

# SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

March 14, 2023



## MEETINGS:

5:45 p.m. – Budget Review Meeting, School #2 Room 52

6:15 p.m. – Personnel & Student Services, Media Center

6:30 p.m. – Executive Session, Media Center

7:00 p.m. – Public Meeting, School #2 APR

**SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION, SOUTHAMPTON, NJ 08088**

**“Building a Tradition of Excellence”**

## OUR MISSION

**The Southamptton Township School District shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.**

## CALL TO ORDER:

## ROLL CALL: BOARD OF EDUCATION MEMBERS:

| <b>Board of Education Member</b>     | <b>Present</b> | <b>Absent</b> |
|--------------------------------------|----------------|---------------|
| Jeffrey Hicks, <i>Vice President</i> |                |               |
| Kit Applegate                        |                |               |
| Sean Cassel                          |                |               |
| Katie Topf                           |                |               |
| Melissa Walker                       |                |               |
| John McMichael                       |                |               |
| Irving Bodine III                    |                |               |
| Russell Hann                         |                |               |
| Betty Wright, <i>President</i>       |                |               |

**PUBLIC NOTICE OF MEETING:** This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building, advertised in the *Burlington County Times* on January 6, 2023, and the *Courier Post* on February 17, 2023, and posted on the district website and the Southamptton Township School District Facebook page.

**RESOLUTION TO ENTER CLOSED EXECUTIVE SESSION:** The Board of Education is exercising their right to an exemption pursuant to N. J. S. A. 10:4-6 et seq. which provides that a public body may hold a closed session under certain statutory exceptions to the New Jersey Open Public Meetings Act with a general description of exceptions being matters:

1. rendered confidential by expressed provision of law or court order
2. right to receive federal funds
3. unwarranted invasion of individual privacy

# **SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA**

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4. collective bargaining negotiations
5. purchase/lease/acquisition of real property with public funds
6. items where immediate disclosure would impair public safety
7. investigation of violations of or possible violations of law
8. falling within attorney-client privilege
9. personnel matters penalty or loss of license to an individual
10. pending or anticipated litigation
11. contract negotiation

The Board of Education has determined that such a circumstance exists which warrants a closed executive session under **items # 8, 9, & 10** as above indicated and the subject to be discussed is as follows:

## **Falling Within Attorney-Client Privilege/Personnel Matters/**

### **Pending or Anticipated Litigation**

The Southampton Township Board of Education, pursuant to N.J.S.A. 10:4-6 et seq, will meet in executive session closed to the public for the discussion of a matter which falls under a statutory exception to the New Jersey Open Public Meetings Act and that said closed session will be held on **Tuesday, March 14, 2023**; and the closed executive session discussions will pertain to the above mentioned items and that the minutes of the closed executive session will be disclosed after the Board of Education takes formal action or after the reason for the discussions in closed session no longer exists.

### **MOTION BY THE BOARD OF EDUCATION TO APPROVE RESOLUTION TO ENTER INTO EXECUTIVE SESSION**

**TIME:** \_\_\_\_\_ **MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOICE VOTE**

### **MOTION BY THE BOARD OF EDUCATION TO CLOSE EXECUTIVE SESSION**

**TIME:** \_\_\_\_\_ **MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **VOICE VOTE**

### **STATEMENT TO THE PUBLIC**

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

# SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

March 14, 2023



## CALL TO ORDER REGULAR MEETING:

### ROLL CALL:

| Board of Education Member            | Present | Absent |
|--------------------------------------|---------|--------|
| Jeffrey Hicks, <i>Vice President</i> |         |        |
| Kit Applegate                        |         |        |
| Sean Cassel                          |         |        |
| Katie Topf                           |         |        |
| Melissa Walker                       |         |        |
| John McMichael                       |         |        |
| Irving Bodine III                    |         |        |
| Russell Hann                         |         |        |
| Betty Wright, <i>President</i>       |         |        |

## SALUTE TO THE FLAG

### MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ to accept the agenda as published

### VOICE VOTE

### COMMUNITY TOPIC:

- Into Math Implementation
- Superintendent's Family Learning Series
- Drama Club-Sneak Peak

### STUDENT RECOGNITION: Responsibility

**Kindergarten**-Simon Garza

**Grade 1**-Booker Johnson

**Grade 2**-Charles Kwelty

**Grade 3**-Ariyana Augustine

**Grade 4**-Katie Burg

**Grade 5**-Henry Kwelty

**Grade 6**-Curren Jones

**Grade 7**-Olivia Hill

**Grade 8**-Phoebe Cassel

**EMPLOYEE RECOGNITION:** Kristin Schwartz and Michael Weller

### BRIEF RECESS

# **SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA**

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## **STATEMENT TO THE PUBLIC**

Board Members are legally and ethically required to uphold and enforce the laws and rules of the State Board of Education. This obligation applies to mandated curricula. Administrators are under a similar obligation. Therefore, the District is not in a position to countermand the law and rules.

## **PUBLIC PARTICIPATION AT BOARD OF EDUCATION MEETINGS**

As a friendly reminder, public participation in Board of Education meetings is governed by District Policy 0167. During designated public comment periods members of the public shall direct all statements, questions, or inquiries to the presiding officer (i.e. Board President) and any questions or inquiries directed by a participant to another Board member will be redirected to the presiding officer. The presiding officer may interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy; is abusive, obscene, or may be defamatory; and may request any person to leave the meeting when that person does not observe reasonable decorum.

## **PUBLIC COMMENT ON AGENDA ACTION ITEMS**

In accordance with District Policies 0164 and 0167 members of the public are invited to submit comments pertaining only to the Board agenda action items during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution.

Public participation shall be governed by the following rules:

- A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable
- Each statement made by a participant shall be limited to (not less than) three minutes' duration
- No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard

Please state your name, address, and the action item you're commenting on.

## **CLOSE PUBLIC COMMENT**

## **CORRESPONDENCE**

**SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA**  
**March 14, 2023**



**APPROVAL OF MINUTES:**

**REGULAR & EXECUTIVE MEETINGS: February 21, 2023**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **to approve the regular and executive meeting minutes from February 21, 2023 (as provided in the Board packet)**

**ROLL CALL VOTE**

**J. Hicks, Vice President**

**K. Applegate**

**S. Cassel**

**K. Topf**

**M. Walker**

**J. McMichael**

**I. Bodine III**

**R. Hann**

**B. Wright, President**

**REPORT OF THE BOARD SECRETARY:**

**INFORMATION ITEMS:**

Personal/Relative and Financial Disclosure Statement Reminder – Due April 30<sup>th</sup> for returning BOE Members

**ACTION ITEMS:**

- 1.1** It is recommended that the Board Approve transfers \*Line items for the months of **February 2023-March 2023**, as approved by the Superintendent.
- 1.2** Authorize the following payments \*Payment of the **March 2023** bill list in the amount of \$547,938.44
- 1.3** Accept the \***Board Secretary's Report** for the month of **March 2023**.
- 1.4** Accept the **Treasurer's Reports** for the month of **February and March 2023**.
- 1.5** Approve the \*Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to NJAC 6:A:23-2.1(c)3, I certify that as of **February 2023** no budgetary line item account has encumbrances and expenditures, which in total exceed line item appropriation in violation of NJAC 6A:23-2.11(a).
- 1.6** And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to NJAC 6:A23-2.11(c)4, we certify that as of **February 2023** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the NJAC6:A23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 1.7** Accept \*Revenue Account Status Report for **February 2023**.
- 1.8** Authorize Nutri-Serve Check Register for the month of **March 2023** in the amount of \$14,227.77

# **SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA**

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**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ to approve Board Secretary Report (items # 1.1– 1.8 as listed) ROLL CALL VOTE**

**J. Hicks, Vice President  
K. Applegate  
S. Cassel**

**K. Topf  
M. Walker  
J. McMichael**

**I. Bodine III  
R. Hann  
B. Wright, President**

**1.9 Authorize payment of check #3240 to Capehart and Scatchard in the amount of \$4372.50.**

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ to approve payment of check # 3240 to Capehart and Scatchard (item # 1.9 as listed) ROLL CALL VOTE**

**J. Hicks, Vice President  
K. Applegate  
S. Cassel**

**K. Topf  
M. Walker  
J. McMichael**

**I. Bodine III  
R. Hann  
B. Wright, President**

## **REPORT OF THE SUPERINTENDENT:**

### **INFORMATION ITEMS:**

- \*Student Achievement Progress
- \*Special Education Parent Advisory Group

### **ACTION ITEMS:**

#### **1. Harassment, Intimidation and Bullying (HIB) Report**

- 1.1 Incident Number SS202242023 Unfounded
- 1.2 Incident Number SS302232023 Unfounded
- 1.3 Incident Number SS302272023 Founded and Unfounded
- 1.4 Incident Number SS102162023 Unfounded
- 1.5 Incident Number SS102242023 Unfounded

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ to acknowledge receipt of Superintendent's Report regarding HIB incidents (1.1-1.5) ROLL CALL VOTE**

**J. Hicks, Vice President  
K. Applegate  
S. Cassel**

**K. Topf  
M. Walker  
J. McMichael**

**I. Bodine III  
R. Hann  
B. Wright, President**

#### **2. Harassment, Intimidation and Bullying (HIB) Report**

- 2.1 Incident Number SS 02-02-03-23 School 2 Founded
- 2.2 Incident Number SS 03-02-07-23 School 3 Founded

# **SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA**

**March 14, 2023**



- 2.3 Incident Number SS 03-02-02-23 School 3 Unfounded
- 2.4 Incident Number SS 03-02-02-23 School 3 Unfounded
- 2.5 Incident Number SS 03-02-06-23 School 3 Unfounded
- 2.6 Incident Number SS 03-02-08-23 School 3 Founded and Unfounded
- 2.7 Incident Number SS 02-02-13-23 School 2 Founded

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ to affirm, reject or modify the Superintendent's decision regarding HIB incidents (item #2.1-#2.7) ROLL CALL VOTE**

**3. \*Special Services Report**

**4. \*Curriculum Director's Report**

**5. \*Nurse's Report**

**6. \*Fire & Security Drill Reports**

**7. \*HIB/Suspension Reports**

**8. \*Principals' Report**

**9. \*Enrollment – As of February 28, 2023**

- Total school enrollment (PS-8 Including Out of District Students) = 693
- Special Education = 189
  - Resident students in-district = 149
  - Resident students sent out of district = 11
  - Speech and Language only = 29

**10. \*Kindergarten Enrollment Status Report as of 03/06/2023**

- Total Kindergarten Enrollment = 54
- Pre-Registrations = 48
- Make-Up Registrations = 1
- Preschool Students = 5

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ to approve (item #s 3– 10) VOICE VOTE**

**11. \*2022-2023 District Goal Action Plan Progress Reports**

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ to accept the 2022-2023 District Goal Action Plan Progress Reports (item #11) VOICE VOTE**

## **COMMITTEE REPORTS**

**1. PERSONNEL/STUDENT SERVICES** (Chairperson: R. Hann, B. Wright, S. Cassel)

Administrative Facilitator: Superintendent, A. Michael

\* Personnel/Student Services Committee Meeting – March 14, 2023

**SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA**  
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**1.1 \*Resignation, with regret**

- Employee #15119 effective 04/16/2023

**1.2 \*Superintendent's Recommendation for Employment**

- Michele Bottiglieri, Substitute Nurse, at \$150.00 per day as needed, effective date TBD and pending satisfactory completion of background check and all required documents.
- Lionel Bellamy, Substitute Custodian, at \$18.50 per hour as needed, effective date TBD and pending satisfactory completion of background check and all required documents.

**1.3 \*Workshops**

- Employee #15245 to attend *NJASA Woman's Leadership Conference 2023*, 03/27/23-03/28/23, cost is \$409.00.
- Employees #15355 and #15073 to attend *HIB Law Update* presented by Michael Kaebler, Esq. at the NJPSA/FEA in Monroe, NJ 03/28/2023, 8:30-3:30, cost is \$150.

**1.4 \*Class Trips**

- **The Popcorn Zoo**, 04/21/23, All first grade and Mrs. Rivera's class, Admission Fees total is \$654.00, Bus Transportation approximately, \$870.00

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **to accept and approve (items #1.1-1.4) ROLL CALL VOTE**

**J. Hicks, Vice President**

**K. Topf**

**I. Bodine III**

**K. Applegate**

**M. Walker**

**R. Hann**

**S. Cassel**

**J. McMichael**

**B. Wright, President**

**1.5 Approve withholding of the employment increment and adjustment increment for Employee #1179 for the 2023-2024 school year in accordance with N.J.S.A. 18A-29-11**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **to approve withholding of the employment increment and adjustment increment for Employee #1179 for the 2023-2024 School year in accordance with N.J.S.A. 18A-29-11 (item #1.5) ROLL CALL VOTE**

**J. Hicks, Vice President**

**K. Topf**

**I. Bodine III**

**K. Applegate**

**M. Walker**

**R. Hann**

**S. Cassel**

**J. McMichael**

**B. Wright, President**

# **SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA**

**March 14, 2023**



**1.6 Approve National Honor Society students to assist The Little Mermaid drama performance during tech week and during performances.**

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ to approve National Honor Society students to assist The Little Mermaid drama performance during tech week and during performances (item #1.6) ROLL CALL VOTE**

|                                 |                     |                             |
|---------------------------------|---------------------|-----------------------------|
| <b>J. Hicks, Vice President</b> | <b>K. Topf</b>      | <b>I. Bodine III</b>        |
| <b>K. Applegate</b>             | <b>M. Walker</b>    | <b>R. Hann</b>              |
| <b>S. Cassel</b>                | <b>J. McMichael</b> | <b>B. Wright, President</b> |

## **2. CURRICULUM/POLICY COMMITTEE** (Chairperson: J. Hicks, K. Topf & K. Applegate)

Administrative Facilitator: Superintendent, A. Michael

Curriculum/Policy Committee Meeting – 03/06/2023

### **INFORMATION ITEMS:**

- \*Update on policies reviewed

### **ACTION ITEMS:**

#### **2.1 \* FIRST READING OF THE REVISED and/or NEW POLICIES**

|                  |                                                       |
|------------------|-------------------------------------------------------|
| <b>P 5511</b>    | <b>Dress and Grooming</b>                             |
| <b>P 5240</b>    | <b>Tardiness</b>                                      |
| <b>P 0167</b>    | <b>Public Participation in Board Meetings</b>         |
| <b>P 0131</b>    | <b>Bylaws and Policies, and Regulations</b>           |
| <b>P 1210.02</b> | <b>Board-Superintendent Communications Charter</b>    |
| <b>P 0142.7</b>  | <b>Board of Education Charter of Acceptable Norms</b> |

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ to acknowledge first reading of revised and/or new polices (item #2.1) ROLL CALL VOTE**

|                                 |                     |                             |
|---------------------------------|---------------------|-----------------------------|
| <b>J. Hicks, Vice President</b> | <b>K. Topf</b>      | <b>I. Bodine III</b>        |
| <b>K. Applegate</b>             | <b>M. Walker</b>    | <b>R. Hann</b>              |
| <b>S. Cassel</b>                | <b>J. McMichael</b> | <b>B. Wright, President</b> |

#### **2.2 \* SECOND READING AND ABOLISHMENT OF CERTAIN POLICIES**

|                  |                                                                    |
|------------------|--------------------------------------------------------------------|
| <b>P 1648.11</b> | <b>The Road Forward COVID-19-Health and Safety (M) (Abolished)</b> |
| <b>P 1648.13</b> | <b>School Employee Vaccination Requirements (M) (Abolished)</b>    |

# **SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA**

**March 14, 2023**



**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ to acknowledge second reading and abolishment of policies 1648.11 and 1648.13 (item #2.2) ROLL CALL VOTE**

**J. Hicks, Vice President**

**K. Topf**

**I. Bodine III**

**K. Applegate**

**M. Walker**

**R. Hann**

**S. Cassel**

**J. McMichael**

**B. Wright, President**

## **2.3 \* Second Reading and Adoption of Policy and Regulations – POLICY ALERT #229**

**P 0152 Board Officers (Revised)**

**P 0161 Call, Adjournment, and Cancellation (Revised)**

**P 0162 Notice of Board Meetings (Revised)**

**P & R 2423 Bilingual and ESL Education (M) (Revised)**

**P 2425 Emergency Virtual or Remote Instruction Program (M) (Revised)**

**R 2425 Emergency Virtual or Remote Instruction Program (M) (New)**

**P 5200 Attendance (M) (Revised)**

**P 5512 Harassment, Intimidation, or Bullying (M) (Revised)**

**P 8140 Student Enrollments (M) (Revised)**

**R 8140 Enrollment Accounting (M) Revised**

**P & R 8330 Student Records (M) (Revised)**

**R 8420.2 Bomb Threats (M) (Revised)**

**R 8420.7 Lockdown Procedures (M) (Revised)**

**R 8420.10 Active Shooter (M) (Revised)**

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ to acknowledge second reading and adoption of Policy Alert #229 (item #2.3) ROLL CALL VOTE**

**J. Hicks, Vice President**

**K. Topf**

**I. Bodine III**

**K. Applegate**

**M. Walker**

**R. Hann**

**S. Cassel**

**J. McMichael**

**B. Wright, President**

## **2.4 \*2022-2023 School Level Objectives Progress Reports**

**MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ to accept the 2022 – 2023 School Level Objectives Progress Report (item #2.4) VOICE VOTE**

## **3. BUDGET/FINANCE/FACILITIES COMMITTEE (Chairperson: J. McMichael,**

**M. Walker & I. Bodine) Administrative Facilitator – Business Administrator, C. DeJoseph**

**\*Budget/Finance/Facilities Meeting – N/A (Small Group Budget Meeting March 14, 2023)**

**INFORMATIONAL ITEMS: NONE**

# SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

March 14, 2023



## ACTION ITEMS:

**3.1 Motion to approve by resolution the tentative FY24 budget for submission to the Executive County Superintendent and Executive County Business Administrator by 03/20/2023 for review and approval.**

**“ADOPTION OF THE TENTATIVE 2023-2024 BUDGET**, to be reviewed and approved by the Burlington County Office Department of Education of New Jersey as follows:

**BE IT RESOLVED** that the 2023-2024 School Year budget, having been reviewed and approved by the Burlington County Office Department of Education of New Jersey in accordance with the statutory deadline, be adopted as follows:

|                      |                   |
|----------------------|-------------------|
| General Fund         | \$ 14,935,921     |
| Special Revenue Fund | \$ 477,052        |
| Debt Service Fund    | <u>\$ 567,888</u> |
| Total                | \$ 15,980,861     |

|                       |                   |
|-----------------------|-------------------|
| General Fund Tax Levy | \$12,741,190      |
| Debt Service Tax Levy | <u>\$ 477,126</u> |
| Total                 | \$ 13,218,316     |

**WHEREAS**, the Board of Education wishes to approve a one hundred and fifty thousand (\$150,000) withdraw from the Capital Reserve account to fund the replacement of the school #2 parking lot as outlined in the district’s Long Range Facilities Plan; and approve the advertisement for bids, when necessary, of the aforementioned project; and

**WHEREAS**, the Southamptown Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**WHEREAS**, N.J.A.C. 6A:23 A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS**, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$300 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS**, travel and related expenses not in compliance with N.J.A.C. 6A:23 A-7.3 et seq. but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

**THEREFORE, BE IT RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23 A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

# **SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA**

**March 14, 2023**



**BE IT FURTHER RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B A7.3 to a maximum expenditure of \$65,000 for all staff and board members."

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **to approve the FY24 draft budget submission to the County Office (item #3.1) ROLL CALL VOTE**

**J. Hicks, Vice President**

**K. Topf**

**I. Bodine III**

**K. Applegate**

**M. Walker**

**R. Hann**

**S. Cassel**

**J. McMichael**

**B. Wright, President**

**3.2 \*Motion to accept the Fiscal Year Ending June 30, 2022 Comprehensive Annual Financial Report (CAFR) Audit.**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **to approve the FY22 CAFR audit (item #3.2) ROLL CALL VOTE**

**J. Hicks, Vice President**

**K. Topf**

**I. Bodine III**

**K. Applegate**

**M. Walker**

**R. Hann**

**S. Cassel**

**J. McMichael**

**B. Wright, President**

**3.3 Resolution to withdraw and transfer Emergency Reserve Funds to cover unanticipated transportation costs for the current 2022-2023 school year.**

## **RESOLUTION AUTHORIZING THE WITHDRAWAL OF FUNDS FROM THE EMERGENCY RESERVE ACCOUNT**

WHEREAS, A Board of Education may request approval for a withdrawal from the emergency reserve account, and a board of education resolution authorizing the withdrawal must be submitted with the application; and

WHEREAS, approval is required for a district to withdrawal funds from an established emergency reserve account and withdrawals may be made for "unanticipated general fund current expense,"

WHEREAS, the Board of Education wishes to approve a two-hundred and fifty thousand dollar (\$250,000) withdraw from the Emergency Reserve account effective March 14, 2023;

THEREFORE, BE IT RESOLVED by the Township of Southhampton Board of Education, County of Burlington, State of New Jersey, that the Business Administrator shall withdraw the two-hundred and fifty thousand dollar (\$250,000) amount from the Emergency Reserve account and transfer it to the general fund.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **to approve resolution to withdraw and transfer \$250,000 from emergency reserve (item #3.3) ROLL CALL VOTE**

# **SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA**

**March 14, 2023**



**J. Hicks, Vice President**

**K. Topf**

**I. Bodine III**

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**M. Walker**

**R. Hann**

**S. Cassel**

**J. McMichael**

**B. Wright, President**

## **4. PRESIDENT'S COUNCIL**

### **4.1 \*2022-2023 Board of Education Goal**

**GOAL # 1:** Based on past self-evaluations and community feedback, the Board of Education will adopt and implement a public relations program to enhance communications with our fellow residents. To achieve this goal, the Board of Education will foster a collaborative relationship with the greater Southampton community by building public awareness, increasing engagement, and boosting its visibility. The effectiveness of this program will be measured by community feedback and future Board self-evaluations facilitated by the New Jersey School Boards Association.

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **to accept the 2022-2023 Board of Education Goal Action Plan Progress Report (item #4.1) VOICE VOTE**

### **UNFINISHED BUSINESS:**

- Southampton Township Committee Liaison Report
- 8<sup>th</sup> Grade Dialogue
- General BOE email address discussion

### **NEW BUSINESS:**

- Future BCSBA Meetings
  - Spring Meeting – May 18, 2023 @ Medford Village Country Club
- Future BOE Meeting Dates
  - Board Training Dates March 28 and May 11 (6:30 p.m. – 8:30 p.m.)
  - July BOE Retreat Date TBD

**PUBLIC COMMENTS:** As per policies 0164 and 0167, members of the public are invited to submit general comments during this public comment portion of the meeting.

### **CLOSE PUBLIC COMMENT**

**MOTION:** \_\_\_\_\_ **SECOND:** \_\_\_\_\_ **TO ADJOURN TIME:** \_\_\_\_\_

# SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION AGENDA

March 14, 2023



## DATES TO REMEMBER

|                                                    |                                                                                                                                                                                                                        |
|----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| March 15 <sup>th</sup>                             | Special Education Parent Advisory Group <i>Proactive Strategies to Increase Appropriate Behaviors</i> and <i>Overview of Annual Reviews for Students with IEPs</i> @ 5:00 p.m.-6:00 p.m. in the School #3 Media Center |
| March 29 <sup>th</sup>                             | Superintendent's Family Learning Series <i>School Budget 101</i> @ 4:30-5:30 School #2 APR                                                                                                                             |
| March 30, 31 <sup>st</sup> & April 1 <sup>st</sup> | The Little Mermaid Drama Performance in the Warrior Dome (March 30 <sup>th</sup> & March 31 <sup>st</sup> @ 7:00 p.m.) and (April 1 <sup>st</sup> @ 2:00 p.m.)                                                         |
| March 31                                           | Teacher In-Service (School Closed for Students)                                                                                                                                                                        |
| April 7 <sup>th</sup> -14 <sup>th</sup>            | Spring Recess (School Closed)                                                                                                                                                                                          |
| April 24 <sup>th</sup>                             | Spring Picture Day                                                                                                                                                                                                     |
| April 25 <sup>th</sup>                             | BOE Meeting & Public Budget Hearing – School #2 APR @ 7 p.m.                                                                                                                                                           |
| April 27 <sup>th</sup>                             | School Closed (Teacher In-Service)                                                                                                                                                                                     |
| May 4 <sup>th</sup>                                | School #3 Band & Choral Concert 7:00 p.m. in the Warrior Dome                                                                                                                                                          |
| May 15 <sup>th</sup>                               | 2-Hour Delayed Opening for Students (Teacher In-Service)                                                                                                                                                               |
| May 23 <sup>rd</sup>                               | BOE Meeting –School #2 @ 7:00 p.m.                                                                                                                                                                                     |
| May 25 <sup>th</sup>                               | Spring Community Night 6:00 p.m. -8:00 p.m.                                                                                                                                                                            |
| May 29 <sup>th</sup>                               | Memorial Day (Schools Closed)                                                                                                                                                                                          |
| June 13 <sup>th</sup>                              | 8 <sup>th</sup> Grade Awards Ceremony 6:30 p.m. in the Warrior Dome                                                                                                                                                    |
| June 20 <sup>th</sup>                              | 8 <sup>th</sup> Grade Graduation Ceremony 6:30 p.m. in the Warrior Dome                                                                                                                                                |