

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION
ORGANIZATION MEETING, JANUARY 3, 2023
7:00 p.m. – School #2 APR

Southampton Township Board of Education
"Building a Tradition of Excellence"

Our Mission

The **Southampton Township School District** shall empower our students with the life skills necessary to attain academic excellence while fostering social and emotional growth.

STATEMENT TO THE PUBLIC:

Please be advised that often it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent to assure that the members fully understand the matter. When the committee is satisfied that the matter has been thoroughly researched, it is presented to the Board of Education for discussion prior to any final action being taken. Only then, is it placed on the agenda for action at a public meeting.

ORGANIZATION MEETING CALL TO ORDER:

PUBLIC NOTICE OF MEETING:

This meeting is held in compliance with N. J. S. A. 10:4-6. A schedule of meetings was posted in all schools and the township municipal building and advertised in the *Burlington County Times* on January 9, 2022, posted on the district website and the Southampton Township School District Facebook page.

ROLL CALL: BOARD OF EDUCATION MEMBERS:

Board of Education Member	Present	Absent
Sean Cassel		
Russel Hann		
Jeffrey Hicks		
John McMichael		
Betty Wright		
Katie Topf		
Melissa Walker		

**SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION
ORGANIZATION MEETING, JANUARY 3, 2023
7:00 p.m. – School #2 APR**

FLAG SALUTE:

Board of Education Candidates official election poll results

Three Year Term (5 candidates for 3 positions)

November 8, 2022 (official) election results are as follows:

- Jeffrey E. Hicks – 2,097 votes (21.18%)
- Irving Bodine III – 2,087 votes (21.08%)
- Kit Applegate – 1,996 votes (20.16%)
- Suzanne Phillips – 1,989 votes (20.09%)
- Stephen Chadwick – 1,676 votes (16.93%)
- Personal Choice – 56 votes (0.57%)

ADMINISTRATION OF OATH OF MEMBERSHIP TO RE-ELECTED AND NEW MEMBERS

Mrs. DeJoseph, Board Secretary, will administer the oath of office to Mr. Applegate, Mr. Bodine and Mr. Hicks, congratulating them on being elected to the Board of Education.

ELECTION OF PRESIDENT

Mrs. DeJoseph opened nominations from the floor for the **Office of President**.

_____ nominated _____ as **President**

_____ nominated _____ as **President**

Hearing no other nominations Mrs. DeJoseph closed nominations for President.

~ Should there be more than one board member nominated, and in accordance with Board policy 0152, Mrs. DeJoseph provided each member with a blank piece of paper asking them to indicate the candidate they wish to see elected for President, sign and returned. Upon tally of the ballots, Mrs. DeJoseph indicated the following results:

Board of Education Member	Voting For:
Kit Applegate	
Irving Bodine III	
Sean Cassel	
Russel Hann	

**SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION
ORGANIZATION MEETING, JANUARY 3, 2023
7:00 p.m. – School #2 APR**

Jeffrey Hicks	
John McMichael	
Katie Topf	
Melissa Walker	
Betty Wright	

Mrs. DeJoseph congratulated _____ on his/her election to the **Office of President**.

ELECTION OF VICE-PRESIDENT

Mrs. DeJoseph opened nominations from the floor for the **Office of Vice President**.

_____ nominated _____ as **Vice President**

_____ nominated _____ as **Vice President**

Hearing no other nominations Mrs. DeJoseph closed nominations for Vice President.

~ Should there be more than one board member nominated, and in accordance with Board policy 0152, Mrs. DeJoseph provided each member with a blank piece of paper asking them to indicate the candidate they wish to see elected for Vice President, sign and returned. Upon tally of the ballots, Mrs. DeJoseph indicated the following results:

Board of Education Member	Voting For:
Kit Applegate	
Irving Bodine III	
Sean Cassel	
Russel Hann	
Jeffrey Hicks	
John McMichael	
Katie Topf	
Melissa Walker	
Betty Wright	

**SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION
ORGANIZATION MEETING, JANUARY 3, 2023
7:00 p.m. – School #2 APR**

Mrs. DeJoseph congratulated _____ on his/her election to the **Office of Vice President.**

ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED OFFICERS

Mrs. DeJoseph administered the oath of office to President _____ and Vice President _____.

President _____ conducted the remainder of the meeting.

MOTION BY THE BOARD OF EDUCATION TO ACCEPT THE AGENDA AS PUBLISHED
MOTION: _____ SECOND: _____ ROLL CALL/VOTE

PUBLIC COMMENT ON AGENDA ACTION ITEMS:

Members of the public are invited to submit comments during the public comment portion of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

CLOSE PUBLIC COMMENT

President _____ deferred appointments until the next January Board of Education meeting allowing Board Members the opportunity to submit their preferences for consideration.

NEW JERSEY SCHOOL BOARDS ASSOCIATION:

DELEGATE:

ALTERNATE DELEGATE:

LEGISLATIVE CHAIRPERSON:

ALTERNATE LEGISLATIVE CHAIRPERSON:

BURLINGTON COUNTY SCHOOL BOARDS ASSOCIATION:

REPRESENTATIVE TO EXECUTIVE COMMITTEE

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION
ORGANIZATION MEETING, JANUARY 3, 2023
7:00 p.m. – School #2 APR

COMMITTEES OF THE BOARD:

Budget / Finance / Facilities

Personnel / Student Services

Curriculum / Policy

REAFFIRM APPOINTMENTS for 2022-2023 School Year

- SECRETARY OF BOARD OF EDUCATION: Casey DeJoseph
- PUBLIC AGENCY COMPLIANCE OFFICER (PACO): Casey DeJoseph
- CUSTODIAN OF SCHOOL RECORDS – OPEN PUBLIC RECORDS ACT: Casey DeJoseph
- AFFIRMATIVE ACTION OFFICER: Asia Michael
- ATTENDANCE OFFICER: Casey Noble
- 504 OFFICER: Danielle Madison
- SUBSTANCE ABUSE COORDINATOR: Danielle Madison
- ASBESTOS MANAGEMENT: Kevin Greene
- PEOSHA OFFICER/COORDINATOR: Kevin Greene
- SAFETY & HEALTH DESIGNEES and Re-Adoption of Safety and Security Plan:
 - Health / Safety Designee: Casey DeJoseph
 - School Safety Specialist: Kristine Bertulis
- INDOOR AIR QUALITY DESIGNEE: Kevin Greene
- INTEGRATED PEST MANAGEMENT COORDINATOR: Kevin Greene
- RIGHT TO KNOW OFFICER: Kevin Greene
- CHEMICAL HYGIENE OFFICER: Kevin Greene
- AHERA COORDINATOR: Kevin Greene
- TITLE IX COORDINATOR: Casey Noble
- HOMELESS LIAISON: Maureen Walsh
- ANTI-BULLYING COORDINATOR: Asia Michael
- ANTI-BULLYING SPECIALIST SCHOOL #1- #2 Allison Shaughnessy
- ANTI-BULLYING SPECIALIST SCHOOL #3: Danielle Madison
- CHILD WELFARE LIAISON SCHOOL #1- #2: Allison Shaughnessy
- CHILD WELFARE LIAISON SCHOOL #3: Danielle Madison

MOTION: _____ **SECOND:** _____ **to affirm above captioned appointments. ROLL CALL VOTE**

K. Applegate
I. Bodine
S. Cassel

R. Hann
J. Hicks
J. McMichael

K. Topf
M. Walker
B. Wright

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION
ORGANIZATION MEETING, JANUARY 3, 2023
7:00 p.m. – School #2 APR

DESIGNATION AND SCHEDULE DATES OF MEETING NIGHTS – 3rd or 4th

Monday/Tuesday – Regular Meeting, executive session **TBD**, regular session **TBD**,
School #2 APR, 100 Warrior Way, Southampton, NJ 08088, unless otherwise noted:

Option #1:

Monday, January 23, 2023
Monday, February 13, 2023
Monday, March 13, 2023
Monday, April 24, 2023
Monday, May 22, 2023
Monday, June 5, 2023 (7:00 p.m. Superintendent Evaluation)
Monday, June 26, 2023
Monday, August 28, 2023
Monday, September 18, 2023
Monday, October 16, 2023
Monday, November 20, 2023
Monday, December 18, 2023
Tuesday, January 2, 2024 (7:00 p.m. Organization Meeting)

Option #2

Tuesday, January 24, 2023
Tuesday, February 14, 2023
Tuesday, March 14, 2023
Tuesday, April 25, 2023
Tuesday, May 23, 2023
Tuesday, June 6, 2023 (7:00 p.m. Superintendent Evaluation)
Tuesday, June 27, 2023
Tuesday, August 22, 2023
Tuesday, September 19, 2023
Monday, October 16, 2023
Tuesday, November 14, 2023
Tuesday December 19, 2023
Tuesday, January 2, 2024 (7:00 p.m. Organization Meeting)

SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION
ORGANIZATION MEETING, JANUARY 3, 2023
7:00 p.m. – School #2 APR

MOTION: _____ **SECOND:** _____ to affirm option #1/option #2 above captioned schedule of meetings for 2023, with a regular session start time of 7:00 p.m./8:00 p.m. **ROLL CALL VOTE**

K. Applegate

R. Hann

K. Topf

I. Bodine

J. Hicks

M. Walker

S. Cassel

J. McMichael

B. Wright

REAFFIRM NEW JERSEY CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

A school board member shall abide by the following Code of Ethics for School Board Members:

- I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- I will confine my board action to policy making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

**SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION
ORGANIZATION MEETING, JANUARY 3, 2023
7:00 p.m. – School #2 APR**

**MOTION: _____ SECOND: _____ to reaffirm the above captioned
NJSBA code of ethics for school board members. ROLL CALL VOTE**

K. Applegate	R. Hann	K. Topf
I. Bodine	J. Hicks	M. Walker
S. Cassel	J. McMichael	B. Wright

The School Ethics Act, N.J.S.A. 18A:12-21 et seq., requires Board Members to complete Training Programs. Mandated training of District Board of Education Members can be found at the following NJSBA Link: <http://www.njsba.org/training/mandated-training/>

***Reaffirm Board of Education Charter of Acceptable Norms**

**MOTION: _____ SECOND: _____ to reaffirm the above captioned Board
of Education Charter of Acceptable Norms. ROLL CALL VOTE**

K. Applegate	R. Hann	K. Topf
I. Bodine	J. Hicks	M. Walker
S. Cassel	J. McMichael	B. Wright

***Reaffirm Board ~ Superintendent Communications**

**MOTION: _____ SECOND: _____ to reaffirm the above captioned B
Board ~ Superintendent Communications ROLL CALL VOTE**

K. Applegate	R. Hann	K. Topf
I. Bodine	J. Hicks	M. Walker
S. Cassel	J. McMichael	B. Wright

Reaffirm Board Attendance Policy #0145.1

**MOTION: _____ SECOND: _____ to reaffirm Board Attendance Policy
#0145.1 ROLL CALL VOTE**

K. Applegate	R. Hann	K. Topf
I. Bodine	J. Hicks	M. Walker
S. Cassel	J. McMichael	B. Wright

**SOUTHAMPTON TOWNSHIP BOARD OF EDUCATION
ORGANIZATION MEETING, JANUARY 3, 2023
7:00 p.m. – School #2 APR**

Superintendent's Recommendation for Employment

- 1.1 Christopher Guerin, Building-Based Substitute, Salary \$44,417 (0.8 FTE)
prorated for the 2022-2023 school year, effective date TBD.

MOTION: _____ **SECOND:** _____ **to accept and approve**
(item # 1.1) ROLL CALL VOTE

K. Applegate	R. Hann	K. Topf
I. Bodine	J. Hicks	M. Walker
S. Cassel	J. McMichael	B. Wright

Workshops

- 1.2 Employee #2025, Techspo 2023, 01-25-2023, \$315, plus mileage

MOTION: _____ **SECOND:** _____ **to accept and approve**
(item # 1.2) ROLL CALL VOTE

K. Applegate	R. Hann	K. Topf
I. Bodine	J. Hicks	M. Walker
S. Cassel	J. McMichael	B. Wright

ANNUAL BOARD OF EDUCATION TRAINING (Jesse Adams, NJSBA Representative)

PUBLIC COMMENTS:

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. Each citizen will be allotted up to three (3) minutes to speak, in order to allow everyone an opportunity to express their opinions or concerns.

ADJOURNMENT:

MOTION: _____ **SECOND:** _____ **TO ADJOURN TIME:** _____ **P.M.**