

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 24, 2024



MEETINGS:

6:00 p.m. – Executive Session, Media Center

7:00 p.m. – Public Budget Hearing, Public Meeting, School #2 APR

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088

“Building a Tradition of Excellence”

OUR MISSION

The Southamptton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

CALL TO ORDER: 6:00 p.m.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Katie Topf, <i>Vice President</i>		Excused
Irving Bodine III	X	
Betty Wright	X	
Janine Hoey	X	
Jeffrey Hicks	X	
Leon Carelli	X	
Russell Hann	X	
Melissa Walker	X	
Kit Applegate, <i>President</i>	X	

Others Present: M. Harris, C. DeJoseph, J. Betley

PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools, the township municipal building, posted on the district website and the Southamptton Township School District Facebook page. Notice of this meeting was advertised in the *Burlington County Times* on January 10, 2024, advertised in the *Courier Post* on January 11, 2024, and transmitted to the Township Clerk on January 5, 2024.

Notice that public session is being audio recorded

Please note that the **public session** of tonight’s meeting is being audio recorded.

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

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RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **items # 4, 8, 9, 11 & 12** as above indicated and the subject to be discussed is as follows:

Collective Bargaining Negotiations/Falling Within Attorney-Client Privilege/Personnel Matters/Pending or Anticipated Litigation/Contract Negotiation

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Wednesday, April 24, 2024**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

**TIME: 6:01 p.m. MOTION: J. Hicks SECOND: L. Carelli VOICE VOTE;
MOTION CARRIED, ALL IN FAVOR 8-0**

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

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MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

**TIME: 7:03 p.m. MOTION: L. Carelli SECOND: R. Hann VOICE VOTE;
MOTION CARRIED, ALL IN FAVOR 8-0**

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting. Please be aware this meeting may be recorded in accordance with District Policy #0168.

CALL TO ORDER REGULAR MEETING: 7:03 p.m.

ROLL CALL:

Board of Education Member	Present	Absent
Katie Topf, <i>Vice President</i>		Excused
Irving Bodine III	X	
Janine Hoey	X	
Betty Wright	X	
Leon Carelli	X	
Jeffrey Hicks	X	
Russell Hann	X	
Melissa Walker	X	
Kit Applegate, <i>President</i>	X	

Others Present: M. Geibel, M. Harris, C. DeJoseph, J. Betley

SALUTE TO THE FLAG

MOTION: M. Walker SECOND: J. Hoey to pull item #2.4 on page #16 and postpone it until such time the new Superintendent has had a chance to weigh in

ROLL CALL VOTE;

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

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K. Topf, Vice President - Excused J. Hoey - Yes R. Hann - Yes
I. Bodine III - Yes J. Hicks - Yes M. Walker - Yes
B. Wright - Yes L. Carelli - Yes K. Applegate, President - Yes

MOTION CARRIED 8-0

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED
AMENDED

MOTION: J. Hicks SECOND: L. Carelli to accept the agenda as published
amended; VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 8-0

STUDENT RECOGNITION:

Character Trait: Cooperation for School #1, Patience for School #2/#3

Kindergarten: Bella Figueroa

Grade 1: Ella Coon

Grade 2: Eamon O'Connor

Grade 3: Jackson Cerra

Grade 4: Aryiana Augustine

Grade 5: Bryan Lee

Grade 6: Chase Plunkett

Grade 7: David Coyle

Grade 8: Lane Schellhardt

EMPLOYEE RECOGNITION

- **Stephanie Tafilowski** – School 2 & 3 Speech Therapist
- **Christine Milke** – Administrative Assistant to Superintendent

1. Interim Superintendent's Recommendation for Employment

- **Tara Hines**, K-8 Spanish Teacher, Salary \$80,708, Step 15, BA Column on the Schedule A-1 2024-2025 Salary Guide, effective date 09/03/2024 and pending satisfactory completion of background check and all required documents.
- **Danielle Madison**, Middle School Counselor, Salary \$78,883, Step 14, MA column on the Schedule A-1 2024-2025 Salary Guide, effective 07/01/2024 and pending satisfactory completion of background check and all required documents.
- **Jocelyn Mattingly**, Music Teacher, Salary \$61,463, Step 5, MA Column on the Schedule A-1 2024-2025 Salary Guide, effective date 09/03/2024 and pending satisfactory completion of background check and all required documents.
- **Amanda Conover**, 6th Grade Social Studies Teacher, Salary \$57,588, Step 1, BA Column on the Schedule A-1 2024-2025 Salary Guide, effective date 09/03/2024 and pending satisfactory completion of background check and all required documents.
- **Harold Bauer**, School-Wide Substitute Custodian, Salary \$18.50 per hour, effective date 04/25/2024.

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1.3 Approve transfer of School #2/#3 Vice Principal to Interim Curriculum & Instruction Director

- **Casey Noble** to be transferred from School 2/3 Vice Principal to Interim Curriculum & Instruction Director, Salary \$116,000, Step 5, Appendix A-2 2024-2025 Salary Guide, Transfer effective 07/08/2024.

1.4 *Approve transfer of School #2 Teacher to Interim Vice Principal

- **Emily Grosser**, School 2 & 3 10-Month Interim Assistant Principal, Salary \$106,000, Step 1, on the Appendix A-2 2024-2025 Salary Guide, effective date 07/08/2024.

MOTION: B. Wright SECOND: L. Carelli to accept and approve interim superintendent's recommendation for employment (items #1, 1.3 & 1.4) ROLL CALL VOTE

K. Topf, Vice President - Excused J. Hoey - Yes

I. Bodine III - Yes J. Hicks – Yes*

B. Wright - Yes L. Carelli - Yes

R. Hann - Yes

M. Walker - Yes

K. Applegate, President - Yes

MOTION CARRIED 8-0 (*J. Hicks recused item #1.3)

COMMUNITY TOPIC: INTRODUCTION OF NEW STAFF

- Tara Hines
- Danielle Madison
- Jocelyn Mattingly
- Amanda Conover
- Emily Grosser

OTHER RECOGNITION:

- Dan Gaffney
- Michael Harris

PUBLIC BUDGET HEARING

SOUTHAMPTON TOWNSHIP PTA

- L. Carelli, PTA Representative

SOUTHAMPTON TOWNSHIP EDUCATION ASSOCIATION

- Patricia Carpenter, President

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BRIEF RECESS (7:45 – 7:52 p.m.)

STATEMENT TO THE PUBLIC

Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules.

PUBLIC PARTICIPATION AT BOARD OF EDUCATION MEETINGS

As a friendly reminder, public participation in Board of Education meetings is governed by District Policy 0167. During designated public comment periods members of the public shall direct all statements, questions, or inquiries to the presiding officer (i.e. Board President) and any questions or inquiries directed by a participant to another Board member will be redirected to the presiding officer. The presiding officer may interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy; is abusive, obscene, or may be defamatory; and may request any person to leave the meeting when that person does not observe reasonable decorum.

PUBLIC COMMENT ON AGENDA ACTION ITEMS

In accordance with District Policies 0164 and 0167 members of the public are invited to submit comments pertaining only to the Board agenda action items during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution.

Public participation shall be governed by the following rules:

- A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable
- Each statement made by a participant shall be limited to (not less than) three minutes' duration
- No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard

Please state your name, municipality, and the action item you're commenting on.

None.

CLOSE PUBLIC COMMENT

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CORRESPONDENCE

APPROVAL OF MINUTES: March 12, 2024 Special Meeting

MOTION: L. Carelli SECOND: R. Hann to approve the Special Meeting minutes from March 12, 2024 (as provided in the Board packet) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks - Recuse	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 7-0

APPROVAL OF MINUTES: March 12, 2024 Executive Meeting

MOTION: L. Carelli SECOND: J. Hoey to approve the Closed Executive Meeting minutes from March 12, 2024 (as provided in the Board packet) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks - Recuse	M. Walker - Recuse
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 6-0

APPROVAL OF MINUTES: March 19, 2024 Regular Meeting

MOTION: J. Hicks SECOND: L. Carelli to approve the Regular Meeting minutes from March 19, 2024 (as provided in the Board packet/with PR Committee Agenda included) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks - Yes	M. Walker - Abstain
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 7-0

APPROVAL OF MINUTES: March 19, 2024 Closed Executive Meeting

MOTION: J. Hicks SECOND: L. Carelli to approve the Closed Executive Meeting minutes from March 19, 2024 (as provided in the Board packet) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks - Yes	M. Walker - Abstain
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 7-0

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

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APPROVAL OF MINUTES: April 9, 2024 Special Meeting

MOTION: J. Hicks **SECOND:** L. Carelli **to approve the Special Meeting minutes from April 9, 2024 (as provided in the Board packet) ROLL CALL VOTE**

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks - Yes	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 8-0

REPORT OF THE BOARD SECRETARY

INFORMATION ITEMS:

- Financial Disclosures are due 4/30/2024; still waiting on a few

ACTION ITEMS:

- 1.1 It is recommended that the Board Approve transfers *Line items for the months of **March 2024-April 2024**, as approved by the Superintendent.
- 1.2 Authorize the following payments *Payment of the **April 2024** bill list in the amount of \$754,333.94
- 1.3 Accept the ***Board Secretary's Report** for the month of **March 2024**.
- 1.4 Accept the ***Treasurer's Report** for the month of **February 2024**.
- 1.5 Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to NJAC 6:A:23-2.1(c)3, I certify that as of **March 2024** no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of NJAC 6A:23-2.11(a).
- 1.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to NJAC 6:A23-2.11(c)4, we certify that as of **March 2024** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the NJAC6:A23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 1.7 Accept *Revenue Account Status Report for **March 2024**.
- 1.8 Authorize Nutri-Serve Check Register in the amount of \$32,723.28.

MOTION: B. Wright **SECOND:** I. Bodine **to approve Board Secretary Report (item #'s 1.1-1.8 as listed) ROLL CALL VOTE**

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K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks - Yes	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 8-0

REPORT OF THE SUPERINTENDENT:

INFORMATION ITEMS:

- ***2024-2025 Staffing Plan**
- **Arbor Day Friday, April 26th**

Champions Summer Program

- Summer Program will run for 5 weeks in School #1 from 07/08/2024 – 08/09/2024.

ACTION ITEMS:

- 1. *Harassment, Intimidation and Bullying (HIB) Report - None**
- 2. *Special Services Report**
- 3. *Curriculum Director's Report**
- 4. *Nurse's Report**
- 5. *Fire & Security Drill Reports**
- 6. *HIB/Suspension Reports**
- 7. *Principals' Report**
- 8. *Enrollment**

Total school enrollment as of April 17, 2024 (PS-8 Including Out of District Students) = 686
Special Education = 181

- Resident students in-district = 146
- Resident students sent out of district = 11
- Speech and Language only = 24

9. *Kindergarten Enrollment Status Report as of April 17, 2024

- Total Kindergarten Enrollment = 60
- Completed Registrations = 50
- Pre-Registrations = 7
- Make-Up Registrations = 0
- Preschool Students = 2
- Potential Retentions = 1

10. *Class Trips

- **Walking Trip in Vincentown, 05/14/2024, Third Grade Trip.** No admission or transportation cost.

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MOTION: J. Hicks SECOND: B. Wright to accept and approve (item #s 1-10)
VOICE VOTE; MOTION CARRIED, 8-0

11. *ELA / Math / Science Program Implementation Presentation, by Jennifer Horner,
Director of Curriculum & Instruction.

COMMITTEE REPORTS

1. PERSONNEL/STUDENT SERVICES (Chairperson: K. Topf, L. Carelli, and B. Wright)

Administrative Facilitator: Interim Superintendent, M. Harris

*** Personnel/Student Services Committee Meeting – 04/18/2024**

INFORMATION ITEMS:

1.1 * Workshops

- **Jennifer Mikulski**, 5th Annual Comer Children's School Nurses Continuing Education Day on August 2, 2024, Virtual for 6 offset hours, No-Charge.
- **Christine Palmer**, 5th Annual Comer Children's School Nurses Continuing Education Day on August 2, 2024, Virtual for 6 offset hours, No-Charge.
- **Samantha Fenton**, BCSCA Spring Luncheon on May 31, 2024, Fratelli's Italian Restaurant, Burlington, NJ, No-Charge.
- **Allison Shaughnessy**, BCSCA Spring Luncheon on May 31, 2024, Fratelli's Italian Restaurant, Burlington, NJ, No-Charge.

1.2 *Leave of Absence

- **Employee #1169**, Medical LOA beginning 07/08/2024 through 01/01/2025; (Twelve Weeks FMLA from 07/08/2024-9/28/2024)
- **Employee #15257**, Unpaid LOA/FMLA/NJFLA to be determined.
- **Employee #15354**, FMLA revision from 05/10/2024-TBD, request for extended sick leave

Items # 1.3 and # 1.4 voted on previously

1.5 2023-2024 Girls' Softball Coach

- Approve appointment of **Colbey Salay** as Coach of the Girls' Softball Team, Schedule B.

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MOTION: B. Wright SECOND: J. Hoey to accept and approve (item #'s 1.1, 1.2 & 1.5) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks – Yes*	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 8-0 (*J. Hicks recused item #1.2 bullet #1)

1.6 *Renewal of Certified Staff for the 2024-2025 School Year

1.6.1 Approve the rehiring of tenured certified staff

1.6.2 Approve the rehiring of non-tenured certified staff receiving tenure**

1.6.3 Approve the rehiring of non-tenured certified staff

(item #1.6.2 – remove employee #15346 from this list, postpone approval until May)**

MOTION: B. Wright SECOND: L. Carelli to approve rehiring of Certified Staff for the 2024-2025 School Year (item #'s 1.6.1-1.6.3) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks - Yes	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 8-0

1.7 *Renewal of Certified Administrators for the 2024-2025 School Year

1.7.1 Approve the rehiring of tenured administrators

1.7.2 Approve the rehiring of non-tenured administrators receiving tenure

1.7.3 Approve the rehiring of non-tenured administrators

1.7.4 Approve the rehiring of non-tenurable administrator

MOTION: B. Wright SECOND: L. Carelli to approve rehiring of Certified Administrators for the 2024-2025 School Year (item #'s 1.7.1-1.7.4) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks – Yes*	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 8-0 (*J. Hicks recuse item #s 1.7.1 and 1.7.2)

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1.8 *Renewal of Non-Certified Staff for the 2024-2025 School Year

1.8.1 Approve the rehiring of custodian/maintenance specialist

1.8.2 Approve the rehiring of custodial staff

1.8.3 Approve the rehiring of custodian/groundskeeper

1.8.4 Approve the rehiring of non-tenured Treasurer of School Monies

1.8.5 Approve the rehiring of administrative assistants

MOTION: B. Wright SECOND: L. Carelli to approve rehiring of Non-Certified Staff for the 2024-2025 School Year (item #'s 1.8.1-1.8.5) ROLL CALL VOTE

K. Topf, Vice President - Excused J. Hoey - Yes

R. Hann - Yes

I. Bodine III - Yes

J. Hicks – Yes*

M. Walker - Yes

B. Wright - Yes

L. Carelli - Yes

K. Applegate, President - Yes

MOTION CARRIED 8-0 (*J. Hicks recuse item #s 1.8.5 Employee #1197)

1.9 *Approve Contract of Non-Tenurable Supervisor of Buildings & Grounds

MOTION: B. Wright SECOND: L. Carelli to approve the contract of the Non-Tenurable Supervisor of Buildings & Grounds for the 2024-2025 School Year (item #1.9) ROLL CALL VOTE

K. Topf, Vice President - Excused J. Hoey - Yes

R. Hann - Yes

I. Bodine III - Yes

J. Hicks – Yes

M. Walker - Yes

B. Wright - Yes

L. Carelli - Yes

K. Applegate, President - Yes

MOTION CARRIED 8-0

1.10 *Approve Submission of the Business Administrator's 2024-2025 Contract

- Approve the submission of the 2024-2025 Business Administrator's contract for approval by the Burlington County Executive Superintendent.

MOTION: B. Wright SECOND: L. Carelli to approve submission of Business Administrator's contract for the 2024-2025 School Year (item #1.10) ROLL CALL VOTE

K. Topf, Vice President - Excused J. Hoey - Yes

R. Hann - Yes

I. Bodine III - Yes

J. Hicks – Yes

M. Walker - Yes

B. Wright - Yes

L. Carelli - Yes

K. Applegate, President - Yes

MOTION CARRIED 8-0

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1.11 *Approve Employment Release Agreement

- Approve release agreement for Employee #1179, effective 06/30/2024

MOTION: B. Wright SECOND: L. Carelli to approve the Employment Release Agreement for Employee #1179 (item #1.11) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks – Yes	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 8-0

1.12 *Accept Resignations

- **Seth Munoz**, Effective 06/30/2024
- **Nicholas Steckler**, Effective 06/30/2024
- **Karly Rabinowitz**, Effective 06/30/2024
- **Emma Jakubowski**, Effective 06/30/2024
- **Margo Dippner**, Effective 06/30/2024

MOTION: B. Wright SECOND: L. Carelli to accept and approve resignations (item #1.12) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks – Yes	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 8-0

1.13 *Approval of 2024-2025 Contracts for Administrative Assistants and Central Office Support Staff

- 1.13.1 Employee #2026**
- 1.13.2 Employee #1132**
- 1.13.3 Employee #15441**
- 1.13.4 Employee #15210**
- 1.13.5 Employee #1197**
- 1.13.6 Employee #15389**
- 1.13.7 Employee #15287**
- 1.13.8 Employee #15133**

MOTION: B. Wright SECOND: L. Carelli to approve the 2024-2025 contracts for Administrative Assistants and Central Office Support Staff (item #1.13.1-1.13.8) ROLL CALL VOTE

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K. Topf, Vice President - Excused J. Hoey - No R. Hann - Yes
I. Bodine III - Yes J. Hicks – Yes* M. Walker - No
B. Wright - Yes L. Carelli - Yes K. Applegate, President - Yes
MOTION CARRIED 6 YES-2 NO (*J. Hicks recused item #1.13.5)

**1.14 *Approval of STS Summer Band Lessons and Summer Piano Camp,
07/08/2024-08/07/2024, School #2 Band Room**

**MOTION: B. Wright SECOND: J. Hoey to approve STS Summer Band Lessons and
Summer Piano Camp (item #1.14) ROLL CALL VOTE**

K. Topf, Vice President - Excused J. Hoey - Yes R. Hann - Yes
I. Bodine III - Yes J. Hicks – Yes M. Walker - Yes
B. Wright - Yes L. Carelli - Yes K. Applegate, President - Yes
MOTION CARRIED 8-0

**1.15 *Renew contract with Educational Services Solutions for the 2024-2025 school
year for paraprofessionals and substitute teachers.**

**MOTION: B. Wright SECOND: R. Hann to renew contract with Educational Services
Solutions for the 2024-2025 school year for paraprofessionals and substitute teachers
(item #1.15) ROLL CALL VOTE**

K. Topf, Vice President - Excused J. Hoey - Yes R. Hann - Yes
I. Bodine III - Yes J. Hicks – Yes M. Walker - Yes
B. Wright - Yes L. Carelli - Yes K. Applegate, President - Yes
MOTION CARRIED 8-0

**1.16 *Approve a 3% increase to salaries in 2024-2025 for
paraprofessionals contracted via Educational Services Solutions.**

**MOTION: B. Wright SECOND: J. Hicks to approve a 3% to salaries in 2024-2025
for paraprofessionals contracted via Educational Services Solutions (item #1.16)
ROLL CALL VOTE**

K. Topf, Vice President - Excused J. Hoey - Yes R. Hann - Yes
I. Bodine III - Yes J. Hicks – Yes M. Walker - Yes
B. Wright - Yes L. Carelli - Yes K. Applegate, President - Yes
MOTION CARRIED 8-0

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- 1.17 *Approve substitute per diem salaries for 2024-2025 for substitute teachers and substitute paraprofessionals as contracted via Educational Services Solutions.**

MOTION: B. Wright SECOND: J. Hicks to approve substitute per diem salaries for 2024-2025 for substitute teachers and substitute paraprofessionals as contracted via Educational Services Solutions (item #1.17) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks – Yes	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 8-0

- 1.18 Approve out-of-district placement for Student #161923 to attend Hampton Academy effective 04/14/2024.**

MOTION: B. Wright SECOND: J. Hicks to approve out-of-district placement for Student #161923 to Hampton Academy effective 04/14/2024 (item #1.18) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks – Yes	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 8-0

2. CURRICULUM/POLICY COMMITTEE (Chairperson: J. Hicks, K. Applegate, and J. Hoey) Administrative Facilitator: Interim Superintendent, M. Harris Curriculum/Policy Committee Meeting – 4/10/24

INFORMATION ITEMS:

- *Next Meeting Tuesday, May 21st @ 7:00 p.m. via Zoom*
- *Committee Updates*

ACTION ITEMS:

2.1 *2023-2024 School Level Objectives Progress Reports

MOTION: J. Hicks SECOND: J. Hoey to accept the 2023-2024 School Level Objectives Progress Reports (item #2.1) ROLL CALL VOTE

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

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K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks – Yes	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 8-0

2.2 *Policy Alert #232 – Second Reading and Adoption

- P 1140 Educational Equity Policies/Affirmative Action (M)
- P 1523 Comprehensive Equity Plan (M)
- P 1530 Equal Employment Opportunities (M)
- R 1530 Equal Employment Opportunity Complaint Procedure (M)
- P 1550 Equal Employment/Anti-Discrimination Practices (M)
- R 2200 Curriculum Content (M)
- P 2260 Equity in School and Classroom Practices (M)
- R 2260 Equity in School and Classroom Practices Complaint Procedure (M)
- P 2411 Guidance Counseling (M) ***Option #4**
- P 3211 Code of Ethics
- P 5570 Sportsmanship
- P 5750 Equitable Educational Opportunity (M)
- P 5842 Equal Access of Student Organizations
- P&R 7610 Vandalism
- P 9323 Notification of Juvenile Offender Case Disposition
- P&R 2423 Bilingual Education (M)
- P&R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M)

MOTION: J. Hicks SECOND: B. Wright to approve upon second reading and adoption of policies as listed in accordance with Strauss Esmay Policy Alert #232 (item #2.2) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks – Yes	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 8-0

2.3 *Policy Alert #231 – Second Reading and Adoption

- R 3212 Attendance (M)

MOTION: J. Hicks SECOND: L. Carelli to approve upon second reading and adoption of policies as listed in accordance with Strauss Esmay Policy Alert #231 (item #2.3) ROLL CALL VOTE

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

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K. Topf, Vice President - Excused J. Hoey - Yes R. Hann - Yes
I. Bodine III - Yes J. Hicks – Yes M. Walker - Yes
B. Wright - Yes L. Carelli - Yes K. Applegate, President - Yes
MOTION CARRIED 8-0

2.4* Second Reading and Adoption for Revisions to Existing Policies

- P&R 8310 Public Records
- P 1210.02 Board-Superintendent Communications Charter

Postponed until May BOE Meeting

M. Walker asked if Strauss Esmay can look into what the repercussions are of Board Members violating Board policies and also suggested a policy be created to set parameters for committees who negotiate

3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: M. Walker, I. Bodine, and R. Hann)
Administrative Facilitator – Business Administrator, C. DeJoseph
***Budget/Finance/Facilities Meeting – April 8, 2024**

INFORMATION ITEMS:

- ***Committee discussed developing a rolling RFP schedule that rotates vendors every three to five years, this year Food Services are required, the two others that will be going out for RFP are Legal Services and Technology***
- ***The Committee also discussed the non-resident tuition rate and recommended that the Board maintain the tuition cost at \$2,000 rather than raising the fee***

ACTION ITEMS:

3.1 RESOLUTION TO ADOPT THE 2024-2025 BUDGET

“ADOPTION OF THE 2024-2025 BUDGET, as approved by the Burlington County Office Department of Education of New Jersey as follows:

BE IT RESOLVED that the 2024-2025 School Year budget, having been reviewed and approved by the Burlington County Office Department of Education of New Jersey in accordance with the statutory deadline, be adopted as follows:

General Fund	\$ 16,412,823
Special Revenue Fund	\$ 364,258
Debt Service Fund	<u>\$ 525,850</u>
Total	\$ 17,302,931

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

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General Fund Tax Levy	\$12,745,919
Debt Service Tax Levy	\$ 525,850
Total	\$ 13,271,769

WHEREAS, the Board of Education wishes to approve the withdraw of up to eight hundred and fifty thousand dollars (\$850,000) from the Capital Reserve account to fund the replacement of the school #2 parking lot and Miss Mabel Drive as outlined in the district's Long Range Facilities Plan; and approve the advertisement for bids, when necessary, of the aforementioned project; and fund the replacement of the district's PA, clock, and lockdown system as outlined in the district's Long Range Facilities Plan; and approve the advertisement for bids, when necessary, of the aforementioned project, and

WHEREAS, the Southampton Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23 A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$300 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23 A-7.3 et seq. but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23 A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B A7.3 to a maximum expenditure of \$65,000 for all staff and board members."

MOTION: M. Walker SECOND: R. Hann to adopt the 2024-2025 School Year Budget (item #3.1) ROLL CALL VOTE

K. Topf, Vice President - Excused

I. Bodine III - Yes

B. Wright - Yes

MOTION CARRIED 8-0

J. Hoey - Yes

J. Hicks - Yes

L. Carelli - Yes

R. Hann - Yes

M. Walker - Yes

K. Applegate, President - Yes

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

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3.2 *Approval to purchase Audio/Video System in the amount of \$7,840.53 for the School #2 APR from Sweetwater Music Instruments & Pro Audio.

MOTION: M. Walker SECOND: J. Hoey to approve the purchase of the audio/video system in the amount of \$7,840.53 from Sweetwater Music (item #3.2) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks – Yes	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 8-0

3.3 *Approval to contract with Gemba Security Solutions, under ED Data Services Contract #10437, for the installation of a new district Alert, PA, Tone/Intercom System.

MOTION: M. Walker SECOND: J. Hicks to approval to contract with Gemba Security Solutions for the installation of a new District alert, PA, Tone/Intercom System (item #3.3) ROLL CALL VOTE

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks – Yes	M. Walker - Yes
B. Wright - Yes	L. Carelli - Yes	K. Applegate, President - Yes

MOTION CARRIED 8-0

4. PUBLIC RELATIONS COMMITTEE (Chairperson: J. Hicks, I. Bodine, L. Carelli)
Administrative Facilitator: Interim Superintendent, M. Harris
Public Relations Committee Meeting – 3/27/24

INFORMATION ITEMS:

- **Meeting to be held May 16th via Zoom**

UNFINISHED BUSINESS:

NEW BUSINESS:

- **BCSBA Meeting Update**
May 2, 2024, Medford Village Country Club (hybrid)
Dinner begins 5:45 p.m. Program begins 6:45 p.m.
Pre-registration required

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

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- **Southampton Township Committee Meeting Update**
- **Superintendent / Board Self-Evaluation Reminder**

MOTION: L. Carelli SECOND: M. Walker to revise policy #5111 and reduce the cost to \$0 for staff members

MOTION: K. Applegate SECOND: B. Wright to postpone voting on revisions to policy #5111 until the May BOE meeting; ROLL CALL VOTE:

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks – Yes	M. Walker - Yes
B. Wright - Yes	L. Carelli – No	K. Applegate, President - Yes

MOTION CARRIED; 7 YES – 1 NO

PUBLIC COMMENTS: As per policies 0164 and 0167, members of the public are invited to submit general comments during this public comment portion of the meeting.

None.

CLOSE PUBLIC COMMENT

MOTION: M. Walker SECOND: I. Bodine to remove Mr. Applegate as Board President for a non-exhaustive list of failures to perform duties (Ms. Walker asked the record to reflect the list to include his behavior as disrespectful, unprofessional, cursing, harassing; cancelled meetings, abusive during phone call, excessive use of legal counsel, soliciting support for future votes; orchestration of votes for presidency & vice presidency; refusal to answer emails)

MOTION: J. Hicks SECOND: R. Hann to postpone vote to remove Mr. Applegate as Board President for a non-exhaustive list of failures to perform duties ROLL CALL VOTE:

K. Topf, Vice President - Excused	J. Hoey - Yes	R. Hann - Yes
I. Bodine III - Yes	J. Hicks – Yes	M. Walker - Yes
B. Wright - Yes	L. Carelli – No	K. Applegate, President - No

MOTION CARRIED; 6 YES – 2 NO

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

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MOTION: B. Wright SECOND: J. Hicks TO ADJOURN TIME: 9:46 p.m.

VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 8-0

DATES TO REMEMBER

April 25	National Take Your Child to Work Day
April 26	School #1 Arbor Day Event @ 2:00 p.m.
April 29	Bus of the Month Ice Cream Party
May 6-May 10	NJSLA 1:04 p.m. Dismissal of Students (Lunches Served)
May 6-May 10	Teacher Appreciation Week
May 11	Arts in the Village of Vincentown Festival @ 9:00 a.m. – 3:00 p.m.
May 14	STAR Foundation Meeting @ 7:30 p.m.
May 16	School #2 Spring Concert @ 7:00 p.m.
May 27	Memorial Day – School Closed
May 27	Memorial Day Parade
May 28	Board of Education Meeting @ 7:00 p.m. (School #2 APR)
May 30	Spring Community Night @ 6:00 – 8:00 p.m.
June 3	PTA General Membership Meeting @ 7:00 p.m.
June 4	Superintendent's Evaluation and Board Self Evaluation @ 7:00 p.m.
June 5	8 th Grade Awards Night (by invitation only) @ 6:00 p.m.
June 11	STAR Foundation Meeting @ 7:30 p.m.
June 13	Early Dismissal @ 12:38 p.m. (No Lunches Served)
June 13	8 th Grade Graduation @ 6:00 p.m. (Warrior Dome)
June 14	Last Day for Students and Teachers – Early Dismissal @ 12:38 p.m. (No Lunches Served)
June 17	Seneca High School Graduation @ 6:00 p.m.
June 19	Juneteenth – School Closed
June 25	Board of Education Meeting @ 7:00 p.m. (School #2 APR)
July 13	Southampton Family Day
July/August	Summer Concert Series (Wednesdays in July/August) @ 7:00 p.m.