

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

March 14, 2022



MEETINGS:

6:30 p.m. – Budget Meeting, School #2, Room #52

7:00 p.m. – Budget, Finance, Facilities, School #2, Room #52

7:00 p.m. – Personnel & Student Services, School #3 Media Center

7:30 p.m. – Executive Session, School #3 Media Center

8:00 p.m. – Public Meeting, School #2 APR/Cafeteria

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088

“Building a Tradition of Excellence”

OUR MISSION

The Southampton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER: *President Ushkowitz called the meeting to order at 7:30 p.m.*

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Sean Cassel	X	
Russell Hann	X	
Jeffrey Hicks	X	
John McMichael	X	
Suzanne Phillips	X	
Katie Topf	X	

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Melissa Walker	X	
Betty Wright, <i>Vice President</i>	X	
Amy Ushkowitz, <i>President</i>	X	

PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 9, 2022, posted on the district website and the Southampton Township School District Facebook page.

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **items #3, 4, 8 and #9** as above indicated and the subject to be discussed is as follows:

Unwarranted Invasion of Individual Privacy/Collective Bargaining Negotiations

Falling Within Attorney-Client Privilege/Personnel Matters

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held

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on **Monday, March 14, 2022**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

TIME: 7:30 p.m. MOTION: S. Phillips SECOND: B. Wright MOTION CARRIED, ALL IN FAVOR 9-0

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: 7:59 p.m. MOTION: B. Wright SECOND: S. Cassel MOTION CARRIED, ALL IN FAVOR 9-0

CALL TO ORDER REGULAR MEETING: *President Ushkowitz called the regular meeting to order at 8:00 p.m.*

ROLL CALL:

Board of Education Member	Present	Absent
Sean Cassel	X	
Russel Hann	X	
Jeffrey Hicks	X	
John McMichael	X	
Suzanne Phillips	X	
Katie Topf	X	
Melissa Walker	X	
Betty Wright, <i>Vice President</i>	X	
Amy Ushkowitz, <i>President</i>	X	

SALUTE TO THE FLAG *President Ushkowitz led the flag salute.*

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MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED

MOTION: S. Phillips SECOND: J. McMichael MOTION CARRIED, ALL IN FAVOR 9-0

COMMUNITY TOPIC: Drama Club Performance of "The Wizard of Oz"

STUDENT RECOGNITION: February - Kindness

Kindergarten – Cory Beam

Grade 1 – Ellory Hoey

Grade 2 – Ariyana Augustine

Grade 3 – Kylie Earle

Grade 4 – Julianna Millerline

Grade 5 – Chase White

Grade 6 – Kellen Bauman

Grade 7 – Lorenzo Frascella

Grade 8 – Elise Albany

OTHER REPORTING: Supporting Student Well-Being – Presentation for Parents

EMPLOYEE RECOGNITION: Laurie Ann Powell, RtI Teacher School #1

BRIEF RECESS 8:18 – 8:23 p.m.

REPORTING: Mrs. Asia Michael, Superintendent

Public hearing of all incidents of violence, vandalism, weapons, substance use, and harassment, intimidation and bullying (HIB) – investigations, training, and programs in accordance to the Anti-Bullying Bill of Rights Act (ABR) (P.L. 22010. c 122) and the Student Safety Data System (SSDS)

Report Period 1 September 1, 2021, through December 31, 2021, for the Southampton Township School District.

STATEMENT TO THE PUBLIC

Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula and requirements for the wearing of masks. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules. Failure to abide by this obligation may result

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in the District losing State Aid which can have significant economic impact on the community. The District is also required to abide by State and Federal laws prohibiting discrimination. The consequence of failing to do so can expose the District to significant liability. The curricula of the District does not include the teaching of Critical Race Theory.

PUBLIC COMMENT ON AGENDA ACTION ITEMS

Members of the public are invited to submit comments pertaining only to the Board agenda action items during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns. Please state your name, address, and the action item you're commenting on.

None

CORRESPONDENCE: None

APPROVAL OF MINUTES:

REGULAR & EXECUTIVE MEETINGS: February 15, 2022

MOTION: S. Phillips SECOND: B. Wright ROLL CALL/VOTE

ROLL CALL:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel	X		
Russel Hann	X		
Jeffrey Hicks	X		
John McMichael	X		
Suzanne Phillips	X		
Katie Topf	X		
Melissa Walker	X		
Betty Wright, <i>Vice President</i>	X		

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Amy Ushkowitz, <i>President</i>	X		
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MOTION CARRIED, ALL IN FAVOR 9-0

REPORT OF THE BOARD SECRETARY:

INFORMATION ITEMS:

- Financial Disclosure Statement Update

ACTION ITEMS:

- 1.1** It is recommended that the Board Approve transfers *Line items for the months of **February 2022 – March 2022**, as approved by the Superintendent.
- 1.2** Authorize the following payments *Payment of the **March 2022** bill list in the amount of \$572,940.98
- 1.3** Accept the ***Board Secretary's Report** for the month of **February 2022**.
- 1.4** Accept the **Treasurer's Report** for the month of **January 2022**.
- 1.5** Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6:A:23-2.1(c)3**, I certify that as of **February 2022**, no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of **NJAC 6A:23-2.11(a)**.
- 1.6** And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c)4**, we certify that as of **February 2022** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 1.7** Accept *Revenue Account Status Report for **February 2022**.
- 1.8** Accept Nutri-Serve Cafeteria Report and authorize **February - March 2022** foodservice Check Register in the amount of \$41,458.11

MOTION: A. Ushkowitz SECOND: S. Cassel to approve Board Secretary Report (items # 1.1 – 1.8 as listed) (J. Hicks recused item #1.2, check #2407; J. McMichael recused item #1.2, check #2409) MOTION CARRIED, ALL IN FAVOR 9-0

REPORT OF THE SUPERINTENDENT:

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1. Special Services Department

INFORMATION ITEMS: None

2. *REVISED - STSD Safe Return Plan to In-Person and Continuity of Services

Mrs. Michael suggested amending the plan to change language to "require" instead of "strongly recommend"

MOTION: B. Wright SECOND: S. Phillips to adopt revisions to and reaffirm the updated Safe Return Plan (item # 2)

Mr. Hicks asked Mrs. Michael if she consulted the attorney. Mrs. Walker made a MOTION to amend the revisions to the Safe Return Plan to strike the statement in paragraph "g" on page 8 as follows: "While the Board of Education encourages its staff and families to be vaccinated against Covid-19..." Mrs. Topf Seconded the motion.

Discussion on amendment: Mr. Hicks asked who comprised the committee for the Safe Return Plan and if the committee came to a consensus on the plan. Mrs. Phillips asked if the vaccination language was discussed during the most recent meeting. Mrs. Walker stated that she does not believe that the Board of Education is in the position to influence health decisions. Dr. Cassel asked if there are policies that relate to requirements for staff and students to be vaccinated. Mrs. Phillips asked Mrs. Walker to repeat the statement she would like removed from the plan. The Board took a roll call vote on the amended motion:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel		X	
Russel Hann		X	
Jeffrey Hicks		X	
John McMichael		X	
Suzanne Phillips		X	
Katie Topf	X		
Melissa Walker	X		
Betty Wright, Vice President		X	
Amy Ushkowitz, President		X	

MOTION FAILED. 2-7

Mr. Hicks asked if liability is an issue can we revisit this and revise the plan; there should be a discussion and brought back to the Board.

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MOTION: B. Wright SECOND: S. Phillips to adopt revisions *as written* and reaffirm the updated Safe Return Plan (item # 2) ROLL CALL VOTE

Board of Education Member	Yay	Nay	Abstain
Sean Cassel	X		
Russel Hann	X		
Jeffrey Hicks	X		
John McMichael	X		
Suzanne Phillips	X		
Katie Topf	X		
Melissa Walker	X		
Betty Wright, <i>Vice President</i>	X		
Amy Ushkowitz, <i>President</i>	X		

MOTION CARRIED, ALL IN FAVOR 9-0

3. *Stigma-Free Burlington County Initiative

RESOLUTION ESTABLISHING SOUTHAMPTON SCHOOL DISTRICT AS A STIGMA FREE ZONE FOR MENTAL HEALTH AWARENESS

WHEREAS, the Board of Education of the Southampton Township School District the is committed to establishing the district as a Stigma-Free Zone supporting efforts for Mental Health Awareness; and

WHEREAS, the National Institute of Mental Health reports that nearly one in five or roughly 53 million Americans live with a mental illness, and 1 in 6 youth ages 6 - 17 experience a mental health disorder each year but only half receive treatment; and

WHEREAS, in 2019, 36.7% of students reported persistent feelings of sadness or hopelessness; nearly 19% of high school students had seriously considered attempting suicide; and

WHEREAS, suicide is the 2nd leading cause of death among high school-aged youth ages 14-18; in 2018, a total of 48,344 persons of all ages died from suicide and where suicide was the 10th leading cause of death overall in the United States; and

WHEREAS, the stigma associated with the disease of mental illness is identified as the primary reason individuals fail to seek the help they need to recover from disease; and

WHEREAS, when severe mental illness goes untreated or under-treated, it can lead to

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alcohol or substance abuse, dropping out of school, unemployment, homelessness, or suicide; and

WHEREAS, raising awareness of mental illness is an effective way to reduce the stigma associated with the disease and encourage those who are affected to seek services and support; and

WHEREAS, the Southamptown Township School District is committed to creating public interest and open dialogue about stigmas, raise awareness of the disease of mental illness and create a culture wherein residents who have the disease of mental illness feel supported by the community and feel free to seek treatment for the disease without fear of a stigma, so recovery can begin; and

THEREFORE, BE IT RESOLVED, the Southamptown Township School District in the County of Burlington, State of New Jersey, is hereby designated as a Stigma-Free Zone.

MOTION: J. McMichael SECOND: J. Hicks to adopt the above resolution to establish the Southamptown Township School District as a Stigma-Free Zone for Mental Health Awareness (item # 3)

Mr. Hicks asked what ramifications would be, would they be designated a HIB. Mrs. Michael responded if it falls within HIB.

Board of Education Member	Yay	Nay	Abstain
Sean Cassel	X		
Russel Hann	X		
Jeffrey Hicks	X		
John McMichael	X		
Suzanne Phillips	X		
Katie Topf	X		
Melissa Walker	X		
Betty Wright, <i>Vice President</i>	X		
Amy Ushkowitz, <i>President</i>	X		

MOTION CARRIED, ALL IN FAVOR 9-0

4. Harassment, Intimidation and Bullying (HIB) Report

4.1 Incident Number: SS01-02-15-2022 School: #1 Unfounded

4.2 Incident Number: SS03-03-03-2022 School: #3 Founded

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MOTION: S. Phillips SECOND: B. Wright to approve HIB Reports (items #4.1-4.2)

ROLL CALL VOTE:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel	X		
Russel Hann	X		
Jeffrey Hicks	X		
John McMichael	X		
Suzanne Phillips	X		
Katie Topf	X		
Melissa Walker	X		
Betty Wright, <i>Vice President</i>	X		
Amy Ushkowitz, <i>President</i>	X		

MOTION CARRIED, ALL IN FAVOR 9-0

5. *Curriculum Director's Report

6. *Nurse's Report

7. *Fire & Security Drill Reports

8. *Suspension Reports

MOTION: J. McMichael SECOND: J. Hicks to approve (items #5-8)

MOTION CARRIED, ALL IN FAVOR 9-0

Mr. Hicks noted his surprise at the number of suspensions.

9. *2021-2022 District Goals Status Reports

9.1 Goal # 1 – Social and Emotional Health

9.2 Goal # 2 - Differentiated Instruction

9.3 Goal # 3 - School Climate & Culture

MOTION: S. Phillips SECOND: S. Cassel to approve the 2021-2022 District Goals Status Reports (item #9) MOTION CARRIED, ALL IN FAVOR 9-0

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10. *Kindergarten Enrollment Status Report as of March 1, 2022

▪ Online pre-registrations	42
▪ No internet, package mailed	1
▪ Preschool Students	10
▪ Registration Make-Up	2
▪ April 6, 2022 Registration – Makeup	TBD
▪ Possible Retentions	TBD
▪ Total	55

11. *Enrollment – March 2, 2022 – Special Services Department

- Total school enrollment = 691 (PSD – Grade 8, including in-district special education)
- Special Education = 201
- Resident students in-district = 158
- Resident students sent out of district = 13
- Speech and Language only = 30

COMMITTEE REPORTS

1. PERSONNEL/STUDENT SERVICES (Chairperson: B. Wright, S. Cassel & A. Ushkowitz)

Administrative Facilitator: Superintendent, A. Michael

*Personnel/Student Services Committee Meeting - March 14, 2022

1.1 ACTION ITEMS:

1.1.1 Superintendent's Recommendation for Voluntary Transfer:

- Employee #15206, effective 07/1/2022, and;
- Employee # 15117, effective 07/1/2022.

MOTION: B. Wright SECOND: S. Cassel to accept and approve recommendation for voluntary transfer (item #1.1.1)

MOTION CARRIED, ALL IN FAVOR 9-0

1.1.2 Accept Resignation with Regrets

- Employee #15361, effective 03/31/2022

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MOTION: B. Wright SECOND: S. Phillips to accept and approve resignation (item #1.1.2) MOTION CARRIED, ALL IN FAVOR 9-0

1.1.3 Submission of 2022-2023 Business Administrator's Contract

- *Approve the submission of the 2022-2023 Business Administrator's contract for review & approval by the Burlington County Executive Superintendent.

MOTION: B. Wright SECOND: J. McMichael to accept and approve submission of Business Administrator's contract for the 2022-2023 school year. (item #1.1.3)

ROLL CALL VOTE:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel	X		
Russel Hann	X		
Jeffrey Hicks	X		
John McMichael	X		
Suzanne Phillips			Recuse due to conflict
Katie Topf	X		
Melissa Walker	X		
Betty Wright, <i>Vice President</i>	X		
Amy Ushkowitz, <i>President</i>	X		

MOTION CARRIED, ALL IN FAVOR 8-0

1.1.4 2021-2022 Spring Schedule B Appointments / Other Assignments

Approval for the following staff members to fill the listed Schedule B positions for 2021-2022 school year (subject to the activities not being terminated due to the COVID-19 Pandemic)

- Girls on The Run Advisors (2) (B. Nixon and K. Honeyford)
- Art Show Director (B. Kenney)
- Stage Crew Advisor (P. Carpenter)
- Site Managers Spring (4) (S. Chip, B. Fletcher, A. Gentile, M. Weller)

1.1.5 Workshops

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- Requesting approval for Employee #1169, to attend (virtual) NJ Leadership Planning for Summer Curriculum Writing in March, April and May 2022. Cost \$99 (for 3 total sessions).
- Requesting approval for Employee #15116, to spend AM at Seneca and PM in articulation meetings with Tabernacle and Shamong teachers on March 16, 2022, no cost.

1.1.6 Class Trips (Not including transportation costs)

- 4th Grade, Franklin Institute, 222 North 20th Street, Philadelphia, PA 19103, 04/27/22, \$1,171.00
- 1st Grade, The Philadelphia Zoo, 3400 W. Girard Avenue, Philadelphia, PA, 05/02/22, \$1,200.00
- 2nd Grade, Adventure Aquarium, 1 Riverside Drive, Camden, NJ 08103, 05/18/22, \$1,140.00

MOTION: B. Wright SECOND: S. Phillips to approve (item #s 1.1.4 – 1.1.6)

MOTION CARRIED, ALL IN FAVOR 9-0

1.1.7 Temporary Student Placement

- Approval for student #16109 to temporarily be placed in a specialized program at Children's First in Cherry Hill, NJ pending intake in March.

MOTION: B Wright SECOND: S. Phillips to approve temporary placement of student out of district (items #1.1.7) ROLL CALL/VOTE

ROLL CALL VOTE:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel	X		
Russel Hann	X		
Jeffrey Hicks	X		
John McMichael	X		
Suzanne Phillips	X		
Katie Topf	X		
Melissa Walker	X		

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Betty Wright, <i>Vice President</i>	X		
Amy Ushkowitz, <i>President</i>	X		

MOTION CARRIED, ALL IN FAVOR 9-0

2. CURRICULUM/POLICY COMMITTEE (Chairperson: S. Phillips, K. Topf & J. Hicks)

Administrative Facilitator: Superintendent, A. Michael

*Curriculum/Policy Committee Meeting – March 3, 2022

INFORMATION ITEM:

2.1 Committee reviewed Policy #0120 Authority & Powers and Policy #0133 Adjudication of Disputes. No changes recommended at this time.

ACTION ITEMS:

2.2 *2021 – 2022 School Level Objectives

School #1 - Objective #1: Social Emotional Development

By the end of the 2021-2022 school year, 100% of students returning from remote to in-person learning will exhibit a positive outlook towards in-person learning and the school environment as evidenced by student feedback and attendance.

School #1 - Objective #2: Academics

By the end of the 2021-2022 school year, at least 80% of K-2 students will perform in reading within or above the F&P grade-level band for their current grade-level, supported through continued differentiated instruction and structured RtI services.

School #1 - Objective #3: School Culture

During the 2021-2022 school year, 100% of students and staff members will participate in cross curricular, cross-grade and community outreach activities to celebrate the centennial anniversary of the opening of School #1.

School #2/#3 - Objective #1: Response to Intervention

During the 2021-2022 school year our Response to Intervention program/services will be increased to meet the needs of all students returning to 100% in-person learning. Resources will be reallocated to meet as many student needs as possible. At the end of the 2021-2022 school year at least 80% of tier two students (grades 3-5) and (grades 6-8) will show improved growth (minimum of one reading level) evidenced by the F & P benchmark assessment and Star 360 data.

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School #2/#3 - Objective #2: Social Emotional Health

During the 2021-2022 school year we will successfully integrate students returning from remote to in-person learning. 100% of students returning from remote to in-person learning will exhibit a positive outlook about school and adjust well to a standard academic schedule. This will be evidenced by individual student surveys.

School #2/#3 - Objective #3: Restorative Practices

During the 2021-2022 school year we will implement a restorative approach when handling discipline situations and behavioral interventions. At the end of the 2021-2022 school year we will see suspensions decreased by 10% in both School #2 and School #3 evidenced by our school suspension reports.

MOTION: S. Phillips SECOND: J. Hicks to accept the 2021 – 2022 School Level Objective Status Reports (item# 2.2)

Board of Education Member	Yay	Nay	Abstain
Sean Cassel	X		
Russel Hann	X		
Jeffrey Hicks	X		
John McMichael	X		
Suzanne Phillips	X		
Katie Topf	X		
Melissa Walker	X		
Betty Wright, <i>Vice President</i>	X		
Amy Ushkowitz, <i>President</i>	X		

MOTION CARRIED, ALL IN FAVOR 9-0

2.3 *Second Reading and Adoption of Policies

- P 0155 Board Committees
- P 0167 Public Participation in Board of Education Meetings
- P 0131 Bylaws & Policies

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MOTION: S. Phillips SECOND: J. Hicks to approve upon second reading and adoption of Policies (item #2.3) ROLL CALL VOTE:

Board of Education Member	Yay	Nay	Abstain
Sean Cassel	X		
Russel Hann	X		
Jeffrey Hicks	X		
John McMichael	X		
Suzanne Phillips	X		
Katie Topf	X		
Melissa Walker	X		
Betty Wright, <i>Vice President</i>	X		
Amy Ushkowitz, <i>President</i>	X		

MOTION CARRIED, ALL IN FAVOR 9-0

2.4 *First Reading – Policies & Regulations – Policy Alert #226 to only include the following:

- P 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
- P&R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- R 2622 Student Assessment (M) (New)
- P 3233 Political Activities (Revised)
- P 7540 Joint Use of Facilities (Revised)
- P&R 8465 Bias Crimes and Bias-Related Acts (M) (Revised)
- P 9560 Administration of School Surveys (M) (Revised)

2.5 *First Reading - Policies

- P 0110 Identification
- P 0134 Board Self Evaluation

MOTION: S. Phillips SECOND: A. Ushkowitz to acknowledge first reading of Policy Alert #226, and Policies P0110 and P0134 (item #s 2.4 – 2.5) ROLL CALL VOTE:

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Board of Education Member	Yay	Nay	Abstain
Sean Cassel	X		
Russel Hann	X		
Jeffrey Hicks	X		
John McMichael	X		
Suzanne Phillips	X		
Katie Topf	X		
Melissa Walker	X		
Betty Wright, <i>Vice President</i>	X		
Amy Ushkowitz, <i>President</i>	X		

MOTION CARRIED, ALL IN FAVOR 9-0

3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: R. Hann, J. McMichael & M. Walker) Administrative Facilitator – Business Administrator, C. DeJoseph

*Budget/Finance/Facilities Meeting – March 14, 2022

3.1 Informational Items:

- *Long Range Facilities Plan (LRFP) update
- *Lead Testing

3.2 Action Items:

- 3.2.1** Motion to approve by resolution the tentative FY23 budget for submission to the Executive County Superintendent and Executive County Business Administrator by March 28, 2022 for review and approval.

“ADOPTION OF THE TENTATIVE 2022-2023 BUDGET, to be reviewed and approved by the Burlington County Office Department of Education of New Jersey as follows:

BE IT RESOLVED that the 2022-2023 School Year budget, having been reviewed and approved by the Burlington County Office Department of Education of New Jersey in accordance with the statutory deadline, be adopted as follows:

General Fund	\$ 14,637,453
Special Revenue Fund	\$ 708,411

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Debt Service Fund	\$ <u>579,919</u>
Total	\$ 15,925,783

General Fund Tax Levy	\$12,491,363
Debt Service Tax Levy	\$ <u>579,919</u>
Total	\$ 13,071,282

WHEREAS, the Board of Education wishes to approve a one hundred twenty-eight thousand five hundred dollars (\$128,500) withdraw from the Capital Reserve account to fund the replacement of the security door system, installation of a fire alarm system in the Operations & Maintenance Building, and the installation of security cameras as outlined in the district's Long Range Facilities Plan; and approve the advertisement for bids, when necessary, of the aforementioned projects; and

WHEREAS, the Southampton Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23 A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$300 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23 A-7.3 et seq. but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23 A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B A7.3 to a maximum expenditure of \$65,000 for all staff and board members."

MOTION: R. Hann **SECOND:** S. Cassel **to approve the FY 23 draft budget submission to the County Office (item #3.2.1) ROLL CALL/VOTE**

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

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Board of Education Member	Yay	Nay	Abstain
Sean Cassel	X		
Russel Hann	X		
Jeffrey Hicks	X		
John McMichael	X		
Suzanne Phillips	X		
Katie Topf	X		
Melissa Walker	X		
Betty Wright, <i>Vice President</i>	X		
Amy Ushkowitz, <i>President</i>	X		

MOTION CARRIED, ALL IN FAVOR 9-0

3.2.2 *Motion to accept the Fiscal Year Ending June 30, 2021 Comprehensive Annual Financial Report (CAFR) Audit and approve the Corrective Action Plan

MOTION: R. Hann SECOND: S. Phillips to accept the FY21 CAFR audit and approve the Corrective Action Plan (item #3.2.2) ROLL CALL/VOTE

Board of Education Member	Yay	Nay	Abstain
Sean Cassel	X		
Russel Hann	X		
Jeffrey Hicks	X		
John McMichael	X		
Suzanne Phillips	X		
Katie Topf	X		
Melissa Walker	X		
Betty Wright, <i>Vice President</i>	X		
Amy Ushkowitz, <i>President</i>	X		

MOTION CARRIED, ALL IN FAVOR 9-0

3.2.3 *Motion to approve the statement of assurance that lead testing was conducted in accordance with N.J.A.C. 6A:26-12.4(g) on February 5, 2022.

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

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MOTION: R. Hann SECOND: B. Wright to approve the lead testing statement of assurance (item #3.2.3) ROLL CALL/VOTE

Board of Education Member	Yay	Nay	Abstain
Sean Cassel	X		
Russel Hann	X		
Jeffrey Hicks	X		
John McMichael	X		
Suzanne Phillips	X		
Katie Topf	X		
Melissa Walker	X		
Betty Wright, <i>Vice President</i>	X		
Amy Ushkowitz, <i>President</i>	X		

MOTION CARRIED, ALL IN FAVOR 9-0

3.2.4 *Motion to approve the SEMI (Special Education Medicaid Initiative) Corrective Action Plan for the FY21 SEMI program in accordance with N.J.A.C. 6A:23A-5.3(f)

MOTION: R. Hann SECOND: A. Ushkowitz to approve the SEMI Corrective Action Plan for FY21 (item #3.2.4) ROLL CALL/VOTE

Board of Education Member	Yay	Nay	Abstain
Sean Cassel	X		
Russel Hann	X		
Jeffrey Hicks	X		
John McMichael	X		
Suzanne Phillips	X		
Katie Topf	X		
Melissa Walker	X		
Betty Wright, <i>Vice President</i>	X		
Amy Ushkowitz, <i>President</i>	X		

MOTION CARRIED, ALL IN FAVOR 9-0

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4. PRESIDENT'S COUNCIL (A. Ushkowitz, B. Wright, A. Michael)

4.1 *2021-2022 Board of Education Goals

GOAL #1: (Curriculum/Policy Committee)

The Board of Education, in consultation with the Superintendent, Business Administrator, and Administration Team will develop a comprehensive action plan to address the social and emotional health needs of the Southampton Township School Community for the 2021–2022 school year.

GOAL #2: (Personnel/Student Services Committee)

The Board of Education, is excited to help transition the 2021–2022 administrative team comprised of familiar faces, but the majority in new roles, including the Superintendent. What is unchanged is the unified goal of serving the students and families of Southampton to the best to our collective abilities. The Board will continue to take advantage of opportunities to communicate and work together, while also keeping the community informed about the good work taking place each and every day in our schools.

GOAL #3: (Budget/Finance/Facilities Committee)

The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to support the COVID-19 Pandemic School Reopening Plan. This action plan will include educating the school community on the COVID-19 Pandemic School Reopening Plan and ensuring compliance with all necessary local, state and federal health, safety and education guidelines. Detailed action plans will be shared with the public via the Board of Education agenda and community topic presentations at Board of Education meetings.

MOTION: B. Wright SECOND: S. Phillips to accept the 2021-2022 Board of Education Goal Status Reports (item #4.1)

MOTION CARRIED, ALL IN FAVOR 9-0

PRESIDENT'S MESSAGE: *Mrs. Ushkowitz welcomed everyone and thanked them for attending the meeting. Reminded the public that the chain of command is posted on the District's website under the Parent Resource section, and also noted that the Board goals are also posted on the District's website.*

UNFINISHED BUSINESS:

- **Virtual BCSBA Meeting held on February 17, 2022**
- ***Virtual NJSBA Legislative Committee Meeting held on February 26, 2022**

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NEW BUSINESS:

- **Virtual BCSBA Meeting 7:00 PM (Presidents and VPs only), March 22, 2022**
- **Virtual BCSBA Meeting on adoption of Stigma Free Zone, to be determined**
- ***BOE Self-Evaluation will take place June 6th at 7 p.m. / CSA Evaluation will take place immediately following the BOE Self-Evaluation***

Mr. Hicks suggested the Board review their October meeting date as it may conflict with the NJSBA Workshop and encouraged those that can attend to go.

Mrs. Ushkowitz suggested everyone check their schedule, as the conference provides mandatory training sessions.

Mrs. Phillips stated there is a lot of training available and even if someone cannot attend the whole conference, it is still worth going.

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

Alison Insigna, Route 206, Thanked the BOE for approving the Safe Return Plan as written

MOTION: B. Wright SECOND: S. Phillips TO ADJOURN TIME: 9:34 p.m.

MOTION CARRIED, ALL IN FAVOR 9-0

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

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DATES TO REMEMBER

March

14	Teacher In-service – 2 Hour Delay for Students
14	Board of Education Meeting – 8:00 PM
15	Southampton Township Committee Meeting 6:00 PM
16	PTA Meeting/Candy Bingo 6:30 PM
17	St. Patrick's Day – Wear Green
18	Semi-Formal Dance - 6 th -8 th 7:00 – 9:00 PM
18	Supporting Student Well-Being – 7:15 – 8:30 PM (WD)
21	Spring has Sprung!
25	Spring Colors Day – Wear Pastels or Bright Colors
31	Opening Night "Wizard of Oz" 7:00 PM

April

6	Kindergarten Registration Make-Up
17	Easter Sunday
15-22	Spring Recess – School Closed
25	School Resumes
25	Board of Education Meeting - 7:00 PM
26	Spring Picture Day
28	Staff Development - School Closed
28	Take Your Child to Work
29	Preschool Teddy Bear Clinic