

Meetings:**6:45 p.m. – Budget / Facilities, School #1, Office Conference Room****7:00 p.m. - Personnel / Student Services Committee, School #1 Faculty Room****7:30 p.m. – Executive Session, School #1, Faculty Room****8:00 p.m. – Public Meeting, School #1, All Purpose Room**

Southampton Township Board of Education
 “Building a Tradition of Excellence”
 Southampton, New Jersey 08088

“Statement to the Public”

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

CALL TO ORDER:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2017, and *The Central Record* on January 19, 2017.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____	Vice-President: J. Potter _____
D. Bozarth _____	J. Caputo _____
S. Phillips _____	T. Walker _____
R. Hann _____	A. Harrison _____
B. Wright _____	

MOTION FOR EXECUTIVE SESSION TO DISCUSS THE FOLLOWING ITEMS DURING EXECUTIVE SESSION (Superintendent's recommendation of employment for a substitute custodian, FMLA, and STEA and STBOE Negotiations status report)

Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION AND RETURN TO PUBLIC SESSION: THE BOARD OF EDUCATION DISCUSSED THE FOLLOWING ITEMS DURING EXECUTIVE SESSION (Superintendent's recommendation of employment for a substitute custodian, FMLA, and STEA and STBOE Negotiations status report) Time: _____

p.m.

Motion _____ Second _____ Roll Call/Vote _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____	Vice-President: J. Potter _____
D. Bozarth _____	J. Caputo _____
R. Hann _____	A. Harrison _____

S. Phillips_____ T. Walker_____ B. Wright_____
PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 16, 2017 and *The Central Record* on January 19, 2017.

SALUTE TO THE FLAG

COMMUNITY TOPIC: 2017 STAR Foundation Golf Tournament

STUDENT RECOGNITION: None

Program begins in October for the month of September.

EMPLOYEE OF THE MONTH RECOGNITION: None

Program begins in October for the month of September.

OTHER RECOGNITION:

PUBLIC COMMENT ON AGENDA:

Members of the public are invited to submit comments during the public comment portion of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CORRESPONDENCE (WHITE)

LETTERS:

*From: None

*To: None

THANK YOU NOTES: Nico Bogardus – Scholarship Award

***APPROVAL OF MINUTES:** August 28, 2017 Regular and Executive (PINK)

Motion _____ Second _____ Roll Call/Vote _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____

D. Bozarth _____ J. Caputo _____ R. Hann _____ A. Harrison _____

S. Phillips _____ T. Walker _____ B. Wright _____

REPORT OF THE BOARD SECRETARY: (PINK)

1. Information Items:

- 1.1 *Burlington County SBA meeting – Thursday, October 5, 2017
Topic: Student Safety
Location: Joey's Timeless Elegance,
600 Jacksonville Road, Burlington, NJ 08016
- 1.2 * Announcement from Conner Strong & Buckelew re: Acquisition of The Lance Group

2. Action Items:

Note: July and August financial reports will be presented in October

- 2.1 It is recommended that the Board:
Approve transfers
*Line items for the month of September 2017 as approved by Superintendent
*Line items between August and September 2017 meetings as approved by Superintendent
- 2.2 Authorize the following payments:
Authorize the payment of the September 2017 bill list in the amount of \$699,646.89
Authorize payment of Interim Check Register and Electronic Fund Transfers for the period of August 15, 2017 and September 25, 2017, in the amount of \$186,020.96
- 2.3 *Accept None NutriServe Cafeteria Report and authorize Check Register in the amount of \$ 9,325.16

Motion to approve (items #2.1 – 2.3_) _____ Second_____ Roll Call/Vote_____

REPORT OF THE SUPERINTENDENT: (BUFF)

1. Special Services Department – No Report

- 1.1 Information Items:
 - Due to the transfer in of a fifth grade student with special needs (#161575), a one to one paraprofessional is required in accordance with the approved Individual Education Program.
- 1.2 Action Items: None

2. Harassment, Intimidation and Bullying Report – No Incidents

3. *Curriculum Director's Report

4. *Nurses' Reports

5. *Fire and Security Drill Reports – School #1

6. *Suspension Reports

7. *Bus Evacuation Drill – 9/20/17, Evacuation drill

Motion to accept reports (items #3-7) _____ Second_____ Roll Call/Vote _____

8. *2017-2018 School District Goals

8.1 K-5 Reader's Workshop Implementation

8.2 K-8 I-STEAM Program Enhancements

8.3 RtI / I&RS Program Revisions & Training

Motion to accept the 2017-2018 District Goals Status Reports (items #8.1-8.3)

_____ Second _____ Roll Call/Vote _____

9. Class Trips (not including transportation)

- PS, K, & LD Classes to visit Vincentown Fire Company, 10/06/2017, NC

- 1st Grade, Philadelphia Zoo, Philadelphia, PA 10/23/2017, \$1,027.00

Motion to approve class trips (item #9) _____ Second _____ Roll Call/Vote _____

10. Spring 2017 PARCC Results Report

Motion to accept the 2017 PARCC results report (item #10)

_____ Second _____ Roll Call/Vote _____

11. *Enrollment – September 15, 2017

11.1 Total school enrollment = 725 (PSD-Grade 8, including in-district special education)

11.2 Special Education = 161

- Resident students in-district = 125
- Resident students sent out of district = 17
- Speech and Language only = 19

COMMITTEE REPORTS: (GREEN)

- Personnel / Student Services (Chairperson: J. Potter, T. Walker, and B. Wright)

*(Personnel / Students Services Committee Meeting Agenda – 09/25/17)

1.1 Superintendent's Recommendation for Employment

- Substitute Custodian
- John Crawford

1.2 FMLA – Leaves of Absence

- Employee #15094 – Effective 09/25/2017 – 10/31/2017
- Employee #15174 – Effective 02/09/2018 – 06/01/2018

1.3 Workshops

- Employee #15143, Intro to the "ABCs" of LGBTQI, Marco's-Indian Springs Country Club, Marlton, NJ 08053, 09/28/17 \$10.00
- Employees #1140 & #1177, Leveled Literacy Intervention Training, Medford, NJ 10/02/17 – 10/03/17 NC
- Employees #1241 & #15112, Deborah Nurses' Professional Development, Browns Mills, NJ 10/09/17 NC

Motion to approve (items # 1.1 -1.3) _____ Second _____

ROLL CALL: BOARD OF EDUCATION MEMBERS:

President: J. Hicks _____ Vice-President: J. Potter _____ D. Bozarth _____ J. Caputo _____
 R. Hahn _____ A. Harrison _____ S. Phillips _____ T. Walker _____ B. Wright _____

- Curriculum / Policy (Chairperson: S. Phillips, J. Caputo and R. Hann)

Curriculum / Policy Committee

2.1 2017-2018 School Level Objectives

- School #1: During the 2017-2018 school year, 90% of 1st grade students will achieve a 50% increase in at least three identified areas of need on the Narrative Writer's Workshop rubric. These components consist of Structure, Development, and Language Conventions.
- School #1: During the 2017-2018 school year at least 80% of grade two students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.
- School # 2: During the 2017-2018 school year at least 80% of grade three students will increase their independent reading performance by two reading levels on the Fountas and Pinnell benchmarking assessment.
- School #3: During the 2017-2018 school year at least 80% of the students in seventh grade will attain a 75% or better on the math assessment identified strand.

2.2 Second Reading Policies / Regulations (Strauss Esmay Policy Alert #212)

- P&R#1240 - Evaluation of Superintendent (M) (Revised)
- P&R#1511 - Board of Education Website Accessibility (New)
- P&R#3126 - District Mentoring Program (Revised)
- P&R#3221 - Evaluation of Teachers (M) (Revised)
- P&R#3222 - Evaluation of Certified Support Teaching Staff Members (M) (Revised)
- P&R#3223 - Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
- P&R#3224 - Evaluation of Principals, and Vice-Principals (M) (Revised)
- P&R#3240- Professional Development for Teachers and School Leaders (M) (Revised)
- P&R#5610 - Suspension (M) (Revised)
- P#5620 - Expulsion (M) (Revised)
- P&R#7424 - Bed Bugs (New)
- P#8505 - Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)
- P#8550 - Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)

2.3 Curriculum Adoption / Revisions:

- K-2 Art
- K-2 Library
- K-2 Physical Education
- K-2, Technology
- K-5 Reading
- K-5 Writing
- K-5 Science
- Grades 6-8, Science
- Grades 3-6, Technology
- Grades 6-8 English Language Arts
- Grade 6, Mathematics – Advanced
- Grade 8, Algebra
- Grade 8, I-STEAM, Green Architecture

Motion to accept the 2017-2018 School Level Objectives status reports (item # 2.1), second reading /adoption of policies / regulations (item #2.2), and adoption of curricula (item#2.3) _____ Second _____ Roll Call/Vote _____

2.4 First Reading of Policies/Regulations – (Strauss Esmay Policy Alert #213)

- P#2700 Services to Nonpublic School Students (M) (Revised)
- P & R #7100 Long-Range Facilities Planning (M) (Revised)
- P & R #7101 Educational Adequacy of Capital Projects (Revised)
- P#7102 Site Selection and Acquisition (Revised)
- R#7102 Site Selection and Acquisition (New)
- P#7130 School Closing (Revised)
- P#7300 Disposition of Property (Revised)
- R#7300.1 Disposition of Instructional Property (Abolished)
- R#7300.2 Disposition of Land (Revised)
- R#7300.3 Disposition of Personal Property (Revised)
- R#7300.4 Disposition of Federal Property (Revised)

- Budget / Finance /Facilities (Chairperson: A. Harrison, J. Hicks, and D. Bozarth) Administrative Facilitator - B. Godfrey

*(Budget / Finance / Facilities Committee Meeting Agenda – 9/25/17)

3.1 *Adopt 2017-2018 Budget Planning Timeline.

3.2 Authorize Regan Young England and Butera (RYEB) to submit to the Department of Education's Office of School Facilities "Another Capital Project" for LED lighting for School #1, School #2, and School #3. Additionally, RYEB is authorized to amend the NJDOE Long Range Facility Plan on behalf of the Southampton Township Board of Education.

Motion to approve the Budget /Finance / Facilities items as recommended (items #3.1- 3.2) _____ Second _____ Roll Call/Vote _____

4. President's Council (J. Hicks, J. Potter and M. Harris)

4.1 2017-2018 Board of Education Goals

- **Goal #1:** The Board of Education will develop an action plan to enhance its governance and operations through participation in the NJSBA Academy Program to achieve **The Carole E. Larsen Master Board Certification** by June 30, 2018.
(President Hicks and Vice-President Potter)
- **Goal #2** The Board of Education will use effective fiscal planning, including reserving funds in capital reserve and the regular budgetary process to address long-range facility needs pertaining to the demolition of existing storage facilities and the construction of a new storage facility.
(Budget / Finance / Facilities Committee)
- **Goal #3** The Board of Education will develop an action plan to delineate the parameters and timeline for negotiations with the Southampton Township Education Association, Southampton Administrators / Supervisors Association and the support staff to ensure that successor collective bargaining agreements are reached.
(Personnel / Student Services Committee)
- **Goal #4** The Board of Education will develop and implement an action plan to update the Long Range Facilities Plan and the Demographic Study by June 2018.
(Budget / Finance / Facilities Committee)

Motion to accept the 2017-2018 Board of Education Goals Status Reports (Item #4.1)

Motion _____ Second _____ Roll Call/Vote _____

OLD BUSINESS:

NEW BUSINESS: Burlington County Association of School Administrators ---
School Funding Advocacy Group

PUBLIC COMMENTS:

Members of the public are invited to submit comments during the public comment portion of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

MOTION FOR EXECUTIVE SESSION: (Personnel, Contract Negotiations, Legal)

Time:

Motion _____ Second _____ Roll Call/Vote _____

MOTION TO CLOSE EXECUTIVE SESSION:

(Personnel, Contract Negotiations, Legal)

Time: _____ p.m.

Motion _____ Second _____ Roll Call/Vote _____

ADJOURNMENT: Time: _____ p.m.
Motion _____ Second _____ Roll Call/Vote _____

NOTE: Committee Meetings & Dates

Committee	Date	Time	Location
Budget /Finance/Facilities	10/16/17	TBD	School #1 Office Conference Room
Curriculum / Policy	10/16/17	TBD	School #1 Faculty Room
Personnel / Students Services	TBD	TBD	TBD

Next Board of Education – October 16, 2017, School #1 All-Purpose Room

Miscellaneous inserts (GOLDENROD)

*Documents attached

Upcoming School Events

September	22	6 th – 8 th Grade PTA Dance 7:00 – 9:00 PM
	27	Family Science School #2 APR 7:00-8:30 PM
	28	Family Math School #2 APR 6:30-8:00 PM
	29	School Picture Day
	29	Yom Kippur Begins
October	2	Special Education Department Meeting – 3:15
	4	Family Science School #2 APR 7:00-8:30 PM
	5	“Week of Respect” – Special Assembly, 9:30 A.M. and 1:30 P.M.
	5	Family Math School #2 APR 6:30-8:00 PM
	9	Columbus Day – School Closed
	9-10	Staff Development Days – School Closed
	11	Family Science School #2 APR 7:00-8:30 PM
	12	Family Math School #2 APR 6:30-8:00 PM
	16	Board of Education Meeting School #1 APR 8:00 PM

