SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES
October 25, 2021

MEETINGS:
7:00 p.m. – Personnel & Student Services, School #3 Media Center
7:30 p.m. – Executive Session, School #3 Media Center
8:00 p.m. – Public Meeting, School #2 APR/Cafeteria

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088
"Building a Tradition of Excellence"

OUR MISSION
The Southampton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

STATEMENT TO THE PUBLIC
Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER: The Regular Meeting of the Southampton Township Board of Education was called to order at 7:30 PM by Jeffrey E. Hicks, Board President.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Donald Bozarth	**X**	
Sean Cassel	**X**	
Russel Hann	**X**	
John McMichael	**X**	
Suzanne Phillips		**Excused**
Jennifer Potter	**X**	
Betty Wright	**X**	
Amy Ushkowitz, *Vice President*	**X**	
Jeffrey Hicks, *President*	**X**	

Others present: Casey DeJoseph, Board Secretary
Asia Michael, Superintendent
Robert Muccilli, Board Solicitor
K. Greene, J. Horner, C. Noble, K. Bertulis, B. Chapin, and about 25 members of the public

PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 10, 2021, posted on the district website and the Southampton Township School District Facebook page.

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **item #9** as above indicated and the subject to be discussed is as follows:

personnel matters

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Monday, October 25, 2021**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

TIME: __7:31 p.m.___MOTION: _A. Ushkowitz__ SECOND: _J. Potter_ MOTION CARRIES, ALL IN FAVOR 8-0

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: __8:00 p.m.____ MOTION: B. Wright__ SECOND: _J. McMichael_ MOTION CARRIES, ALL IN FAVOR 8-0

SALUTE TO THE FLAG: President Hicks led the salute to the flag.

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED MOTION: A. Ushkowitz__ SECOND: _R. Hann_ MOTION CARRIES, ALL IN FAVOR 8-0

COMMUNITY TOPIC:
Annual Statewide Assessment Data Presentation (J. Horner)
Irrigation Project Update (C. DeJoseph)
Centennial Celebration - Reminder (J. Hicks)

STUDENT RECOGNITION: (Empathy)

Kindergarten – Kaden Trumble
Grade 1 – Luna Mitchell
Grade 2 – Kirra Sack
Grade 3 – Olivia Uzsaki
Grade 4 – Alice Downs
Grade 5 – David Coyle
Grade 6 – Alex Zack
Grade 7 – Emma Phillips
Grade 8 – Caden Penwell

EMPLOYEE RECOGNITION: None

PUBLIC COMMENT ON AGENDA ACTION ITEMS:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly

discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

None.

CORRESPONDENCE: *None.*

APPROVAL OF MINUTES:
REGULAR & EXECUTIVE MEETINGS: September 27, 2021

MOTION: __D. Bozarth____ SECOND: _R. Hann___ MOTION CARRIES, ALL IN FAVOR 8-0

REPORT OF THE BOARD SECRETARY:

INFORMATION ITEMS:

- Cash will begin to be accepted in the cafeteria again starting November 1, 2021, however, it is still preferred that payments are collected via the PaySchools app.

ACTION ITEMS:

1.1 It is recommended that the Board Approve transfers *Line items for the months of **September – October 2021**, as approved by the Superintendent.

1.2 Authorize the following payments *Payment of the **October 2021** bill list in the amount of $611,958.12

1.3 Accept the ***Board Secretary's Report** for the month of **September 2021**.

1.4 Accept the ***Treasurer's Report** for the month of **September 2021**.

1.5 Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6:A:23-2.1(c)3**, I certify that as of **September 2021**, no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of **NJAC 6A:23-2.11(a)**.

1.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c)4**, we certify that as of **September 2021** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

1.7 Accept *Revenue Account Status Report for **September 2021**.

MOTION: __S. Cassel___ SECOND: _A. Ushkowitz___ to approve Board Secretary (items # 1.1 – 1.7 as listed) ROLL CALL/VOTE MOTION CARRIES, ALL IN FAVOR 8-0

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth	**X**		
Sean Cassel	**X**		
Russel Hann	**X**		
John McMichael	**X**		
Suzanne Phillips			**Excused**
Jennifer Potter	**X**		
Betty Wright	**X**		
Amy Ushkowitz, *Vice President*	**X**		
Jeffrey Hicks, *President*	**X**		**Recuse ck# 2021, 2046**

REPORT OF THE SUPERINTENDENT:

1. *Special Services Department

1.1 INFORMATION ITEMS: None

1.2 ACTION ITEMS:

- Approval of Professional Services Agreement between the Southampton Township School District and Aline Therapy Incorporated.

MOTION: __B. Wright___ SECOND: ___J. Potter____ to approve above listed agreement with Aline Therapy Inc. (item # 1.2) ROLL CALL/VOTE MOTION CARRIES, ALL IN FAVOR 8-0

2. Harassment, Intimidation and Bullying (HIB) Report

Incident Number	School	Founded/Unfounded
SS-02-10-19-21	School #2	Founded
Motion to affirm HIB incidents (item #2) _B. Wright__ Second _R. Hann_ **MOTION CARRIES, ALL IN FAVOR 8-0**		

3. *Curriculum Director's Report

4. *Nurse's Report

5. *Fire & Security Drill Reports

6. *Suspension Reports
7. *Bus Evacuation Drills

MOTION: __J. McMichael___ SECOND: __A. Ushkowitz__ to approve (items #3-7) MOTION CARRIES, ALL IN FAVOR 8-0

8. *2021-2022 District Goals Status Reports

8.1 Goal # 1 – Social and Emotional Health
8.2 Goal # 2 - Differentiated Instruction
8.3 Goal # 3 - School Climate & Culture

MOTION: __B. Wright__ SECOND: __A. Ushkowitz__ to approve the 2021-2022 District Goals Status Reports (item #8) MOTION CARRIES, ALL IN FAVOR 8-0

9. Class Trips/Field Trips (not including transportation cost)
- **Vincentown Lake, Race Street, 11/12/21, 2nd Grade, NC**

MOTION: __J. Potter___ SECOND: __S. Cassel____ to approve class trips (item #9) MOTION CARRIES, ALL IN FAVOR 8-0

10. New Jersey Quality Single Accountability Continuum Components
10.1 *2021-2022 Comprehensive Maintenance Plan
10.2 *2021-2022 Certified School Nursing Plan
10.3 *2021-2022 Emergency Management Plan
10.4 *Annual Facilities Health and Safety Evaluation of School Buildings

MOTION: __B. Wright___ SECOND: __J. McMichael__ to approve the annual reports which are required elements of New Jersey QSAC District Performance Reviews (item #10) MOTION CARRIES, ALL IN FAVOR 8-0

11. *NJDOE 2020-2021 School Self-Assessment of Determining HIB Grades in accordance with the Anti-Bullying Bill of Rights Act and School Grade Report.

MOTION: __D. Bozarth____ SECOND: ___B. Wright__ to approve the and accept the 2020-2021 School Self-Assessment for Determining HIB Grades (item #11)
MOTION CARRIES, ALL IN FAVOR 8-0

12. *Enrollment – October 15, 2021
12.1 Total school enrollment = 682 (PSD – Grade 8, including in-district special education)

Special Education = 186

- Resident students in-district = 148
- Resident students sent out of district = 11
- Speech and Language only = 27

COMMITTEE REPORTS

1. **PERSONNEL/STUDENT SERVICES** (Chairperson: A. Ushkowitz, J. McMichael, & B. Wright) Administrative Facilitator: Superintendent, A. Michael
*Personnel/Student Services Committee Meeting – Monday, October 25, 2021

1.1 ACTION ITEMS:

1.1.1 FMLA/NJFLA – Leave of Absence

- Employee #15110, FMLA/NJFLA, dates TBD
- Employee #01165, FMLA/NJFLA, effective 10/11/2021

1.1.2 2021-2022 Winter Schedule B Appointments

- *****Approval for the attached staff members to fill Schedule B positions for the 2021-2022 school year.

1.1.3 Resignation

- Employee #15094, effective December 4, 2021

1.1.4 Workshop

- Employee #15178, Develop Growth Mindset in Mathematics to Increase Students' Perseverance, Engagement and Success in Your Math Classroom, 12/07/21 $279

1.1.5 Observation

- Approval for college student, Emily Hatton, to observe an elementary classroom, School #1 and Spanish classroom as required by at BYU TESOL program.

MOTION: A. Ushkowitz SECOND: R. Hann to approve (item #s 1.1.1 – 1.1.5) ROLL CALL/VOTE MOTION CARRIES, ALL IN FAVOR 8-0

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth	**X**		
Sean Cassel	**X**		
Russel Hann	**X**		
John McMichael	**X**		

Suzanne Phillips			**Excused**
Jennifer Potter	**X**		
Betty Wright	**X**		
Amy Ushkowitz, *Vice President*	**X**		
Jeffrey Hicks, *President*	**X**		

2. CURRICULUM/POLICY COMMITTEE (Chairperson: S. Phillips, R. Hann, & J. Hicks)
Administrative Facilitator: Superintendent, A. Michael
*Curriculum/Policy Committee Meeting – N/A

2.1 2021 – 2022 School Level Objectives

School #1 - Objective #1: Social Emotional Development
By the end of the 2021-2022 school year, 100% of students returning from remote to in-person learning will exhibit a positive outlook towards in-person learning and the school environment as evidenced by student feedback and attendance.

School #1 - Objective #2: Academics
By the end of the 2021-2022 school year, at least 80% of K-2 students will perform in reading within or above the F&P grade-level band for their current grade-level, supported through continued differentiated instruction and structured RtI services.

School #1 - Objective #3: School Culture
During the 2021-2022 school year, 100% of students and staff members will participate in crosscurricular, cross-grade and community outreach activities to celebrate the centennial anniversary of the opening of School #1.

School #2/#3 - Objective #1: Response to Intervention
During the 2021-2022 school year our Response to Intervention program/services will be increased to meet the needs of all students returning to 100% in-person learning. Resources will be reallocated to meet as many student needs as possible. At the end of the 2021-2022 school year at least 80% of tier two students (grades 3-5) and (grades 6-8) will show improved growth (minimum of one reading level) evidenced by the F & P benchmark assessment and Star 360 data.

School #2/#3 - Objective #2: Social Emotional Health
During the 2021-2022 school year we will successfully integrate students returning from remote to in-person learning. 100% of students returning from remote to in-person learning will exhibit a positive outlook about school and adjust well to a standard academic schedule. This will be evidenced by individual student surveys.

School #2/#3 - Objective #3: Restorative Practices

During the 2021-2022 school year we will implement a restorative approach when handling discipline situations and behavioral interventions. At the end of the 2021-2022 school year we will see suspensions decreased by 10% in both School #2 and School #3 evidenced by our school suspension reports.

MOTION: _R. Hann___ SECOND: _A. Ushkowitz__ to accept the 2021 – 2022 School Level Objective Status Reports (item# 2.1)

2.2 First Reading Policies & Regulations – Policy Alert #224

P 2422	Comprehensive Health and Physical Education M/R
P 2467	Surrogate Parents and Resource Family Parents M/R
P 5111	Eligibility of Resident/Nonresident Students M/R
P114	Children Displaced by Domestic Violence A
P 5116	Education of Homeless Children R
P&R 7432	Eye Protection M/R
P 8420	Emergency and Crisis Situations M/R
R 8420.1	Fire and Fire Drills M/R
P 8540	School Nutrition Programs M/R
P 8550	Meal Charges/Outstanding Food Service Bill M/R
P 8600	Student Transportation M/R
P 8810	Religious Holidays A
P 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs M/N
P 6115.02	Federal Awards/Funds Internal Controls – Mandatory Disclosures M/N
P 6115.03	Federal Awards/Funds Internal Controls – Conflict of Interest M/N
P 6311	Contracts for Goods or Services Funded by Federal Grants M/R
P1648	Restart and Recovery Plan M/A
P1648.02	Remote Learning Options for Families M/A
P 1648.03	Restart and Recovery Plan – Full Time Remote Instruction M/A
P 1648.11	The Road Forward COVID-19 – Health and Safety M/N

MOTION: _R. Hann__ SECOND: __J. McMichael____ to acknowledge First Reading of Policies/Regulations – Policy Alert #224 (item #2.2) ROLL CALL/VOTE

MOTION CARRIES, ALL IN FAVOR 8-0

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth	**X**		
Sean Cassel	**X**		
Russel Hann	**X**		
John McMichael	**X**		
Suzanne Phillips			**Excused**
Jennifer Potter	**X**		
Betty Wright	**X**		
Amy Ushkowitz, *Vice President*	**X**		
Jeffrey Hicks, *President*	**X**		

3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: D. Bozarth, S. Cassel, J. Potter, & J. Hicks) Administrative Facilitator – Business Administrator, C. DeJoseph

*Budget/Finance/Facilities Meeting - N/A

3.1 INFORMATION ITEMS:

- **Annual CAFR Audit is scheduled to begin November 8, 2021**

3.2 ACTION ITEMS:

3.2.1 *Approval of the annual Budget Calendar

MOTION: _D. Bozarth___ SECOND: _S. Cassel____ (item # 3.2.1) ROLL CALL/VOTE

MOTION CARRIES, ALL IN FAVOR 8-0

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth	**X**		
Sean Cassel	**X**		
Russel Hann	**X**		
John McMichael	**X**		
Suzanne Phillips			**Excused**
Jennifer Potter	**X**		
Betty Wright	**X**		
Amy Ushkowitz, *Vice President*	**X**		
Jeffrey Hicks, *President*	**X**		

4. AD-HOC CENTENNIAL COMMITTEE

4.1 INFORMATION ITEMS:

- **Fundraising update:**

Date	Amount
District	$ 3,000.00
9/13/2021	$ 1,055.00
9/20/2021	$ 2,055.00
9/20/2021	$ 425.00
9/24/2021	$ 1,190.00
10/14/2021	$ 935.00
10/18/2021	$ 357.00
TOTAL	**$9,017.00**

4.2 ACTION ITEMS:

4.2.1 Approve Centennial bill list items in the amount of $435.00

MOTION: _S. Cassel___ SECOND: _D. Bozarth__ (item # 4.2.1) ROLL CALL/VOTE
MOTION CARRIES, LL IN FAVOR 8-0

Board of Education Member	YAY	NAY	ABSTAIN
Donald Bozarth	**X**		
Sean Cassel	**X**		
Russel Hann	**X**		
John McMichael	**X**		
Suzanne Phillips			**Excused**
Jennifer Potter	**X**		
Betty Wright	**X**		
Amy Ushkowitz, *Vice President*	**X**		
Jeffrey Hicks, *President*	**X**		

5. PRESIDENT'S COUNCIL (J. Hicks, A. Ushkowitz, and A. Michael)

5.1 *2021-2022 Board of Education Goals

GOAL #1: (Curriculum/Policy Committee)
The Board of Education, in consultation with the Superintendent, Business Administrator, and Administration Team will develop a comprehensive action plan to address the social and emotional health (SEL) needs of the Southampton Township School Community for the 2021–2022 school year.

GOAL #2: (Personnel/Student Services Committee)
The Board of Education, is excited to help transition the 2021–2022 administrative team comprised of familiar faces, but the majority in new roles, including the Superintendent. What is unchanged is the unified goal of serving the students and families of Southampton to the best to our collective abilities. The Board will continue to take advantage of opportunities to communicate and work together, while also keeping the community informed about the good work taking place each and every day in our schools.

GOAL #3: (Budget/Finance/Facilities Committee)
The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to support the COVID-19 Pandemic School Reopening Plan. This action plan will include educating the school community on the COVID-19 Pandemic School Reopening Plan and ensuring compliance with all necessary local, state and federal health, safety and education guidelines. Detailed action plans will be shared with the public via the Board of Education agenda and community topic presentations at Board of Education meetings.

MOTION: __J. Potter____ SECOND: _J. McMichael___ to accept the 2021-2022 Board of Education Goal Status Reports & Action Plans (item #5.1) ROLL CALL/VOTE

UNFINISHED BUSINESS:

- Annual BCIP JIF Dinner, Wednesday, December 1, 2021, The Mansion on Main Street
- BCSBA Meeting, December 16, 2021, Medford Village Country Club
- NJSBA Virtual Workshop, October 26 – 28, 2021
- Superintendent, A. Michael presented at the Southampton Township Committee meeting
- STAR Foundation raised over $15,000 at their annual golf outing event

NEW BUSINESS:
None.

PUBLIC COMMENTS:
Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

K. Sorrentino, Magnolia Road, commented on the mask mandate, hypocrisy, Superintendent's Twitter page, asked why her son had to wear a mask outside
D. Hunter, Leisuretown, asked if the Board supported CRT, whether or not rogue teachers are disciplined, and commented about books
K. Topf, Avenue C., commented on the curriculum on the website and stated she couldn't find any books or resources
K. Gebhart, Pricketts Mill Road, asked how many student COVID-19 cases there were last year and this year and the number of suspensions last year versus this year, and asked how a book got into our school
J. Bodine, 15 Pleasant Street, commented about transparency with positive COVID-19 cases
E. Rossell, Finchley Court, thanked all those that attended the STAR Foundation Golf Outing and stated the Township Meeting is the 24th of November at 6pm in the Municipal Building

MOTION: __B. Wright___ SECOND: __J. McMichael___ TO ADJOURN TIME: __9:12 pm__

DATES TO REMEMBER

October 26-28	Virtual NJSBA Workshop
October 29	Annual Halloween Parade 1:15 PM
October 30	Centennial Celebration @ School #1 1:00 – 3:00 PM
October 31	Rain Date Centennial Celebration @ School #1 1:00 – 3:00 PM
November 2	Election Day
November 4	Diwali
November 4 & 5	School Closed – NJEA Convention
November 7	Daylight Savings
November 11	Veteran's Day
November 15	Board of Education Meeting
November 22-24	Parent Conferences 1:04 Dismissal
November 25-26	School Closed – Thanksgiving Recess