SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION
SPECIAL MEETING AGENDA
August 10, 2023

MEETINGS:
5:00 p.m.-Executive Session
5:15 p.m.- Special Meeting- School #3 Media Center

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088
"Building a Tradition of Excellence"

OUR MISSION
The Southampton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

CALL TO ORDER:

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Jeffrey Hicks, *Vice President*		
Kit Applegate		
Sean Cassel		
Katie Topf		
Melissa Walker		
John McMichael		
Irving Bodine III		
Russell Hann		
Betty Wright, *President*		

PUBLIC NOTICE OF MEETING: This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building, advertised in the *Burlington County Times* on January 6, 2023, and the *Courier Post* on February 17, 2023, and posted on the district website and the Southampton Township School District Facebook page. A revised schedule of meetings was filed with the Township Clerk on March 28, 2023. Notice of this meeting was transmitted to the Township Clerk and Burlington County Times on July 31, 2023.

Notice that public session may be audio recorded.
Please note that the **public session** of tonight's meeting may be audio recorded.

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RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION: The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy
4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters
10. penalty or loss of license to an individual
11. pending or anticipated litigation
12. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **items # 9** as above indicated and the subject to be discussed is as follows:

Personnel Matters

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Thursday, August 10, 2023** and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists. ,

MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION
TIME: _____ MOTION: _____ SECOND: _____ VOICE VOTE

MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION
TIME: _____ MOTION: _____ SECOND: _____ VOICE VOTE

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STATEMENT TO THE PUBLIC

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting. Please be aware this meeting may be recorded in accordance with District Policy #0168.

CALL TO ORDER REGULAR MEETING:

ROLL CALL:

Board of Education Member	Present	Absent
Jeffrey Hicks, *Vice President*		
Kit Applegate		
Sean Cassel		
Katie Topf		
Melissa Walker		
John McMichael		
Irving Bodine III		
Russell Hann		
Betty Wright, *President*		

SALUTE TO THE FLAG:

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED

MOTION: _____ SECOND: _____

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments during the public comment portion of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of

Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CLOSE PUBLIC COMMENT

1. ACTION ITEMS

1.1 *Superintendent's Recommendation for Employment:

- **Lydia Bauer**, Special Education Teacher, at Step 1, BA Column on the Schedule A-1 Salary Guide, Salary $56,431 effective 09-01-2023
- **Samantha Rubin**, Special Education Teacher, at Step 1, BA Column on the Schedule A-1 Salary Guide, Salary $56,431 effective 09-01-2023
- **Jacalyn Ruhland**, Elementary Teacher, at Step 2, BA Column on the Schedule A-1 Salary Guide, Salary $56,931 effective 09-01-2023
- **Lynn Lehner,** Middle School Counselor, at Step 6, MA Column on the Schedule A-1 Salary Guide, Salary $61,076 effective 09-01-2023

MOTION: _____ SECOND: _____ to accept and approve recommendations for employment (item #1.1) ROLL CALL VOTE

J. Hicks, Vice President	**K. Topf**	**I. Bodine III**
K. Applegate	**M. Walker**	**R. Hann**
S. Cassel	**J. McMichael**	**B. Wright, President**

1.2 Leave of Absence

- Employee #15258, FMLA from 8-30-2023 to TBD-approximate return 9-8-2023.
- Employee #1233, FMLA from 8-30-2023 to TBD-approximate return 9-19-2023.
- Employee #15096, FMLA from 8-30-2023 to TBD-approximate return 10-3-2023.
- Employee #15080, FMLA from 09-11-2023 to 11-13-2023.

MOTION: _____ SECOND: _____ to approve leave of absences (item #1.2) ROLL CALL VOTE

J. Hicks, Vice President	**K. Topf**	**I. Bodine III**
K. Applegate	**M. Walker**	**R. Hann**
S. Cassel	**J. McMichael**	**B. Wright, President**

1.3 *Approve 2023-2024 Classroom Dual Use of Educational Space Applications for School #1 and School #2, and submit the applications to the Executive County Superintendent for New Jersey Department of Education approval:

- School #1 – Room #14 (OT/PT/Speech)
- School #1 – Room #26 (Special Education 2nd Grade, RtI Instruction)
- School #1 – Room #31 (RtI Instruction/RtI Instruction)
- School #2 – Room #31 (OT/Speech)
- School #2 – Room #46 (RtI Instruction/RtI Instruction)

MOTION: _____ SECOND: _____ to approve classroom dual use applications (item #1.3) VOICE VOTE

1.4 *Approve Annual Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms for 2023-2024 School Year, and submit the application to the Executive County Superintendent for New Jersey Department of Education approval:

- School #1 – Room #25 (Kindergarten)

MOTION: _____ SECOND: _____ to approve annual toilet room facilities (item #1.4) VOICE VOTE

1.5 *FIRST READING OF NEW POLICY #2419

MOTION: _____ SECOND: _____ to acknowledge first reading of Policy #2419 (item# 1.5) ROLL CALL VOTE

J. Hicks, Vice President	**K. Topf**	**I. Bodine III**
K. Applegate	**M. Walker**	**R. Hann**
S. Cassel	**J. McMichael**	**B. Wright, President**

Continuation of Review of Board Self-Evaluation as compiled by NJSBA
Using the evaluation model from New Jersey School Boards and their summary of results, the Board will discuss their 2022-2023 Board of Education Self-Evaluation results and begin to create Board goals for the 2023-2024 school year.

PUBLIC COMMENTS: As per policies 0164 and 0167, members of the public are invited to submit general comments during this public comment portion of the meeting.

CLOSE PUBLIC COMMENT

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MOTION TO ADJOURN

MOTION: _____ SECOND: _____ TO ADJOURN TIME: _____