VOICE VOTE; MOTION CARRIES, ALL IN FAVOR 8-0

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: 9:17 p.m. MOTION: L. Carelli SECOND: J. Hoey VOICE VOTE; MOTION CARRIES, ALL IN FAVOR 8-0

STATEMENT TO THE PUBLIC

Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules.

PUBLIC PARTICIPATION AT BOARD OF EDUCATION MEETINGS

As a friendly reminder, public participation in Board of Education meetings is governed by District Policy 0167. During designated public comment periods members of the public shall direct all statements, questions, or inquiries to the presiding officer (i.e. Board President) and any questions or inquiries directed by a participant to another Board member will be redirected to the presiding officer. The presiding officer may interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy; is abusive, obscene, or may be defamatory; and may request any person to leave the meeting when that person does not observe reasonable decorum.

PUBLIC COMMENT ON AGENDA ACTION ITEMS

In accordance with District Policies 0164 and 0167 members of the public are invited to submit comments pertaining only to the Board agenda action items during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution.

Public participation shall be governed by the following rules:

- A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable
- Each statement made by a participant shall be limited to (not less than) three minutes' duration
- No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard

Please state your name, municipality, and the action item you're commenting on.

None.

CLOSE PUBLIC COMMENT

CORRESPONDENCE: *Thank you notes and resumes from candidates for Board vacancy*

APPROVAL OF MINUTES: May 28, 2024 Regular & Executive Meetings

MOTION: B. Wright SECOND: R. Hann to approve the Regular & Executive Meeting minutes from May 28, 2024 (as amended in the Board packet) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

2024-2025 APPOINTMENTS:

NOTE: From here forward (items #1-#3) will be made in one motion.

1. APPOINTMENT OF PHOTOGRAPHER FOR THE 2024-2025 SCHOOL YEAR:

Jostens Photography

2. *APPOINTMENT OF ARMED SECURITY SERVICES:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) Requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids, Therefore, be it resolved by the Board of Education that Tri-Shield Security & Protection Services LLC, of 380 S. Post Road, Suite 100, Princeton Junction, NJ 08550, be appointed the Armed Security Service provider for the period from July 1, 2024 to June 30, 2025, at a rate of \$44.00 per hour, to perform the professional services ordinarily provided by an Armed Security Service of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Tri-Shield Security & Protection Services LLC is an organization authorized by law to provide such services in the State of New Jersey, which practices are regulated by the laws of this State.

3. APPOINTMENT OF LEGAL SERVICES:

Therefore, be it resolved by the Board of Education that Parker McCay, P.A. 9000 Midlantic Drive, Suite 300, Mt. Laurel, NJ, 08054, be appointed the Legal Services provider for the period from July 1, 2024 to June 30, 2025, to perform the professional services ordinarily provided by a Legal Services provider of the State of New Jersey, and to receive such compensation as may be reasonable for such services.

MOTION: L. Carelli SECOND: M. Walker, to approve and/or appoint, the Board action items (items #1 - #3) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

REPORT OF THE BOARD SECRETARY

INFORMATION ITEMS:

Board of Education Member Election – November. The candidate kit is now available on the NJSBA website. (www.njsba.org/candidacy) The deadline to submit a nominating petition to the County Board of Elections is 4 p.m. on July 29, 2024.

ACTION ITEMS:

- 1.1 It is recommended that the Board Approve transfers *Line items for the months of May 2024-June 2024, as approved by the Superintendent.**
- 1.2 Authorize the following payments *Payment of the June 2024 bill list in the amount of \$324,931.93**
- 1.3 Accept the *Board Secretary's Report for the month of May 2024.**
- 1.4 Accept the *Treasurer's Report for the month of April 2024.**
- 1.5 Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to NJAC 6:A:23-2.1(c)3, I certify that as of May 2024 no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of NJAC 6A:23-2.11(a).**
- 1.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to NJAC 6:A23-2.11(c)4, we certify that as of May 2024 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the NJAC6:A23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**
- 1.7 Accept *Revenue Account Status Report for May 2024.**
- 1.8 Authorize Nutri-Serve Check Register in the amount of \$63,575.43.**
- 1.9 Grant permission to prepare a June 28, 2024 Bill List and to pay monthly bills with approval of Board President, Board Vice-President, and Budget Committee Chairperson and to make corresponding line item transfers with approval of Superintendent according to Board Policy; and further grant permission to pay monthly bills at the end of July 2024, upon the review and approval of the Board President, Board Vice-President, and Budget Committee Chairperson.**
- 1.10 Resolve that the amount of district taxes, exclusive of Debt Service requirements, needed to meet the obligations of the Board of Education from July 1, 2024 through June 30, 2025 is \$12,745,919 for the current expense. The Township of Southampton is hereby requested to place in the hands of the Treasurer of School Monies the following amounts on the dates stated, in accordance with the statutes relating thereto:**

July 11, 2024	\$	1,380,808.00
August 15, 2024	\$	1,380,808.00
September 12, 2024	\$	1,380,808.00
October 17, 2024	\$	1,380,808.00
November 14, 2024	\$	1,380,808.00
December 12, 2024	\$	1,380,808.00
January 16, 2025	\$	743,512.00
February 13, 2025	\$	743,512.00
March 13, 2025	\$	743,512.00
April 17, 2025	\$	743,512.00
May 15, 2025	\$	743,512.00
June 12, 2025	\$	743,511.00

- 1.11 Resolve that the amount of district taxes needed to meet all interest and debt redemption charges of the Southampton Township Board of Education from July 1, 2024 through June 30, 2025 is \$525,850. The Township of Southampton is hereby requested to place in the hands of person acting in the role of Treasurer of School Monies the following amount, on the date stated in accordance with the related statutes thereto:

August 15, 2024	\$	341,803.00
February 13, 2025	\$	184,047.00

- 1.12 Open Petty Cash Fund for 2024-2025 school year with beginning balance of in the amount of \$250.00; And, approve petty cash checking account, with approved debit card for the 2024-2025 school year.

MOTION: K. Topf SECOND: I. Bodine to approve Board Secretary Report (items # 1.1– #1.12 as listed) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes*

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0 (*M. Walker recused item #1.2, check #4537)

REPORT OF THE SUPERINTENDENT:

INFORMATION ITEMS: None.

ACTION ITEMS:

1. *Harassment, Intimidation and Bullying (HIB) Report - None
 2. *Special Services Report
 3. *Curriculum Director's Report
 4. *Nurse's Report
 5. *Fire & Security Drill Reports
 6. *HIB/Suspension Reports
 7. *Principals' Report
 8. *Enrollment
- Total school enrollment as of June 14, 2024 (PS-8 Including Out of District Students) = 688

Special Education = 183

Resident students in-district = 146

Resident students sent out of district = 12

Speech and Language only = 25

9. *Kindergarten Enrollment Status Report as of June 14, 2024

Total Kindergarten Enrollment = 66

Completed Registrations = 58

Pre-Registrations = 4

Preschool Students = 3

Potential Retentions = 1

10.*2023-2024 Final Retention Report (School #1 Only)

MOTION: K. Topf SECOND: J. Hoey to accept and approve (item #'s 1- #10)
VOICE VOTE; MOTION CARRIES, 8-0

11. *Acceptance of Star Grant Funds

Approval to accept Star Grant Funds for the approximate amount of \$2,000.00 for subscription to use Book Creator for Schools 1, 2, & 3 submitted by Ronald Nober.

STAR Foundation – Grant Approval

Staff Member	Position	School	Title	Cost
R. Nober	Technology	School #2/#3	Book Creator for Schools 1, 2 & 3	\$2,000.00

			Total 2024-2025 Grant Awards	\$2,000.00
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MOTION: L. Carelli SECOND: I. Bodine to accept Star Grant funds (item #11) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

COMMITTEE REPORTS

1. PERSONNEL/STUDENT SERVICES (Chairperson: K. Topf, L. Carelli, and B. Wright)

Administrative Facilitator: Superintendent, M. Geibel

* Personnel/Student Services Committee Meeting – June 20, 2024

INFORMATION ITEMS: NONE

ACTION ITEMS:

1.1 Superintendent's Recommendation for Employment

- Zachary Phillips, from Substitute Custodian to Part-Time Custodian, Salary \$20.00 per hour, effective 07/01/2024
- Richard Endt, Substitute Custodian, Salary \$22.63 per hour, effective date 07/01/2024.

MOTION: B. Wright SECOND: L. Careli to accept and approve superintendent's recommendation for employment (item #1.1) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

1.2 *Approval of Sidebar Agreement Amending Collective Bargaining Agreement between Southampton Township Education Association and the Southampton Township Board of Education.

MOTION: B. Wright SECOND: L. Careli to approve Sidebar Agreement between Southampton Township Education Association and the Southampton Township Board of Education (item #1.2) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

1.3 *Approval of Resolution of the Southampton Township Board of Education Granting Voluntary Recognition to the Southampton Township Education Association.

MOTION: B. Wright SECOND: R. Hann to approve the Resolution of the Southampton Township Board of Education Granting Voluntary Recognition to the Southampton Township Education Association (item #1.3) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

1.4 *Accept Retirement

Donna Lubner, Effective 09/30/2024

1.5 *Workshops

- Bruce Stranahan, The NJ School Buildings and Grounds Association North/South Facilities Training on July 23, 2024, Gateway Regional High School, Woodbury Heights, NJ, No Charge.
- Emily Grosser, Understanding HIB Characteristics Training on August 22, 2024, New Jersey Law Center, New Brunswick, NJ, No Charge.

MOTION: B. Wright SECOND: J. Hoey to approve and accept (item #'s 1.4-1.5) ROLL CALL VOTE:

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

1.6 *Approve the Business Administrator's 2024-2025 Contract

MOTION: B. Wright SECOND: R. Hann to approve the Business Administrator's 2024-2025 Contract (item #1.6) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

1.7 *Approve 2024-2025 Out-of-District Placements for special education students

MOTION: B. Wright SECOND: L. Carelli to approve 2024-2025 out of district placement for special education students (item #1.7) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

1.8 *Approve the Extended School Year Summer 2024 Out-of-District Placements for special education students

MOTION: B. Wright SECOND: K. Topf to approve the extended school year summer 2024 out-of-district placement for special education students (item #1.8) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

1.9 2024-2025 Summer Evaluations for Speech Therapy, Occupational Therapy and Wilson Reading

1.9.1 Approve Employee #1193, Employee #15347, and Employee #15311 to provide speech and occupational therapy evaluations during the summer as needed. Employees will be paid at the 2024-2025 contractual hourly per diem rate.

1.9.2 Approve Employee #15272 to provide Wilson Reading services to student ID# 161894 during the ESY Program (July 8, 2024-August 1, 2024) for 14 total hours. Employee will be paid at the 2024-2025 contractual hourly per diem rate.

MOTION: B. Wright SECOND: L. Carelli to approve 2024-2025 summer evaluations for speech therapy, Wilson reading, and occupational therapy (item #1.9.1-1.9.2) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

1.10 2024-2025 Burlington County Science Team Consortium

Approval for the following employees to be a part of the Burlington County Science Team for the 2024-2025 School Year, No charge.

- Brianna Allen
- Jonathan Capocci
- Stefany Capocci
- Emma Merriell
- Stephanie Stevenson
- Sandie Wray

MOTION: B. Wright SECOND: J. Hoey to approve the 2024-2025 Burlington County Science Team Consortium at no cost except substitute cost (item #1.10) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

1.11 Fall Clinical Practice Placement

Approve Justin Farquahar, Rutgers University student, for a fall semester clinical placement from September 1, 2024-December 13, 2024, (Tuesdays and Fridays only), placement with Kelly Henderson for Middle School/Elementary School Band.

MOTION: B. Wright SECOND: K. Topf to approve clinical practice placement (item #1.11) VOICE VOTE; MOTION CARRIES 8-0

1.12 *Approve Revised Job Description

Approve revised job description for Network Administrator/Technology Coordinator

MOTION: B. Wright SECOND: I. Bodine to approve revised job description (item #1.12) VOICE VOTE; MOTION CARRIES 6 YES - 2 NO (B. Wright, R. Hann)

2. CURRICULUM/POLICY COMMITTEE (Chairperson: J. Hicks, J. Hoey)

Administrative Facilitator: Superintendent, M. Geibel

*Curriculum/Policy Committee Meeting – NONE

INFORMATION ITEMS:

Committee Updates

ACTION ITEMS:

2.1 *2023-2024 End-of-Year School Level Objectives Progress Reports

MOTION: K. Topf SECOND: I. Bodine to accept the conclusion of the 2023-2024 School Level Objectives Progress Reports (item #2.1) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

2.2 *2024-2027 Language Instruction Educational Plan Three-Year Plan (LIEP)

MOTION: K. Topf SECOND: J. Hoey to accept the 2024-2027 Language Instruction Educational Plan (LIEP) Three-Year Plan (item #2.2) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: M. Walker, I. Bodine, and R. Hann) **Administrative Facilitator – Business Administrator, C. DeJoseph**

***Budget/Finance/Facilities Meeting – June 17, 2024 (virtual via Zoom)**

INFORMATION ITEMS:

Committee Update

ACTION ITEMS:

3.1 Approve a Transfer of Current Year Surplus to Reserve:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7G-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Southampton Township Board of Education wishes to deposit anticipated current year surplus into Maintenance Reserve and/or Capital Reserve accounts at year end, and

WHEREAS, the Southampton Township Board of Education has determined that up to \$950,000 is available for such purpose of transfer:

NOW THEREFORE BE IT RESOLVED by the Southampton Township Board of Education that it hereby authorizes the district's School Business Administrator to make the transfer of up to \$950,000 into Capital Reserve and/or Maintenance Reserve while maintaining 2% fund balance consistent with all applicable laws and regulations.

MOTION: M. Walker SECOND: R. Hann to approve a transfer of current year surplus to reserve accounts (item# 3.1) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

3.2 Statement of Assurance for Lead Testing

MOTION: M. Walker SECOND: B. Wright to approve the statement of assurance for lead testing (item# 3.2) ROLL CALL VOTE

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

- 4. PUBLIC RELATIONS COMMITTEE (Chairperson: L. Carelli, I. Bodine, J. Hicks)
Administrative Facilitator: Superintendent, M. Geibel
*Public Relations Committee Meeting – June 18, 2024 (virtual via Zoom)**

INFORMATION ITEMS:

Committee Updates

ACTION ITEMS: NONE

UNFINISHED BUSINESS:

NJSBA Delegate Assembly Spring 2024 Update

Ad Hoc Committee – Pre-School Expansion Initiative On Hold
o Leon Carelli, Betty Wright, Vacancy

Curriculum & Policy Committee
o Joseph Allen

NEW BUSINESS:

- BCSBA Meeting – June 27, 2024
- *The Amistad Commission – Registration Deadline June 24, 2024
- Southampton Township Committee Meeting Update
- Motion to operate as Committee of the Whole on Thursday, August 15, 2024
- Regular Board of Education Meeting Tuesday, August 20, 2024
- Board of Education Retreat Tuesday, August 13, or Wednesday, August 14, 2024, 5:00-9:00 p.m.

Approval to Move to a Committee of the Whole Meeting Structure effective July 1, 2024. Committee of the Whole Meetings (no action taken) to be held the second or third Thursday of the month from 6:00 – 9:00 p.m., Regular Meetings (action to be taken) to be held the third or fourth Tuesday at 7:00 p.m.

MOTION: M. Walker SECOND: J. Hoey to approve moving to a Committee of the Whole Meeting Structure. ROLL CALL VOTE

L. Carelli MOTION to amend to read 1st actionable day to approve structure, B. Wright SECOND; MOTION CARRIES, ALL IN FAVOR 8-0

K. Topf - Yes

J. Hoey - Yes

M. Walker - Yes

I. Bodine III - Yes

L. Carelli - Yes

J. Hicks, President - Yes

B. Wright - Yes

R. Hann - Yes

MOTION CARRIES 8-0

PUBLIC COMMENTS: As per policies 0164 and 0167, members of the public are invited to submit general comments during this public comment portion of the meeting.

None.

CLOSE PUBLIC COMMENT

MOTION: L. Carelli SECOND: M. Walker TO ADJOURN TIME: 10:04 p.m.

VOICE VOTE; MOTION CARRIES 8-0

DATES TO REMEMBER

June 21 – August 16	Summer Office Hours (Fridays closed)
July 6	Southampton Family Day-Fireworks
July 8-August 1	Extended School Year, Kindergarten Readiness & Transitional 1 st Gr. Program
July 8-August 9	Champions Summer Camp
July 19	STAR Foundation Meeting @ 7:30 p.m. (Sally Stretch Keen
Library)	
July/August	Summer Concert Series (Wednesdays in July/August) @ 7:00 p.m., Township Building, 5 Retreat Road
August 20-21	New Teacher Orientation 8:30 a.m. – 3:30 p.m.
August 20	Board of Education Meeting @ 7:00 p.m. (School #2 APR)
August 28	Kindergarten Orientation @ 4:00 p.m.
August 28	Grade 3 Orientation 5:00 p.m. – 6:00 p.m.
August 28	Grade 6 Orientation 6:30 p.m. – 7:30 p.m.