Meetings:
6:30 p.m. - Personnel / Student Services Committee, School #1 Faculty Room
7:00 p.m. – Budget / Facilities, School #1, Office Conference Room
7:30 p.m. – Executive Session, School #1, Faculty Room
8:00 p.m. – Public Meeting, School #1, All Purpose Room

Southampton Township Board of Education
"Building a Tradition of Excellence"
Southampton, New Jersey 08088

"Statement to the Public"

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2019, and *The Central Record* on January 24, 2019.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks ___		Vice-President: Jennifer Potter____	
Donald Bozarth_____	Russell Hann_____	Marie Phillips _____	Suzanne Phillips _____
Louise Rickborn_____	Amy Ushkowitz ____	Betty Wright____	

MOTION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS: (Superintendent's recommendation for the employment of a Residency Investigator / Part-time Security Officer, Part-time Substitute Security Officers, Workshops and Aliano Construction change order for communications outage)

Time:_____p.m. Motion_____Second_____Roll Call/Vote_____

MOTION TO CLOSE EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION: THE BOARD OF EDUCATION DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION: (Superintendent's recommendation for the employment of a Residency Investigator / Part-time Security Officer, Substitute Part-time Security Officers, Workshops and Aliano Construction change order for communications outage)

Time:_____p.m. Motion_____Second_____Roll Call/Vote_____

President: Jeffrey Hicks ___ Vice-President: Jennifer Potter____

Donald Bozarth_____ Russell Hann_____ Marie Phillips _____ Suzanne Phillips _____

Louise Rickborn_____ Amy Ushkowitz ____ Betty Wright____

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2019 and *The Central Record* on January 24, 2019.

SALUTE TO THE FLAG

Superintendent's Recommendation for Employment

- Residency Investigator/PT Security Officer, Franklin Padilla, Effective 09/24/19, $27.00/Hour

Motion by_____, Second by_____, to approve Franklin Padilla as Residency Investigator/PT Security Officer.

President: Jeffrey Hicks ___ Vice-President: Jennifer Potter____

Donald Bozarth_____ Russell Hann_____ Marie Phillips ___ Suzanne Phillips ___

Louise Rickborn_____ Amy Ushkowitz ____ Betty Wright____

COMMUNITY TOPIC:

- Introduction of Residency Investigator/PT Security Officer
- CCTV surveillance system demonstration
- 2019 STAR Foundation Golf Tournament
- **Spring 2019 STAR Foundation Mini-Grants**

Staff Member	Position	School	Title	Cost
D. Madison, K. Bray T. DeLucia, J. Clark S. Hannah	PLC Group	#2	School #2 Playground	$ 733.60

Motion by_____, Second by_____, to approve STAR Foundation Mini-Grant.

President: Jeffrey Hicks ___ Vice-President: Jennifer Potter____

Donald Bozarth_____ Russell Hann_____ Marie Phillips ___ Suzanne Phillips ___

Louise Rickborn_____ Amy Ushkowitz ____ Betty Wright____

STUDENT RECOGNITION: Begin in October for September

EMPLOYEE OF THE MONTH RECOGNITION: Begin in October for September

OTHER RECOGNITION: None

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General

comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE (WHITE)

LETTERS:

*From

- New Jersey Department of Education – 2019-2022 Comprehensive Equity Plan Approval

THANK YOU NOTES:

- Mayor, James Young – Facility Use

*APPROVAL OF MINUTES: August 26, 2019 Regular and Executive (PINK)
Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks ___		Vice-President: Jennifer Potter____	
Donald Bozarth_____	Russell Hann_____	Marie Phillips _____	Suzanne Phillips _____
Louise Rickborn_____	Amy Ushkowitz ____	Betty Wright____	

REPORT OF THE BOARD SECRETARY: (PINK)

1. Information Items:

   1.1 NJSBA Convention

2. Action Items:

   2.1 It is recommended that the Board:
   Approve transfers
   *Line items for the month of September 2019, as approved by Superintendent
   *Line items between August 2019 and September, 2019 meetings as approved by Superintendent

   2.2 Authorize the following payments:
   *Authorize the payment of the September 2019 bill list in the amount of $593,112.87

   2.3 Accept the **Board Secretary's Report** for the month of **August 2019**

   2.4 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status. Pursuant to **NJAC 6A:23-2.1(c)3**, I certify that as of August no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of **NJAC**

6A:23-2.11(a).

2.5 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6:A23-2.11(c) 4**, we certify that as of August 31, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6:A:23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2.6 Accept Revenue Account Status Report for **August** 2019

2.7 *Accept **August** 2019 Nutri Serve Cafeteria Report and authorize Check Register in the amount of $12,016.64

Motion by_____, Second by _____ to approve Board Secretary items (items #2.1 -2.7) Roll Call/Vote_____

REPORT OF THE SUPERINTENDENT: (BUFF)

1. *Special Services Department
   1.1 Information Items: None
   1.2 Action Items:

- Approval for Mrs. Seidel to provide Wilson Language Instruction after school for student #160637, 3 times a week effective 09/24/19-12/03/19 as per the IEP.
- Approval to utilize Mr. Frank Padilla as a translator for bilingual meetings and communications that are required throughout the 2019-2020 school year. Pay rate is $40/per hour.

Motion by_____ ,Second by ____ to approve (items #1.2) Roll Call/Vote_____

2. Harassment, Intimidation and Bullying Report – No Report
3. *Curriculum Director's Report
4. *Nurses' Reports
5. *Fire and Security Drill Reports
6. *Suspension Reports
7. Bus Evacuation Drill - None

Motion by____, Second by____, to accept reports (items #3-6) Roll Call/Vote _____

8. *2019-2020 School District Goals
   8.1 School Culture/Climate
   8.2 Differentiated Instruction
   8.3 Teacher Websites and Social Media

Motion by_____, Second by_____, to accept the 2019-2020 District Goals Status Reports (items #8.1-8.3) Roll Call/Vote _____

9. Class Trips (not including transportation)
   - Pre-K, K, & LK-K, Vincent Fire Co., Walking Trip, Vincentown, NJ,

10/11/19, NC
- K & LD-K, Indian Acres Tree Farm, Medford, NJ, 10/16/19, $666.00
- 1st Grade, Philadelphia Zoo, Philadelphia, PA, 10/23/19, $1300.00
- Student of the Month walking trip to Massimo's Pizza for School Year 2019-2020.

Motion by____, Second by____, to approve class trips (item #9) Roll Call/Vote ____

10. * 2018-2019 School Safety Data System (SSDS) Report

Motion by____, Second by____, to accept the 2018-2019 SSDS Report (item #10) Roll Call/Vote ____

11. *Enrollment – September 15, 2019

11.1 Total school enrollment = 689 (PSD-Grade 8, including in-district special education)

11.2 Special Education = 147
- Resident students in-district = 113
- Resident students sent out of district = 14
- Speech and Language only = 20

COMMITTEE REPORTS: (GREEN)

1. Personnel / Student Services (Chairperson: J. Potter, M. Phillips & L. Rickborn)

(Personnel / Student Services Committee Meeting Agenda – 9/23/19)

1.1 Superintendent's Recommendation for Employment
- Substitute Part-time Security Officers:
  - Anthony Muni, Effective 09/24/19, $27.00/Hour
  - Joseph Conrey, Effective 09/24/19, $27.00/Hour

1.2 Workshops
- Sarah Kilpatrick & Allison Shaughnessy, BRSCA Professional Development, OCD in Children & Adolescents, 09/27/19, NC.
- Brittany Kenney, AENJ Convention, 10/07/19, $175.00.
- Jennifer Mikulski & Christine Palmer, Deborah Heart & Lung Center, Browns Mills, NJ, 10/14/19, NC
- Rachael Konrad, Bonnie Nippins & Laurie Ann Powell, RTI and Reading Disability, 01/10/20, $149.00/each.
- Jennifer Andrews, Elinor Dayton, Casey DeJoseph and Lori Ann Tirone, McKinney-Vento Workshop, NJDOE, 10/31/19, NC

Motion by_____, Second by_____, to approve (items # 1.1 -1.2)

President: Jeffrey Hicks ___ Vice-President: Jennifer Potter____

Donald Bozarth_____ Russell Hann_____ Marie Phillips ___ Suzanne Phillips ___

Louise Rickborn_____ Amy Ushkowitz ____ Betty Wright____

2. Curriculum / Policy (Chairperson: S. Phillips, A. Ushkowitz, & B. Wright)

(Curriculum / Policy Committee Meeting Agenda – (9/9/19)

2.1 *2019-2020 School Level Objectives

School #1 - During the 2019-2020 school year, at least 80% of

Kindergarten, first, and second grade students will show growth on the Fountas and Pinnell reading assessment - which addresses the areas of reading fluency and comprehension - based on the criteria outlined below.
- Grade K goal: grow at least three (3) reading levels
- Grade 1 goal: grow at least four (4) reading levels
- Grade 2 goal: grow at least (2) reading levels

School #1 - During the 2019-2020 school year, at least 80% of Kindergarten, first, and second grade students will earn a score of 75% or higher on the end-of-year math assessment. This assessment scores elements of the grade-level curriculum as outlined by the NJ Student Learning Standards.

School #1 - During the 2019-2020 school year, at least 85% of students will have a parent / guardian / family member be part of at least one school-engagement activity. - Examples of activities include: Classroom presentations / read-alouds, participation in grade-level events / activities, attendance at after-school club presentations / activities, volunteer duties, before-school activities, parent workshops, online webinars provided by the school, etc.

School #1 - During the 2019-2020 school year, 100% of teachers will engage with their colleagues to plan and implement in a cross-classroom, cross-grade-level, or cross-curricular project / activity with their students. The goal of this collaboration will be increased positive interaction among students within the school district.

School #2 - During the 2019-2020 school year at least 80% of grade five students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.

School #3 - During the 2019-2020 school year at least 80% of the students in sixth grade will attain a 75% or better on the math assessment identified strand.

Schools #2/3 - In conjunction with the District goal, the building administration, along with the staff and students, will create and participate in building a more positive and accepting school climate and culture.

Motion by_____, Second by_____, to accept the 2019-2020 School Level Objectives Status Reports (item # 2.1) Roll Call/Vote_____

2.2 First Reading of Policies/Regulations (Strauss Esmay Policy Alert #218)

- P&R1642 Earned Sick Leave Law (M) (New)
- P3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
- P&R3218 Use, Possession, or Distribution of Substances (M) (Revised)
- P&R4218 Use, Possession, or Distribution of Substances (M) (Revised)
- P4219 Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
- P&R6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
- P&R7440 School District Security (M) (Revised)
- P8600 Student Transportation (M) (Revised)
- R8600 Student Transportation (Revised)

- P8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- R8630 Emergency School Bus Procedures (M) (Revised)
- P8670 Transportation of Special Needs Students (M) (Revised)
- P9210 Parent Organizations (Revised)
- P9400 Media Relations (Revised)

3. Budget / Finance /Facilities (Chairperson: D. Bozarth, R. Hann, & J. Hicks)
Administrative Facilitator – Casey DeJoseph
*(Budget / Finance / Facilities Committee Meeting Agenda – 9/23/19)

3.1 After School Work Out Group, School Year 2019-2020, Monday – Friday, 3:45-4:45 PM, Literature Room or Cafeteria, Facility Use Request.

3.2 Approve Dr. Robin Daniels, in accordance with Title 18:A-5 Extraordinary, Unspecifiable services for four (4) full days of Professional Development Trainings on October 1, 14, and November 1 and 5. In the amount of $6,000.00, for training, travel and materials.

3.3 *Adopt 2020-2021 Budget Planning Timeline.

Motion to approve the Budget/Finance / Facilities items as recommended (item #3.1-3.3) _____ Second_____ Roll Call/Vote_____

President: Jeffrey Hicks ___ Vice-President: Jennifer Potter____

Donald Bozarth_____ Russell Hann_____ Marie Phillips _____

Louise Rickborn_____ Amy Ushkowitz ____ Betty Wright____

4. President's Council (J. Hicks, J. Potter and M. Harris)

4.1 *2019-2020 Board of Education Goals

- **Goal #1:** The Board of Education in consultation with the Superintendent will develop a comprehensive action plan to increase their involvement in the school district's climate/culture initiative. This effort will include addressing identified issues of racial bias, diversity, and sensitivity. During the 2019-2020 school year the Board of Education will participate in cultural responsiveness training, provide the fiscal resources required for cultural responsiveness training of the school community, participate as stakeholders on school climate committees, and increase their attendance at school related functions to enhance their engagement with the community.

- **Goal #2** The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan to address the seven year phase out of state aid. This action plan will include educating the school community as to the impact on district programming and operations via a public forum and community topic presentations at Board of Education meetings, and developing a framework to address budgetary savings and cuts.

- **Goal #3** The Board of Education, in collaboration with the Superintendent, will develop a comprehensive action plan to further enhance school security and safety. This plan will include increasing counseling services for students, installing CCTV cameras, constructing a

security office, and planning for the installation of bollards around Miss Mabel Drive and Warrior Way.

Motion to adopt the action plans for the 2019-2020 Board of Education Goals (Item 4.1)
Motion by_____, Second by_____ Roll Call Vote_____

President: Jeffrey Hicks ___ Vice-President: Jennifer Potter____

Donald Bozarth_____ Russell Hann_____ Marie Phillips _____ Suzanne Phillips _____

Louise Rickborn_____ Amy Ushkowitz ____ Betty Wright____

OLD BUSINESS: BCSBA Meeting – 09/12/19 – Feedback
NJSBA CAL Meeting – 09/21/19 – Feedback
NJSBA Sel Series: Creating An Inclusive and Supportive Climate- 09/24/19

NEW BUSINESS: NJSBA Workshop – 10/21-24/19, Atlantic City

PUBLIC COMMENTS: Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)
Time:
Motion _____ Second_____ Roll Call/Vote_____

MOTION TO CLOSE EXECUTIVE SESSION:
(Personnel, Contract Negotiations, Legal)
Time:_____ p.m.
Motion _____ Second_____ Roll Call/Vote_____

ADJOURNMENT: Time: _____p.m.
Motion _____ Second_____ Roll Call/Vote_____

NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget /Finance/Facilities	10/15/19	6:30 P.M.	School #1 Office Complex
Curriculum / Policy	10/15/19	6:30 P.M.	TBD
Personnel / Students Services	10/15/19	7:00 P.M.	School #1 Faculty Room

Next Board of Education Meeting – October 14, 2019, School #1 All-Purpose Room

Miscellaneous inserts (GOLDENROD) - None

*Documents attached

Dates to Remember

September

26	Family Math – 7:00-8:30 – APR #2
26	Special Event Fridays – STEA Scholarship Day
27	Fall Photos – All Schools
27	STAR Mini Grants Due to Principal
30	Rosh Hashanah – School Closed

October

2	Family Science 7:00 – 8:30 PM APR #2
3	Family Math – 7:00-8:30 – APR #2
4	Special Event Fridays – Choose Kind Wear Blue
7-11	Fire Prevention Week & Week of Respect
9	Yom Kippur – School Closed
10	Fire Prevention – 3rd Grade @ 1:15 and 4th Grade @ 2:15
10	PTA BOD Meeting 6:30-8:30 Media Center, School #3 (Chairs and Officers)
10	Family Math – 7:00-8:30 – APR #2
10	Susan Komen Charitable Campaign
11	Special Event Fridays – School Spirit Wear Green & Gold
11	Fire Prevention - AM Preschool @ 8:30, 1st Grade @ 9:00, 2nd Grade @ 10:00 PM Preschool & Kindergarten @ 1:00 @ the Firehouse (1 hour)
14	Columbus Day – Teacher In Service School Closed
15	BOE Meeting – School #1 APR 8:00 PM
15	Teddy Bear Clinic – School #1
16	Family Science 7:00 – 8:30 PM APR #2
17	Family Math – 7:00-8:30 – APR #2
18	Special Event Fridays – American Spirit
21&2	Kindergarten Teddy Bear Clinic 9:00 – 10:30
21-4	NJSBA Convention
21-25	School Violence Awareness Week
23	Family Science 7:00 – 8:30 PM APR #2
24	Family Math – 7:00-8:30 – APR #2
25	PTA Dance 7:00-9:00 – APR #2 – 6th – 8th
25	Progress Reports Distributed
25	Special Event Fridays – STEA Scholarship Day
28-1	Red Ribbon Week
30	Family Math – 7:00-8:30 – APR #2
30	Family Science 7:00 – 8:30 PM APR #2
31	Halloween Parade & Parties – Parade @1:45, Parties @2:15-2:45