

Meetings:

7:00 p.m. - Personnel / Student Services Committee, School #1 Faculty Room

7:00 p.m. – Budget / Facilities, School #1 Office Conference Room

7:30 p.m. – Executive Session, School #1 Faculty Room

8:00 p.m. – Public Meeting, School #1 All Purpose Room

Southampton Township Board of Education
“Building a Tradition of Excellence”
Southampton, New Jersey 08088

“Statement to the Public”

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2017, and *The Central Record* on January 19, 2017.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____	Vice-President: J. Potter _____		
D. Bozarth _____	J. Caputo _____	R. Hann _____	A. Harrison _____
S. Phillips _____	T. Walker _____	B. Wright _____	

MOTION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS DURING EXECUTIVE SESSION (Teacher retirement; Superintendent’s recommendation for employment of part-time teacher evaluators, teachers, clinical practice placement, substitute secretary and two custodians; an FMLA; and enrollment of non-resident employees’ children, and Board communications)

Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION: THE BOARD OF EDUCATION DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION: (Teacher retirement; Superintendent’s recommendation for employment of part-time teacher evaluators, teachers, clinical practice placement, substitute secretary and two custodians; an FMLA; and enrollment of non-resident employees’ children, and Board communications)

Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks_____ Vice-President: J. Potter_____
D. Bozarth_____ J. Caputo_____ R. Hann_____ A. Harrison_____
S. Phillips_____ T. Walker_____ B. Wright_____

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2017 and *The Central Record* on January 19, 2017.

SALUTE TO THE FLAG

COMMUNITY TOPIC: Introduction of 2017-2018 New Teaching Staff

- Jessica Clark – Special Education School #1
- Maile Irion – School #2/#3 Media Center Specialist
- Karissa King – School #2 RtI Teacher
- Jennifer Warren – School #2 /#3 Interim Art Teacher
- Grizel Wilson – Part-time Social Worker

STUDENT RECOGNITION: None

EMPLOYEE OF THE MONTH RECOGNITION: None

OTHER RECOGNITION:

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments during the public comment portion of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE (WHITE)

LETTERS:

*From: None

*To: None

THANK YOU NOTES:

Megan Barnard, William Carlin, Maritza Fotiou, Julia Greeley, Corinne Kent, Jackalyn Klotzbach, Hannah Schwartz, Rachel Teisen, and Benjamin White

*APPROVAL OF MINUTES: June 26, 2017 Regular and Executive (PINK)

Motion _____ Second _____ Roll Call/Vote _____

REPORT OF THE BOARD SECRETARY: (PINK)

1. Information Items:

1.1 Board of Education Candidates, November 2017 Election

Three Year Term (5 candidates for 3 positions)

- Marie Phillips
- Arnold E. Harrison III
- Russell R Hann
- Louise Rickborn
- Brenda J. Conover

NJSBA has an Informational Program for School Board Candidates on Wednesday October 4, 2017, 7:00PM to 9:00PM at Hammonton High School.

1.2 NJSBA 2017 Fall Workshop, October 23 -26, 2017

1.3 Burlington County School Board Association meetings: 10-5-2017, 12-4-2017, 2-01-2018, 3-01-2018, 5-17-2018

2. Action Items:

2.1 It is recommended that the Board:

Approve transfers

*Line items for the months of June 26 and June 30, 2017 as approved by Superintendent

*Line items between July 1, 2017 and August 25, 2017 meetings as approved by Superintendent

2.2 Authorize the following payments, including Electronic Fund Transfers:

*June 30, 2017 bill list in the amount of \$1,407,478.11;

*July 31, 2017 bill list in the amount of \$ 606,165.14;

*August 2017 bill list in the amount of \$741,006.13

2.3 *Accept the Board Secretary's Report for the month of **June 2017** which is in agreement with the Treasurer's report

2.4 *Accept the Treasurer's Report for the month of **June 2017** which is in agreement with the Board Secretary's report

2.5 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status. Pursuant to NJAC 6A:23-2.1(c)3, I certify that as of **June 2017** no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a).

2.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to NJAC 6A:23-2.11(c) 4, we certify that as of **June 2017** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2.7 *Accept Revenue Account Status Report for June 2017

2.8 Accept FY18 ESSA- Every Student Succeeds Act grant and to decline \$1,095 Title III funds, and authorize submission of Application to NJDOE in the following amounts:

Title I Part A Basic	\$ 90,323
Title II Part A	\$ 17,080
Title IV Part A	<u>\$ 10,000</u>
	\$ 117,403

2.9 Appoint Conner Strong & Buckelew, LLC (Conner Strong & Buckelew), Marlton, NJ as broker of record for employee benefit programs, (medical prescription, dental) effective September 1, 2017.
Motion to approve (items #2.1-2.9) _____Second_____ Roll Call/Vote_____

REPORT OF THE SUPERINTENDENT: (BUFF)

1. *Special Services Department

1.1 Information Items:

- Special Services Department Summer Programming Report (J. Andrews)
- Pre-school disabled program enrollment for the A.M. session has increased to eight (8) students and in accordance with Chapter 14 of the administrative code a second classroom assistant is required for the program

1.2 Action Items: None

Motion to approve (items #1.2) _____ Second_____ Roll Call/Vote_____

2. Harassment, Intimidation and Bullying Report – No Report

Incident Number	School	Founded/Unfounded
N/A		

3. *Curriculum Director's Report

- 4. Nurses' Reports – None
- 5. Fire and Security Drill Reports – None
- 6. Suspension Reports - None
- 7. Bus Evacuation Drills - None

Motion to accept Curriculum Director's Report (item #3) _____Second _____
Roll Call/Vote _____

8. *2017-2018 School District Goals

- 8.1 K-5 Reader's Workshop Implementation
- 8.2 K-8 I-STEAM Program Enhancements
- 8.3 RtI / I&RS Program Revisions & Training

Motion to adopt the 2017-2018 District Goals Action Plans / Status Reports (items #8.1-8.3) _____ Second_____ Roll Call/Vote _____

- 9. Class Trips (not including transportation) – None
- 10. 2016-2017 Source 4 Teachers / Mission One End of Year Report
- 11. Summer 2017 Kindergarten Readiness Program Report
- 12. 2017-2018 Kindergarten Enrollment Status Report

Kindergarten Registrations = 63

- Preschool Disabled Transitioning =4
- Retentions = 2
- Total = 69

13. *Enrollment – August 23, 2017
 - 13.1 Total school enrollment = 712
(PSD-Grade 8, including in-district special education)
 - 13.2 Special Education = 157
 - Resident students in-district = 121
 - Resident students sent out of district = 17
 - Speech and Language only = 19

COMMITTEE REPORTS: (GREEN)

1. Personnel / Student Services (Chairperson: J. Potter, T. Walker, and B. Wright)

***(Personnel / Student Services Committee Meeting Agenda – 8/28/17)**

1.1 Superintendent's Recommendation for Employment

- Interim Part-time Teacher Evaluation Supervisors, effective 9/1/17 – 6/30/18, \$7,500 each for teacher evaluations and supervisory responsibilities:
 - Sharon Danfield
 - Angela Stewart
- Substitute Secretary
 - Linda Bingemann
- Retirement:
 - Barbara LaPenna-Caponegro, effective 10/1/17 with regrets
- Teacher:
 - Jessica Clark, Grade 1 Inclusion – Step 4, BA, effective 9/1/17
- Clinical Practice Placement
 - Brittany Ziccardi, Rowan University, Cooperating Teacher, Donna Banes, Grade 4, 9/5/17-12/21/17
- Custodian:
 - William Pohutski, Step 4, Effective 9/1/17

1.2 FMLA – Leaves of Absence

- Employee #1129 - 09/01/17 – 09/30/17

1.3 Workshops:

- B. Godfrey, , BCIPJIF Professional Development Retreat, Cape May, NJ, 9-27-17 -9-22-17, N/C
- B. Godfrey NJASBO Professional Development Programs, 9-12-17, 10-10-17, 11-14-17, 12-12-17, 1-18-18, 2-15-18, 3-15-18, and 4-17-18
- B. Godfrey, BCASBO Meetings, 9-14-17, 10-20-17, 11-16-17, 12-8-17, 1-25-18, 2-23-18, 3-23-17, 5-11-18, various locations
- B. Godfrey, BCIPJIF Meetings: 9-13-17, 11-8-17, 1-10-18, 3-14-18, 5-9-18, various locations
- B. Godfrey, SPELLJIF Meetings: 10-13-17, 2-2-18, 4-13-18, 5-23-18, A. J. Gallagher offices Marlton, NJ
- B. Godfrey, School Health Insurance Fund Meetings: 9-27-17, 11-29-17, 1-24-18, 2-28-18, 3-28-18, 5-23-18 Moorestown Community House

- 1.4 Approve the enrollment in the first grade for the 2017-2018 school year of a non-resident teaching staff member, Employee #1126 child in accordance with Article XVII, Miscellaneous Provisions, H., "Children of Employees" of the collective bargaining agreement between STEA and STBOE.
- 1.5 Approve the enrollment in seventh grade for the 2017-2018 school year of a non-resident staff members, Employee #15143 two children in accordance with Article XVII, Miscellaneous Provisions, H., "Children of Employees" of the collective bargaining agreement between STASA and STBOE.

Motion to approve (items # 1.1 -1.5) _____ Second _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____
 D. Bozarth _____ J. Caputo _____ R. Hann _____ A. Harrison _____
 S. Phillips _____ T. Walker _____ B. Wright _____

**2. Curriculum / Policy (Chairperson: S. Phillips, J. Caputo and R. Hann)
 (Curriculum / Policy Committee Meeting Agenda – No Meeting)**

2.1 2017-2018 School Level Objectives

- School #1: During the 2017-2018 school year, 90% of 1st grade students will achieve a 50% increase in at least three identified areas of need on the Narrative Writer's Workshop rubric. These components consist of Structure, Development, and Language Conventions.
- School #1: During the 2017-2018 school year at least 80% of grade two students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.
- School # 2: During the 2017-2018 school year at least 80% of grade three students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.
- School #3: During the 2017-2018 school year at least 80% of the students in seventh grade will attain a 75% or better on the math assessment identified strand.

Motion to adopt the 2017-2018 School Level Objectives (item # 2.1) _____

Second _____ Roll Call/Vote _____

**3. Budget / Finance /Facilities (Chairperson: A. Harrison, J. Hicks, and D. Bozarth)
 Administrative Facilitator - B. Godfrey**

***(Budget / Finance / Facilities Committee Meeting Agenda – August 28,2017)**

- 3.1 Approve Rick Welsh DBA NOBOX, Inc., in accordance with Title 18:A-5 Extraordinary, Unspecifiable services for the 2017-2018 school year, in the amount of \$5,175 for 6 full days of residency, focusing on inclusion, co-teaching and strategies for adapting instruction.
- 3.2 Approve Schillinger Educational Consultants, in accordance with Title 18:A-5 Extraordinary, Unspecifiable services for the 2017-2018 school year, in the amount of \$21,600.00 for 12 full days of training inclusive of travel and materials.
- 3.3 *Authorize payment of the August 2017 Capital Projects Bill List in the amount of \$174,308.65.
- 3.4 Authorize Regan Young England Butera Architects to prepare a project submission to the NJDOE for lighting replacement in all three Schools.

Services will be provided under Architect-of-Record agreement Schedule of Fees.

- 3.5 Authorize New Jersey America Water to conduct drilling a well on the grounds between the Betty L. Wright Administration Building and the School #3 parking lot.

- 3.6 Amend 2017-2018 budget in response to the State of New Jersey Reduction of State Aid in the amount of \$42,704:

Revenues: Adjustment Aid 10-3178-000 - \$42,704

Expenditures:

Tuition – BCSSSD 11-000-100-565-00 - \$13,688

Energy – Gas 11-000-262-621-00 - \$11,016

Energy – Electric 11-000-262-622-00 - \$18,000

- 3.7 Amend 2017-2018 budget for FY 2018 ESSA and IDEA funds:

	2017-2018	Original Budget	Actual Grant	Adjustment
Title I	20-231-100-101	\$ 52,467	\$ 43,516	\$ (8,951)
	20-231-100-500	\$ 5,920	\$ -	\$ (5,920)
	20-231-100-610	\$ 6,502	\$ 26,005	\$ 19,503
	20-231-200-200	\$ 12,010	\$ 11,202	\$ (808)
	20-231-200-320	\$ -	\$ 9,600	\$ 9,600
	20-231-200-600	\$ -	\$ -	\$ -
	Total Expenditure	\$ 76,899	\$ 90,323	\$ 13,424
	20-4411-000 Revenue	\$ 76,899	\$ 90,323	\$ 13,424
Title II A	20-272-100-101	\$ 16,777	\$ 9,301	\$ (7,476)
	20-272-100-600	\$ -		\$ -
	20-272-200-200	\$ 4,362	\$ 2,604	\$ (1,758)
	20-272-200-300		\$ 5,175	\$ 5,175
	Total Expenditure	\$ 21,138	\$ 17,080	\$ (4,058)
	20-4451-000 Revenue	\$ 21,138	\$ 17,080	\$ (4,058)
Title IV-A	20-281-100-600	\$ -	\$ 10,000	\$ 10,000
	20-4471-000 Revenue	\$ -	\$ 10,000	\$ 10,000
Total ESSA	Expenditures	\$ 98,038	\$ 117,403	\$ 19,365
	Revenues	\$ 98,038	\$ 117,403	\$ 19,365
IDEA	20-250-100-500	\$ 181,835	\$ 194,221	\$ 12,386
	20-250-200-320	\$ -	\$ -	\$ -
	20-250-200-560	\$ -	\$ -	\$ -
	20-251-100-300	\$ -	\$ -	\$ -
	20-251-100-500	\$ 11,354	\$ 12,656	\$ 1,302
	20-251-219-320	\$ -		\$ -
	Total			
Total IDEA	Expenditure	\$ 193,190	\$ 206,877	\$ 13,688

20-4420-000**Revenue**

\$ 193,190

\$ 206,877

\$ 13,688

TOTAL FEDERAL GRANTS**Expenditures**

\$ 291,227

\$ 324,280

\$ 33,053

Revenues

\$ 291,227

\$ 324,280

\$ 33,053

Motion to approve the Budget /Finance / Facilities items as recommended (items #3.1- 3.7)

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks_____

Vice-President: J. Potter_____

D. Bozarth_____

J. Caputo_____

R. Hann_____

A. Harrison_____

S. Phillips_____

T. Walker_____

B. Wright_____

4. President's Council (J. Hicks, J. Potter and M. Harris)**4.1 2017-2018 Board of Education Goals**

- **Goal #1:** The Board of Education will develop an action plan to enhance its governance and operations through participation in the NJSBA Academy Program to achieve **The Carole E. Larsen Master Board Certification** by June 30, 2018.
- **Goal #2** The Board of Education will use effective fiscal planning, including reserving funds in capital reserve and the regular budgetary process to address long-range facility needs pertaining to the demolition of existing storage facilities and the construction of a new storage facility.
- **Goal #3** The Board of Education will develop an action plan to delineate the parameters and timeline for negotiations with the Southampton Township Education Association, Southampton Administrators / Supervisors Association and the support staff to ensure that successor collective bargaining agreements are reached.
- **Goal #4** The Board of Education will develop and implement an action plan to update the Long Range Facilities Plan and the Demographic Study by June 2018.

Motion to accept the 2017-2018 Board of Education Goals Status Reports (Item #4.1)

Motion _____ Second _____ Roll Call/Vote _____

OLD BUSINESS:**NEW BUSINESS:**

- Implementation of Safe Routes to Schools grant

PUBLIC COMMENTS:

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MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION:

(Personnel, Contract Negotiations, Legal)

Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

ADJOURNMENT: Time: _____ p.m.
Motion _____ Second _____ Roll Call/Vote _____

NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget/Finance/Facilities	9/25/17	6:30 P.M.	School #1 Office Conference Room
Curriculum / Policy	TBD	TBD	Betty L. Wright Administration Building
Personnel/Students Services	9/25/17	6:30 P.M.	School #1 Faculty Room

Next Board of Education – September 25, 2017, School #1 All-Purpose Room

Miscellaneous inserts (GOLDENROD)

*Documents attached

UPCOMING SCHOOL EVENTS**September**

- 4 School Closed – Labor Day
- 5 6th Grade Orientation – 6:00 PM
- 7 First Day of School – Students
- 8 International Literacy Day
- 18 Back to School Night – Schools #1 & #2 – 7:00 PM
- 18 Grade 3 Orientation – School #2 APR – 6:15 PM
- 18 Grade 5 Chromebook Meeting 6:15 PM Warrior Dome
- 19 Back to School Night – School #3 – 6:45 pm
- 20 Rosh Hashanah Begins
- 21 International Day of Peace
- 21 Rosh Hashanah – School Closed
- 25 Board of Education Meeting – School #1 APR – 8:00 PM
- 29 Yom Kippur Begins
- 29 School Picture Day
- 29 6th – 8th Grade PTA Dance 7:00 – 9:00 PM

