

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION MINUTES

April 25, 2022



MEETINGS:

6:30 p.m. – Personnel & Student Services, School #3 Media Center

6:45 p.m. – Budget, Finance & Facilities Meeting, School #2, Room #52

7:00 p.m. – Public Budget Hearing, School #2, APR/Cafeteria

7:30 p.m. – Executive Session, School #3 Media Center

8:00 p.m. – Public Meeting, School #2 APR/Cafeteria

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088

“Building a Tradition of Excellence”

OUR MISSION

The Southampton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER: 7:00 p.m.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Sean Cassel	X	
Russell Hann	X	
Jeffrey Hicks	X	
John McMichael	X	
Suzanne Phillips	7:05 pm	
Katie Topf	X	

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Melissa Walker	X	
Betty Wright, <i>Vice President</i>	X	
Amy Ushkowitz, <i>President</i>	X	

PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 9, 2022, posted on the district website and the Southampton Township School District Facebook page.

PUBLIC BUDGET HEARING

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **items #3, 4, 8, 9 and #11** as above indicated and the subject to be discussed is as follows:

Unwarranted Invasion of Individual Privacy/Collective Bargaining Negotiations
Falling Within Attorney-Client Privilege/Personnel Matters/ Pending Litigation

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The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Monday, April 25, 2022**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

TIME: 7:09 p.m. MOTION: B. Wright SECOND: S. Phillips MOTION CARRIED, ALL IN FAVOR 9-0

BOARD IN RECESS UNTIL 7:30 p.m.

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: 8:07 p.m. MOTION: B. Wright SECOND: J. Hicks MOTION CARRIED, ALL IN FAVOR 9-0

CALL TO ORDER REGULAR MEETING: 8:07 p.m.

SALUTE TO THE FLAG: President Ushkowitz led the flag salute.

ROLL CALL:

Board of Education Member	Present	Absent
Sean Cassel	X	
Russel Hann	X	
Jeffrey Hicks	X	
John McMichael	X	
Suzanne Phillips	X	
Katie Topf	X	
Melissa Walker	X	
Betty Wright, <i>Vice President</i>	X	
Amy Ushkowitz, <i>President</i>	X	

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MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED

MOTION: A. Ushkowitz SECOND: R. Hann MOTION CARRIED, ALL IN FAVOR 9-0

COMMUNITY TOPIC:

- Southampton Township Schools Health and PE Curriculum Update
- Community Day Celebration, May 26, 2022 – Asia Michael, Superintendent
- Shoes for a Cause – Ron Nober and Students

STUDENT RECOGNITION: March - Patience

Kindergarten – Alex Hillman

Grade 1 – Caitlin DiGaetano

Grade 2 – Makayla Chesla

Grade 3 – Emmerson Bauman

Grade 4 – Evie Hahn

Grade 5 – Avery Witts

Grade 6 – Alyssa Mayberry

Grade 7 – Courtney Beebe

Grade 8 – Maddie Balint

Special Student Recognition:

8th Grade NJSBA Dialogue Winner – Taylor Topham

BRIEF RECESS (8:30 p.m. – 8:35 p.m.)

STATEMENT TO THE PUBLIC

Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula and requirements for the wearing of masks. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules. Failure to abide by this obligation may result in the District losing State Aid which can have significant economic impact on the community. The District is also required to abide by State and Federal laws prohibiting discrimination. The consequence of failing to do so can expose the District to significant liability. The curricula of the District does not include the teaching of Critical Race Theory.

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PUBLIC COMMENT ON AGENDA ACTION ITEMS

Members of the public are invited to submit comments pertaining only to the Board agenda action items during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns. Please state your name, address, and the action item you're commenting on.
None.

CORRESPONDENCE: *None.*

APPROVAL OF MINUTES:

REGULAR & EXECUTIVE MEETINGS: March 15, 2022

MOTION: J. Hicks **SECOND:** M. Walker **ROLL CALL/VOTE**

S. Cassel - YES	J. McMichael - YES	M. Walker - YES
R. Hann - YES	S. Phillips - YES	B. Wright, Vice President - YES
J. Hicks - YES	K. Topf - YES	A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

REPORT OF THE BOARD SECRETARY:

INFORMATION ITEMS:

- Financial Disclosure Statement Update

ACTION ITEMS:

- 1.1** It is recommended that the Board Approve transfers *Line items for the months of **March – April 2022**, as approved by the Superintendent.
- 1.2** Authorize the following payments *Payment of the **April 2022** bill list in the amount of \$417,405.70
- 1.3** Accept the ***Board Secretary's Report** for the month of **March 2022**.

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- 1.4** Accept the **Treasurer's Report** for the month of **February 2022**.
- 1.5** Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6:A:23-2.1(c)3**, I certify that as of **March 2022**, no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of **NJAC 6A:23-2.11(a)**.
- 1.6** And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c)4**, we certify that as of **March 2022** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 1.7** Accept *Revenue Account Status Report for **March 2022**.
- 1.8** Nutri-Serve Cafeteria Report and authorize **February - March 2022** foodservice Check Register in the amount of \$31,833.18

MOTION: S. Phillips SECOND: J. McMichael to approve Board Secretary Report (items # 1.1 – 1.8 as listed) ROLL CALL/VOTE

M. Walker made a MOTION to amend the original motion to delete check #2493 from item #1.2 (Follett School Solutions) K. Topf SECONDED the motion. ROLL CALL VOTE

M. Walker stated she feels the Board should get a chance to review the list before paying the invoice.

S. Cassel commented that the Administration and Media Center Specialist vet the book list.

S. Phillips commented that this is the role of the Administration; the Board is not supposed to be involved in the day to day operation of the school district.

J. Hicks asked if there was a penalty if the Board does not approve the payment

B. Wright commented that the books are already here so we need to pay for them; that's why we hire people, we (the Board) are not here to run the school, we pay the administration to do that.

S. Phillips commented that teachers have hundreds of books in their classrooms.

S. Cassel - NO

J. McMichael - NO

M. Walker - YES

R. Hann- NO

S. Phillips - NO

B. Wright, Vice President- NO

J. Hicks - YES

K. Topf - YES

A. Ushkowitz, President - YES

MOTION FAILED 5-4

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ROLL CALL VOTE ON ORIGINAL MOTION: S. Phillips SECOND: J. McMichael to approve Board Secretary Report (items # 1.1 – 1.8 as listed)

S. Cassel - YES	J. McMichael - YES	M. Walker - NO
R. Hann - YES	S. Phillips - YES	B. Wright, Vice President -YES
J. Hicks - NO	K. Topf - NO	A. Ushkowitz, President – YES

J. Hicks recused check #2475 from item #1.2 due to conflict

MOTION CARRIED 6-3

1.9 Adoption of *Tort Claims Act Form

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION RESOLUTION ADOPTION of TORT CLAIMS ACT FORM

WHEREAS, the New Jersey Tort Claims Act, New Jersey Statutes 59:8-6, provides that a public entity may by rule or regulation adopt forms specifying information to be contained in claims filed against it or its employees under the act; and

WHEREAS, **Southampton Township School District** is a member of the **Burlington County Insurance Pool Joint Insurance Fund** hereinafter "the JIF"; and

WHEREAS, the JIF has recommended that its members adopt a Tort Claims Act Form; and

WHEREAS, the proposed JIF Tort Claims Act Form is attached hereto as Exhibit A.

NOW, THEREFORE, upon motion duly made and seconded BE IT RESOLVED, that the Board of Education of **Southampton** hereby adopts the use of that Tort Claims Act Form attached hereto as Exhibit A.

MOTION: A. Ushkowitz SECOND: J. Hicks to adopt the revised *Tort Claims Act Form (item # 1.9) ROLL CALL/VOTE

S. Cassel - YES	J. McMichael - YES	M. Walker - YES
R. Hann - YES	S. Phillips - YES	B. Wright, Vice President - YES
J. Hicks - YES	K. Topf - YES	A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

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REPORT OF THE SUPERINTENDENT:

1. Special Services Department

INFORMATION ITEMS: Therapy Dog Program

ACTION ITEMS:

2. Harassment, Intimidation and Bullying (HIB) Report

2.1 Incident Number: SS03-03-22-2022 School: 3 Founded

MOTION: B. Wright **SECOND:** S. Phillips **to acknowledge receipt of Superintendent's Report regarding HIB Incident (item #2.1)**

S. Cassel - YES

J. McMichael - YES

M. Walker - YES

R. Hann - YES

S. Phillips - YES

B. Wright, Vice President - YES

J. Hicks - YES

K. Topf - YES

A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

3. *Curriculum Director's Report

4. *Nurse's Report

5. *Fire & Security Drill Reports

6. *Suspension Reports

MOTION: S. Phillips **SECOND:** B. Wright **to approve (items #3-6)**

M. Walker asked what "Just Words" is; Mrs. Michael responded that it is a phonics program; she asked if the mid-year student survey was completed; Mrs. Michael responded yes, grade 2 completed it at the end of March and a post survey will be completed in May.

J. Hicks commended the administration for following up on facility items and noted that suspension numbers were up.

K. Topf asked what the feedback was on the new math program; Mrs. Horner responded that we have narrowed the choices down to two options and the committee has been six or seven times so far.

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S. Cassel - YES	J. McMichael - YES	M. Walker - YES
R. Hann - YES	S. Phillips - YES	B. Wright, Vice President - YES
J. Hicks - YES	K. Topf - YES	A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

7. *2021-2022 District Goals Status Reports

7.1 Goal # 1 – Social and Emotional Health

7.2 Goal # 2 - Differentiated Instruction

7.3 Goal # 3 - School Climate & Culture

MOTION: S. Phillips SECOND: B. Wright to approve the 2021-2022 District Goals Status Reports (item #7) MOTION CARRIED, ALL IN FAVOR 9-0

8. *2022-2023 Calendar

MOTION: R. Hann SECOND: M. Walker to adopt the 2022-2023 School Calendar (item #8) MOTION CARRIED, ALL IN FAVOR 9-0

9. *PLC Associates - Strategic Plan Development **Option A, Cost \$12,975*

MOTION: S. Phillips SECOND: J. Hicks to authorize PLC Associates to complete a District Strategic Plan. (item #9) ROLL CALL VOTE

S. Cassel - YES	J. McMichael - YES	M. Walker - YES
R. Hann - YES	S. Phillips - YES	B. Wright, Vice President - YES
J. Hicks - YES	K. Topf - YES	A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

10. *Fortune Consulting - Technology Audit **base price of \$1,800*

MOTION: B. Wright SECOND: R. Hann to authorize Fortune Consulting to complete a technology audit. (item #10) ROLL CALL VOTE

J. Hicks asked how long the audit would take; Mrs. Michael responded approximately 2-3 weeks

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S. Cassel - YES J. McMichael - YES M. Walker - YES
R. Hann - YES S. Phillips - YES B. Wright, Vice President - YES
J. Hicks - YES K. Topf - YES A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

11. *Kindergarten Enrollment Status Report as of April 7, 2022

▪ Registrations Completed	41
▪ Preschool Students	11
▪ Pre-Registration not yet scheduled	0
▪ April 6, 2022 Registration – Makeup	8
▪ May 18, 2022 Registration – Makeup	10
▪ Possible Retentions	TBD
▪ Total	70

12. *Enrollment – March 31, 2022 – Special Services Department

- Total school enrollment = 695 (PSD – Grade 8, including in-district special education)
- Special Education = 203
- Resident students in-district = 161
- Resident students sent out of district = 13
- Speech and Language only = 29

COMMITTEE REPORTS

1. PERSONNEL/STUDENT SERVICES (Chairperson: B. Wright, S. Cassel & A. Ushkowitz)

Administrative Facilitator: Superintendent, A. Michael

*Personnel/Student Services Committee Meeting - April 25, 2022

1.1 Superintendent's Recommendation for Employment:

- Jaime Cahill, Special Education Teacher, Step 7, MA Schedule A-1. Salary Guide TBD, effective 07/01/2022

MOTION: B. Wright SECOND: S. Phillips to accept and approve recommendation for employment (item #1.1) ROLL CALL VOTE

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S. Cassel - YES	J. McMichael - YES	M. Walker - YES
R. Hann - YES	S. Phillips - YES	B. Wright, Vice President - YES
J. Hicks - YES	K. Topf - YES	A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

1.2 *Renewal of Certified Staff for the 2022-2023 School Year

- 1.2.1** Approve the rehiring of tenured certified staff
- 1.2.2** Approve the rehiring of certified staff receiving tenure
- 1.2.3** Approve the rehiring of non-tenured certified staff

MOTION: B. Wright SECOND: S. Phillips to accept and approve rehiring of Certified Staff (items #1.2.1 – 1.2.3) ROLL CALL VOTE

S. Cassel - YES	J. McMichael - YES	M. Walker - YES
R. Hann - YES	S. Phillips - YES	B. Wright, Vice President - YES
J. Hicks - YES	K. Topf - YES	A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

1.3 *Renewal of Certified Administrators for 2022-2023 School Year

- 1.3.1** Approve the rehiring of tenured administrators
- 1.3.2** Approve the rehiring of non-tenured administrators receiving tenure
- 1.3.3** Approve the rehiring of non-tenured administrators

MOTION: B. Wright SECOND: S. Cassel to accept and approve rehiring of Certified Administrators (items #1.3.1 – 1.3.3) ROLL CALL VOTE

S. Cassel - YES	J. McMichael - YES	M. Walker - YES
R. Hann - YES	S. Phillips - Recuse	B. Wright, Vice President - YES
J. Hicks - Recuse	K. Topf - YES	A. Ushkowitz, President - YES

J. Hicks and S. Phillips recused due to conflict

MOTION CARRIED, ALL IN FAVOR 7-0

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1.4 *Renewal of Non-Certified Staff for 2022-2023

- 1.4.1** Approve the rehiring of Custodian/Maintenance Specialist
- 1.4.2** Approve the rehiring of Custodial Staff
- 1.4.3** Approve the rehiring of non-tenured Board of Education Treasurer of School Monies
- 1.4.4** *Approve the rehiring of Central Office Administrative Assistants*

MOTION: B. Wright SECOND: S. Cassel to accept and approve rehiring of non-certified staff (items 1.4.1 – 1.4.4) ROLL CALL VOTE

S. Cassel - YES	J. McMichael - YES	M. Walker - YES
R. Hann - YES	S. Phillips - Recuse	B. Wright, Vice President - YES
J. Hicks - YES	K. Topf - YES	A. Ushkowitz, President - YES

S. Phillips recused # 1.4.1 and 1.4.2 due to conflict; yes to 1.4.3 and 1.4.4

MOTION CARRIED, ALL IN FAVOR 9-0

1.5 *Renewal of Non-Tenurable Supervisor of Buildings & Grounds

- 1.5.1** Approve the rehiring of non-tenurable Supervisor of Buildings & Grounds

MOTION: B. Wright SECOND: J. McMichael to accept and approve rehiring of non-tenurable Supervisor of Buildings & Grounds (item #1.5.1)

S. Cassel - YES	J. McMichael - YES	M. Walker - YES
R. Hann - YES	S. Phillips - Recuse	B. Wright, Vice President - YES
J. Hicks - YES	K. Topf - YES	A. Ushkowitz, President - YES

S. Phillips recused due to conflict

MOTION CARRIED, ALL IN FAVOR 8-0

1.6 FMLA/NJFLA – Leave of Absence

- 1.6.1** Employee #15107, FMLA/NJFLA effective 04/25/22 – 05/11/22
- 1.6.2** Employee #1261, FMLA/NJFLA effective 05/11/22 – 08/01/22
- 1.6.3** Employee #1249, FMLA/NJFLA effective 05/31/22 – 12/23/22

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MOTION: B. Wright SECOND: R. Hann to accept and approve FMLA/NJFLA Leaves of Absence (item #1.6.1-1.6.3) ROLL CALL VOTE

S. Cassel - YES	J. McMichael - YES	M. Walker - YES
R. Hann - YES	S. Phillips - YES	B. Wright, Vice President - YES
J. Hicks - YES	K. Topf - YES	A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

1.7 Accept Resignation with Regrets

- Employee #15110, effective 06/24/2022
- Employee #15296, effective 05/27/2022

MOTION: B. Wright SECOND: A. Ushkowitz to accept and approve resignation (item #1.7) ROLL CALL VOTE

S. Cassel - YES	J. McMichael - YES	M. Walker - YES
R. Hann - YES	S. Phillips - YES	B. Wright, Vice President - YES
J. Hicks - YES	K. Topf - YES	A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

1.8 Fieldwork/Student Teaching

- Request for Rutgers University student Cynthia Greer to complete 175 hours of teaching/observation effective 09/01/22 through December 16, 2022 and Full Time Placement in same classroom effective January 2, 2023 to April 21, 2023, Early Childhood Grades PK – 3rd.
- Request for Stockton University student Megan Haines be approved as Student Teacher/Final Clinical Practice Placement effective Fall 2022-2023 school year, Early Childhood Grades PK-3rd.
- Request for Stockton University student Arianna Martorano be approved as Student Teacher/Final Clinical Practice Placement effective Fall 2022-2023 school year, K-5.

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1.9 Workshops

- Employee #2025, Purposeful Play to Increase Students' Academic Learning & Social Emotional Growth, BER Virtual Workshop, 05/23/22, \$279

1.10 Class Trips (Not including transportation costs)

- Pre-School, Sally Stretch-Keen Memorial Library, Main Street, Vincentown, NJ, 05/02/2022, N/C
- 3rd Grade, Philadelphia Zoo, 3400 West Girard Avenue, Philadelphia, 05/17/22, \$1500.00
- 3rd Grade, Vincentown Walking Tour, 05/16/22, N/C

1.11 After-School Support

- Approve after school support for student #161488, upon return to school (TBD)

MOTION: B. Wright SECOND: S. Cassel to approve (item #s 1.8 – 1.11) ROLL CALL VOTE

S. Cassel - YES

J. McMichael - YES

M. Walker - YES

R. Hann - YES

S. Phillips - YES

B. Wright, Vice President - YES

J. Hicks - YES

K. Topf - YES

A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

2. CURRICULUM/POLICY COMMITTEE (Chairperson: S. Phillips, K. Topf & J. Hicks)

Administrative Facilitator: Superintendent, A. Michael

Curriculum/Policy Committee Meeting – N/A

2.1 INFORMATION ITEMS: None

ACTION ITEMS:

2.2 *2021 – 2022 School Level Objectives

School #1 - Objective #1: Social Emotional Development

By the end of the 2021-2022 school year, 100% of students returning from remote to in-person learning will exhibit a positive outlook towards in-person learning and the school environment as evidenced by student feedback and attendance.

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School #1 - Objective #2: Academics

By the end of the 2021-2022 school year, at least 80% of K-2 students will perform in reading within or above the F&P grade-level band for their current grade-level, supported through continued differentiated instruction and structured RtI services.

School #1 - Objective #3: School Culture

During the 2021-2022 school year, 100% of students and staff members will participate in cross curricular, cross-grade and community outreach activities to celebrate the centennial anniversary of the opening of School #1.

School #2/#3 - Objective #1: Response to Intervention

During the 2021-2022 school year our Response to Intervention program/services will be increased to meet the needs of all students returning to 100% in-person learning. Resources will be reallocated to meet as many student needs as possible. At the end of the 2021-2022 school year at least 80% of tier two students (grades 3-5) and (grades 6-8) will show improved growth (minimum of one reading level) evidenced by the F & P benchmark assessment and Star 360 data.

School #2/#3 - Objective #2: Social Emotional Health

During the 2021-2022 school year we will successfully integrate students returning from remote to in-person learning. 100% of students returning from remote to in-person learning will exhibit a positive outlook about school and adjust well to a standard academic schedule. This will be evidenced by individual student surveys.

School #2/#3 - Objective #3: Restorative Practices

During the 2021-2022 school year we will implement a restorative approach when handling discipline situations and behavioral interventions. At the end of the 2021-2022 school year we will see suspensions decreased by 10% in both School #2 and School #3 evidenced by our school suspension reports.

MOTION: S. Phillips SECOND: R. Hann to accept the 2021 – 2022 School Level Objective Status Reports (item# 2.2) MOTION CARRIED, ALL IN FAVOR 9-0

2.3 *First Reading and acknowledgement of Policies & Regulations:

R 5530 Substance Abuse

P 1648.11 The Road Forward COVID-19 – Health and Safety

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MOTION: S. Phillips SECOND: B. Wright to acknowledge first reading of Regulation #5530 and Policy #1648.11 (item # 2.3) ROLL CALL VOTE

M. Walker asked for policy #1648.11, Appendix C, mask wearing protocol, letter "I", where is the basis for this information; was this created by the committee, the county, etc.

J. Hicks stated that the Curriculum & Policy Committee did not get a chance to review it.

S. Phillips stated that the Curriculum & Policy Committee had the information to review; as Chair of the Committee she sent an email on March 22nd asking for any comments or concerns by April 4th, nobody responded to the email with any questions or concerns so there was no need to have an in-person meeting scheduled for April 7th

It was also noted that changes can be made after First Reading of the policy

S. Cassel - YES

J. McMichael - YES

M. Walker - NO

R. Hann - YES

S. Phillips - YES

B. Wright, Vice President - YES

J. Hicks - NO

K. Topf - NO

A. Ushkowitz, President - YES

MOTION CARRIED, 6-3

2.4 *Second Reading and Adoption of Policies & Regulations

2.4.1 *Policy Alert #226 (to only include the following):

- P 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
- P&R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
- P 2622 Student Assessment (M) (Revised)
- R 2622 Student Assessment (M) (New)
- P 3233 Political Activities (Revised)
- P 7540 Joint Use of Facilities (Revised)
- P&R 8465 Bias Crimes and Bias-Related Acts (M) (Revised)
- P 9560 Administration of School Surveys (M) (Revised)

2.4.2 *Second Reading – Existing Policies

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P 0110 Identification
P 0134 Board Self Evaluation

MOTION: S. Phillips SECOND: J. Hicks to approve upon second reading adoption of Policy Alert #226, and Policies P#0110 and P#0134, (item # 2.4) ROLL CALL VOTE

S. Phillips noted that there were other existing policies that were reviewed as well with no changes needed, a list was provided in the Board packet

S. Cassel - YES J. McMichael - YES M. Walker - YES
R. Hann - YES S. Phillips - YES B. Wright, Vice President - YES
J. Hicks - YES K. Topf - YES A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: R. Hann, J. McMichael & M. Walker) Administrative Facilitator – Business Administrator, C. DeJoseph
*Budget/Finance/Facilities Meeting – April 25, 2022

3.1 Informational Items:

- None

3.2 Action Items:

3.2.1 Motion to approve by resolution the FY23 budget.

“ADOPTION OF THE 2022-2023 BUDGET, as reviewed and approved by the Burlington County Office Department of Education of New Jersey as follows:

BE IT RESOLVED that the 2022-2023 School Year budget, having been reviewed and approved by the Burlington County Office Department of Education of New Jersey in accordance with the statutory deadline, be adopted as follows:

General Fund	\$ 14,645,039
Special Revenue Fund	\$ 708,410
Debt Service Fund	<u>\$ 579,919</u>
Total	\$ 15,933,368

General Fund Tax Levy	\$12,491,363
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Debt Service Tax Levy	\$ 489,158
Total	\$ 12,980,521

WHEREAS, the Board of Education wishes to approve a one hundred twenty-eight thousand five hundred dollars (\$128,500) withdraw from the Capital Reserve account to fund the replacement of the security door system, installation of a fire alarm system in the Operations & Maintenance Building, and the installation of security cameras as outlined in the district's Long Range Facilities Plan; and approve the advertisement for bids, when necessary, of the aforementioned projects; and

WHEREAS, the Southampton Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23 A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$300 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23 A-7.3 et seq. but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23 A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B A7.3 to a maximum expenditure of \$65,000 for all staff and board members."

MOTION: R. Hann SECOND: S. Phillips to adopt the 2022-2023 School Year Budget (item #3.2.1) ROLL CALL VOTE

S. Cassel - YES	J. McMichael - YES	M. Walker - YES
R. Hann - YES	S. Phillips - YES	B. Wright, Vice President - YES
J. Hicks - YES	K. Topf - YES	A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

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- 3.2.2** Resolution to approve withdrawal from the Maintenance Reserve account in the amount of \$33,250 to fund the repair and replacement of the hot water heaters and replacement of valves in School #2 as well as a water filtration system at the School #1 kitchen sink.

RESOLUTION AUTHORIZING THE WITHDRAWAL OF FUNDS FROM THE MAINTENANCE RESERVE ACCOUNT PURSUANT TO N.J.A.C. 6A:23A

WHEREAS, N.J.A.C. 6A:23A-14.2 subsection (d), a district board of education or board of school estimate, as appropriate, may withdraw by resolution funds from the maintenance reserve account and appropriate the funds into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility, as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4. And;

WHEREAS, the Board of Education wishes to approve a thirty-three thousand two hundred and fifty dollar (\$33,250) withdraw from the Maintenance Reserve account effective April 25, 2022.

THEREFORE, BE IT RESOLVED by the Township of Southampton Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall withdraw the thirty-three thousand two hundred and fifty dollar (\$33,250) amount from the Maintenance Reserve account.

**MOTION: R. Hann SECOND: B. Wright to approve withdrawal from
Maintenance Reserve (item # 3.2.2) ROLL CALL VOTE**

S. Cassel - YES	J. McMichael - YES	M. Walker - YES
R. Hann - YES	S. Phillips - YES	B. Wright, Vice President - YES
J. Hicks - YES	K. Topf - YES	A. Ushkowitz, President - YES

MOTION CARRIED, ALL IN FAVOR 9-0

4. PRESIDENT'S COUNCIL (A. Ushkowitz, B. Wright, A. Michael)

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4.1 *2021-2022 Board of Education Goals

GOAL #1: (Curriculum/Policy Committee)

The Board of Education, in consultation with the Superintendent, Business Administrator, and Administration Team will develop a comprehensive action plan to address the social and emotional health needs of the Southampton Township School Community for the 2021–2022 school year.

GOAL #2: (Personnel/Student Services Committee)

The Board of Education, is excited to help transition the 2021–2022 administrative team comprised of familiar faces, but the majority in new roles, including the Superintendent. What is unchanged is the unified goal of serving the students and families of Southampton to the best to our collective abilities. The Board will continue to take advantage of opportunities to communicate and work together, while also keeping the community informed about the good work taking place each and every day in our schools.

GOAL #3: (Budget/Finance/Facilities Committee)

The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to support the COVID-19 Pandemic School Reopening Plan. This action plan will include educating the school community on the COVID-19 Pandemic School Reopening Plan and ensuring compliance with all necessary local, state and federal health, safety and education guidelines. Detailed action plans will be shared with the public via the Board of Education agenda and community topic presentations at Board of Education meetings.

MOTION: S. Phillips SECOND: B. Wright to accept the 2021-2022 Board of Education Goal Status Reports (item #4.1) MOTION CARRIED, ALL IN FAVOR 9-0

PRESIDENT’S MESSAGE: *President Ushkowitz stated she appreciated new parents coming out to the Board meetings and she’s happy to listed to their concerns.*

UNFINISHED BUSINESS:

- BCSBA Presidents Virtual Meeting, Tuesday March 22, 2022
- R. Hann stated the Wizard of Oz was a spectacular show.*

NEW BUSINESS:

- Board Retreat - July 19, 2022 (9:30 am-1:30 pm)
- NJSBA Legislative Committee Meeting, Saturday May 7, 2022, 9am-12pm (Virtual – Webex)

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- NJSBA Delegate Assembly Meeting, Saturday, May 14, 2022, 9am-12pm (Hybrid) Vote in person, Mercer County Community College Conference Center
- BCSBA Meeting, Thursday, May 26, 2022, 6pm-9pm, Medford Village Country Club

President Ushkowitz reminded the Board when emailing questions or concerns to include Mrs. Wright; Friday the CSA Evaluation is available; and the BOE Self-Evaluation is due May 24th

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

Jamie Bodine, Pleasant Street, commented on changes to the NJSLS standards in schools, her concern for sexuality being discussed in schools, and asked if the district has raised concerns over new curriculum.

Kim Pew, Adams Lane, commented on health and PE being taught during history and stated there is more she would rather have her child learning about in history.

Kris Gebhart, Prickett's Mill Road, commented that she hopes the Board won't drag their feet like they did with masks; stated some districts have sent a letter to parents distancing themselves from curriculum; in regards to books, asked about the protocol and stated we should be able to trust people but we live in a different world now; stated the NJSBA says individual districts have control over curriculum.

Garrett Neiwenhausen, Ridge Road, commented about an art project on the topic of social justice; commented on health and PE standards and that he thinks it disgusting to teach a fifth grade girl about masturbation.

Elizabeth Rossell, commented on the summary of last month's township meeting and stated that tax bills are due May 1st; and there is no increase to the budget; the 143rd annual Memorial Day Parade will start at 8am at Memorial field and will travel to all of the cemeteries, spending fifteen minutes at each.

MOTION: S. Phillips SECOND: B. Wright TO ADJOURN TIME: 10:09 p.m.

MOTION CARRIED, ALL IN FAVOR 9-0

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DATES TO REMEMBER

April

26 Spring Picture Day
26 School #1 Egg-Stravaganza Family Event – School #1 Blacktop 5:30 – 6:30 pm
28 Take Your Child to Work – School Closed for Staff Development

May

2 MP3 Interim Progress Reports Posted online
3 Teacher Appreciation Day
8 Mother's Day
11 National School Nurse Day
17 Kindergarten Registration Make-Up Day
23 Board of Education Meeting – 8:00 p.m.
26 Centennial Celebration Community Day
30 Memorial Day – School Closed

ADDENDUM

- Added employee resignation Employee #15296, effective 05/27/2022 (page 11) / removed from rehiring section
- Removed approval of Business Administrator's Contract (pending County approval, which won't take place until after budget season closes)
- Corrected numbering (multiple pages)
- Added dates for NJSBA/BCSBA events under New Business