

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



MEETINGS:

6:15 p.m.-Budget, Finance & Facilities, School #2 Room 52

6:15 p.m. – Personnel & Student Services, Media Center

6:30 p.m. – Executive Session, Media Center

7:00 p.m. – Public Budget Hearing, Public Meeting, School #2 APR

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088

“Building a Tradition of Excellence”

OUR MISSION

The Southamptton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

CALL TO ORDER: 6:30 P.M. By Jeff Hicks, Vice-President

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Jeffrey Hicks, Vice President	X	
Kit Applegate	X	
Sean Cassel	X	
Katie Topf	X	
Melissa Walker	X	
John McMichael	X	
Irving Bodine III	X	
Russell Hann	X	
Betty Wright, President		6:34 p.m.

Others Present: Asia Michael, Casey DeJoseph, Joe Betley, Esq.

PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building, advertised in the *Burlington County Times* on January 6, 2023, and the *Courier Post* on February 17, 2023, and posted on the district website and the Southamptton Township School District Facebook page.

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters penalty or loss of license to an individual
10. pending or anticipated litigation
11. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **items # 8, 9, & 10** as above indicated and the subject to be discussed is as follows:

Falling Within Attorney-Client Privilege/Personnel Matters/

Pending or Anticipated Litigation

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Tuesday, April 25, 2023**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

TIME: 6:32 p.m. MOTION: K. Applegate SECOND: S. Cassel VOICE VOTE
MOTION CARRIED, ALL IN FAVOR 8-0 (B. Wright absent)

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: 7:01 p.m. MOTION: S. Cassel SECOND: R. Hann VOICE VOTE
MOTION FAILED, 4 (YES) – 5 (NO) (M. Walker, I. Bodine, K. Topf, J. Hicks, K. Applegate opposed)

BOE returned to closed executive session until 7:16 p.m.

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: 7:16 p.m. MOTION: J. Hicks SECOND: K. Applegate VOICE VOTE
MOTION CARRIED, ALL IN FAVOR 9-0

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER REGULAR MEETING: 7:16 P.M.

ROLL CALL:

Board of Education Member	Present	Absent
Jeffrey Hicks, <i>Vice President</i>	X	
Kit Applegate	X	
Sean Cassel	X	
Katie Topf	X	
Melissa Walker	X	
John McMichael	X	
Irving Bodine III	X	
Russell Hann	X	
Betty Wright, <i>President</i>	X	

SALUTE TO THE FLAG *President Wright led the flag salute.*

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED

MOTION: J. Hicks **SECOND:** R. Hann **to accept the agenda as published**

VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

STUDENT RECOGNITION: Cooperation

Kindergarten-Margaret Ross

Grade 1-Nico Lordi

Grade 2-Blaze Nieuwenhuizen

Grade 3-Christian Triolo

Grade 4-Luis Encarnacion Escobar

Grade 5-Alayna DeLeon

Grade 6-Emily Munoz

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



Grade 7-Layla Simpkins

Grade 8-Paisley Seidel

8th Grade NJSBA Dialogue Winner-Isabella DiNatale

PUBLIC BUDGET HEARING

"ADOPTION OF THE 2023-2024 BUDGET, as reviewed and approved by the Burlington County Office Department of Education of New Jersey as follows:

BE IT RESOLVED that the 2023-2024 School Year budget, having been reviewed and approved by the Burlington County Office Department of Education of New Jersey in accordance with the statutory deadline, be adopted as follows:

General Fund	\$ 14,890,133
Special Revenue Fund	\$ 477,052
Debt Service Fund	<u>\$ 567,888</u>
Total	\$ 15,935,073

General Fund Tax Levy	\$12,495,999
Debt Service Tax Levy	<u>\$ 477,126</u>
Total	\$ 12,973,125

WHEREAS, the Board of Education wishes to approve a one hundred and fifty thousand (\$150,000) withdraw from the Capital Reserve account to fund the replacement of the school #2 parking lot as outlined in the district's Long Range Facilities Plan; and approve the advertisement for bids, when necessary, of the aforementioned project; and

WHEREAS, the Southamptown Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23 A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$300 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23 A-7.3 et seq. but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23 A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B A7.3 to a maximum expenditure of \$65,000 for all staff and board members."

MOTION: K. Applegate SECOND: J. McMichael to adopt the 2023-2024 School Year budget ROLL CALL VOTE

J. Hicks, Vice President - YES

K. Topf - YES

I. Bodine III - YES

K. Applegate - YES

M. Walker - YES

R. Hann - YES

S. Cassel - YES

J. McMichael - YES

B. Wright, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

COMMUNITY TOPIC:

- Southampton Spring Family Festival
- Superintendent's Family Learning Series
- Arbor Day (Donations of seedlings for School #1 students and planting box and soil for outdoor classroom provided by Southampton Township, J. Cugilotta Landscape/Nursery, Beechwood Landscape, Lewis Lawn & Tree Service, Russo's Farm Market, Ken & Carolyn Sullivan)
- Introduction of Sandie Wray
- Introduction of Bridget O'Neill

***Superintendent's Recommendation for Employment**

- Bridget O'Neill, Elementary Teacher, at Step 1, BA column on the Schedule A-1 2023-2024 Salary Guide, Salary \$56,431.00 effective date 7-01-2023.

MOTION: S. Cassel SECOND: J. Hicks to approve superintendent's recommendation for employment ROLL CALL VOTE

J. Hicks, Vice President - YES

K. Topf - YES

I. Bodine III - YES

K. Applegate - YES

M. Walker - YES

R. Hann - YES

S. Cassel - YES

J. McMichael - YES

B. Wright, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

EMPLOYEE RECOGNITION: Mrs. Barbara Fletcher and Mr. Joseph Chip

BRIEF RECESS 7:43 – 7:48 p.m.

STATEMENT TO THE PUBLIC

Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules.

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



PUBLIC PARTICIPATION AT BOARD OF EDUCATION MEETINGS

As a friendly reminder, public participation in Board of Education meetings is governed by District Policy 0167. During designated public comment periods members of the public shall direct all statements, questions, or inquiries to the presiding officer (i.e. Board President) and any questions or inquiries directed by a participant to another Board member will be redirected to the presiding officer. The presiding officer may interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy; is abusive, obscene, or may be defamatory; and may request any person to leave the meeting when that person does not observe reasonable decorum.

J. Hicks, point of order, M. Walker not present

PUBLIC COMMENT ON AGENDA ACTION ITEMS

In accordance with District Policies 0164 and 0167 members of the public are invited to submit comments pertaining only to the Board agenda action items during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution.

Public participation shall be governed by the following rules:

- A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable
- Each statement made by a participant shall be limited to (not less than) three minutes' duration
- No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard

Please state your name, municipality, and the action item you're commenting on.

CLOSE PUBLIC COMMENT

CORRESPONDENCE

APPROVAL OF MINUTES:

REGULAR & EXECUTIVE MEETINGS: March 14, 2023

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



MOTION: J. Hicks SECOND: K. Applegate to approve the regular and executive meeting minutes from March 14, 2023 (as provided in the Board packet) (w/note that Board Solicitor was absent from BOE Meeting)

ROLL CALL VOTE

J. Hicks, Vice President - YES

K. Topf - YES

I. Bodine III - YES

K. Applegate - YES

M. Walker - Excused

R. Hann - YES

S. Cassel - YES

J. McMichael - YES

B. Wright, President - YES

MOTION CARRIED, 8-0 (M. Walker excused)

APPROVAL OF MINUTES:

SPECIAL MEETING: March 28, 2023

MOTION: J. Hicks SECOND: K. Applegate to approve the minutes from the special meeting on March 28, 2023 (as provided in the Board packet) (w/addition of vote count on page #2) ROLL CALL VOTE

J. Hicks, Vice President - YES

K. Topf - Abstain

I. Bodine III - YES

K. Applegate - YES

M. Walker - Excused

R. Hann - YES

S. Cassel - Abstain

J. McMichael - YES

B. Wright, President - YES

MOTION CARRIED, 6 (YES) 2 (ABSTAIN) 0 (NO) (M. Walker excused)

APPROVAL OF MINUTES:

SPECIAL MEETING: March 29, 2023

MOTION: J. Hicks SECOND: K. Applegate to approve the minutes from the special meeting on March 29, 2023 (as provided in the Board packet) (w/addition that K. Applegate walked out of meeting at approximately 7:55 p.m.) ROLL CALL VOTE

J. Hicks, Vice President - YES

K. Topf - YES

I. Bodine III - YES

K. Applegate - YES

M. Walker - YES

R. Hann - YES

S. Cassel - Abstain

J. McMichael - YES

B. Wright, President - YES

MOTION CARRIED, 8 (YES) 1 (ABSTAIN) 0 (NO)

REPORT OF THE BOARD SECRETARY:

INFORMATION ITEMS:

Personal/Relative and Financial Disclosure Statement Reminder – Due April 30th for returning BOE Members

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



ACTION ITEMS:

- 1.1** It is recommended that the Board Approve transfers *Line items for the months of **March-April 2023**, as approved by the Superintendent.
- 1.2** Authorize the following payments *Payment of the **April 2023** bill list in the amount of \$543,481.77
- 1.3** Accept the ***Board Secretary's Report** for the month of **April 2023**.
- 1.4** Accept the **Treasurer's Reports** for the month of **March and April 2023**.
- 1.5** Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to NJAC 6A:23-2.1(c)3, I certify that as of **March 2023** no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of NJAC 6A:23-2.11(a).
- 1.6** And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to NJAC 6A:23-2.11(c)4, we certify that as of **March 2023** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the NJAC6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 1.7** Accept *Revenue Account Status Report for **March 2023**.
- 1.8** Authorize Nutri-Serve Check Register for the month of **April 2023** in the amount of \$18,478.06

MOTION: J. Hicks SECOND: K. Applegate to approve Board Secretary Report (items # 1.1– 1.8 as listed) ROLL CALL VOTE

J. Hicks, Vice President – YES**

K. Topf - YES

I. Bodine III - YES

K. Applegate - YES

M. Walker - YES

R. Hann - YES

S. Cassel - YES

J. McMichael - YES

B. Wright, President - YES

MOTION CARRIED, 9-0 (J. Hicks recused item #1.2, check #3345 and 3376)**

M. Walker would like the record to reflect that she asked about the Follett book invoice

REPORT OF THE SUPERINTENDENT:

INFORMATION ITEMS:

ACTION ITEMS:

1. Harassment, Intimidation and Bullying (HIB) Report

- 1.1 Incident Number SS104032023 Founded

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



MOTION: S. Cassel SECOND: K. Applegate to acknowledge receipt of Superintendent's Report regarding HIB incident (1.1) ROLL CALL VOTE

J. Hicks, Vice President – YES

K. Topf - YES

I. Bodine III - YES

K. Applegate - NO

M. Walker - YES

R. Hann - YES

S. Cassel - YES

J. McMichael - YES

B. Wright, President - YES

MOTION CARRIED, 8 (YES) – 1 (NO)

2. Harassment, Intimidation and Bullying (HIB) Report

2.1 Incident Number SS202242023 Unfounded

2.2 Incident Number SS302232023 Unfounded

2.3 Incident Number SS302272023 Founded and Unfounded

2.4 Incident Number SS102162023 Unfounded

2.5 Incident Number SS102242023 Unfounded

MOTION: S. Cassel SECOND: J. Hicks to affirm the Superintendent's decision regarding HIB incidents (item #2.1-#2.5) ROLL CALL VOTE

J. Hicks, Vice President – YES

K. Topf - YES

I. Bodine III - YES

K. Applegate - NO

M. Walker - YES

R. Hann - YES

S. Cassel - YES

J. McMichael - YES

B. Wright, President - YES

MOTION CARRIED, 8 (YES) – 1 (NO)

3. *Special Services Report

4. *Curriculum Director's Report

5. *Nurse's Report

6. *Fire & Security Drill Reports

7. *HIB/Suspension Reports

8. *Principals' Report

9. *Enrollment – As of March 30, 2023

- Total school enrollment (PS-8 Including Out of District Students) = 692
- Special Education = 194
 - Resident students in-district = 153
 - Resident students sent out of district = 11
 - Speech and Language only = 30

10. *Kindergarten Enrollment Status Report as of April 17, 2023

- Total Kindergarten Enrollment = 66
- Completed Registrations = 45
- Pre-Registrations = 1
- Make-Up Registrations = 14
- Preschool Students = 5
- Potential Retentions = 1

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



MOTION: J. McMichael **SECOND:** S. Cassel **to approve (item #s 3 – 10)**
VOICE VOTE; MOTION CARRIED, 8-1 (*K. Applegate opposed*)

11.*2023-2024 School Calendar

MOTION: J. Hicks **SECOND:** S. Cassel **to adopt the 2023-2024 School Calendar**
(item #11) VOICE VOTE; MOTION CARRIED, 9-0

12. *2022-2023 District Goal Action Plan Progress Reports

MOTION: J. Hicks **SECOND:** R. Hann **to accept the 2022-2023 District Goal**
Action Plan Progress Reports (item #12) VOICE VOTE; MOTION CARRIED, 8-1 (*K. Applegate*
opposed)

COMMITTEE REPORTS

1. PERSONNEL/STUDENT SERVICES (Chairperson: R. Hann, B. Wright, S. Cassel)

Administrative Facilitator: Superintendent, A. Michael

* Personnel/Student Services Committee Meeting – April 25, 2023

1.1 *Resignation, with regret

- Employee #15377 effective 07-01-2023

MOTION: R. Hann **SECOND:** S. Cassel **to approve (item #1.1)**

ROLL CALL VOTE

J. Hicks, Vice President – YES

K. Topf - YES

I. Bodine III - YES

K. Applegate - YES

M. Walker - YES

R. Hann - YES

S. Cassel - YES

J. McMichael - YES

B. Wright, President - YES

MOTION CARRIED, 9-0

1.2 *Class Trips

- **Shoprite of Medford**, 05-02-23, Self-Contained Middle School Students. No charge. Bus Transportation approximately, \$290.00
- **Six Flags Great Adventure**, 05-31-2023, Student Council. No charge. Bus Transportation approximately, \$290.00
- **Sally Stretch-Keen Memorial Library**, 05-09-2023, Preschool AM & PM Classes, No charge and no transportation

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



- **Vincentown Walking Trip**, 05-16-2023, Third Grade, 9:00 am to 11:30 am, No charge and no transportation.
- **Sally Stretch-Keen Memorial Library**, 05-24-2023 (Rain date 05-30-2023), Fifth Grade, No charge and no transportation.

MOTION: R. Hann SECOND: S. Cassel to approve trips (item #1.2)

ROLL CALL VOTE

J. Hicks, Vice President – YES

K. Topf - YES

I. Bodine III - YES

K. Applegate - YES

M. Walker - YES

R. Hann - YES

S. Cassel - YES

J. McMichael - YES

B. Wright, President - YES

MOTION CARRIED, 9-0

1.3 *Renewal of Certified Staff for the 2023-2024 School Year

1.3.1 Approve the rehiring of tenured certified staff

1.3.2 Approve the rehiring of non-tenured certified staff receiving tenure

1.3.3 Approve the rehiring of non-tenured certified staff

MOTION: R. Hann SECOND: S. Cassel to approve rehiring of Certified Staff for the 2023-2024 School Year (items #1.3.1-1.3.3) ROLL CALL VOTE

J. Hicks, Vice President – YES

K. Topf - YES

I. Bodine III - YES

K. Applegate - YES

M. Walker - YES

R. Hann - YES

S. Cassel - YES

J. McMichael - YES

B. Wright, President - YES

MOTION CARRIED, 9-0

1.4 *Renewal of Certified Administrators for the 2023-2024 School Year

1.4.1 Approve the rehiring of tenured administrators

1.4.2 Approve the rehiring of non-tenured administrators receiving tenure

1.4.3 Approve the rehiring of non-tenured administrators

MOTION: R. Hann SECOND: K. Applegate to approve rehiring of Certified Administrators for the 2023-2024 School Year (items #1.4.1-1.4.3) ROLL CALL VOTE

J. Hicks, Vice President – YES*

K. Topf - YES

I. Bodine III - YES

K. Applegate - YES

M. Walker - YES

R. Hann - YES

S. Cassel - YES

J. McMichael - YES

B. Wright, President - YES

MOTION CARRIED, 9-0 (*J. Hicks recused item #1.4.1, employees #2025 and #1169)

1.5 *Renewal of Non-Certified Staff for the 2023-2024 School Year

1.5.1 Approve the rehiring of custodian/maintenance specialist

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



- 1.5.2** Approve the rehiring of custodial staff
- 1.5.3** Approve the rehiring of custodian/groundskeeper
- 1.5.4** Approve the rehiring of non-tenured Treasurer of School Monies
- 1.5.5** Approve the rehiring of administrative assistants

MOTION: R. Hann SECOND: S. Cassel to approve rehiring of Non-Certified Staff for the 2023-2024 School Year (items #1.5.1-1.5.5) ROLL CALL VOTE

J. Hicks, Vice President – YES*	K. Topf - YES	I. Bodine III - YES
K. Applegate - YES	M. Walker - YES	R. Hann - YES
S. Cassel - YES	J. McMichael - YES	B. Wright, President - YES

MOTION CARRIED, 9-0 (*J. Hicks recused item #1.5.5, employee #1197)

1.6 *Submission of 2023-2024 Business Administrator's Contract

- 1.6.1** Approve the submission of the 2023-2024 Business Administrator's contract for approval by the Burlington County Executive Superintendent.

MOTION: R. Hann SECOND: S. Cassel to approve submission of Business Administrator's contract for the 2023-2024 school year (item #1.6.1).

J. Hicks, Vice President – YES	K. Topf - YES	I. Bodine III - YES
K. Applegate - YES	M. Walker - YES	R. Hann - YES
S. Cassel - YES	J. McMichael - YES	B. Wright, President - YES

MOTION CARRIED, 9-0

1.7 * Approval of side bar agreement (Grievance #2023-01) between Southampton Township Education Association and the Southampton Township Board of Education

MOTION: R. Hann SECOND: S. Cassel to approve side bar agreement (Grievance #2023-01) between Southampton Township Education Association and the Southampton Township Board of Education (item #1.7) ROLL CALL VOTE

J. Hicks, Vice President – YES	K. Topf - YES	I. Bodine III - YES
K. Applegate - YES	M. Walker - YES	R. Hann - YES
S. Cassel - YES	J. McMichael - Recused	B. Wright, President - YES

MOTION CARRIED, 8 (YES) 1 (ABSTAIN) 0 (NO)

1.8 *Approval of STS Summer Band Lessons and Summer Piano Camp

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



MOTION: R. Hann SECOND: S. Cassel to approve STS Summer Band Lessons and Summer Piano Camp (item #1.8) ROLL CALL VOTE

J. Hicks, Vice President – YES

K. Topf - YES

I. Bodine III - YES

K. Applegate - YES

M. Walker - YES

R. Hann - YES

S. Cassel - YES

J. McMichael – YES

B. Wright, President - YES

MOTION CARRIED, 9-0

2. CURRICULUM/POLICY COMMITTEE (Chairperson: J. Hicks, K. Topf & K. Applegate)

Administrative Facilitator: Superintendent, A. Michael

Curriculum/Policy Committee Meeting – April 17, 2023

INFORMATION ITEMS:

- *Update on policies reviewed

ACTION ITEMS:

2.1 *First reading of revised and/or new policies/regulations

R 5200 Attendance

R 5230 Late Arrival and Early Dismissal

R 5410 Promotion and Retention

P 0155 Board Committees

MOTION: J. Hicks SECOND: K. Topf to acknowledge first reading of revised and/or new policies/regulations (item #2.1) ROLL CALL VOTE

J. Hicks, Vice President – YES

K. Topf - YES

I. Bodine III - YES

K. Applegate - YES

M. Walker - YES

R. Hann - YES

S. Cassel - YES

J. McMichael – YES

B. Wright, President - YES

MOTION CARRIED, 9-0

2.2 *First Reading of Policy and Regulations – Policy Alert #230

P 0144 Board Member Orientation and Training (Revised)

P & R 2520 Instructional Supplies (M) (Revised)

P 3217 Use of Corporal Punishment (Revised)

P 4217 Use of Corporal Punishment (New)

P 5305 Health Services Personnel (M) (Revised)

P & R 5308 Student Health Records (M) (Revised)

P & R 5310 Health Services (M) (Revised)

P 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



- P 6115.01 Federal Awards/Funds Internet Controls-Allowability of Costs (M)
(New)**
- P 6115.04 Federal Funds-Duplication of Benefits (M) (New)**
- P 6311 Contracts for Goods or Services Funded by Federal Grants (M)
(Revised)**
- P 7440 School District Security (M) (Revised)**
- P 9140 Citizens Advisory Committee (Revised)**

**MOTION: J. Hicks SECOND: K. Topf to acknowledge first reading of Policy Alert
#230 (item #2.2) ROLL CALL VOTE**

J. Hicks, Vice President – YES	K. Topf - YES	I. Bodine III - YES
K. Applegate - YES	M. Walker - YES	R. Hann - YES
S. Cassel - YES	J. McMichael – YES	B. Wright, President - YES

MOTION CARRIED, 9-0

2.3 * Second reading and adoption of the revised and/or new policies

- P 5511 Dress and Grooming**
- P 5240 Tardiness**
- P 0167 Public Participation in Board Meetings**
- P 0131 Bylaws and Policies, and Regulations**
- P 1210.02 Board-Superintendent Communications Charter**
- P 0142.7 Board of Education Charter of Acceptable Norms**

**MOTION: J. Hicks SECOND: R. Hann to acknowledge second reading and
adoption of revised and/or new policies (item #2.3) ROLL CALL VOTE**

J. Hicks, Vice President – YES	K. Topf - YES	I. Bodine III – YES, NO to P0142.7
K. Applegate - NO	M. Walker – YES, NO to P0142.7	R. Hann - YES
S. Cassel - YES	J. McMichael – YES	B. Wright, President - YES

MOTION CARRIED

2.4 *First Reading for Abolishment of Certain Policies and Regulations

- P 9100 Public Relations (Abolished)**
- R 9140 Citizens Advisory Committee (M) (Abolished)**

**MOTION: J. Hicks SECOND: J. McMichael to acknowledge first reading and
abolishment of policy 9100 and regulation 9140 (item #2.4) ROLL CALL VOTE**

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



J. Hicks, Vice President – YES

K. Topf - YES

I. Bodine III - YES

K. Applegate - YES

M. Walker - YES

R. Hann - YES

S. Cassel - YES

J. McMichael – YES

B. Wright, President - YES

MOTION CARRIED, 9-0

2.5 *2022-2023 School Level Objectives Progress Reports

MOTION: J. Hicks SECOND: R. Hann to accept the 2022–2023 School Level Objectives Progress Report (item #2.5) VOICE VOTE; MOTION CARRIED, 8-1 (*K. Applegate opposed*)

3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: J. McMichael,

M. Walker & I. Bodine) Administrative Facilitator – Business Administrator, C. DeJoseph

***Budget/Finance/Facilities Meeting – April 25, 2023**

INFORMATIONAL ITEMS: NONE

ACTION ITEMS:

3.1 Resolution to amend the previous withdrawal from the Maintenance Reserve account in the amount of \$7,137.05 to fund the repair of the School #3 Media Center HVAC (VRF split system) unit.

RESOLUTION AUTHORIZING and AMENDING THE WITHDRAWAL OF FUNDS FROM THE MAINTENANCE RESERVE ACCOUNT PURSUANT TO N.J.A.C. 6A:23A

WHEREAS, N.J.A.C. 6A:23A-14.2 subsection (d), a district board of education or board of school estimate, as appropriate, may withdraw by resolution funds from the maintenance reserve account and appropriate the funds into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility, as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4. And;

WHEREAS, the Board of Education wishes to approve a seven thousand one hundred and thirty-seven dollar and five cent (\$7137.05) withdraw from the Maintenance Reserve account effective April 25, 2023.

THEREFORE, BE IT RESOLVED by the Township of Southampton Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall withdraw the seven thousand one hundred and thirty-seven dollar and five cent (\$7137.05) amount from the Maintenance Reserve account.

MOTION: J. McMichael SECOND: M. Walker to approve the amended withdrawal of Maintenance Reserve Funds as described (item #3.1) ROLL CALL VOTE

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



J. Hicks, Vice President – YES

K. Applegate - YES

S. Cassel - YES

MOTION CARRIED, 9-0

K. Topf - YES

M. Walker - YES

J. McMichael – YES

I. Bodine III - YES

R. Hann - YES

B. Wright, President - YES

4. PRESIDENT'S COUNCIL

4.1 *2022-2023 Board of Education Goal

GOAL # 1: Based on past self-evaluations and community feedback, the Board of Education will adopt and implement a public relations program to enhance communications with our fellow residents. To achieve this goal, the Board of Education will foster a collaborative relationship with the greater Southampton community by building public awareness, increasing engagement, and boosting its visibility. The effectiveness of this program will be measured by community feedback and future Board self-evaluations facilitated by the New Jersey School Boards Association.

UNFINISHED BUSINESS:

- Southampton Township Committee Liaison Report
- Board Self-Evaluation / Superintendent Evaluation Due Date May 16, 2023
- 144th Annual Memorial Day Parade, Monday May 29th

NEW BUSINESS:

- Future BCSBA Meetings:
 - Spring Meeting – May 18, 2023 @ Medford Village Country Club
 - October 5, 2023
 - December 6, 2023
 - January 11, 2024
 - March 7, 2024
 - May 2, 2024
- Future BOE Meeting Dates
 - Board Training - May 11 (6:30 p.m. – 8:30 p.m.)

MOTION: K. Topf **SECOND:** K. Applegate **to present to the Board notes from the Staff Meeting during professional development time**

J. Hicks, Vice President – Recuse

K. Applegate - YES

S. Cassel – NO

K. Topf - YES

M. Walker - YES

J. McMichael – NO

I. Bodine III - YES

R. Hann - NO

B. Wright, President - NO

MOTION FAILED 4 (YES) 1(RECUSE) 4(NO)

Board Solicitor shared concern that this request is overstepping the Board's responsibilities

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2023



MOTION: B. Wright SECOND: S. Cassel to postpone indefinitely the request to see notes from the Staff Meeting during professional development time ROLL CALL VOTE

J. Hicks, Vice President – Recuse

K. Topf - NO

I. Bodine III - NO

K. Applegate - NO

M. Walker - NO

R. Hann - YES

S. Cassel - YES

J. McMichael – YES

B. Wright, President - YES

MOTION FAILED 4 (YES) 1(RECUSE) 4(NO)

**MOTION: K. Topf SECOND: K. Applegate to host a Town Hall Meeting no later than June 16, 2023 and to develop and ad-hoc committee to work out the planning details
MOTION CARRIED, 9-0**

MOTION: I. Bodine SECOND: K. Applegate to have an independent company do a 100% anonymous survey before the end of the school year.

MOTION CARRIED, 9-0

PUBLIC COMMENTS: As per policies 0164 and 0167, members of the public are invited to submit general comments during this public comment portion of the meeting.

Elizabeth Roselle, Southampton Township, commented on happenings at the Township

Maile Irion, Southampton Township, commented on the Vincentown Library's 100 year celebration and the importance of the Board being supportive of one another

Jamie Bodine, Southampton, commented on wi-fi access

CLOSE PUBLIC COMMENT

MOTION: J. Hicks SECOND: K. Applegate TO ADJOURN TIME: 9:30 p.m.

MOTION CARRIED, ALL IN FAVOR 9-0

DATES TO REMEMBER

April 27 th	School Closed (Teacher In-Service)
May 4 th	School #3 Band & Choral Concert 7:00 p.m. in the Warrior Dome
May 8 th -12 th	NJSLA Testing
May 15 th	2-Hour Delayed Opening for Students (Teacher In-Service)
May 23 rd	BOE Meeting –School #2 @ 7:00 p.m.
May 24 th	PTA Parents Night Out @ 6:00 p.m. Ramblewood Country Club
May 25 th	Spring Community Night 6:00 p.m. -8:00 p.m.
May 29 th	Memorial Day (Schools Closed)
June 13 th	8 th Grade Awards Ceremony 6:30 p.m. in the Warrior Dome
June 20 th	8 th Grade Graduation Ceremony 6:30 p.m. in the Warrior Dome
June 27 th	BOE Meeting- School #2 @ 7:00 p.m.

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES
April 25, 2023



August 29th

BOE Meeting-School #2 @ 7:00 p.m.