SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION

AGENDA

October 17, 2024

- **6:30 p.m. - Closed Executive Session - School 3 Media Center**
- **7:00 p.m. - Public Meeting- School 2 All-Purpose Room**

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088
"Building a Tradition of Excellence"

Our Vision

We aspire to be a district which fosters a safe and supportive environment where all individuals feel valued, grow in knowledge, and confidence with commitment to enrich society.

Our Mission

The Mission of Southampton Township School District, in partnership with the community, is to educate, empower and inspire students to be successful global citizens. Driven by passion for education and rooted in a tradition of excellence, we are committed to providing an inclusive and engaging environment that fosters a future forward mindset.

CALL TO ORDER

ROLL CALL: BOARD OF EDUCATION MEMBERS

Board of Education Member	Present	Absent
Katie Topf, *Vice President*		
Irving Bodine, III		
Betty Wright		
Janine Hoey		
Joseph Allen		
Leon Carelli		
Russell Hann		
Melissa Walker		
Jeffrey Hicks, *President*		

Others Present:

PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools, the township municipal building, posted on the district website and the Southampton Township School District Facebook page. Notice of this meeting was transmitted to the Burlington County Times, the Courier Post, and the Township Clerk on October 14, 2024.

Notice that public session is being audio recorded
Please note that the **public session** of tonight's meeting is being audio recorded.

RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **items #2, #3, #4, #8, #9 and #11** as above indicated and the subject to be discussed is as follows:

Right to Receive Federal Funds/Unwarranted Invasion of Individual Privacy/
Collective Bargaining Negotiations/
Falling Within Attorney-Client Privilege/Personnel Matters/
Pending or Anticipated Litigation

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Thursday, October 17, 2024**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION

TIME: _____ *MOTION*: _____ *SECOND*: _____ *VOICE VOTE*

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION

TIME: _____ *MOTION*: _____ *SECOND*: _____ *VOICE VOTE*

STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting. Please be aware this meeting may be recorded in accordance with District Policy #0168.

CALL TO ORDER REGULAR MEETING

SALUTE TO THE FLAG

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED

MOTION: _____ *SECOND*: _____ *to accept the agenda as published VOICE VOTE*

***EMPLOYEE RECOGNITION**

- **Laurie Ann Hayes -** First Grade Teacher
- **Brian Merola -** Custodian

STUDENT COUNCIL PRESENTATION

- **Emma Clark**, President
- **Alexa Horner**, Vice President
- **Chase White**, Treasurer
- **Josephine Grosser**, Recording Secretary
- **Chase Bauer**, Corresponding Secretary

***Approve RYEBREAD (Regan Young England Butera) to provide professional services with regard to the proposed Capital Projects Referendum per the conditions of the 2024-2025 Architect-of-Record Agreement between Southampton Township Board of Education and Regan Young England Butera.**

MOTION: _____ *SECOND*: _____ *to approve the professional services by Regan Young England Butera for proposed Capital Projects Referendum (ROLL CALL VOTE)*

K. Topf, Vice President	*J. Hoey*	*R. Hann*
I. Bodine III	*J. Allen*	*M. Walker*
B. Wright	*L. Carelli*	*J. Hicks, President*

COMMUNITY TOPIC:

- Referendum Timeline
- Stakeholders Meeting #1 - October 29, 2024 - 6:00 p.m. (School #2 All-Purpose Room)

- Stakeholders Meeting #2 - November 12, 2024 - 6:00 p.m. (School #2 All-Purpose Room)

SOUTHAMPTON TOWNSHIP PTA:

- Regina Hamara, PTA Representative

SOUTHAMPTON TOWNSHIP EDUCATION ASSOCIATION:

- Jonathan Capocci

BRIEF RECESS

STATEMENT TO THE PUBLIC

Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules.

PUBLIC PARTICIPATION AT BOARD OF EDUCATION MEETINGS

As a friendly reminder, public participation in Board of Education meetings is governed by District Policy 0167. During designated public comment periods, members of the public shall direct all statements, questions, or inquiries to the presiding officer (i.e. Board President) and any questions or inquiries directed by a participant to another Board member will be redirected to the presiding officer. The presiding officer may interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy; is abusive, obscene, or may be defamatory; and may request any person to leave the meeting when that person does not observe reasonable decorum.

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments on agenda action items during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order

to allow everyone an opportunity to express their opinions or concerns. Please be sure to preface your comment with: **1) Name; 2) Municipality of Residence; 3) Agenda action item you are commenting on.**

CLOSE PUBLIC COMMENT

CORRESPONDENCE:

APPROVAL OF MINUTES:

- **September 26, 2024 Regular & Executive Session Minutes**
- **October 10, 2024 Work Session & Executive Session Minutes**

MOTION: _____ *SECOND*: _____ *to approve the September 26, 2024 Regular/Executive Session Minutes and the Work Session and Executive Session Minutes from October 10, 2024 (as provided in the Board packet) ROLL CALL VOTE*

K. Topf, Vice President	*J. Hoey*	*R. Hann*
I. Bodine III	*J. Allen*	*M. Walker*
B. Wright	*L. Carelli*	*J. Hicks, President*

REPORT OF THE BOARD SECRETARY

INFORMATION ITEMS:

- **Board of Education Member Election - November 5, 2024 (in ballot order)**
  - Joseph Allen - (3 year full term)
  - Betty L. Wright - (3 year full term)
  - Brett Hart - (3 year full term)
  - Vacancy - (1 year unexpired term)

ACTION ITEMS:

1.1 It is recommended that the Board Approve transfers *Line items for the month of **August 2024**, as approved by the Superintendent.
1.2 Authorize the following payments *Payment of the **October 2024** bill list in the amount of $742,725.21 .

1.3 Accept the ***Board Secretary's Report** for the month of **August 2024**.
1.4 Accept the ***Treasurer's Report** for the month of **August 2024.**
1.5 Approve the *Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to NJAC 6:A:23-2.1(c)3, I certify that as of **August 2024** no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of NJAC 6A:23-2.11(a).
1.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to NJAC 6:A23-2.11(c)4, we certify that as of **August 2024** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the NJAC6:A23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
1.7 Accept *Revenue Account Status Report for **August 2024.**
1.8 Authorize Nutri-Serve Check Register for the month of **September 2024** in the amount of $32,849.98

MOTION: _____ *SECOND*: _____ *to approve the Board Secretary Report (items #1.1– 1.8 as listed) ROLL CALL VOTE*

K. Topf, Vice President	*J. Hoey*	*R. Hann*
I. Bodine III	*J. Allen*	*M. Walker*
B. Wright	*L. Carelli*	*J. Hicks, President*

REPORT OF THE SUPERINTENDENT

INFORMATION ITEMS:

- ***Preschool Expansion Approval Letter**

ACTION ITEMS:

1. ***Harassment, Intimidation and Bullying (HIB) Report - *None***
2. ***Special Services Report**
3. ***Curriculum Director's Report**
4. ***Nurse's Report**
5. ***Fire & Security Drill Reports**

6. *HIB/Suspension Reports

7. *Principals' Report

8. *Enrollment

Total school enrollment as of October 9, 2024 (PS-8 Including Out of District Students) = 712

- Special Education = 164
    - Resident students in-district = 134
    - Resident students sent out of district = 8
    - Speech and Language only = 22

9. *2024-2025 District Goal Action Plan Progress Reports

- **Goal #1: Literacy Initiative**
- **Goal #2: Providing Math Support Through Response to Intervention (RtI)**
- **Goal #3: Technology**

10.* Approval of the New Jersey Quality Single Accountability Continuum Components which are required elements of the New Jersey QSAC District Performance Review.

- 2024-2025 Certified Nursing Plan
- 2024-2025 Comprehensive Maintenance Plan
- 2024-2025 Annual Facilities and Health and Safety Evaluation of School Buildings

11.*Accept and approve the submission to NJDOE of the 2023-2024 School Self-Assessment and Statement of Assurance for Determining HIB Grades in accordance with the Anti-Bullying Bill of Right Act and School Grade Report.

12. *Bus Evacuation Drills

- Accept and approve Bus Evacuation Drills to be held on October 18, 2024.

13. *Emergency Response Plan (ERP)

- Approve the 2024-2025 Emergency Response Plan (ERP)

14. *Approval of submission to the Burlington County Office of Education the 2024-2025 Memorandum of Agreement Between Education and Law Enforcement.

MOTION: _____ *SECOND*: _____ *to approve the Superintendent's Report (items #1-14) ROLL CALL VOTE*

K. Topf, Vice President	*J. Hoey*	*R. Hann*
I. Bodine III	*J. Allen*	*M. Walker*
B. Wright	*L. Carelli*	*J. Hicks, President*

COMMITTEE REPORTS

1. PERSONNEL/STUDENT SERVICES (*Chairperson: K. Topf*, L. Carelli, and B. Wright)
Administrative Facilitator: Superintendent, M. Geibel
*** Committee of the Whole Meeting – October 10, 2024**

INFORMATION ITEMS:

ACTION ITEMS:

1.1 *Workshops

- **Maureen Walsh**, Book Study Group "Reclaiming Our Students: Why Children Are More Anxious, Aggressive, and Shut Down Than Ever-And What We Can Do About It", February 27, 2025 and March 13, 2025, No Cost.
- **Amber Touch**, Supporting MLL's with High Support Needs Workshop, October 30, 2024, Westampton, NJ, No Cost.
- **Julia Levinson**, Book Club Study "Rethinking Intelligence: A Radical New Understanding of Our Human Potential", January 14, 2025 and February 4, 2025, No Cost.
- **Bruce Stranahan**, IPM and Indoor Air Quality Classes, December 6, 2024 and December 20, 2024, No Cost.
- **Bruce Stranahan**, NJADP (New Jersey Association of Designated Persons) monthly meetings, October 24, 2024, January 23, 2025, March 27, 2025, Colts Neck, NJ, No Cost.
- **Bruce Stranahan**, NJSBGA (New Jersey School Buildings & Grounds Association) Meeting, Piscataway, NJ, No Cost.
- **Alyssa Bruhnsen,** The Science of Reading Workshop, January 16, 2025, Westampton, NJ, No Cost.
- **Alyssa Bruhnsen**, Neurodiversity Affirming Strategies Webinar, December 11, 2024, No Charge.

- **Laurie Ann Hayes,** Jennifer Serravallo Reading Strategies Virtual Webinar, December 11, 2024, Cost $159.00.
- **Laurie Ann Hayes**, Restorative Practice Workshop, February 6, 2025, Westampton, NJ, No Cost.
- **Randall Meyer**, NJAHPERD (Association for Health, Physical Education, Recreation, and Dance) Lake Conference, October 21, 2024 and October 22, 2024, Johnsonburg, NJ, Cost $249.00.
- **Lauren Wilder**, K-12 Basic Behavioral Threat Assessment and Management Virtual Training, October 24, 2024, No Cost.
- **Allison Shaughnessy,** K-12 Basic Behavioral Threat Assessment and Management Virtual Training, October 24, 2024, No Cost.
- **Danielle Madison,** K-12 Basic Behavioral Threat Assessment and Management Virtual Training, October 24, 2024, No Cost.
- **K-5 Science Team** to attend science training to review materials and assessments with other school districts in Burlington County, November 21, 2024, Burlington Township, NJ, No Cost.
- **Danielle Madison**, Role for the School Climate Team Virtual Training, November 14, 2024, No Cost.
- **Danielle Madison**, Establishing Student Mental Health Protocols Asynchronous Training, Cost $100.00.

1.2 Approve Employee #15214 to work up to six hours for the Vets in Training After-School Program for 3rd and 4th grade students to be paid at the 2024-2025 contractual hourly per diem rate.

1.3 Rescind Offer of Employment for the following:

- J.M.

1.4 *Approve and accept 2024-2025 Preschool Education Aid (PEA) in the amount of $552,852.00 from the State of New Jersey Department of Education.

MOTION: _____ *SECOND*: _____ *to accept and approve the Personnel and Student Services Committee Report (items #1.1- 1.4) ROLL CALL VOTE*

K. Topf, Vice President	*J. Hoey*	*R. Hann*
I. Bodine III	*J. Allen*	*M. Walker*
B. Wright	*L. Carelli*	*J. Hicks, President*

2. CURRICULUM/POLICY COMMITTEE (*Chairperson: J. Hicks*, J. Hoey, J. Allen)
Administrative Facilitator: Superintendent, M. Geibel
***Committee of the Whole Meeting - October 10, 2024**

INFORMATION ITEMS:

ACTION ITEMS:

2.1 *Second Reading for Revisions to Existing Policy
- P5841 Secret Societies (Revised)

2.2 *Approve Tools of the Mind curriculum for the preschool program.

MOTION: _____ *SECOND*: _____ *to approve the Curriculum & Policy Committee Report (items #2.1-2.2) ROLL CALL VOTE*

K. Topf, Vice President	*J. Hoey*	*R. Hann*
I. Bodine III	*J. Allen*	*M. Walker*
B. Wright	*L. Carelli*	*J. Hicks, President*

3. BUDGET/FINANCE/FACILITIES COMMITTEE (*Chairperson: M. Walker*, R. Hann, I. Bodine)
Administrative Facilitator – Business Administrator, M. Conroy
***Committee of the Whole Meeting – October 10, 2024**

INFORMATION ITEMS:

ACTION ITEMS:

3.1 *Approve the resolution to withdraw from the Maintenance Reserve account in the amount of $34,000.00 to fund the adding of 1,700 gallons of glycol to the boiler for School #1, School #2 and School #3.

RESOLUTION AUTHORIZING THE WITHDRAWAL OF FUNDS
FROM THE MAINTENANCE RESERVE ACCOUNT
PURSUANT TO N.J.A.C. 6A:23A

WHEREAS, N.J.A.C. 6A:23A-14.2 subsection (d), a district board of education or board of school estimate, as appropriate, may withdraw by resolution funds from the maintenance reserve account and appropriate the funds into the required maintenance account lines at budget time or any time during the year for use on required maintenance activities for a school facility, as reported in the comprehensive maintenance plan pursuant to N.J.A.C. 6A:26A-4. And;

WHEREAS, the Board of Education wishes to approve a thirty-four thousand dollars and zero cent ($34,000.00) withdrawal from the Maintenance Reserve account effective October 17, 2024.

THEREFORE, BE IT RESOLVED by the Township of Southampton Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall withdraw thirty-four thousand dollars and zero cents ($34,000.00) amount from the Maintenance Reserve account.

MOTION: _____ *SECOND*: _____ *to approve the withdrawal of Maintenance Reserve Funds as described (item #3.1) ROLL CALL VOTE*

K. Topf, Vice President	*J. Hoey*	*R. Hann*
I. Bodine III	*J. Allen*	*M. Walker*
B. Wright	*L. Carelli*	*J. Hicks, President*

3.2 *Approve Resolution to appoint Mary Conroy as Fund Commissioner for the Schools Health Insurance Fund (SHIF) effective October 17, 2024.

SCHOOLS HEALTH INSURANCE FUND

BE IT RESOLVED by the Southampton Township Board of Education that Mary Conroy is hereby appointed as Fund Commissioner to the schools Health Insurance Fund, effective October 17, 2024, to represent the Southampton Township Board of Education.

3.3 *Approve and accept the SDA (School Development Authority) Emergent Funding in the amount of $47,947 to be used for excessive HVAC expenses. This is a New Jersey Department of Education SDA Grant that was sent to us by the SDA.

3.4 *Approve Resolution to appoint Parker McCay, Attorneys at Law, as Bond Council for the 2024-2025 school year.

MOTION: _____ *SECOND*: _____ *to approve the Budget, Finance and Facilities Committee Report (items #3.2 - 3.4) ROLL CALL VOTE*

K. Topf, Vice President	*J. Hoey*	*R. Hann*
I. Bodine III	*J. Allen*	*M. Walker*
B. Wright	*L. Carelli*	*J. Hicks, President*

4. PUBLIC RELATIONS COMMITTEE (*Chairperson: L. Carelli*, I. Bodine, J. Hicks)

Administrative Facilitator: Superintendent, M. Geibel
***Committee of the Whole Meeting – October 10, 2024**
Referendum Stakeholders Meeting #1 - October 29, 2024
Referendum Stakeholders Meeting #2 - November 12, 2024

INFORMATION ITEMS:

ACTION ITEMS:

5. TECHNOLOGY COMMITTEE

INFORMATION ITEMS: Gemba Project

ACTION ITEMS:

UNFINISHED BUSINESS:

- **2024-2025 Board of Education Goals**
  - **Goal #1** : To enhance student outcomes by prioritizing funding towards literacy development, intervention programs, and technology integration.
  - **Goal #2**: To ensure the successful passage of the upcoming *Secure our Schools into the Future Referendum* by engaging the community and providing clear, transparent information about its benefits for the Southampton School Community.
  - **Goal #3**: To ensure transparent communication and strengthen teamwork among the board members, staff and the community to foster trust, collaboration and shared decision-making.

MOTION: _____ *SECOND*: _____ *to adopt the Board of Education Goals for 2024-2025 (ROLL CALL VOTE)*

K. Topf, Vice President	*J. Hoey*	*R. Hann*
I. Bodine III	*J. Allen*	*M. Walker*
B. Wright	*L. Carelli*	*J. Hicks, President*

INFORMATION ITEMS:

- NJSBA Workshop in Atlantic City, NJ - October 21-24, 2024
- *Township of Southampton Committee Liaison Report from October 15, 2024
- BCSBA Report from October 16, 2024, dinner meeting

NEW BUSINESS:

PUBLIC COMMENTS: As per policies 0164 and 0167, members of the public are invited to submit general comments during this public comment portion of the meeting.

CLOSE PUBLIC COMMENT

MOTION: _____ *SECOND*: _____ *TO ADJOURN TIME*: _____

DATES TO REMEMBER

October 17	Picture Retakes Board of Education Meeting 7:00 p.m.
October 18	Bus Evacuation Drill 8:00 a.m.
October 21-25	Red Ribbon Week
October 21-24	NJSBA Workshop - Atlantic City, NJ
October 21	2-hour Delayed Opening - Students Only (Teacher In-Service) Family Math 6:30 p.m. (School 2 APR)
October 22	Honor Society Induction Ceremony 6:00 p.m. (Warrior Dome)
October 23	Family Science 6:30 p.m. (School 2 APR)
October 25	PTA Halloween Dance (Gr. 6-8) 7:00-9:00 p.m. (Warrior Dome)
October 28	Family Math 6:30 p.m. (School 2 APR)
October 29	Stakeholders Meeting #1 6:00 p.m. (School 2 APR)
October 30	6th Grade Environmental Trip Family Science Make-up 6:30 p.m. (School 2 APR)
October 31	Halloween Parade - 1:30 p.m. Halloween Parties - 2:15 p.m.
November 6	Early Dismissal • Students Only-12:38 p.m. (no lunches served)
November 7-8	School Closed - NJEA Convention
November 12	First Marking Period Ends Star Foundation Meeting 7:30 p.m. Stakeholders Meeting #2 6:00 p.m. (School 2 APR)
November 13	Second Marking Period Begins
November 14	Board of Education Work Session • 6:00 p.m. Closed Executive Session (Media Ctr.) • Public Session (immediately following Exec. Session Media Ctr.)
November 15	Green and Gold Day
November 18-22	American Education Week
November 21	Board of Education Meeting 7:00 p.m. (School 2 APR)
November 22	Report Cards available on-line
November 25-26	Parent/Teacher Conferences 1:04 p.m. Dismissal (lunches served)

November 27	School #1 Southampton Day Parade Early Dismissal 12:38 p.m. (no lunches served)
November 28-29	School Closed - Thanksgiving
December 2	2-Hour Delayed Opening - Students Only
December 5	School 2 & 3 Choral Concert 7:00 p.m. (Warrior Dome)
December 11	School 2 & 3 Band Concert 7:00 p.m. (Warrior Dome)
December 12	Board of Education Work Session ● 6:00 p.m. Closed Executive Session (Media Ctr.) ● Public Session (immediately following Exec. Session Media Ctr.)
December 13	Honor Society Gingerbread Competition (Grades TBD)
December 19	Board of Education Meeting 7:00 p.m. (School 2 APR)
January 2	Board of Education Organization Meeting 7:00 p.m.
January 8	Family Science 6:30-8:00 p.m. (School 2 APR)
January 9	Law Enforcement Appreciation Day Family Math 6:30-8:00 p.m. (School 2 APR)
January 15	Family Science 6:30 - 8:00 p.m. (School 2 APR)
January 16	Family Math 6:30-8:00 p.m. (School 2 APR)
January 17	School #3 Semi-Formal Dance 7:00 p.m. (Warrior Dome)
January 20	School Closed for Dr. Martin Luther King, Jr. Day
January 21	2-Hour Delayed Opening - Students Only
January 22	Family Science 6:30 - 8:00 p.m. (School 2 APR)
January 23	Family Math 6:30-8:00 p.m. (School 2 APR)
January 29	Family Science 6:30 - 8:00 p.m. (School 2 APR)
January 30	Family Math 6:30-8:00 p.m. (School 2 APR)