SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

February 20, 2024

MEETINGS:
6:00 p.m. – Executive Session, Media Center
7:00 p.m. – Public Meeting, School #2 APR/Cafeteria

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088
"Building a Tradition of Excellence"

OUR MISSION
The Southampton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

CALL TO ORDER: 6:00 p.m.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Katie Topf, *Vice President*	**X**	
Irving Bodine III	**X**	
Betty Wright	**X**	
Janine Hoey	**X**	
Jeffrey Hicks	**X**	
Leon Carelli	**X**	
Russell Hann	**X**	
Melissa Walker	**X**	
Kit Applegate, *President*	**X**	

Others present: M. Harris, C. DeJoseph, J. Betley, Esq., S. Gorin, Esq.

PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools, the township municipal building, posted on the district website and the Southampton Township School District Facebook page. Notice of this meeting was advertised in the *Burlington County Times* on January 10, 2024, advertised in the *Courier Post* on January 11, 2024, and transmitted to the Township Clerk on January 5, 2024.

Notice that public session is being audio recorded
Please note that the **public session** of tonight's meeting is being audio recorded.

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **items # 8, 9 & 12** as above indicated and the subject to be discussed is as follows:

Falling within attorney-client privilege/Personnel matters/Contract negotiations

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Tuesday, February 20, 2024**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

TIME: 6:01 p.m. MOTION: B. Wright SECOND: J. Hicks VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: __7:01 p.m._ MOTION: _J. Hicks___ SECOND: __L. Carelli__ VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting. Please be aware this meeting may be recorded in accordance with District Policy #0168.

CALL TO ORDER REGULAR MEETING: 7:01 P.M.

ROLL CALL:

Board of Education Member	Present	Absent
Katie Topf, *Vice President*	**X**	
Irving Bodine III	**X**	
Betty Wright	**X**	
Janine Hoey	**X**	
Jeffrey Hicks	**X**	
Leon Carelli	**X**	
Russell Hann	**X**	
Melissa Walker	**X**	
Kit Applegate, *President*	**X**	

Others Present: M. Harris, C. DeJoseph, J. Betley, Esq., S. Gorin, Esq.

SALUTE TO THE FLAG

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED

MOTION: _L. Carelli__ SECOND: __J. Hoey__ to accept the agenda as published
VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

Board President Applegate publicly apologized to Ms. Walker and Ms. Hoey for recent conversations/assumptions.

STUDENT RECOGNITION:

Character Trait: Respect for School #1, Acceptance for School #2/#3

Kindergarten: Raelynn Davis
Grade 1: Shane Cartagena-Choates
Grade 2: Brooklyn Cartegena-Choates
Grade 3: John Hamara
Grade 4: Bridget Meredith
Grade 5: Harry Eastburn
Grade 6: Ariana Zaczek
Grade 7: Avery Witts
Grade 8: Andrew Waite

EMPLOYEE RECOGNITION-January

- **Mrs. Denise Ciesla,** School #1 Administrative Assistant
- **Mr. Frank Rotundo,** Bus Driver (Bus #5)

Mr. Robert Phillips was presented his Employee Recognition certificate for the month of December.

COMMUNITY TOPIC:
Approval of Operation Yellow Ribbon (OYR) District Resolution and Initiative

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION
SOUTHAMPTON TOWNSHIP, BURLINGTON COUNTY
NEW JERSEY

RESOLUTION OF THE SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION SUPPORTING OPERATION YELLOW RIBBON

WHEREAS, The Southampton Board of Education recognizes the many members of the United States Armed Forces and Veterans who reside in the Southampton Community; and

WHEREAS, The Southampton Board of Education wants to recognize and support the members of the Armed Forces who defend our great Country; and

WHEREAS, Operation Yellow Ribbon is an organization that supports the members of the United States Armed Forces, Veterans and their Families across the Country; and

WHEREAS, The Southampton Board of Education wants to officially support the efforts of Operation Yellow Ribbon

NOW, THEREFORE, BE IT RESOLVED on this 20th day of February 2024, by the Southampton Township Board of Education, Township of Southampton, County of Burlington, State of New Jersey, that the Board of Education hereby pledges its support and gratitude to Operation Yellow Ribbon for the continued efforts to support this great Nation's Military members, Veterans and their Families.

MOTION: __K. Topf_____ SECOND: __B. Wright____ to approve the Operation Yellow Ribbon (OYR) Initiative and adopt the resolution. (item #1.7) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Y
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

SOUTHAMPTON TOWNSHIP PTA

- Regina Hamara, PTA Representative *discussed the most recent PTA events and discussed upcoming events: McTeacher Night, Semi-Formal, Parent's Night Out, Dinner Dance, etc.*

SOUTHAMPTON TOWNSHIP EDUCATION ASSOCIATION

- Patricia Carpenter, President *shared the recent happenings within the school and upcoming activities including 100th day, 1000th day, fill-a-bus event, and drama club production.*

BRIEF RECESS *(7:23 p.m. – 7:30 p.m.)*

STATEMENT TO THE PUBLIC

Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules.

PUBLIC PARTICIPATION AT BOARD OF EDUCATION MEETINGS

As a friendly reminder, public participation in Board of Education meetings is governed by District Policy 0167. During designated public comment periods members of the pubic shall direct all

statements, questions, or inquiries to the presiding officer (i.e. Board President) and any questions or inquiries directed by a participant to another Board member will be redirected to the presiding officer. The presiding officer may interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy; is abusive, obscene, or may be defamatory; and may request any person to leave the meeting when that person does not observe reasonable decorum.

PUBLIC COMMENT ON AGENDA ACTION ITEMS

In accordance with District Policies 0164 and 0167 members of the public are invited to submit comments pertaining only to the Board agenda action items during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution.

Public participation shall be governed by the following rules:

- A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable
- Each statement made by a participant shall be limited to (not less than) three minutes' duration
- No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard

Please state your name, municipality, and the action item you're commenting on.

None.

CLOSE PUBLIC COMMENT

CORRESPONDENCE: None

APPROVAL OF MINUTES: January 3, 2024 Executive Meeting

MOTION: J. Hicks SECOND: K. Topf to approve the executive meeting minutes from January 3, 2024 (as provided in the **most recent** **Board packet) ROLL CALL VOTE**

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Y

L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

APPROVAL OF MINUTES: January 10, 2024 Special & Executive Meetings

MOTION: __J. Hicks___ SECOND: __J. Hoey__ to approve the special and executive meeting minutes from January 10, 2024 (as provided in the **most recent** **Board packet) ROLL CALL VOTE**

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Abstain
L. Carelli- Y
R. Hann - Y
M. Walker - Abstain
K. Applegate, President - Y
MOTION CARRIED, 7 Yes - 0 No - 2 Abstain

APPROVAL OF MINUTES: January 23, 2024 Regular & Executive Meetings

MOTION: __L. Carelli__ SECOND: __J. Hicks___ to approve the regular and executive meeting minutes from January 23, 2024 (as provided in the **most recent** **Board packet) ROLL CALL VOTE**

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Y
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

APPROVAL OF MINUTES: February 1, 2024 Special & Executive Meetings

MOTION: _B. Wright__ SECOND: _J. Hoey__ to approve the special and executive meeting minutes from February 1, 2024 Special & Executive Meetings for superintendent interviews (as provided in the **most recent** **Board packet) ROLL CALL VOTE**

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Abstain
L. Carelli- Y
R. Hann - Y
M. Walker - Abstain
K. Applegate, President - Y
MOTION CARRIED, 7 Yes - 0 No - 2 Abstain

REPORT OF THE BOARD SECRETARY
INFORMATION ITEMS:

- Financial Disclosures are due 4/30/2024 for returning BOE members

ACTION ITEMS:

1.1 It is recommended that the Board Approve transfers *Line items for the months of **January 2024-February 2024**, as approved by the Superintendent.
1.2 Authorize the following payments *Payment of the **February 2024** bill list in the amount of $528,188.29.
1.3 Accept the ***Board Secretary's Report** for the month of **January 2024.**
1.4 Accept the ***Treasurer's Report** for the month of **December 2023.**
1.5 Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to NJAC 6:A:23-2.1(c)3, I certify that as of **January 2024** no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of NJAC 6A:23-2.11(a).
1.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to NJAC 6:A23-2.11(c)4, we certify that as of **January 2024** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the NJAC6:A23-2.11(b) and that sufficient funds

are available to meet the district's financial obligations for the remainder of the fiscal year.

1.7 Accept *Revenue Account Status Report for **January 2024.**

1.8 Authorize Nutri-Serve Check Register in the amount of $27,933.94.

MOTION: _B. Wright___ SECOND: _J. Hicks__ to approve Board Secretary Report (items # 1.1–1.8 as listed) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey – Y *Recused item #1.4
J. Hicks – Y
L. Carelli- Y *Recused item #1.4
R. Hann - Y
M. Walker – Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

REPORT OF THE SUPERINTENDENT:
INFORMATION ITEMS:

ACTION ITEMS:

1. ***Harassment, Intimidation and Bullying (HIB) Report**
2. ***Special Services Report**
3. *** Curriculum Director's Report**
4. ***Nurse's Report**
5. ***Fire & Security Drill Reports**
6. ***HIB/Suspension Reports**
7. ***Principals' Report**
8. ***Enrollment**

Total school enrollment as of February 14, 2024 (PS-8 Including Out of District Students) = 682

Special Education = 180

- Resident students in-district = 146
- Resident students sent out of district = 10
- Speech and Language only = 24

9. ***Class Trips**

- **Franklin Institute**, 04/09/2024, (alternate date 04/10/2024), 4th Grade Class Trip. Admission cost is $1,060.00, bus transportation approximately $900.00.

- **Adventure Aquarium,** 04/22/2024, 5th Grade Class Trip. Admission cost is $1,700.00, bus transportation approximately $900.00.
- **Cedar Run Wildlife Refuge,** 04/24/2024, Kindergarten and LD Classroom Trip. Admission cost is $870.00, bus transportation approximately $975.00.
- **Philadelphia Zoo,** 04/26/2024, Media Club Trip. Admission cost is $405.00, bus transportation approximately $450.00.
- **Adventure Aquarium,** 05/01/2024, 2nd Grade Class Trip. Admission cost is $1,697.96, bus transportation approximately $975.00.

MOTION: L. Carelli SECOND: R. Hann to accept and approve (item #s 1-9)
VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

10. *Acceptance of Star Grant Funds

10.1 Approval to accept Star Grant Funds for the approximate amount of $1,262.00 for the 6th Grade Partial Solar Eclipse Viewing event on April 8, 2024 submitted by Stephanie Stevenson.

STAR Foundation – Grant Approval

Staff Member	Position	School	Title	Cost
P. Carpenter	6th Grade	School #3	Drama Club Audio Package	$ 5,315.00
R. Nober	STEAM	School #2/#3	Electronic Bulletin Boards	$13,106.00
			January 2024 Grant Awards	$18,421.00
*S. Stevenson	6th Grade	School #3	Partial Solar Eclipse Viewing Event	$ 1,262.00
			Total 2023-2024 Grant Awards	**$19,683.00**

MOTION: J. Hicks SECOND: M. Walker to accept Star Grant funds (item # 10.1)
ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Y
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

11. Acceptance of Electric Guitar Donation

11.1 Burlington County Sheriff's Office donated four electric guitars to our Instrumental Music Department

MOTION: J. Hicks SECOND: I. Bodine to accept electric guitar donations (item # 11.1) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Y
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

12. *2023-2024 (Revised) School Calendar

MOTION: B. Wright SECOND: L. Carelli to accept the 2023-2024 Revised School Calendar (item #12) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Abstain
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 8 Yes – 0 No – 1 Abstain

13. *2024-2025 School Calendar

MOTION: K. Topf SECOND: J. Hoey to adopt the 2024-2025 School Calendar (item #13) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Abstain
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 8 Yes – 0 No – 1 Abstain

COMMITTEE REPORTS

1. PERSONNEL/STUDENT SERVICES (Chairperson: K. Topf, L. Carelli, and B. Wright)
Administrative Facilitator: Interim Superintendent, M. Harris
* Personnel/Student Services Committee Meeting – 2/15/24

1.1 Superintendent Contract Negotiation

MOTION: L. Carelli SECOND: I. Bodine to authorize the members of the Personnel and Students Services Committee and Solicitor to enter into contract negotiations on behalf of the Board with the selected candidate for Superintendent of the Southampton Township School District; Provided, the terms and conditions of the employment contract will be subject to review by the full Board prior to the full Board taking action to submit the employment contract to the Burlington County Executive County Superintendent for approval pursuant to N.J.A.C. 6A:23A-3.1(a)(1). (item #1.1)
ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Abstain
L. Carelli- Y
R. Hann - Y
M. Walker - Abstain
K. Applegate, President - Y
MOTION CARRIED, 7 Yes - 0 No - 2 Abstain

1.2 *Accept Retirement with Regret

- **Janine Metzger** as of 07/01/2024

1.3 *Interim Superintendent's Recommendation for Physical Education Long-term Teacher Substitute

- Colbey Salay, Physical Education Long-term Teacher Substitute for balance of 2023-2024 school year, Step 1, BA Column on the Schedule A-1 Salary Guide, Salary $56,431 effective TBD. Prorated for the 2023-2024 School Year.

1.4 *Workshops

- **Bruce Stranahan,** 2024 NJSBGA Expo/Conference on March 18, 19, and 20, Atlantic City, NJ, No-Charge.
- **Kelsey Honeyford,** 2024 NJSHA Annual Conference for Speech Language Pathology on May 9 and 10, Atlantic City, NJ, $355.
- **Stephanie Tafilowski,** 2024 NJSHA Annual Conference for Speech Language Pathology on May 9 and 10, Atlantic City, NJ, $355.
- **Laurie Ann Hayes,** approval to complete two NJEXCEL internships with Kristine Bertulis and Jennifer Horner, No-Charge.
- **Nola Tosti,** approval to complete one NJEXCEL internship with Jennifer Horner, No-Charge.

MOTION: __K. Topf____ SECOND: __L. Carelli___ to accept and approve (item #'s 1.2 – 1.4) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Y
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

1.5 *Approval of Champions Summer Program Proposal

MOTION: __K. Topf___ SECOND: _R. Hann___ to accept the Champions Summer Program Proposal (item #1.5) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Y
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

1.6 *Approval to extend after school care agreement with Champions for the 2024-2025 school year

MOTION: __K. Topf___ SECOND: __B. Wright___ to extend after school care agreement with Champions for the 2024-2025 school year (item #1.6) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Y
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

1.7 *Approval of STS Drama Club's Junior Summer Workshop Proposal

MOTION: __K. Topf____ SECOND: __L. Carelli___ to accept the STS Drama Club's Summer Workshop Proposal (item #1.7) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Y
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

1.8 Approval of a Boys' Lacrosse Intramural Club for 2023-2024 School Year

MOTION: __K. Topf____ SECOND: __M. Walker___ to approve the Boys' Lacrosse Intramural Club for the 2023-2024 School Year (item #1.8) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Y
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

2. CURRICULUM/POLICY COMMITTEE (Chairperson: J. Hicks, K. Applegate, and J. Hoey)
Administrative Facilitator: Interim Superintendent, M. Harris
Curriculum/Policy Committee Meeting – None

INFORMATION ITEMS:

- **Committee Updates**

ACTION ITEMS:

2.1 *2023-2024 School Level Objectives Progress Reports

MOTION: __J. Hicks____ SECOND: _K. Topf___ to accept the 2023-2024 School Level Objectives Progress Reports (item #2.1) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Y
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

2.2 Policy Alert #231 – Policy Abolishment

- P&R 3432 Sick Leave
- P&R 4432 Sick Leave
- P8540 School Nutrition
- P8550 Meal Charges/Outstanding Food Service Bill

MOTION: __J. Hicks____ SECOND: __J. Hoey___ to abolish policies as listed in accordance with Strauss Esmay Policy Alert #231(item #2.2) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks – Y *Recuse the first two bullets (sick leave)
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

2.3 *Second Reading and Adoption for Revisions to Existing Policies

- Policy 2312 Class Size
- Policy 1210.02 Board - Superintendent Communications

K. Topf asked that the record reflect that policy #2312 for class size states that for grade K-5 the class size is generally a maximum of 22 pupils and for 6-8 the class size is generally a maximum of 25 pupils.

MOTION: _J. Hicks____ SECOND: __L. Carelli____ to approve upon second reading and adoption for revisions to existing policies as listed (item #2.3) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Y
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

2.4 * Policy Alert #231 – Second Reading and Adoption

- P &R 1642.01 – Sick Leave (New)
- P2270 Religion in Schools
- P3161 Examination for Cause
- P3212 Attendance
- P3324 Right of Privacy
- P4161 Examination for Cause
- P&R 4212 Attendance
- P4324 Right of Privacy
- P&R 5111 Eligibility of Resident/Nonresident Students (M)
- P&R 5116 Education of Homeless Children and Youths
- P8500 Food Services (M)

MOTION: J. Hicks SECOND: L. Carelli to approve upon second reading and adoption of policies as listed in accordance with Strauss Esmay Policy Alert #231 (item #2.4) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks – Y *Recuse P & R #1642.01
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: M. Walker, I. Bodine, and R. Hann)
Administrative Facilitator – Business Administrator, C. DeJoseph
*Budget/Finance/Facilities Meeting – Meeting postponed

3.1 Approval and Adoption of Local Recreation Improvement Grant (LRIG) Resolution

Whereas, the Southampton Township School District desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately $100,000 to carry out a project to install a new playground which will be used by the district's students as well as the community at large.

Be it, therefore, RESOLVED, 1) that the Southampton Township Board of Education does hereby authorize the application for such a grant; and, 2) recognizes and accepts that the Department may

offer a lesser or greater amount and, therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between Southampton Township School District and the New Jersey Department of Community Affairs. Be it further RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

MOTION: __J. Hicks_____ SECOND: _B. Wright__ to approve and adopt the resolution for the submission of the LRIG application to the New Jersey Department of Community Affairs. (item #3.1) ROLL CALL VOTE

K. Topf, Vice President - Y
I. Bodine III - Y
B. Wright - Y
J. Hoey - Y
J. Hicks - Y
L. Carelli- Y
R. Hann - Y
M. Walker - Y
K. Applegate, President - Y
MOTION CARRIED, 9-0

M. Walker asked that the record reflect President Applegate postponed the Budget, Finance & Facilities Committee meeting.

UNFINISHED BUSINESS:

J. Hicks noted that the record should reflect the balance of committee and delegate appointments as follows:

NJSBA Delegate – J. Hicks
NJSBA Alternate – K. Topf
Public Relations Ad Hoc Committee– J. Hicks (Chair), I. Bodine, L. Carelli
Legislative Committee Delegate – L. Carelli
Legislative Committee Alternate – J. Hicks
Burlington County SBA – J. Hicks
Sick Leave Bank – TBD

M. Walker asked for confirmation that the Negotiation Committee was absorbed into the Personnel & Student Services Committee; confirmed by President Applegate

NEW BUSINESS:

- Future BCSBA Meetings
  - 8th Grade Dialogue – March 7, 2024 @ at 5:45 p.m. Ralph J. Steinhauer Elementary School, Maple Shade, NJ *(Student – Max Bauer)*
- Southampton Township Meeting also (tonight) February 20, 2024. Meeting documents were provided in the BOE packet.

PUBLIC COMMENTS: As per policies 0164 and 0167, members of the public are invited to submit general comments during this public comment portion of the meeting.

None.

CLOSE PUBLIC COMMENT

MOTION: __J. Hicks__ SECOND: __J. Hoey___ TO ADJOURN TIME: _8:23 p.m.__
VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

DATES TO REMEMBER

February 21	Family Science Make-up Day
February 22	Family Math
February 23	Author Visit (Jerry Palotta)
February 26	Read Across America Begins (Sleep Book Day)
February 27	Read Across America (Oh the Places You'll Go Day)
February 28	Read Across America (One Fish, Two Fish, Red Fish Blue Fish Day)
February 28	School #1 STEAM Parent Event
February 29	Read Across America (Cat in the Hat Day)
February 29	Family Math Make-up Day
March 1	Read Across America (Lorax Book Swap)
March 1	School #3 Coffee House
March 1	School #3 Dance
March 3-March 8	Kindergarten Registration
March 7	Progress Reports Posted
March 7	Burlington County SBA 8th Grade Dialogue
March 11	2 Hour Delay (Staff In-Service)
March 12	STAR Foundation Meeting
March 14	Drama Club presents: *Bye Bye Birdie (evening performance)*
March 15	Drama Club presents: *Bye Bye Birdie (evening performance)*
March 16	Drama Club presents: *Bye Bye Birdie (matinee performance)*
March 19	Board of Education Meeting / Board Ethics Training @ 5:00 p.m.