

Meetings:**6:00 p.m. – NJSBA Training – School #1 All-Purpose Room****7:00 p.m. – Budget & Facilities Committee – School #1 Office Conference Room****7:00 p.m. – Personnel / Student Services Committee – School #1 Faculty Room****7:30 p.m. – Executive Session, School #1 Faculty Room****8:00 p.m. – Public Meeting, School #1 All-Purpose Room**

Southampton Township Board of Education

“Building a Tradition of Excellence”

Southampton, New Jersey 08088

“Statement to the Public”

Please be advised, that often it may appear to members of our audience that the Board of Education takes action with very little comment, and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2018, and *The Central Record* on March 15, 2018.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____	Vice-President: J. Potter _____
D. Bozarth _____	R. Hann _____
S. Phillips _____	L. Rickborn _____
	A. Harrison _____
	M. Phillips _____
	B. Wright _____

Mr. Jesse Adams, NJSBA Field Service Representative will facilitate the following NJSBA Training workshop. Topic – Goal Setting / Using Data Effectively

Motion to recess meeting in order to conduct Personnel / Student Services and Budget / Facilities Committee meetings.

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

Motion to re-convene meeting

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

MOTION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS DURING EXECUTIVE SESSION: (Superintendent’s recommendation for employment of teaching staff, summer custodians, leave of absence, Business Administrator’s Contract Status Report, negotiations with support staff, and negotiations with STEA).

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION. THE BOARD DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION: (Superintendent's recommendation for employment of teaching staff, summer custodians, leave of absence, Business Administrator's Contract Status Report, negotiations with support staff, and negotiations with STEA).

Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2018, and *The Central Record* on March 15, 2018.

SALUTE TO THE FLAG

COMMUNITY TOPICS:

Employment of New Teaching Staff:

- Mrs. Brianna Allen, Special Education, Step 9, BA, effective 7/1/18
- Mr. Joseph Straczynski, Instrumental Music, Step 1, BA, effective 7/1/18

Motion to approve the Superintendent's recommendation for employment of new teaching staff for the 2018-2019 school year. ____ Second ____ Roll Call/Vote ____

Introduction of New Teaching Staff:

- Mrs. Brianna Allen, School #1 LDL Special Education
- Mr. Joseph Straczynski, Instrumental Music
- Ms. Julia England, School #3 Special Education

STUDENT RECOGNITION:

Kindergarten	Blake Outlaw, Kiersten Maguire
Grade 1	Kenneth Gower, Nolan Potter
Grade 2	Kately Hillman, Tegan Wallace
Grade 3	Mason Torres
Grade 4	Jenna Pearson
Grade 5	Jocelyn Lemrye
Grade 6	Dakota Fisher
Grade 7	Jared O'Millian
Grade 8	Eryn Collins

EMPLOYEES OF THE MONTH RECOGNITION: (April, 2018)

- Ms. Kristine Bertulis, Vice-Principal, School #2/#3
- Ms. Andrea Easlick, Teacher, School #2

OTHER RECOGNITION:

School #2 - Spelling Bee Winner – Ryan Horner, Grade 3

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE (WHITE)

LETTERS: None

THANK YOU NOTES:

- Jennifer Matthews
- Susan Zimm

***APPROVAL OF MINUTES:** April 30, 2018 Regular and Executive (PINK)

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Motion _____ Second _____ Roll Call/Vote _____

President: J. Hicks _____	Vice-President: J. Potter _____
D. Bozarth _____	R. Hann _____ A. Harrison _____ M. Phillips _____
S. Phillips _____	L. Rickborn _____ B. Wright _____

2018-2019 APPOINTMENTS:

NOTE: From here forward (item #1-#24) will be made in one motion.

1. APPOINTMENTS for 2018-2019 School Year

- SECRETARY OF BOARD OF EDUCATION: Barbara A. Godfrey
- PUBLIC AGENCY COMPLIANCE OFFICER (PACO): Barbara A. Godfrey
- CUSTODIAN OF SCHOOL RECORDS – OPEN PUBLIC RECORDS ACT: Barbara A. Godfrey
- AFFIRMATIVE ACTION OFFICER: Michael L. Harris
- ATTENDANCE OFFICER: Kristine Bertulis
- 504 OFFICER: Danielle Madison
- SUBSTANCE ABUSE COORDINATOR: Sarah Kilpatrick
- ASBESTOS MANAGEMENT: Kevin Greene
- PEOSHA OFFICER/COORDINATOR: Kevin Greene
- SAFETY & HEALTH DESIGNEES and Re-Adoption of Safety and Security Plan:
 - Health / Safety Designee: Barbara A. Godfrey
 - School Security Specialist: Michael L. Harris
- INDOOR AIR QUALITY DESIGNEE: Kevin Greene
- INTEGRATED PEST MANAGEMENT COORDINATOR: Kevin Greene
- RIGHT TO KNOW OFFICER: Kevin Greene
- CHEMICAL HYGIENE OFFICER: Kevin Greene
- AHERA COORDINATOR: Kevin Greene
- TITLE IX COORDINATOR: Kristine Bertulis

- HOMELESS LIAISON: Jennifer Andrews
- ANTI-BULLYING COORDINATOR: Michael L. Harris
- ANTI-BULLYING SPECIALIST SCHOOL #1- #2 Danielle Madison
- ANTI-BULLYING SPECIALIST SCHOOL #3: Sarah Kilpatrick

2. RESOLUTION NAMING DEPOSITORY OF SCHOOL FUNDS:

(Note: TD Bank is an authorized institution under a shared service agreement for banking services for the Lenape Consortium comprised of the Lenape RHSD and its K-8 constituents)

RESOLVED, TD Bank and Investors Bank (for student activities account), are designated as a depository of the Southampton Township Board of Education with authority to accept at any time, for the credit of this Board, deposits of funds or any other property whosoever made in any form, and in whatever manner endorsed; and

BE IT FURTHER RESOLVED, that Jeffrey E. Hicks, President, or Jennifer M. Potter, Vice-President, and Barbara A. Godfrey, Board Secretary, Dawn M. Emmons, Treasurer, and Michael L. Harris, Superintendent, of this Board are authorized to engage in any and all customary banking transactions with or through TD Bank and Investors Bank, including, without limiting the generality of the foregoing authority:

To sign checks, drafts, notes, acceptances and other instruments and orders for the payment of money or for the withdrawal of funds or other property at any time held by TD Bank and Investors Bank, for the account of this Board; and TD Bank and Investors Bank, and is authorized to honor such checks, drafts, notes, acceptances, and other instruments and orders, including any thereof payable to or for the benefit of any signer thereof or other officer or employee of this Board, without inquiry as to the circumstances of the issue or the deposition of the proceeds thereof and without limit as to amount; and

To endorse, negotiate, and receive, or authorize the payment of, the proceeds of any negotiable instruments or orders for the payment of money payable to or belonging to this Board; and to purchase, exchange, sell, pledge or otherwise deal in or with any stocks, bonds or other securities or property to or through, TD Bank and Investors Bank; and

BE IT FURTHER RESOLVED, that the Secretary of this Board is authorized to and shall from time to time certify to TD Bank and Investors Bank the names of the officers of this Board and other persons, if any, authorized to sign and act for it and the offices respectively held by them, together with specimens of their signatures; and

BE IT FURTHER RESOLVED, that the foregoing resolutions shall remain in full force and effect and TD Bank and Investors Bank, shall be entitled to rely thereon and to rely on certificates furnished thereunder until the actual receipt by TD Bank and Investors Bank, of a certified copy of a resolution of the Board modifying or revoking any or all such resolutions.

3. APPOINTMENT OF QUALIFIED PURCHASING AGENT AND ESTABLISHMENT OF BIDDING THRESHOLD

Whereas 18A:18A-2 provides that a "Purchasing Agent" for a school district means the secretary, business administrator or the business manager of the board of education duly assigned the authority, responsibility and accountability for the purchasing of goods or services on behalf of the board of education and, Whereas, the Southampton Township Board of Education desires to establish a bid threshold for the procurement of goods and services at \$40,000 and to appoint a qualified purchasing agent pursuant to 18A:18A-3, and

Whereas 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold (\$40,000 for purchasing agents holding valid QPA certification), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

Whereas 18A:18A-37, c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,000 when the threshold is \$40,000) may be awarded by a qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution, and

Whereas, Barbara A. Godfrey, Business Administrator/Board Secretary, has applied to the Department of Community Affairs, Division of Local Government Services for a Qualified Purchasing Agent Certification, and

Whereas, Barbara A. Godfrey, Business Administrator/Board Secretary, has been awarded a valid QPA Certificate by the Department of Community Affairs effective April 17, 2002,

Now Therefore Be It Resolved, that the Southampton Township Board of Education hereby establishes a bid threshold of \$40,000 for the procurement of goods and services and appoints Barbara A. Godfrey, Business Administrator/Board Secretary, as its duly authorized Qualified Purchasing Agent for the Southampton Board of Education in the County of Burlington, and

Be It Further Resolved, that Barbara A. Godfrey, Business Administrator/Board Secretary, is hereby authorized to award contracts on behalf of the Southampton Township Board of Education that are in the aggregate less than 15% of the Bid threshold (\$6,000) without soliciting competitive quotations, and

Be It Further Resolved that Barbara A. Godfrey, Business Administrator/Board Secretary, is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts when contracts in the aggregate exceed 15% of the bid threshold (\$6,000) but less than the bid threshold (\$40,000).

4. AUTHORIZATION FOR PROCUREMENT OF GOODS AND SERVICES THROUGH STATE AGENCY

Whereas, Title 18A:18A-10 provides that, "A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

Whereas, the Southampton Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

Whereas, the Southampton Township Board of Education desires to authorize its purchasing agent for the 2017-2018 and the 2018-2019 fiscal years to make any and all purchases necessary to meet the needs of the school district throughout the school year.

Now Therefore Be It Resolved that the Southampton Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as listed.

Commodity/Service
Copier-cost per copy

Vendor State Contract #
RICOH A-46622

5. REAFFIRM PARTICIPATING IN THE FOLLOWING COOPERATIVE PURCHASING AGREEMENTS:

- Burlington County Cooperative pricing system through Burlington County Board of Chosen Freeholders.
- Education Data Services Inc., An LEA sponsored shared services agreement for the purchase of all supplies, services and material and furniture
- Education Services Commission of New Jersey for Technology Hardware and Software Purchases, supplies, services and material and furniture.

6. APPOINTMENT OF TREASURER OF SCHOOL MONEYS: Dawn M. Emmons**7. APPOINTMENT OF SOLICITOR:**

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) Requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids,

Therefore, be it resolved by the Board of Education that David M. Serlin, 5050 South Lenola Road, Suite 120, Moorestown, New Jersey, be appointed the Public School Solicitor for the period from July 1, 2018 to June 30, 2019, to perform the professional services ordinarily provided by a Public School Solicitor of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said David M. Serlin is a person authorized by law to practice a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Public School Solicitor. These professional services are necessary and are required by this Board of Education.

8. APPOINTMENT OF LABOR RELATIONS COUNSEL:

Therefore, be it resolved by the Board of Education that Robert Mucilli, of Capehart and Scatchard, Laurel Corporate Center, Suite 300, Mt. Laurel, NJ 08054, be appointed the Labor Relations Counsel for the period from July 1, 2018 to June 30, 2019, to perform the professional services ordinarily provided by a Labor Relations Counsel of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Robert Mucilli is a person authorized by law to practice a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Labor Relations Counsel.

9. APPOINTMENT OF AUDITOR:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids, Therefore, be it resolved by the Board of Education that Holman, Frenia & Allison, PC, 618 Stokes Road, Medford, New Jersey, be appointed the Public School Auditor for the period from July 1, 2018 to June 30, 2019, to perform the professional services ordinarily provided by an Auditor of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said, Holman, Frenia & Allison, PC is an Auditor, a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Public School Auditor.

These professional services are necessary and are required by this Board of Education.

10. APPOINTMENT OF ARCHITECT OF RECORD:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids,

Therefore, be it resolved by the Board of Education that Regan Young England and Butera Architects, 456 High Street, Mt. Holly, New Jersey, be appointed Architects of Record for the period from July 1, 2018 to June 30, 2019, to perform the professional services ordinarily provided by an Architect of Record of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Regan Young England and Butera Architects is an Architect, a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of Architect of Record.

These professional services are necessary and are required by this Board of Education.

11. APPOINTMENT OF SCHOOL PHYSICIAN:

Whereas, the Public School Contracts Law (N.J.S.A.18A:18A-1 et. Seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids,

Therefore, be it resolved by the Board of Education that Virtua Medical Group, Virtua Mt. Laurel Family Physicians, 204 Ark Road, Mt. Laurel, New Jersey, be appointed the School Physician for the period from July 1, 2018 to June 30, 2019, to perform the professional services ordinarily provided by a School Physician of the State of New Jersey, and to receive such compensation as may be reasonable for such services. Said Mt. Laurel Family Physicians is a Physician authorized by law to practice a recognized profession in the State of New Jersey, which practices are regulated by the laws of this State; to wit, the profession of School Physician.

These professional services are necessary and are required by this Board of Education.

12. APPOINTMENT OF TECHNOLOGY CONSULTANT:

A.G. Technologies, Inc. 4230 Crosswinds Drive, Easton, Pa., 18045 to provide network and proprietary hardware and software computer consulting in accordance with Title 18A-5 Extraordinary Unspecifiable Services for the 2018-2019 school year, not to exceed \$130,000.00.

13. APPOINTMENT OF DISCLOSURE AGENT and MUNICIPAL ADVISOR:

Approve Phoenix Advisors as Continuing Disclosure Agent and Municipal Advisor of Record for 2018-2019 fiscal year.

14. APPROVAL OF LEGAL ADVERTISING PAPER:

- Burlington County Times
- The Central Record
- Courier Post (alternate)

15. REAFFIRMATION OF EXISTING POLICIES, RULES AND REGULATIONS,
and to further notice; All Policies are on district website

- POLICY: File Code #6422 TRANSFER OF FUNDS BETWEEN LINE ITEMS/AMENDMENTS/PURCHASES NOT BUDGETED:
- POLICY: FILE CODE #1110 - ORGANIZATION CHART

- POLICY: FILE CODE #6471- TRAVEL LIMITS
- POLICY: FILE CODE #6470 PAYMENT OF CLAIMS

16. REAFFIRM PARTICIPATION IN THE FOLLOWING 2018-2019 PROFESSIONAL AGREEMENTS WITH THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT EDUCATIONAL SERVICES UNIT:

- Child Study Team Evaluations, including Summer Evaluations
- Physical, Occupational, and Speech Therapy
- Home Instruction and Supplemental Instruction
- Transition Services, Structured Learning Experiences Coordinator
- Assistive Technology
- Staff training
- Behavioral Services and Consultation
- Deaf and Hard of Hearing Services-and Hearing CST Evaluation Study
- Reading Specialist
- Augmentative Alternative Communication Evaluation
- Information Technology Services
- Student Assistance Coordinator
- Surrogate Parent Agreement
- Preschool Integrated Program Support Services
- Burlington County Professional Development Institute
- Burlington County School Crisis Response Team

17. REAFFIRM PARTICIPATION IN THE FOLLOWING 2018-2019 TRANSPORTATION AGREEMENTS WITH THE BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT EDUCATIONAL SERVICES UNIT

- Joint Transportation Agreement
- Special Education Winter Bus Routes
- Special Education Summer Schools
- Public, Non-Public, and Vocational Schools
- Jointure, Regular and Special Education

18. RE-ADOPT PARTICIPATION IN JOINTURE AGREEMENT WITH LENAPE REGIONAL HIGH SCHOOL DISTRICT TO TRANSPORT IN-DISTRICT STUDENTS EXCLUDING PRESCHOOL DISABLED

19. RE-ADOPTION OF CURRICULA ALIGNED WITH THE NEW JERSEY STUDENT LEARNING STANDARDS;

- English Language Arts – K-8 Adopted 9/25/2017
- Mathematics – 6-8, Adopted 9/24/2016
- Mathematics – K-5, Adopted 9/25/2017
- Science – Grades 6-8, 9/24/2016
- Science – Grades 3-5, 9/25/2017
- Social Studies – K-8, Adopted 10/16/2017
- Visual and Performing Arts – K-8 Adopted 10/16/2017
- World Language – K-8 World Language, Adopted 10/16/2017
- Health and Physical Education – K-8, Adopted 10/16/2017

- Technology – K-2, Adopted 9/26/2016
- Technology – 3-6, Adopted 9/26/2016
- Technology - 7-8, Adopted 9/26/2016
- 21st Century Life and Careers - K-8, Adopted 9/26/2016

20. RE-ADOPTION OF EVALUATION RUBRICS FOR TEACHERS, PRINCIPALS, AND VICE-PRINCIPAL

- Teacher Evaluation Rubric – Danielson Framework For Teaching
- Principal and Vice-Principal – McRel's Balanced Leadership Framework

21. APPROVE 403 (b) PLAN AND AUTHORIZED TAX SHELTER ANNUITY PROVIDERS:

- AXA Equitable
- Lincoln Investment Planning Inc.

22. DESIGNATE MILEAGE REIMBURSEMENT RATE:

To be equal to rate allowed by the New Jersey Department of Education fiscal accountability regulations. The current approved rate is 31 cents per mile.

23. DESIGNATE PHOTOCOYPING AND PRINTING RATE:

Per N.J.S.A 47:1A-5.b

- Every public agency must charge \$0.05 per page for letter sized pages and smaller
- Every public agency must charge \$0.07 per page for legal sized pages and larger
- Any public agency whose actual costs to produce paper copies exceed the \$0.05 and \$0.07 rates may charge the actual cost of duplication.
- Every public agency must provide electronic records FREE OF CHARGE (i.e. records sent via e-mail and fax).
- Every public agency must charge the actual cost to provide records in another medium (i.e. computer disc, CD-ROM, DVD).

24. AFFIRM 2018-2019 TUITION RATE:

In accordance with Policy #5111 Eligibility of Resident / Non-Resident Students for the children of non-resident staff members at the rate of \$ _____

MOTION by _____, second by _____, to approve, reaffirm, designate and/or appoint, the Board action items (items #1 - #24)

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
 D. Bozarth _____ R. Hann _____ A. Harrison _____ M. Phillips _____
 S. Phillips _____ L. Rickborn _____ B. Wright _____

REPORT OF THE BOARD SECRETARY: (PINK)

1. Information Items:

- 1.1 NJSBA Candidate Nominating Petition is available, filed before 4:00 pm, July 27, 2018, County Clerk's office Courts Building, 49 Rancocas Road, Room 104, Mount Holly, NJ

2. Action Items:

It is recommended that the Board:

- 2.1 Approve transfers
 - *Line items for the month of April 2018 as approved by Superintendent
 - *Line items between March 2018 and April 2018 meetings as approved by Superintendent
- 2.2 Authorize the following payments:
 - *Authorize the payment of the April 2018 bill list in the amount of \$808,498.21
- 2.3 *Interim Check Register and Electronic Fund Transfers for the period of March 27, 2018 and April 29, 2018 in the amount of \$722,568.25
- 2.4 *Accept the **Board Secretary's Report** for the month of **April 2018**, which is in agreement with the Treasurer's report
- 2.5 *Accept the **Treasurer's Report** for the month of **April 2018**, which is in agreement with the Board Secretary's report
- 2.6 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status. Pursuant to **NJAC 6A:23-2.1(c)3**, I certify that, as of **April 2018**, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of **NJAC 6A:23-2.11(a)**.
- 2.7 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c) 4**, we certify that, as of **April 2018**, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A:23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 2.8 *Accept Revenue Account Status Report for **April 2018**
- 2.9 *Accept **April 2018** NutriServe Cafeteria Report and authorize Check Register in the amount of \$18,359.71
- 2.10 Affirm the Private School, Yale School Central Campus (YALE), is not required to charge Sending District students for any "paid or reduced meals" furnished directly or indirectly by YALE to them, in accordance with the requirements of N.J.A.C. Section 6A:23-18.5(a)20i, iii & iv). This shall be effective for the school year beginning September 1, 2018 and ending June 30, 2019.

- 2.11 Authorize renewal of contracted rates with Schools Health Insurance Fund (Aetna) for Medical and Prescription, Horizon for Dental, with a total aggregate annual cost increase of 1.35%, at the following monthly rates from July 1, 2018 through June 30, 2019.

July 1, 2018	Single	Parent / Child	Employee / Spouse	Family
Medical Aetna SHIF 3.54%				
Aetna Patriot X	\$789.00	\$1,464.00	\$1,645.00	\$2,334.00
Aetna Patriot V	\$753.00	\$1,402.00	\$1,576.00	\$2,231.00
Aetna PPO Core	\$580.00	\$1,078.00	\$1,212.00	\$1,719.00
RX - SHIF -7.37%	\$195.00	\$252.00	\$389.00	\$448.00
Dental – Horizon				
DOP (0.0%)	\$36.43	\$63.66	\$63.66	\$108.78
HDC (0.0%)	\$24.00	\$47.56	\$47.56	\$71.32
HTC (0.0%)	\$40.85	\$71.37	\$71.37	\$121.93

Motion to approve (items #2.1-2.11) _____ Second _____ Roll Call/Vote _____

President: J. Hicks _____

Vice-President: J. Potter _____

D. Bozarth _____

R. Hann _____

A. Harrison _____

M. Phillips _____

S. Phillips _____

L. Rickborn _____

B. Wright _____

REPORT OF THE SUPERINTENDENT: (BUFF)

1. *Special Services Department

1.1 Information Items: None

1.2 Action Items:

- Approval for Medical Home Instruction for student #160687 Effective June 1, 2018 up to 5 hours per week. End date to be determined based on work load of student. Teacher to be determined. Teacher will be compensated at the home instruction rate for the 2017-2018 school year.

Motion to approve (item #1.2) _____ Second _____ Roll Call/Vote _____

2. Harassment, Intimidation and Bullying Report – No Incidents

3. *Curriculum Director's Report

4. *Nurses' Reports

5. *Fire and Security Drill Reports

6. *Suspension Reports

Motion to accept reports (items #3-6) _____ Second _____ Roll Call/Vote _____

7. *2017-2018 School District Goals

7.1 K-5 Reader's Workshop Implementation

7.2 K-8 I-STEAM Program Enhancements

7.3 RtI/I&RS Program Revisions & Training

Motion to accept the 2017-2018 District Goals Status Reports (items #7.1-7.3) _____
Second _____ Roll Call/Vote _____

8. Class Trips / Field Trips (Not including transportation cost)

- Grades 6-8, Medford Lanes Bowling Trip, Medford, NJ, 06/05/18, \$560.00
- Grades 6, Camp Ockanickon, Medford, NJ, 10/18-19/18, \$10,700.00

Motion to approve class trips (item #8) _____ Second _____ Roll Call/Vote _____

9. 2018-2019 Departmentalization of Fifth Grade

Motion to approve the departmentalization of fifth grade for the 2018-2019 school year.
(item #9) _____ Second _____ Roll Call/Vote _____

10. *2018-2019 Burlington County Schools Crisis Response Team Participation

Motion to approve the continued participation in the Burlington County Schools Crisis Response Team for the 2018-2019 school year at a cost of \$650.00. (item #10) _____
Second _____ Roll Call/Vote _____

11. *2018-2019 Burlington County Professional Development Institute Participation

Motion to approve the continued participation in the Burlington County Schools Professional Development Institute for the 2018-2019 school year at a cost of \$923.75.
Report. (item #11) _____ Second _____ Roll Call/Vote _____

12. *2018-19 Southampton Township Enrichment Program Matrices – Grades 2-4

Motion to adopt the revised STEP Matrices (Grade 2-4) for the 2018-2019 school year.
(item #12) _____ Second _____ Roll Call/Vote _____

13. School Security Officer Update

14. 2018-2019 Kindergarten Enrollment Status Report

- Registration Packets Requested = 62
- Preschool Disabled Transitioning = 12
- Potential Retentions = 6
- Total Possible Enrollment = 80

15. *Enrollment – May 15, 2018

15.1 Total school enrollment = 715 (PSD-Grade 8, including in-district special education)

15.2 Special Education = 172

- Resident students in-district = 129
- Speech & Language only = 26
- Out of District Placements = 17

COMMITTEE REPORTS: (GREEN)**1. Personnel / Student Services (Chairperson: B. Wright, R. Hann and D. Bozarth)**

*(Personnel / Student Services Committee Meeting Agenda – (5/21/18))

1.1 Superintendent's Recommendation for Employment**Summer Custodians:**

- Brendan Brown
- Timothy Derkas
- Tyler Estlow
- Michael Mikulski
- Bradley Teisen

Motion to approve (item # 1.1) ___ Second ___ Roll Call/Vote ___

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President J. Hicks ___ Vice-President J. Potter ___ D. Bozarth ___ A. Harrison ___ R. Hann ___
M. Phillips ___ S. Phillips ___ L. Rickborn ___ B. Wright ___

1.2 Leave of Absence

- Employee #15149 Effective 05/08/18 – 05/30/18

1.3 Workshops

- Employee #2025, Realtime User Group Workshop, Mt. Laurel, NJ, 05/31/18, NC
- Employee #1203, 33rd Annual Educational Policy & School Law Seminar, Brookdale Community College, Monmouth County, Lincroft, NJ, 06/01/18, \$50.00
- Employee #15186, NSTA-STEM Forum Expo, Philadelphia Convention Center, Philadelphia, PA, 07/11-13/18, \$213

Motion to approve (items #1.2 -1.3) ___ Second ___

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President J. Hicks ___ Vice-President J. Potter ___ D. Bozarth ___ A. Harrison ___ R. Hann ___
M. Phillips ___ S. Phillips ___ L. Rickborn ___ B. Wright ___

2. Curriculum / Policy (Chairperson: S. Phillips, M. Phillips, L. Rickborn)

*(Curriculum / Policy Committee Meeting Notes - 05/21/18)

2.1 *2017-2018 School Level Objectives

- School #1: During the 2017-2018 school year, 90% of grade one students will achieve a 50% increase in at least three identified areas of need on the Narrative Writer's Workshop rubric. These components consist of Structure, Development, and Language Conventions.
- School #1: During the 2017-2018 school year at least 80% of grade two students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.
- School #2: During the 2017-2018 school year at least 80% of grade three students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.

Motion to approve 2017-2018 School Level Objectives (Item 2.1) ____Second____

3. Budget / Finance /Facilities (Chairperson: J. Potter, A. Harrison, and J. Hicks)
Administrative Facilitator - B. Godfrey

*(Budget / Finance / Facilities Committee Meeting Notes – 05/21/18)

3.1 Information item:

- New Jersey “SALT” Charitable Law

3.2 Action Item:

3.2.1 Approve Phoenix Advisors as Continuing Disclosure Agent and Municipal Advisor Financial Advisors for the issuance of Temporary Notes related to the construction projects pending reimbursements by New Jersey School Development Authority.

3.2.2 Approve Phillip Norcross, Parker McKay P.A as Bond Counsel Services in relation to temporary notes for construction projects pending reimbursements by New Jersey School Development Authority.

3.2.3 Approve RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF SOUTHAMPTON, IN THE COUNTY OF BURLINGTON, NEW JERSEY AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$3,014,000 OF ITS TEMPORARY NOTES; making certain covenants to maintain the exemption from federal income tax of interest on said notes; and authorizing such further actions and making such determinations as may be necessary or appropriate to effect the issuance and sale of said notes.

Motion by _____, Second by _____, to approve items 3.2.1 – 3.2.3

Roll call/Vote_____

4. President's Council (J. Hicks, J. Potter and M. Harris)

4.1 2017-2018 Board of Education Goals

- **Goal #1:** The Board of Education will develop an action plan to enhance its governance and operations through participation in the NJSBA Academy Program to achieve **The Carole E. Larsen Master Board Certification** by June 30, 2018.
(President Hicks and Vice-President Potter)
- **Goal #2** The Board of Education will use effective fiscal planning, including reserving funds in capital reserve and the regular budgetary process to address long-range facility needs pertaining to the demolition of existing storage facilities and the construction of a new storage facility.
(Budget / Finance / Facilities Committee)
- **Goal #3** The Board of Education will develop an action plan to delineate the parameters and timeline for negotiations with the Southampton Township Education Association, Southampton Administrators / Supervisors Association and the support staff to ensure that successor collective bargaining agreements are reached.
(Personnel / Student Services Committee)

- **Goal #4** The Board of Education will develop and implement an action plan to update the Long Range Facilities Plan and the Demographic Study by June 2018.
(Budget / Finance / Facilities Committee)

Motion to accept the 2017-2018 Board of Education Goals Status Reports (Item #4.1)
Motion _____ Second _____ Roll Call/Vote _____

OLD BUSINESS:

- BOE Charter of Acceptable Norms

Motion to adopt the BOE Charter of Acceptable Norms _____ Second _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
D. Bozarth _____ R. Hann _____ A. Harrison _____ M. Phillips _____
S. Phillips _____ L. Rickborn _____ B. Wright _____

- Superintendent's Evaluation
- BOE Self Evaluation

NEW BUSINESS:

- Report of NJSBA Delegate Assembly, May 19, 2018

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during the public comment portion of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns

ADJOURNMENT: Time: _____ p.m.

Motion by _____, Second by _____, Roll Call/Vote _____

NOTE: Committee Meetings & Date

Committee	Date	Time	Location
Budget /Finance/Facilities	06/25/18	7:00	School #1 Office Complex
Personnel / Student Services	06/25/18	7:00	School #1 Faculty Room
Curriculum / Policy	TBD	TBD	TBD
Negotiations	05/30/18	6:00	School #3 Media Center

Next Board of Education Meetings:

- NJSBA Training, June 11, 2018, 6:00 p.m. BLW Administration Building
- BOE Self Evaluation & Superintendent's Evaluation, 7:00 p.m. June 11, 2018, BLW Administration Building
- NJSBA Training, June 25, 2018, 6:00 p.m. School #1 All Purpose Room
- Regular Session – June 25, 2018, 8:00 p.m. School #1 All Purpose Room

Miscellaneous inserts (GOLDENROD): None

Upcoming Events – Dates to Remember

May	24	Art Show 2:30 APR
	28	Memorial Day – School Closed
June	5	Sports Awards – 7:00 APR
	8	Field Day
	9	8 th Grade Dinner Dance
	11	Board of Education Meeting – School #1 APR 8:00 PM
	13	7 th Grade Class Trip
	14	Flag Day
	17	Father's Day
	20	Last Day for Preschool
	21	Preschool Graduation
	22	8 th Grade Promotion Ceremony @ 6:30 @ Seneca
	25	Last day for Students
	26	Last day for Teachers