SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

June 27, 2022

MEETINGS:
7:00 p.m. – Personnel & Student Services, School #3 Media Center
7:15 p.m. – Budget, Finance & Facilities Meeting, School #2, Room #52
7:30 p.m. – Executive Session, School #3 Media Center
8:00 p.m. – Public Meeting, School #2 APR/Cafeteria

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088
"Building a Tradition of Excellence"

OUR MISSION
The Southampton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER: *7:32 P.M. by Board President Amy Ushkowitz*

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Sean Cassel	**X**	
Russell Hann	**X**	
Jeffrey Hicks	**X**	
John McMichael	**X**	
Suzanne Phillips	**X**	
Katie Topf	**X**	
Melissa Walker	**X**	

Betty Wright, *Vice President*	**X**	
Amy Ushkowitz, *President*	**X**	

PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 9, 2022, posted on the district website and the Southampton Township School District Facebook page.

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **items #3, 8, 9, & 11** as above indicated and the subject to be discussed is as follows:

Unwarranted Invasion of Individual Privacy/Pending of Anticipated Litigation

Falling Within Attorney-Client Privilege/Personnel Matters

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Monday**, **June 27, 2022**; and the closed executive session discussions will pertain to the above

mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

TIME: __7:32 P.M._____ MOTION: _S. Phillips_____ SECOND: _B. Wright____ VOICE VOTE
MOTION CARRIED, ALL IN FAVOR 9-0

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: __8:01 P.M.___ MOTION: _S. Phillips__ SECOND: __S. Cassel___ VOICE VOTE
MOTION CARRIED, ALL IN FAVOR 9-0

CALL TO ORDER REGULAR MEETING: *8:02 p.m. by Board President Amy Ushkowitz*

ROLL CALL:

Board of Education Member	Present	Absent
Sean Cassel	**X**	
Russel Hann	**X**	
Jeffrey Hicks	**X**	
John McMichael	**X**	
Suzanne Phillips	**X**	
Katie Topf	**X**	
Melissa Walker	**X**	
Betty Wright, *Vice President*	**X**	
Amy Ushkowitz, *President*	**X**	

SALUTE TO THE FLAG: *Board President Amy Ushkowitz led the flag salute.*

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED
MOTION: __A. Ushkowitz____ SECOND: _J. Hicks____ VOICE VOTE
MOTION CARRIED, ALL IN FAVOR 9-0

COMMUNITY TOPIC:

- Recognition Presentation – Asia Michael, Superintendent

Administrators Mrs. Horner and Mrs. Walsh made and read a poem to thank the custodial staff for all of their hard work over the past year; Mrs. Michael thanks administrator Mrs. Chapin for her efforts with the Centennial celebration throughout the year; Board Member Hicks was recognized for his efforts and for serving as the chairperson for the Centennial Committee.

STUDENT RECOGNITION: May - Empathy
Kindergarten – Avery Harrison
Grade 1 – Clive McCormick
Grade 2 – Luca Crugnale
Grade 3 – Greyson DiNatale
Grade 4 – Maggie Teller
Grade 5 – Danny Doyle
Grade 6 – Maddy Xenakis
Grade 7 – Riley Bauer
Grade 8 – Matthew Potter

BRIEF RECESS *8:17p.m. – 8:25 p.m.*

STATEMENT TO THE PUBLIC
Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules. Failure to abide by this obligation may result in the District losing State Aid which can have significant economic impact on the community. The District is also required to abide by State and Federal laws prohibiting discrimination. The consequence of failing to do so can expose the District to significant liability. The curricula of the District does not include the teaching of Critical Race Theory. Please be advised that the Health & PE curriculum will be written over the summer and parents will have the opportunity to review and make comments before implementation.

PUBLIC COMMENT ON AGENDA ACTION ITEMS
Members of the public are invited to submit comments pertaining only to the Board agenda action items during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not

publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns. Please state your name, address, and the action item you're commenting on.

K. Gebhart, Pricketts Mill Road, asked whether a book list issue was resolved; Mrs. Ushkowitz informed her that her question is not related to an agenda action item and will need to wait until the second public comment period.

CORRESPONDENCE - None

2022-2023 APPOINTMENTS:

NOTE: Balance of Appointments from the May BOE Meeting

1. **APPOINTMENTS for 2022-2023 School Year**

- 504 OFFICERS: Danielle Madison, Allison Shaughnessy, TBD
- SUBSTANCE ABUSE COORDINATOR: Danielle Madison
- ANTI-BULLYING SPECIALIST SCHOOL #1- #2: Allison Shaughnessy
- ANTI-BULLING SPECIALIST SCHOOL #3: Danielle Madison

MOTION by __S. Phillips_____, Second by _B. Wright__, to approve, reaffirm, designate and/or appoint, the Board action item (item #1) ROLL CALL VOTE

MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker - YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks - YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

APPROVAL OF MINUTES:
REGULAR & EXECUTIVE MEETINGS: May 23, 2022

MOTION: __S. Phillips___ SECOND: __A. Ushkowitz____ ROLL CALL VOTE
MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker - YES**

R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks - YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

SPECIAL & EXECUTIVE MEETINGS: June 6, 2022
MOTION CARRIED, ALL IN FAVOR 9-0

MOTION: __B. Wright_____ SECOND: __S. Cassel___ ROLL CALL VOTE

S. Cassel - YES	**J. McMichael - YES**	**M. Walker - YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks - YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

REPORT OF THE BOARD SECRETARY:

INFORMATION ITEMS:

- Board of Education Member Election – November. The candidate kit is now available on the NJSBA website. (www.njsba.org/candidacy) The deadline to submit a nominating petition to the County Board of Elections is 4 p.m. on July 25th.

ACTION ITEMS:

1.1 It is recommended that the Board Approve transfers *Line items for the months of **May – June 2022**, as approved by the Superintendent.

1.2 Authorize the following payments *Payment of the **June 2022** bill list in the amount of $638,009.61

1.3 Accept the ***Board Secretary's Report** for the month of **May 2022.**

1.4 Accept the **Treasurer's Reports** for the month of **May 2022**.

1.5 Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to NJAC 6:A:23-2.1(c)3, I certify that as of **May 2022**, no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of NJAC 6A:23-2.11(a).

1.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to NJAC 6:A23-2.11(c)4, we certify that as of **May 2022** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the NJAC

6:A23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1.7 Accept *Revenue Account Status Report for **May 2022.**

1.8 Nutri-Serve Cafeteria Report and authorize **May 2022** foodservice Check Register in the amount of $35,321.68

1.9 Grant permission to prepare a June 30, 2022 Bill List and to pay monthly bills with approval of Board President, Board Vice-President, and Budget Committee Chairperson and to make corresponding line item transfers with approval of Superintendent according to Board Policy; and further grant permission to pay monthly bills at the end of July 2022, upon the review and approval of the Board President, Board Vice-President, and Budget Committee Chairperson;

1.10 Resolved that the amount of district taxes, exclusive of Debt Service requirements, needed to meet the obligations of the Board of Education from July 1, 2022 through June 30, 2023 is $12491,363 for the current expense. The Township of Southampton is hereby requested to place in the hands of the Treasurer of School Monies the following amounts on the dates stated, in accordance with the statues relating thereto:

July 13, 2022	$	1,353,231.00
August 17, 2022	$	1,353,231.00
September 14, 2022	$	1,353,231.00
October 19, 2022	$	1,353,231.00
November 16, 2022	$	1,353,231.00
December 14, 2022	$	1,353,231.00
January 18, 2023	$	728,663.00
February 15, 2023	$	728,663.00
March 15, 2023	$	728,663.00
April 19, 2023	$	728,663.00
May 17, 2023	$	728,663.00
June 14, 2023	$	728,662.00

1.11 Resolved that the amount of district taxes needed to meet all interest and debt redemption

charges of the Southampton Township Board of Education from July 1, 2022 through June 30, 2023 is $489,158. The Township of Southampton is hereby requested to place in the hands of person acting in the role of Treasurer of School Monies the following amount, on the date stated in accordance with the related statues thereto:

August 17, 2022	$376,947.00
February 17, 2023	$112,211.00

1.12 Petty Cash Fund for 2022-2023 school year in the amount of $250.00; And, approve petty cash checking account, with approved debit card for the 2022-2023 school year in the amount of $1,000.00.

1.13 Renew contract with Asbury Park, ITC of 1506 Park Avenue, Asbury Park, NJ 07712, for Budgetary Accounting System and Payroll/Personnel System services for the 2022-2023 school year, with a total annual license fee not to exceed $18,375.00.

1.14 Renew agreement with Paul's Commodity Hauling of 938 Union Road Mullica Hill, NJ 08062, for food service commodity hauling for the 2022-2023 school year

MOTION: _B. Wright___ SECOND: __S. Phillips___ to approve Board Secretary Report (items # 1.1 – 1.14 as listed) ROLL CALL VOTE
MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES****
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks - YES*	**K. Topf - YES**	**A. Ushkowitz, President - YES**

*(*J. Hicks recused #1.2, check #2641 due to conflict; **M. Walker recused #1.2, check #2692 due to conflict)*

REPORT OF THE SUPERINTENDENT:

1. **INFORMATION ITEMS**:
   - Care Solace Launch
   - Comprehensive Health & PE Curriculum Update
     Mrs. Michael detailed an implementation timeline for the Comprehensive Health & PE Curriculum; in July the curriculum writing takes place and will be completed by August 1st, Admin review will take place August 1st – 3rd; the Board will review on August 4th and 8th; the Admin team will review it again and will be presented on August 11th at three different

parent meetings via Zoom (9:30 a.m., 12:30 p.m., and 6:30 p.m.). There will be opportunities for parents to ask questions and provide feedback. A survey will be sent out following the parent meetings and will take into consideration feedback received, on August 22nd the item will be listed on the Board agenda for approval; August 23rd the curriculum will be released to the public; at Back to School Night and/or in October demo lessons will be presented for parents.

ACTION ITEMS:

2. Harassment, Intimidation and Bullying (HIB) Report

2.1 Incident Number: SS 03-05-12-22 School 3 Founded
2.2 Incident Number: SS 02-05-02-22 School 2 Founded
2.3 Incident Number: SS 02-04-12-22 School 2 Unfounded

MOTION: _J. Hicks___ SECOND: _S. Phillips____ to affirm Superintendent's decision regarding HIB Incidents (item #s 2.1-2.3) ROLL CALL VOTE

MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

2.4 Incident Number: SS 03-06-15-22 School 3 Unfounded

MOTION: _S. Phillips____ SECOND: _S. Cassel___ to acknowledge receipt of Superintendent's Report regarding HIB incident (item # 2.4) ROLL CALL VOTE

MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

3. Approve change to a four marking period school year effective 9/1/2022

MOTION: _S. Phillips____ SECOND: __B. Wright__ to approve (item #3) VOICE VOTE
MOTION CARRIED, ALL IN FAVOR 9-0

K. Topf asked the pros/cons of switching and reasoning for switching; Mrs. Michael explained that the marking periods do not line up with teacher conferences; Spanish needs more exposure

4. *Special Services Supervisor's Report
5. *Curriculum Director's Report
6. *Nurse's Report
7. *Fire & Security Drill Reports
8. *Suspension Reports
9. *Principals' Report

MOTION: _A. Ushkowitz_____ SECOND: _S. Phillips___ to approve (items #4 – 9)
VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 9-0
J. Hicks made an observation on item #8 regarding aggressive behavior; M. Walker asked if the Health & PE teachers will be developing curriculum and asked who selects who will be writing curriculum, Mrs. Michael stated the process is similar to a job posting, to see who is interested.

10. *2021-2022 District Goals Status Reports

10.1 Goal # 1 – Social and Emotional Health
10.2 Goal # 2 - Differentiated Instruction
10.3 Goal # 3 - School Climate & Culture

MOTION: _S. Phillips__ SECOND: _B. Wright to approve the 2021-2022 District Goals Status Reports (item #10) VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

11. *Kindergarten Enrollment Status Report as of June 15, 2022

▪ Registrations Completed	41
▪ Preschool Students	11
▪ Pre-Registration not yet scheduled	4
▪ April 6, 2022 Registration – Makeup	8
▪ May 18, 2022 Registration – Makeup	10
▪ Possible Retentions	TBD
▪ Total	**74**

12. *2020-2022 Final Retention Report (School #1 Only)

13. *Enrollment – June 15, 2022 - Special Services Department

- Total school enrollment = 699 (PSD – Grade 8, including in-district special education)
- Special Education = 206

- Resident students in-district = 163
- Resident students sent out of district = 13
- Speech and Language only = 30

COMMITTEE REPORTS

PERSONNEL/STUDENT SERVICES (Chairperson: B. Wright, S. Cassel & A. Ushkowitz)
Administrative Facilitator: Superintendent, A. Michael

* Personnel/Student Services Committee Meeting - June 27, 2022

1.1 Superintendent's Recommendation for Employment:

- Taylor Reeder, Kindergarten, at Step 1, BA Column on the Schedule A-1 Salary Guide, Salary $55,522, effective 07/01/2022

MOTION: __B. Wright___ SECOND: _S. Phillips___ to accept and approve recommendations for employment (item #1.1) ROLL CALL VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

1.2 Accept Retirement *with regret*

- Employee # 1171, effective 07/01/2022

MOTION: _B. Wright__ SECOND: __J. McMichael____ to accept and approve retirement (item #1.2) ROLL CALL VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

1.3 Accept Resignations

- Employee #15189, effective 07/01/2022
- Employee #15266, effective 07/01/2022

MOTION: __B. Wright__ SECOND: _J. McMichael__ to accept and approve resignations (item #1.3) ROLL CALL VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

1.4 2022-2023 Summer Appointments

**1.4.1 ***Approval for Summer 2022 Out-of-District Extended School Year Placements (ESY)

1.4.2 *Approval for Summer 2022 Special Services Department In-District Program (ESY) (July 5, 2022 – July 28, 2022, 8:30 A.M. to 11:30 AM, M, T, W, and R)

**1.4.3 ***Approval for Summer 2022 Related Services

1.4.4 Approval for Employee #1241 to work up to 3 days to review sports physicals for 5^{th} – 8^{th} grade students

1.4.5 *Approval for Summer 2022 Kindergarten Readiness Instructors

1.4.6 *Approval for Summer 2022 Transitional First Grade Instructors

1.4.7 *Approval for Summer 2022 Summer Learning Academy (Grades 2-8) Instructors

1.4.8 Approval for Vice-Principal, Casey Noble, to work up to fifteen (15) days during the summer as budgeted.

1.4.9 *Approve curriculum revisions for up to 10 hours each and curriculum development up to 20 hours each.

1.4.10 Approve Summer Custodians *retroactively, effective June 27, 2022*

- Taariq Michael
- Joshua Milke

MOTION: __B. Wright____ SECOND: _S. Phillips___ to approve (items #1.4.1 – 1.4.10) ROLL CALL VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES*	**K. Topf - YES**	**A. Ushkowitz, President - YES**

*(*J. Hicks recused 1.4.8 and 1.4.10 bullet #1)*

1.5 Approve 2022-2023 Services and Providers

1.5.1 *Approval for 2022-2023 Out-of-District Placements for Students with Special Needs

1.5.2 *Approval for 2022-2023 Related Services Providers

MOTION: __B. Wright___ SECOND: _A. Ushkowitz___ to approve (items #1.5.1 – 1.5.2) ROLL CALL VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

1.6 *Approve Job Description for ESY Coordinator

MOTION: _B. Wright____ SECOND: _S. Phillips__ to approve (item #1.6) ROLL CALL VOTE

MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

1.7 Approve Superintendent's Recommendation for Employment

1.7.1 Employee #1108, ESY Coordinator, effective 7/5/2022 – 7/28/2022

MOTION: _B. Wright____ SECOND: _S. Phillips__ to approve (item #1.7.1) ROLL CALL VOTE

MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

1.8 Approve Superintendent's Recommendation for Employment Voluntary Transfer

1.8.1 Employee #1197, Administrative Assistant to Director of Curriculum, effective 8/1/2022

MOTION: _B. Wright____ SECOND: _S. Phillips__ to approve (item #1.8.1) ROLL CALL VOTE

MOTION CARRIED, 8-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – ABSTAIN*	**K. Topf - YES**	**A. Ushkowitz, President - YES**

*(*J. Hicks recused due to conflict)*

1.9 Fieldwork/Student Teaching

- Requesting approval for Stephanie Zack to complete a practicum in School Nursing for 50 hours with Mrs. Jennifer Mikulski in Schools 2/3. Practicum will start September 1, 2022 and end on December 16, 2022.

MOTION: __B. Wright___ SECOND: __S. Cassel____ to approve (item #1.9) ROLL CALL VOTE

MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

1.10 Renew contract with Educational Services Solutions for the 2022-2023 school year for paraprofessionals and substitute teachers.

1.11 Approve a 2% increase as budgeted to salaries in 2022-2023 for paraprofessionals contracted via Educational Services Solutions.

1.12 *Approve District 2022-2023 Staffing Plan

1.13 FMLA/NJFLA – Leave of Absence

- Employee #1234, FMLA/NJFLA effective 8/31/22 – 9/30/22

MOTION: __B. Wright___ SECOND: __S. Phillips__ to approve (item #s 1.10-1.13) ROLL CALL VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

2. CURRICULUM/POLICY COMMITTEE (Chairperson: S. Phillips, K. Topf & J. Hicks)
Administrative Facilitator: Superintendent, A. Michael
Curriculum/Policy Committee Meeting – June 14, 2022

2.1 INFORMATION ITEMS:

- Policy Audit reviews were completed for the following policies with no recommended changes: P0147, P0148, P0153, P0154
- Policy #s 0153 and 0154 sent to Board Solicitor for review
- NJSBA Policy Wellness Check

ACTION ITEMS:

2.2 *2021 – 2022 School Level Objectives

School #1 - Objective #1: Social Emotional Development
By the end of the 2021-2022 school year, 100% of students returning from remote to in-person learning will exhibit a positive outlook towards in-person learning and the school environment as evidenced by student feedback and attendance.

School #1 - Objective #2: Academics
By the end of the 2021-2022 school year, at least 80% of K-2 students will perform in reading within or above the F&P grade-level band for their current grade-level, supported through continued differentiated instruction and structured RtI services.

School #1 - Objective #3: School Culture
During the 2021-2022 school year, 100% of students and staff members will participate in cross curricular, cross-grade and community outreach activities to celebrate the centennial anniversary of the opening of School #1.

School #2/#3 - Objective #1: Response to Intervention
During the 2021-2022 school year our Response to Intervention program/services will be increased to meet the needs of all students returning to 100% in-person learning. Resources will be reallocated to meet as many student needs as possible. At the end of the 2021-2022 school year at least 80% of tier two students (grades 3-5) and (grades 6-8) will show improved growth (minimum of one reading level) evidenced by the F & P benchmark assessment and Star 360 data.

School #2/#3 - Objective #2: Social Emotional Health
During the 2021-2022 school year we will successfully integrate students returning from remote to in-person learning. 100% of students returning from remote to in-person learning will exhibit a positive outlook about school and adjust well to a standard academic schedule. This will be evidenced by individual student surveys.

School #2/#3 - Objective #3: Restorative Practices
During the 2021-2022 school year we will implement a restorative approach when handling discipline situations and behavioral interventions. At the end of the 2021-2022 school year we will see suspensions decreased by 10% in both School #2 and School #3 evidenced by our school suspension reports.

MOTION: S. Phillips SECOND: B. Wright to accept the 2021 – 2022 School Level Objective Status Reports (item# 2.2) VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 9-0
J. Hicks asked if we met all of our goals; Mrs. Michael responded "yes".

2.3 *Second Reading and Adoption of Policy & Regulations – Policy Alert #227, Section A. General Policy and Regulation Guides

P 1648.14	Safety Plan for Healthcare Settings in School Buildings – COVID-19-(M) (Abolished)
P 1648.15	Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M) (New)
P 2415.04	Title I – District – Wide Parent and Family Engagement (M) (Revised)
P 2415.50	Title I – School #1 Parent and Family Engagement (M) (New)
P 2415.51	Title I – School #2 Parent and Family Engagement (M) (New)
P 2415.52	Title I – School #3 Parent and Family Engagement (M) (New)
P 2416.01	Postnatal Accommodations for Students (New)
P 2417	Student Intervention and Referral Services (M) (Revised)
P 3161	Examination for Cause (Revised)
P 4161	Examination for Cause (Revised)
P 5512	Harassment, Intimidation, and Bullying (M) (Revised)
P&R 7410	Maintenance and Repair (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
P&R 9320	Cooperation with Law Enforcement Agencies (M) (Revised)

MOTION: S. Phillips SECOND: J. Hicks to approve upon second reading and adoption of Policy Alert #227 Section A (Item # 2.3) ROLL CALL VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President – YES**

M. Walker asked about policy #5512 and highlighting sections within mandated policies that are optional and stated it is an easier option than referring back to the Board packet; Mrs. Michael and S. Phillips agreed that their recollection of the discussion during the Curriculum & Policy meeting was to keep a saved copy of the original policy in hand

2.4 *Second Reading and Adoption of Policy & Regulations – Policy Audit

P 0151 Organization Meeting

MOTION: __S. Phillips____ SECOND: __J. Hicks___ to approve upon second reading and adoption of Policy Audit (Item # 2.4) ROLL CALL VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

2.5 *First Reading of Policy & Regulations – Policy Audit

P 0146 Board Member Authority
P 0157 Board of Education Website
R 4432 Sick Leave for Support Staff

MOTION: __S. Phillips_____ SECOND: _A. Ushkowitz___ to acknowledge first reading of Policy Audit (Item # 2.5) ROLL CALL VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President – YES**

J. Hicks asked if policy #4432 refers to paraprofessionals; Mrs. Michael responded "yes".

2.6 Approve New Math Curriculum Program (Into Math) Effective July 1, 2022

MOTION: _S. Phillips__ SECOND: B. Wright _ to approve new math curriculum (Item # 2.6) ROLL CALL VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

M. Walker asked to explain the differences in programs and asked why we needed this; Mrs. Michael thanked Mrs. Horner; Mrs. Horner gave an overview of the program and commented that the new program has an abundance of resources and videos with lessons and addresses remediation challenges.

3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: R. Hann, J. McMichael & M. Walker) Administrative Facilitator – Business Administrator, C. DeJoseph
*Budget/Finance/Facilities Meeting – June 27, 2022

3.1 INFORMATIONAL ITEMS: None

3.2 ACTION ITEMS:

3.2.1 Approve a Transfer of Current Year Surplus to Reserve:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7G-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Southampton Township Board of Education wishes to deposit anticipated current year surplus into Maintenance Reserve and/or Capital Reserve accounts at year end, and

WHEREAS, the Southampton Township Board of Education has determined that up to $950,000 is available for such purpose of transfer:

NOW THEREFORE BE IT RESOLVED by the Southampton Township Board of Education that it hereby authorizes the district's School Business Administrator to make the transfer of up to $950,000 into Capital Reserve and/or Maintenance Reserve while maintaining 2% fund balance consistent with all applicable laws and regulations.

MOTION: __R. Hann____ SECOND: _A. Ushkowitz___ to approve a transfer of current year surplus to reserve accounts (item# 3.2.1) ROLL CALL VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

3.2.2 Amend Renewal with NutriServe Food Service Management Company as required by the State of New Jersey / Department of Agriculture for annual approval:

Approve renewal of contract with NutriServe Food Management Company for the 2022-2023 school year with a management flat fee of $26,489.62, with no guarantee as to profit.

MOTION: _R. Hann___ SECOND: __B. Wright___ to approve the renewal of the Nutri- Serve Food Management Company contract for the 2022-2023 School Year (item #3.2.2)
ROLL CALL VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

S. Cassel - YES	**J. McMichael - YES**	**M. Walker – YES**
R. Hann - YES	**S. Phillips - YES**	**B. Wright, Vice President - YES**
J. Hicks – YES	**K. Topf - YES**	**A. Ushkowitz, President - YES**

3.2.3 *Approve classroom use in School #2/3 from July 26, 2022 to August 25, 2022 to teach summer instrumental music program.

MOTION: _R. Hann__ SECOND: _S. Phillips___ to approve classroom use (item #3.2.3)
VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

B. Wright asked if the students pay and if the teacher pays; Mrs. DeJoseph responded yes, the students pay the teacher for the lessons and the teacher pays the District for use of facilities.

3.2.4 Approve 2022-2023 Classroom Dual Use of Educational Space Applications for School #1 and School #2, and submit the applications to the Executive County Superintendent for New Jersey Department of Education approval:

- School #1 – Room #14 (OT/PT/Speech)
- School #1 – Room #26 (Special Education, 2 sections of Grade 2)
- School #1 – Room #31 (RTI/Basic Skills)
- School #2 – Room #26 (Sp. Ed Resource Grade 4-5)
- School #2 – Room #28 (RTI/ Speech Related Services)

- School #2 – Room #31 (OT/PT)
- School #2 – Room #36 (STEP/TOD)
- School #2 – Room #38 (Sp. Ed/RTI)
- School #2 – Room #46 (Sp. Ed /RTI)

MOTION: _R. Hann__ SECOND: _S. Cassel_ to approve classroom dual use applications (item #3.2.4) VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

4. PRESIDENT'S COUNCIL (A. Ushkowitz, B. Wright, A. Michael)

4.1 *2021-2022 Board of Education Goals

GOAL #1: (Curriculum/Policy Committee)
The Board of Education, in consultation with the Superintendent, Business Administrator, and Administration Team will develop a comprehensive action plan to address the social and emotional health needs of the Southampton Township School Community for the 2021– 2022 school year.

GOAL #2: (Personnel/Student Services Committee)
The Board of Education, is excited to help transition the 2021–2022 administrative team comprised of familiar faces, but the majority in new roles, including the Superintendent. What is unchanged is the unified goal of serving the students and families of Southampton to the best to our collective abilities. The Board will continue to take advantage of opportunities to communicate and work together, while also keeping the community informed about the good work taking place each and every day in our schools.

GOAL #3: (Budget/Finance/Facilities Committee)
The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to support the COVID-19 Pandemic School Reopening Plan. This action plan will include educating the school community on the COVID-19 Pandemic School Reopening Plan and ensuring compliance with all necessary local, state and federal health, safety and education guidelines. Detailed action plans will be shared with the public via the Board of Education agenda and community topic presentations at Board of Education meetings.

MOTION: _A. Ushkowitz___ SECOND: __R. Hann____ to accept the 2021-2022 Board of Education Goal Status Reports (item #4.1) VOICE VOTE; MOTION CARRIED, ALL IN FAVOR 9-0

PRESIDENT'S MESSAGE - None

UNFINISHED BUSINESS:

- Board Retreat, Tuesday, July 19, 2022, 9:30 am – 1:30 pm, Media Center
- Board of Education Self-Evaluation Feedback
- *Centennial Committee Report
- Spring Family Festival, May 26, 2022

NEW BUSINESS:

- BCSBA Meeting, Tuesday, June 28, 2022, 6pm-9pm, Medford Village Country Club
- Southampton Township Committee Liaison Report

K. Topf asked about the date/time of Board Meetings being posted on the District website and Facebook
M. Walker asked if there will be Care Solace data available, Mrs. Michael responded yes
M. Walker asked about policy #2530 resource materials and asked if the Board can look at the policy; Mrs. Michael responded that the Board reserves the right to request the information; S. Phillips stated that the process is to ask the Board to refer the policy to the Curriculum & Policy Committee for review, then after the C&P Committee discussion, they bring their recommendation to the Board
M. Walker asked if there is a way to do a survey about the health and PE curriculum; S. Cassel commented that typically feedback is gathered after the curriculum is written; Mrs. Michael asked for the opportunity to develop the curriculum first, based on the standards, and allow the District the opportunity to prepare it first; M. Walker commented that she wanted to make sure the parents were being heard; Mrs. Michael responded that is particularly why we ask for parent feedback; K. Topf commented that we don't have to rush for September, the District can take its time to iron out the details; S. Phillips stated that nothing will be approved until the BOE and parents have been involved in the process
M. Walker asked for the option to opt in vs opt out or teach the curriculum on the last day of school

M. Walker made a MOTION to send a poll out prior to the Health & PE Curriculum being written; K. Topf SECONDED

J. Hicks asked if Mrs. Michael was comfortable with sending out the survey, felt that the survey may countermand the administration and Superintendent, and believed that the administration should have the opportunity to do their jobs

S. Phillips stated her concern over the curriculum, however, she has 100% faith in the District, the Director of Curriculum and the Administration; asked what would be asked in this poll, who is going to write it, what things are we asking parents
J. Hicks stated if we're doing a poll all taxpayer and residents should have access to it
K. Topf stated she wanted the opportunity beforehand to provide input before the curriculum is written
J. Hicks asked how many parents have reached out to the Board Office with their concern so far; Mrs. Michael responded four (4)
S. Phillips stated that the Board of Education's role is not to administer the school
A. Ushkowitz stated she sees everyone's points
J. Hicks stated that it is in the Superintendent's purview to send out a survey or poll at any time and does not require Board approval to do so, doesn't show confidence in the administration if we are countermanding the Superintendent's authority
A. Ushkowitz said J. Hicks' comment is offensive that assumes we don't have confidence in the Administration
B. Wright stated that what will be taught will not necessarily be implemented right away, but don't see it possible to teach it on the last day of school
Mrs. Michael stated she does not have a problem with a survey giving out the standards, but without the District's input it would be counter productive
M. Walker stated she has full confidence in Superintendent Michael, but wants to include parent input about the standards
S. Cassel stated the meetings are doing this; without seeing the curriculum how can we comment on what will be taught; without having the curriculum written we cannot speak on it
M. Walker amended the motion to send the standards along with parent feedback and K. Topf agreed to amend her second.

PUBLIC COMMENTS:
Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

Jamie Bodine, 15 Pleasant Street, commented on the standards; opting out, books in the library; asked at what point are we able to have topics removed; appreciation for willingness to listen to community feedback

Steve Chadwick, Avenue D, commented on homeschooling his daughter because of masks; disagreement with what is being taught in schools; his own poll in the community; disagreement with government and NJ policies; stated people are either with us or against us, if we can't teach current curriculum correctly why are we adding anything else.

Kris Gebhart, Pricketts Mill Road, commented that she loves the school and the wonderful things we do here; she graduated 40 years ago and had gay friends in high school but it wasn't talked about, the show I Love Lucy couldn't show men in bed together; requested parent involvement before and after curriculum is written.

Matt Usaki, Southampton, commented on opting out vs opting in; doesn't want his daughter learning about sexual conduct from anyone except his wife/her mother; concerned with what content is being pushed out.

Georgia (?), Southampton, commented that she discovered she was gay a while back, has a little sister going into fourth grade, and feels kids should develop understanding on their own; parents/guardians should be the ones to teach it.

Dan Gaskill, Pemberton Road, asked what date the Health & PE curriculum will be available; commented that he moved to Southampton six years ago for the school district, feels it's unacceptable to push extreme adult ideology in youthful innocent children.

Nicole Bentzley, Southampton, commented that Southampton is not Cherry Hill; commented on Health & PE standards and teaching sexual techniques to young children; encouraged the BOE to focus on academics

MOTION: __J. Hicks____ SECOND: _B. Wright_____ TO ADJOURN TIME: __10:43 p.m.___
MOTION CARRIED, ALL IN FAVOR 9-0

DATES TO REMEMBER

July 4	Independence Day
July 5	Student Summer Programming Begins
July 9	Fireworks 8:00 p.m.
July 19	Board Retreat 9:30 a.m.
August 4	Curriculum & Policy Meeting
August 22	Board of Education Meeting 8:00 p.m.