

Meetings:**7:00 p.m. – Executive Session, School #3 Media Center****8:00 p.m. – Public Meeting, School #3, Warriordome**

Southampton Township Board of Education, Southampton, New Jersey 08088
 “Building a Tradition of Excellence”

Our Mission

The **Southampton Township School District** shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

“Statement to the Public”

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:**PUBLIC NOTICE OF MEETING:**

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 17, 2020, posted on the district website and the Southampton Township School District Facebook page.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____	Vice-President: Amy Ushkowitz _____
Donald Bozarth _____	Russell Hann _____ Marie Phillips _____ Suzanne Phillips _____
Jennifer Potter _____	Louise Rickborn _____ Betty Wright _____

MOTION FOR EXECUTIVE TO DISCUSS THE FOLLOWING ITEMS:(Special Service Department Related Services, Superintendent’s recommendation of employment: daytime custodians, 2020-2021 Remote Learning Teaching assignments, approve the vice-principal for 5 additional work days in the summer, Schedule B appointments, Extended Leaves of Absence, FMLA, teacher compensation for lunch coverage, 2020-2021 student teaching placements, shared services agreements with Woodland and Shamong, non-resident teaching staff member enrollment of children) Time: _____ p.m. Motion _____ Second _____ Roll Call/Vote _____

President: Jeffrey Hicks _____	Vice-President: Amy Ushkowitz _____
Donald Bozarth _____	Russell Hann _____ Marie Phillips _____ Suzanne Phillips _____
Jennifer Potter _____	Louise Rickborn _____ Betty Wright _____

MOTION TO CLOSE EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION: THE BOARD OF EDUCATION DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION: (Special Service Department Related Services, Superintendent's recommendation of employment: daytime custodians, 2020-2021 Remote Learning Teaching assignments, approve the vice-principal for 5 additional work days in the summer, Schedule B appointments, Extended Leaves of Absence, FMLA, teacher compensation for lunch coverage, 2020-2021 student teaching placements, shared services agreements with Woodland and Shamong, non-resident teaching staff member enrollment of children)

Time:_____ p.m. Motion_____ Second_____ Roll Call/Vote_____

SALUTE TO THE FLAG

COMMUNITY TOPIC: None due to COVID-19

STUDENT RECOGNITION: None

EMPLOYEE OF THE MONTH RECOGNITION: None due to COVID-19

OTHER RECOGNITION: None due to COVID-19

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE

LETTERS TO: None

LETTERS FROM: None

THANK YOU NOTES: Mr. & Mrs. Michael Bauer

*APPROVAL OF MINUTES: June 22, 2020, Regular Meeting conducted virtually (no executive session)

Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____	Vice-President: Amy Ushkowitz _____
Donald Bozarth _____	Russell Hann _____
Jennifer Potter _____	Louise Rickborn _____
	Marie Phillips _____
	Suzanne Phillips _____
	Betty Wright _____

*APPROVAL OF MINUTES: August 3, 2020, Special Meeting (no executive session)

Motion by_____, Second by_____, Roll Call/Vote_____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____ Vice-President: Amy Ushkowitz _____
 Donald Bozarth _____ Russell Hann _____ Marie Phillips _____ Suzanne Phillips _____
 Jennifer Potter _____ Louise Rickborn _____ Betty Wright _____

REPORT OF THE BOARD SECRETARY:

1. Information Items:

1.1 Board of Education Election – November 3, 2020

- Candidates:
 - Sean Cassel
 - Russell Hann
 - John McMichael
 - Louise Rickborn

2. Action Items:

2.1 It is recommended that the Board:

Approve transfers

*Line items for the month of **June & August 2020**, as approved by Superintendent.

*Line items between **June & August 2020** meetings as approved by Superintendent.

2.2 Authorize the following payments:

*Authorize the payment of the **July & August 2020** bill list in the amount of \$469,146.80.

2.3 Accept the **Board Secretary's Report** for the months of **June & July 2020**.2.4 Accept the **Treasurer's Report** for the month of **June 2020** .2.5 Approve the Board Secretary's Monthly Certification Budgetary Line Item Status, Pursuant to **NJAC 6A:23-2.1(c)3**, I certify that as of **June & July 2020** no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of **NJAC 6A:23-2.11(a)**.2.6 And certify the Board of Education's Monthly Certification Budgetary Major Account/Fund Status Pursuant to **NJAC 6A:23-2.11(c) 4**, we certify that as of **June & July 2020** after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials and the treasurer's monthly financial reports, that to the best of our knowledge, no major account or fund has been over expended in violation of the **NJAC 6A:23-2.11(b)** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.2.7 Accept Revenue Account Status Report for **June & July 2020**.2.8 *Accept **June & July 2020** Nutri Serve Cafeteria Report and authorize Check Register in the amount of - N/A

- 2.9 Resolved that the amount of district taxes, exclusive of Debt Service requirements, needed to meet the obligations of the Board of Education from July 1, 2020 through June 30, 2021 is \$12,006,308.00 for the current expense. The Township of Southampton is hereby requested to place in the hands of the Treasurer of School Monies the following amounts on the dates stated, in accordance with the statutes relating thereto:

July 15, 2020	\$ 1,300,684.00
August 19, 2020	\$ 1,300,684.00
September 16, 2020	\$ 1,300,684.00
October 21, 2020	\$ 1,300,683.00
November 18, 2020	\$ 1,300,683.00
December 16, 2020	\$ 1,300,683.00
January 20, 2021	\$ 700,368.00
February 17, 2021	\$ 700,368.00
March 17, 2021	\$ 700,368.00
April 21, 2021	\$ 700,368.00
May 19, 2021	\$ 700,368.00
June 16, 2021	\$ 700,367.00

- 2.10 Resolved that the amount of district taxes needed to meet all interest and debt redemption charges of the Southampton Township Board of Education from July 1, 2020 through June 30, 2021 is \$603,294. The Township of Southampton is hereby requested to place in the hands of person acting in the role of Treasurer of School Monies the following amount, on the date stated in accordance with the related statutes thereto:

August 19, 2020	\$ 392,141.00
February 17, 2021	\$ 211,153.00

Motion by _____, Second by _____ to approve Board Secretary items (items #2.1-2.10) Roll Call/Vote _____

REPORT OF THE SUPERINTENDENT:

1. *Special Services Department

1.1 Information items: None

1.2 *Action Items:

- Approval to contract with Advancing Opportunities to provide technology evaluations and consultations at the following rates:
 - Assistive Technology Evaluations = \$990 per student
 - Augmentative Alternative Communication Evaluation=\$1,320 per student
 - Assistive Technology Support and Training = \$185 per hour
 - Augmentative Alternative Communication Support = \$155 per hour
- Approval to contract with Michael Gallaway, O.D., P.C., Pediatric Optometry, Vision Therapy, for evaluations at the rate of \$225.00 per examination.
- Approval to contract with Bilingual School Psychologist, Jaime R. Cifuentes, for Bilingual Psychological Evaluations and Reports on a per case basis at \$595.00 per Evaluation and Bilingual Psycho-Educational Evaluations and Reports at \$750.00 per Evaluation.

- Approval to contract with the Cooper Neurological Group, including Dr. Michael Goodman and Dr. Caroline Eggerding for Neurological Evaluations on a per case basis at the rate of \$375.00 per evaluation and report.
- Approval to contract with the CNNH (The Center For Neurological and Neurodevelopmental Health) Neurological Evaluations on a per case basis at the rate of \$660.00 per evaluation and report.
- Approval to contract with Learning Well, LLC, to provide in-home autism services to students with autism:
 - AST (ABA School & Home Service) = \$35.00 per hour
 - Consultation (ABA Services) = \$115.00 per hour
 - Progress Reports = \$115.00 per report
 - FBA = \$950 per report
 - IEP/Meetings = \$115.00 per hour
 - Parent Training/Facilitator = \$75.00 per hour
- Approval to contact with Carmody Development Center to provide bilingual Speech Evaluations to students at the following rates:
 - Comprehensive Bilingual Speech and Language Evaluation \$350.00
 - Travel Time in excess of 2.0 miles from provider office in Haddon Heights, NJ \$40.00 per 15 min unit.
- Approval for Employee #1146 to provide Wilson Instruction to the following students 3 times a week for 60 minutes at 2020-2021 rate from September to June.

Motion by____, Second by ____ to approve (items #1.2) Roll Call/Vote_____

2. Harassment, Intimidation and Bullying (HIB) Report - None
3. Curriculum Director's Report - None
4. *Nurses' Reports - None
5. *Fire and Security Drill Reports - None
6. *Suspension Reports - None
7. Bus Evacuation Drill – None
8. Class Trips (not including transportation) - None
9. *2020-2021 Calendar Revision

Motion by____ Second by____ to revise the 2020-2021 Southampton School Calendar (item #9) Roll Call / Vote_____

10. * Southampton Township School District Re-Opening Plan Adoption

Motion by _____ , second by_____, adopt the STS Re-Opening Plan (item #10) Roll Call / Vote

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: Jeffrey Hicks _____	Vice-President: Amy Ushkowitz_____
Donald Bozarth_____	Russell Hann_____ Marie Phillips_____ Suzanne Phillips_____
Jennifer Potter_____	Louise Rickborn_____ Betty Wright_____

11. *Enrollment – August 15, 2020

- 11.1 Total school enrollment = 685 (PSD-Grade 8, including in-district special education)
- 11.2 Special Education = 163
 - Resident students in-district = 120
 - Resident students sent out of district = 16
 - Speech and Language only = 27

COMMITTEE REPORTS

1. Personnel / Student Services (Chairperson: A. Ushkowitz, L. Rickborn & B. Wright)
*(Personnel / Student Services Committee Meeting – 8/18/20, Virtual)

1.1 Superintendent's Recommendation for Employment:

- Custodians:
- Chad Vessels – Step 1 of guide

1.2 2020-2021 Remote Learning Teaching Assignments:

- Employee #1135
- Employee #1233
- Employee #1234
- Employee #1119
- Employee #1156
- Employee #15025
- Employee #1169
- Employee #15064
- Employee #15075
- Employee #15192

(Note: Staff selected based on eligibility for FMLA or childcare leave)

Motion by_____, Second by_____, to approve the 2020-2021 remote learning staff assignments (item #1.2) Roll Call/Vote_____

- 1.3 Approve Vice-Principal, Kristine Bertulis to work (5) additional days at her per diem rate during the summer due to extensive amount of preparations pertaining to the school re-opening plan.
- 1.4 Extended Leave of Absence: Effective 9/3/20 to date to be determined
 - Employee #15292
 - Employee #15158
- 1.5 FMLA
 - Employee #15024 – Effective 9/3/20 to 12/7/20
- 1.6 2020-2021 Schedule B Position Appointments
 - Employee #15185, Social Media Coordinator
 - Employee #15308, 504 Coordinator
 - Employee #1171, 504 Coordinator

1.7 2020-2021 Full Year Assignments for Student Teachers

School	Student Teacher Name	Mentor Teacher	Grade
Rowan	Jason Curry	Randy Meyers	K-5
	Brook DiGiovanni	Stefani Hannah	3 rd
	Elizabeth Squares	Tara DeLucia	2 nd
Stockton	Abigail Paske	Nola Tosti	K
	Chelsea Michlovsky	Melanie Hess	5 th – Math/Science

1.8 Approve Shared Service Agreements:

- Employee #15309, Shamong Township Board of Education (2x week)
- Employee #15311, Woodland Township Board of Education (1x week)

1.9 Non-Resident Students

- Approve the enrollment into 4th and 2nd grades for the 2020-2021 School year of a non-resident teaching staff member #1253 and
- Approve the enrollment into 1st grade for the 2020-2021 school year of a non-resident teaching staff member, #2023 according to Article XVII Miscellaneous Provisions, H., “Children of Employees” of the Collective Bargaining Agreement between STEA and STBOE.

Motion by____, Second by____ to approve (items #1.1 – 1.9) Roll Call/Vote _____

1.10 Approval for the following staff members to be compensated at the non-instructional rate for lunch duty:

- Employee #1148
- Employee #1153
- Employee #1155
- Employee #1188
- Employee #1230
- Employee #1253
- Employee #15065
- Employee #15110
- Employee #15147
- Employee #15149
- Employee #15185
- Employee #15186
- Employee #15189

Motion to accept and approve compensation for staff members to provide lunch coverage at the non-instructional rate. Motion by____, Second by____ Roll Call Vote_____

2. Curriculum / Policy (Chairperson: S. Phillips, J. Hicks, & M. Phillips)
(Curriculum / Policy Committee Meeting Agenda – 08/07/20)

2.1 2020 – 2021 School Level Objectives – to be submitted at a future date.

2.2 First Reading Policies & Regulations – Policy Alert #220

- P2270 Religion in Schools (Revised)
- P2431.3 Heat Participation Policy for Student-Athlete Safety (M)(Revised)
- P2622 Student Assessment (M) (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- P&R 5200 Attendance (M) (Revised)
- P&R 5320 Immunization (Revised)

- P&R 5330.04 Administering an Opioid Antidote (M) (Revised)
- P 5610 Suspension (M) (Revised)
- R 5610 Suspension Procedures (M) (Revised)
- P 5620 Expulsion (M) (Revised)
- P&R 8320 Personnel Records (M) (Revised)

2.3 Policies & Regulations – Policy Alert #220

- P1649 Federal Families First Coronavirus (COVID-19) Response Act (M)
- P 1648.02 Remote Learning Option for Families (M) (Revised)

Motion by_____, Second by_____, to adopt Policies/Regulations #1648.02 and #1649 – Policy Alert #220 (item # 2.3) Roll Call/Vote_____

3. Budget / Finance /Facilities (Chairperson: D. Bozarth, R. Hann, J. Hicks & J. Potter) Administrative Facilitator – Casey DeJoseph

*(Budget / Finance / Facilities Committee Meeting Agenda – 08/24/20)

3.1 Information Items: - None

4. President's Council (J. Hicks, A. Ushkowitz and M. Harris)

4.1 2020-2021 Board of Education Goals

- **Goal #1:** **Curriculum/Policy Committee**

The Board of Education, in consultation with the Superintendent and Business Administrator, will develop a comprehensive action plan for the reopening of schools in September 2020. This detailed plan will include, but not be limited to, identification and implementation of interventions to address students' academic, social and emotional needs; the necessary safety measures to prevent against COVID-19 (e.g. social distancing in the buildings and school busses, PPE's, etc.) and their financial impact; provisions for remote learning for those that select that option; and a review of all pertinent Board policies and regulations to ensure alignment with mandates from the NJ Department of Education and the Burlington County Board of Health. In addition, this plan will outline the appropriate steps to be taken in the event the district is required to return to a fully remote learning environment at some point during the 2020-2021 school year.

- **Goal #2** **Personnel/Student Services**

The Board of Education, in consultation with the Superintendent, will hold town hall type meetings with members of the community, administrators and staff. The purpose of these meetings will be to collaborate on new ideas, thoughts, and pass on pertinent information on topics concerning our school community. Topics will range from reopening plans, school budget, S2 initiative, and other pertinent information.

- **Goal #3** **Budget/Finance Facilities Committee**

The Board of Education in consultation with the Superintendent, and Business Administrator will develop a comprehensive action plan to address the seven year phase out of state aid. This action plan will include educating the school community as to the impact on district programming and operations via a public forum and community topic presentations at Board of Education meetings, and developing a framework to address budgetary savings and cuts.

Motion to adopt the 2020-2021 Board of Education Goals (Item 4.1) Motion by_____,
Second by_____ Roll Call Vote_____

OLD BUSINESS:

NEW BUSINESS:

- Board of Education discussion of meeting conduct during the pandemic
- Burlington County School Boards Association Virtual Webex Meeting
 - Date: September 23, 2020
 - Time: To be determined
 - Topic: Staff Wellness and Student Achievement
 - Presenter: Dr. Carol Birnbohm, LRHSD Superintendent of Schools

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:_____p.m.

Motion_____ Second_____ Roll Call/Vote_____

MOTION TO CLOSE EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:_____p.m.

Motion_____ Second_____ Roll Call/Vote_____

ADJOURNMENT: Time: _____p.m.

Motion_____ Second_____ Roll Call/Vote_____

NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget /Finance/Facilities	TBD	TBD	TBD
Curriculum / Policy	TBD	TBD	TBD
Personnel / Student Services	TBD	TBD	TBD

Next Board of Education Meeting – September 21, 2020, School #1 APR

Miscellaneous inserts (GOLDENROD) - None

*Documents

Dates to Remember**September**

- | | |
|----|--|
| 3 | Teacher Orientation |
| 4 | Teacher In-Service |
| 7 | Labor Day – School Closed |
| 8 | Teacher In-Service |
| 9 | First Day Students Return |
| 21 | Board of Education meeting – 8PM, #1 APR |
| 28 | Yom Kippur – School Closed |